

WEST CHESTER AREA SCHOOL DISTRICT
Property & Finance Committee Meeting
Tuesday – January 17, 2023
6:30 p.m.
Board Room A/B, Spellman Education Center
782 Springdale Drive, Exton, PA 19341/Livestream

AGENDA

- Public Comment
- Approval of December 19, 2022 P&FC Minutes (see attached) Mr. Bevilacqua
- Review of Budget Forecast Model (see attached) Mr. Scully
- Discussion and Approval of Student Transportation Contract Addendums With Krapf's and On the Go Kids for 2022-23 School Year and Approval of 5-Year Student Transportation Contracts commencing July 1, 2023 (see attached) Mr. Scully
- Approval of Bid Award for Internet Services (see attached) Mr. Wagman
- Approval of School Resource Officer Agreements (see attached) Mr. Birster
- Approval of Final Payment to Jay R. Reynolds (see attached) Mr. Birster

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(Board & Public)

*Public Comment Protocol*

- Residents wishing to make public comment on agenda items must register prior to the start of the meeting.
- Public comments on agenda items will be taken at the beginning of the meeting prior to voting.
- Policy 903: Public Participation in Board Meetings governs public comment.
- The committee chair or designee will call residents in the order in which they signed in.
- A three-minute timer will begin after the speaker states their name and township of residence.

Committee Meeting Minutes  
 WEST CHESTER AREA SCHOOL DISTRICT  
 December 19, 2022 – Property & Finance Committee

Attending Committee Members: Director Bevilacqua-Chair, Director Fleming, Director Herrmann, Director Whomsley

Other Board Members: Director Chester, Director Detre, Director Durnell, Director Shaw, Director Tiernan

Administration: Mr. John Scully, Dr. Robert Sokolowski, Mr. Wayne Birster, Mr. Justin Matys, Mr. Michael Wagman, Dr. Jeffrey Ulmer, Mr. Mark Pontzer

Also Present: Members of the public

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| Action or outcomes from the meeting: (Unless noted, all votes were 4-0.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                |
| Public Comment was made by the following residents on agenda items as indicated:<br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                |
| The committee approved the November 21, 2022 Property & Finance Committee Minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Mr. Bevilacqua |
| Mr. Scully provided an overview of the revenue and expense categories of the forecast model. Mr. Scully reviewed the Budget Forecast Model pages 5 & 6 and the changes from the previous model. 2022-23 changes to revenue projections include a \$2,000,000 increase in real estate taxes, a \$500,000 increase in earned income tax, and a \$300,000 increase in investment income. The total net change to 2022-23 projections is \$2,800,000 which increases the fund balance designated for future millage increases and will be utilized to reduce the 2023-24 budget gap. Mr. Scully explained that the 2023-24 budget figures now reflect building/departmental budget worksheets and updated staffing amounts and have replaced the previous projections which were based on the assumptions included in the forecast model. Changes to the 2023-24 expenses include an increase in salary expense of \$329,701, an increase in professional and technical expense of \$156,802, an increase in purchased services of \$378,993, and increase in other services of \$322,935, a decrease in supplies of \$516,331, a decrease in other objects of \$15,713, and an increase in property expense of \$108,866. The net total change to the 2023-24 expenses is an increase of \$765,253. Changes to the 2023-24 revenue projections were an increase of \$500,000 in earned income and an increase of \$522,350 related to Federal revenue. The net of all model changes for December resulted in a 2023-24 budget gap decrease in the amount of \$257,097. Mr. Scully reviewed page 3 of the forecast model, Millage Calculation, which has the tax increases for Chester County at 2.1% and Delaware County at 2.2%, which are within the allowable ACT 1 increase. The Administration will continue to review projections for potential savings to reduce the millage impact for the 2023-24 final budget. This item is for informational purposed only and no Board action is required. | Mr. Scully     |
| Mr. Scully reviewed the 2022-23 Budget calendar and Budget Resolutions for December and advised the Committee that Act 1 requires the Board to adopt a resolution at the December School Board meeting regarding the intended level of taxation to be within or above the state mandated Act 1 limit.<br>Option 1: File for Exceptions for a 2022-23 Tax Increase over the Act 1 Index<br>1. Resolution to Publicize the District’s Intent to Obtain the Pennsylvania Department of Education’s Approval of Exceptions for the 2023-24 Budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Mr. Scully     |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            |
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| <p>2. Resolution to Acknowledge the Release of the 2023-24 Preliminary Budget &amp; Approval to Advertise Intent to Adopt the 2023-24 Preliminary Budget at Least Ten (10) Days Prior to Adoption</p> <p>Option 2: Commit to 2023-24 Tax Increase no higher than Act 1 Index</p> <p>1. Resolution for Act 1 Inflation Index Budget Limit</p> <p>Per our budget calendar, if the Board chooses Option 1, we are scheduled to display the 2023-24 Preliminary Budget in PDE format on or before January 3rd and to adopt it on January 23<sup>rd</sup> at the regularly scheduled Board meeting. If the Board chooses Option 2, the 2023-24 Budget will be displayed and adopted in May 2023.</p> <p>The Administration recommended Option 2 for the District to commit to a 2023-24 tax increase not to exceed the Act 1 limit for the 2023-24 school year. The Committee recommended approval of the resolution for the District to commit to a 2023-24 tax increase not to exceed the Act 1 limit for the 2023-24 school year.</p>                                                                                                                                                                                                                                                                                                                                                                                                           |            |
| <p>Mr. Scully reviewed the 2022 real estate property assessment appeals impacting the 2023-24 tax base. As of August, property owners in the West Chester Area School District filed assessment reduction appeals on properties in Chester County totaling \$127.3 million in assessed value. Of this amount, \$73.8 million are commercial/industrial appeals and \$53.5 million are residential appeals. Delaware County homeowners filed appeals on property assessed at \$3.9 million.</p> <p>Mr. Scully advised the Committee that based upon the documentation provided by the property owner, the County Board of Assessments will determine a fair market value for the property. The Board will then apply the Common Level Ratio (CLR) to the fair market value to arrive at the new assessed value. Per the State Tax Equalization Website, the latest CLR is 39.5% (last year was 45.05%) and it is the same for all types of properties. The reduction in the CLR benefits property owners in lowering their assessments. Mr. Scully reviewed a history of appeals and corresponding reductions in assessments and advised the committee that based on this analysis, the 2023-24 appeals could result in a reduction of 30.03% or \$38.3 million in assessed value. The tax effect of that reduction would amount to approximately \$858,000. This item is for informational purposes only and no Board action is required.</p> | Mr. Scully |
| <p>Mr. Scully provided an overview of the request to terminate the Croll Trust. In the Spring of 2022, the District received a request from Wells Fargo Bank to terminate the trust agreement held on the assets of the will of Mary A. Croll and authorize the District to take over as Trustee (Administrator) of the funds and to authorize future payments in accordance with the stipulations as set forth in the agreement. The estimated value of the fund is approximately \$130,000 and will be used to distribute an annual scholarship to one student at each of the 3 high schools in the amount of \$2,000 each per year per high school.</p> <p>The will of Mary A. Croll was established in 1964 and set forth the guidelines for distribution of assets. In summary, distributions were to be made in the Trustee's sole discretion "to pay college expenses for a WCASD resident student who is least able to financially afford but is most qualified for such an education." Wells Fargo (through various mergers) has been administering and awarding scholarships since such time.</p>                                                                                                                                                                                                                                                                                                                                   | Mr. Scully |

The District's solicitor and the legal team of Wells Fargo have been consulted in order to revise the stipulations as required to allow the District to assume the role of Trustee for the assets.  
The Committee recommended approval of the petition to terminate the Trust of Mary A. Croll.

Mr. Birster reviewed the bid award for the 2022-23 Capital Reserve Projects listed below:

| <u>Project:</u> | <u>Project Description</u>                         | <u>Vendor</u>          | <u>2022-23 Approved Project Budget</u> | <u>Award Amount</u> |
|-----------------|----------------------------------------------------|------------------------|----------------------------------------|---------------------|
| G133            | Exterior Lighting Upgrade for East High School     | Denney Electric Supply | \$ 121,800.00                          | \$ 19,109.90        |
| G141            | Exterior Lighting Upgrade for Fugett Middle School | Denney Electric Supply | \$ 54,665.00                           | \$ 12,879.93        |

Since the projects were approved, the scope of the lighting projects for both East High School and Fugett Middle School have changed. By utilizing a combination of Costars pricing and PECO rebate incentives, the District is able to drastically reduce the cost of fixtures. Additionally, by replacing existing equipment with the modern equivalent, the District is able to perform the work internally as a maintenance project. The Facilities and Operations Department would like to reallocate the remaining budget to purchase additional LED lighting.

The Committee recommended approval of the 2022-23 Capital Reserve Project bid awards.

Mr. Birster

Mr. Birster reviewed the bid award for the 2023-24 Capital Reserve Projects listed below:

| <u>Project:</u> | <u>Project Description</u>                                                  | <u>Vendor</u>                            | <u>2023-24 Approved Project Budget</u> | <u>Award Amount</u> |
|-----------------|-----------------------------------------------------------------------------|------------------------------------------|----------------------------------------|---------------------|
| G147            | Security Door Hardware for Multiple Locations                               | ADI Global Distribution Ltd              | \$ 125,000.00                          | \$ 22,027.45        |
| G149            | Garage Door Replacement at Facilities & Operations Building                 | Nask Door Inc.                           | \$ 28,000.00                           | \$ 11,200.00        |
| G159            | Shingle Roof installation for the Kindergarten Wing at Hillsdale Elementary | G. Fedale Roofing and Siding Contractors | \$ 42,500.00                           | \$ 18,750.00        |

Project G147 – The security door hardware pricing is to supply the first phase of equipment to be installed in multiple buildings at points of student and visitor entry. There will be additional items associated with this project in the upcoming months.

Project G149 - The garage door replacement at the Facilities and Operations Building will be supplied and installed by Nask Door Inc. To ensure funding for unforeseen concerns, the Facilities and Operations department would like to keep the budget intact until the project is complete.

Mr. Birster



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| <p>Project G159 - The shingled roof at Hillsdale will be supplied and installed by G. Fedale Roofing and Siding Contractors. To ensure funding for unforeseen concerns, the Facilities and Operations department would like to keep the budget intact until the project is complete.</p> <p>The Committee recommended approval of the 2023-24 Capital Reserve Project bid awards.</p>                                                                                                                                          |                    |
| <p>Mr. Pontzer presented a proposal to add two modules in PowerSchool’s Unified Talent Suite. The modules address employee long-term records management and access to PowerSchool’s nationwide job board. Currently, the District employs PowerSchool’s application tracking program to support our hiring process. The cost for the two modules is \$38,996.64 for the implementation year and \$30,600 per year after. The committee recommended approval to purchase two modules of PowerSchool’s Unified Talent Suite.</p> | <p>Mr. Pontzer</p> |
| <p>Items to be placed on board agenda December 19, 2022:</p> <ul style="list-style-type: none"> <li>• Approval of ACT 1 Resolution for Inflation Index Budget Limit</li> <li>• Approval to Consent and Join the Petition to Terminate Trust</li> <li>• Approval to Award Bids for 2022-23 Capital Reserve Projects</li> <li>• Approval to Award bids for 2023-24 Capital Reserve Projects</li> <li>• Approval of PowerSchool’s Unified Talent Suite</li> </ul>                                                                 |                    |
| <p>Items to discuss at a later date:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |

Next Meeting Date: **Tuesday, January 17, 2023**

West Chester Area School District  
Operating Expense History and Forecast

1/9/2023

1

|                                       | A         | AF        | AG        | AH        | AI        | AJ        | AK        | AL         | AM         | AN        |
|---------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|-----------|
|                                       | Actual    | Budget    | Actual    | Budget    | Projected | Estimated | Estimated | Estimated  | Estimated  | Estimated |
|                                       | 2020-21   | 2021-22   | 2021-22   | 2022-23   | 2022-23   | 2023-24   | 2024-25   | 2025-26    | 2026-27    |           |
| 3 <b>Staff</b>                        | 160,538.7 | 178,386.8 | 171,700.6 | 187,196.0 | 186,601.4 | 197,432.0 | 205,410.2 | 213,733.6  | 222,173.8  |           |
| 4 <b>Total Salaries</b>               | 102,002.8 | 108,179.9 | 107,476.0 | 113,521.6 | 113,223.0 | 119,960.1 | 123,389.1 | 127,032.7  | 130,690.1  |           |
| 5 <b>Administration</b>               |           |           |           |           |           |           |           |            |            |           |
| 6 Reg Salaries                        | 9,227.4   | 9,843.7   | 9,852.7   | 10,560.3  | 10,417.9  | 11,062.0  | 11,449.2  | 11,849.9   | 12,264.7   |           |
| 7 <b>Teachers</b>                     |           |           |           |           |           |           |           |            |            |           |
| 8 Reg Salaries                        | 73,524.6  | 76,795.7  | 75,998.6  | 80,675.3  | 79,985.7  | 83,239.1  | 85,561.1  | 87,987.1   | 90,459.7   |           |
| 9 Extra Duty Pymnts                   | 1,727.1   | 1,167.7   | 2,581.4   | 1,643.2   | 1,943.2   | 1,987.8   | 2,043.3   | 2,101.2    | 2,160.3    |           |
| 10 Sabbatical Pymnts                  | 530.3     | 300.0     | 462.3     | 300.0     | 300.0     | 300.0     | 300.0     | 300.0      | 300.0      |           |
| 11 Subject Chair Pymnts               | 380.1     | 535.9     | 622.2     | 530.8     | 530.8     | 640.0     | 640.0     | 640.0      | 640.0      |           |
| 12 Severance Pymnts                   | 192.3     | 392.0     | 194.6     | 392.0     | 392.0     | 392.0     | 402.9     | 414.4      | 426.0      |           |
| 13 Supplemental Contracts             | 2,085.1   | 2,167.0   | 2,223.0   | 2,167.0   | 2,167.0   | 2,290.0   | 2,290.0   | 2,290.0    | 2,290.0    |           |
| 14 <b>Total Teachers</b>              | 78,439.4  | 81,358.4  | 82,082.2  | 85,708.3  | 85,318.7  | 88,848.9  | 91,237.3  | 93,732.6   | 96,276.0   |           |
| 15 <b>Technical</b>                   |           |           |           |           |           |           |           |            |            |           |
| 16 Reg Salaries                       | 3,589.1   | 3,868.6   | 3,689.9   | 4,188.7   | 4,474.3   | 5,067.2   | 5,244.5   | 5,427.9    | 5,617.8    |           |
| 17 <b>Office Clerical</b>             |           |           |           |           |           |           |           |            |            |           |
| 18 Reg Salaries                       | 5,495.4   | 6,704.8   | 6,246.8   | 6,776.8   | 6,829.7   | 8,250.1   | 8,495.1   | 8,815.4    | 9,077.2    |           |
| 19 <b>Crafts and Trades</b>           |           |           |           |           |           |           |           |            |            |           |
| 20 Reg Salaries                       | 5,251.4   | 6,404.4   | 5,604.4   | 6,287.5   | 6,182.5   | 6,731.9   | 6,963.0   | 7,206.9    | 7,454.5    |           |
| 21                                    |           |           |           |           |           |           |           |            |            |           |
| 22 <b>Benefits</b>                    |           |           |           |           |           |           |           |            |            |           |
| 23 Medical                            | 15,228.1  | 22,604.8  | 15,987.9  | 23,407.9  | 23,407.9  | 25,910.2  | 27,871.6  | 29,981.5   | 32,251.1   |           |
| 24 Dental                             | 1,194.2   | 1,487.8   | 1,160.7   | 1,565.7   | 1,565.7   | 1,633.0   | 1,703.3   | 1,776.5    | 1,852.9    |           |
| 25 Vision                             | 164.8     | 218.3     | 169.2     | 225.5     | 225.5     | 230.7     | 236.0     | 241.4      | 247.0      |           |
| 26 Prescription                       | 3,438.3   | 5,205.0   | 5,176.1   | 5,725.5   | 5,725.4   | 6,298.0   | 6,927.8   | 7,620.6    | 8,382.6    |           |
| 27 Social Security                    | 7,313.9   | 8,244.8   | 7,757.5   | 8,651.4   | 8,598.6   | 9,066.9   | 9,439.3   | 9,718.0    | 9,997.8    |           |
| 28 Retirement                         | 34,674.3  | 37,630.2  | 37,059.7  | 39,844.7  | 39,601.6  | 40,685.9  | 42,853.0  | 45,083.9   | 47,244.5   |           |
| 29 Tuition Reimbursement              | 410.2     | 600.0     | 476.6     | 600.0     | 600.0     | 600.0     | 600.0     | 600.0      | 600.0      |           |
| 30 Life & Disability                  | 531.8     | 578.7     | 343.9     | 592.0     | 592.0     | 608.5     | 625.9     | 644.4      | 662.9      |           |
| 31 Workers Comp/Unemp/Other           | 1,114.6   | 1,309.1   | 1,151.4   | 1,328.8   | 1,328.8   | 1,348.7   | 1,368.9   | 1,389.5    | 1,410.3    |           |
| 32 <b>Total Benefits</b>              | 64,070.3  | 77,878.6  | 69,283.0  | 81,941.4  | 81,645.5  | 86,381.9  | 91,625.7  | 97,055.7   | 102,649.0  |           |
| 33 (Less) cost sharing                | (5,534.4) | (7,671.6) | (5,058.4) | (8,267.0) | (8,267.0) | (8,910.0) | (9,604.6) | (10,354.8) | (11,165.3) |           |
| 34 <b>Net Benefits</b>                | 58,535.9  | 70,206.9  | 64,224.6  | 73,674.4  | 73,378.5  | 77,471.9  | 82,021.1  | 86,700.9   | 91,483.8   |           |
| 35                                    |           |           |           |           |           |           |           |            |            |           |
| 36 <b>Prof. &amp; Tech. Services</b>  | 14,079.1  | 19,994.0  | 19,979.3  | 20,756.1  | 20,436.1  | 20,311.6  | 20,884.9  | 21,475.5   | 22,083.7   |           |
| 37 Substitute Service                 | 1,708.6   | 2,741.2   | 2,731.5   | 2,783.1   | 2,783.1   | 3,267.8   | 3,365.9   | 3,466.8    | 3,570.9    |           |
| 38 Contracted Therapeutic Staff       | 1,502.3   | 1,708.2   | 1,792.0   | 1,608.2   | 1,608.2   | 1,730.5   | 1,782.4   | 1,835.9    | 1,891.0    |           |
| 39 Contracted Aides- Special Ed.      | 667.1     | 2,905.4   | 1,129.9   | 2,905.4   | 2,705.4   | 1,588.2   | 1,635.9   | 1,685.0    | 1,735.5    |           |
| 40 Contracted Aides- Other            | 117.0     | 325.0     | 193.5     | 325.0     | 325.0     | 213.0     | 219.4     | 226.0      | 232.8      |           |
| 41 Contracted Special Ed. Programs    | 2,519.0   | 3,443.5   | 3,234.5   | 3,462.3   | 3,462.3   | 3,566.1   | 3,673.1   | 3,783.3    | 3,896.8    |           |
| 42 Occupational/Physical Therapy      | 982.7     | 1,089.0   | 1,102.0   | 1,094.8   | 1,094.8   | 1,120.0   | 1,153.6   | 1,188.2    | 1,223.8    |           |
| 43 Due Process Hearings               | 809.6     | 1,000.0   | 1,080.6   | 1,200.0   | 1,200.0   | 1,200.0   | 1,200.0   | 1,200.0    | 1,200.0    |           |
| 44 Early Intervention                 | 356.8     | 284.1     | 158.1     | 293.7     | 293.7     | 170.2     | 175.3     | 180.6      | 186.0      |           |
| 45 Extended School Year               | 412.4     | 619.0     | 616.1     | 603.0     | 603.0     | 604.0     | 622.1     | 640.8      | 660.0      |           |
| 46 Alternative Education - IU         | 1,847.7   | 2,441.1   | 2,034.3   | 2,932.9   | 2,932.9   | 3,012.7   | 3,103.1   | 3,196.1    | 3,292.0    |           |
| 47 Alternative Education - APT        | 515.7     | -         | -         | -         | -         | -         | -         | -          | -          |           |
| 48 Tax Collection                     | 732.4     | 703.1     | 915.4     | 720.5     | 720.5     | 799.0     | 823.0     | 847.7      | 873.1      |           |
| 49 Legal                              | 309.7     | 573.0     | 335.5     | 543.0     | 543.0     | 548.0     | 564.4     | 581.4      | 598.8      |           |
| 50 Other                              | 1,598.1   | 2,161.3   | 4,655.9   | 2,284.2   | 2,164.2   | 2,491.9   | 2,566.7   | 2,643.7    | 2,723.0    |           |
| 51                                    |           |           |           |           |           |           |           |            |            |           |
| 52 <b>Purchased Property Services</b> | 3,096.2   | 4,324.3   | 3,643.8   | 4,356.3   | 4,356.3   | 4,866.0   | 5,012.0   | 5,162.3    | 5,317.2    |           |
| 53 Electricity                        | 1,487.3   | 1,931.0   | 1,752.8   | 2,148.3   | 2,148.3   | 2,502.9   | 2,578.0   | 2,655.3    | 2,735.0    |           |
| 54 Water/Sewer                        | 538.4     | 655.3     | 640.4     | 662.2     | 662.2     | 688.9     | 709.5     | 730.8      | 752.7      |           |
| 55 Trash Removal                      | 88.9      | 105.0     | 93.1      | 105.0     | 105.0     | 110.0     | 113.3     | 116.7      | 120.2      |           |
| 56 Space Rental                       | 266.4     | 139.0     | 128.6     | 139.0     | 139.0     | 141.0     | 145.2     | 149.6      | 154.1      |           |
| 57 Other                              | 715.2     | 1,494.0   | 1,028.8   | 1,301.9   | 1,301.9   | 1,423.2   | 1,465.9   | 1,509.9    | 1,555.2    |           |
| 58                                    |           |           |           |           |           |           |           |            |            |           |
| 59 <b>Other Services</b>              | 27,060.7  | 33,644.9  | 27,412.5  | 34,576.0  | 31,657.4  | 34,507.5  | 36,184.7  | 37,965.1   | 39,872.8   |           |
| 60 Charter Schools                    | 7,868.6   | 9,197.7   | 7,812.1   | 10,306.1  | 8,087.4   | 8,984.4   | 9,685.0   | 10,444.1   | 11,266.7   |           |
| 61 Tuition: Special Education         | 3,598.9   | 4,199.8   | 3,151.9   | 3,875.7   | 3,875.7   | 3,968.4   | 4,127.1   | 4,292.2    | 4,463.9    |           |
| 62 Tuition: Technical College         | 2,489.5   | 2,763.3   | 2,680.4   | 2,859.4   | 2,859.4   | 2,860.7   | 3,099.0   | 3,357.5    | 3,654.1    |           |
| 63 Tuition: Other Alt Ed Programs     | 151.8     | 293.0     | 166.0     | 268.0     | 268.0     | 275.0     | 288.8     | 303.2      | 318.3      |           |
| 64 Bussing: Public Schools            | 4,814.6   | 6,039.6   | 5,510.6   | 6,899.0   | 6,429.0   | 7,360.0   | 7,580.8   | 7,808.2    | 8,042.5    |           |
| 65 Bussing: Non-Public                | 3,860.0   | 4,949.8   | 3,011.5   | 4,253.0   | 4,023.0   | 4,235.0   | 4,362.1   | 4,492.9    | 4,627.7    |           |
| 66 Bussing: Special Ed                | 3,062.1   | 4,353.8   | 3,391.3   | 4,106.5   | 4,106.5   | 4,421.5   | 4,554.1   | 4,690.8    | 4,831.5    |           |
| 67 Bussing: Extracurricular           | 92.8      | 370.2     | 264.2     | 377.5     | 377.5     | 392.3     | 404.1     | 416.2      | 428.7      |           |
| 68 Insurance                          | 519.0     | 559.8     | 553.9     | 623.8     | 623.8     | 660.9     | 694.0     | 728.7      | 765.1      |           |
| 69 Telephone/Postage                  | 508.8     | 502.8     | 639.1     | 516.4     | 516.4     | 527.2     | 543.0     | 559.3      | 576.0      |           |
| 71 Other                              | 94.4      | 415.1     | 241.5     | 490.8     | 490.8     | 822.0     | 846.7     | 872.1      | 898.3      |           |
| 72                                    |           |           |           |           |           |           |           |            |            |           |
| 73 <b>Supplies</b>                    | 8,614.2   | 7,296.2   | 7,250.9   | 8,596.7   | 8,596.0   | 8,974.2   | 10,441.2  | 10,825.1   | 11,223.4   |           |
| 74 Heating/ Motor Pool Fuel           | 804.6     | 810.0     | 894.0     | 1,108.5   | 1,108.5   | 1,159.7   | 1,194.5   | 1,230.3    | 1,267.2    |           |
| 75 Other Operations/Maint Supplies    | 1,214.5   | 938.3     | 972.1     | 1,055.0   | 1,055.0   | 1,200.7   | 1,248.7   | 1,298.7    | 1,350.6    |           |
| 76 Educational                        | 3,274.6   | 2,812.6   | 2,639.3   | 2,787.7   | 2,787.0   | 3,083.9   | 3,207.3   | 3,335.5    | 3,469.0    |           |
| 77 Curriculum Proposals               | 843.3     | 871.0     | 700.4     | 1,492.4   | 1,492.4   | 1,016.3   | 2,176.6   | 2,241.9    | 2,309.1    |           |
| 78 Educational /Admin Software        | 2,421.4   | 1,722.9   | 1,926.6   | 2,010.8   | 2,010.8   | 2,364.9   | 2,459.5   | 2,557.9    | 2,660.2    |           |
| 79 Administration/Business            | 55.8      | 141.4     | 118.7     | 142.3     | 142.3     | 148.7     | 154.6     | 160.8      | 167.3      |           |
| 80                                    |           |           |           |           |           |           |           |            |            |           |
| 81 <b>Other Objects</b>               | 337.3     | 499.3     | 1,057.1   | 491.7     | 491.7     | 490.7     | 505.4     | 520.6      | 536.2      |           |
| 82                                    |           |           |           |           |           |           |           |            |            |           |
| 83 <b>Dues and Fees - Athletics</b>   | -         | 131.5     | 150.2     | 131.5     | 131.5     | 131.5     | 131.5     | 131.5      | 131.5      |           |
| 84                                    |           |           |           |           |           |           |           |            |            |           |
| 85 <b>Property</b>                    | 754.3     | 457.5     | 540.2     | 453.3     | 453.3     | 575.7     | 593.0     | 610.8      | 629.1      |           |
| 86 Other Equipment                    | 754.3     | 457.5     | 540.2     | 453.3     | 453.3     | 575.7     | 593.0     | 610.8      | 629.1      |           |
| 87                                    |           |           |           |           |           |           |           |            |            |           |
| 88 <b>Debt Service</b>                | 25,412.9  | 28,505.0  | 27,537.2  | 27,956.9  | 27,856.9  | 27,236.6  | 27,358.6  | 27,858.0   | 28,678.5   |           |
| 89 Bond payments                      | 25,412.9  | 28,505.0  | 27,537.2  | 27,956.9  | 27,856.9  | 27,236.6  | 27,358.6  | 27,858.0   | 28,678.5   |           |
| 90                                    |           |           |           |           |           |           |           |            |            |           |
| 91 <b>Reserve</b>                     | 7,633.5   | 6,237.3   | 6,730.1   | 12,457.5  | 12,457.5  | 8,495.2   | 8,744.3   | 8,917.1    | 8,834.3    |           |
| 92 Budgetary Reserve                  |           |           |           |           |           |           |           |            |            |           |
| 93 Transfer to other funds            | 7,633.5   | 6,237.3   | 6,730.1   | 12,457.5  | 12,457.5  | 8,495.2   | 8,744.3   | 8,917.1    | 8,834.3    |           |
| 94                                    |           |           |           |           |           |           |           |            |            |           |
| 95 <b>TOTAL EXPENSE</b>               | 247,527.0 | 279,476.8 | 266,001.8 | 296,971.9 | 293,038.1 | 303,020.9 | 315,265.8 | 327,199.5  | 339,480.6  |           |

West Chester Area School District  
Revenue History and Forecast

|    | A                                                          | AI                | AJ               | AK                | AL               | AM               | AN               | AO               | AP               | AQ               |
|----|------------------------------------------------------------|-------------------|------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 1  |                                                            | <b>Actual</b>     | <b>Budget</b>    | <b>Actual</b>     | <b>Budget</b>    | <b>Projected</b> | <b>Estimated</b> | <b>Estimated</b> | <b>Estimated</b> | <b>Estimated</b> |
| 2  |                                                            | <b>2020-21</b>    | <b>2021-22</b>   | <b>2021-22</b>    | <b>2022-23</b>   | <b>2022-23</b>   | <b>2023-24</b>   | <b>2024-25</b>   | <b>2025-26</b>   | <b>2026-27</b>   |
| 3  | <b>Local</b>                                               | <b>214,400.1</b>  | <b>208,090.1</b> | <b>230,928.5</b>  | <b>215,404.5</b> | <b>225,223.0</b> | <b>221,894.7</b> | <b>257,491.0</b> | <b>275,664.0</b> | <b>287,121.7</b> |
| 4  | Real Estate                                                | 179,828.5         | 180,059.1        | 187,742.0         | 184,508.2        | 188,408.2        | 187,861.6        | 222,983.9        | 240,675.4        | 251,643.9        |
| 5  | Current                                                    | 177,830.9         | 179,235.7        | 183,687.9         | 183,708.3        | 187,608.3        | 186,912.7        | 222,035.0        | 239,726.5        | 250,695.0        |
| 6  | Interim                                                    | 1,997.6           | 823.4            | 4,054.2           | 799.8            | 799.8            | 948.9            | 948.9            | 948.9            | 948.9            |
| 7  | Earned Income                                              | 24,213.4          | 19,884.1         | 26,695.1          | 22,682.4         | 25,500.0         | 24,860.0         | 25,232.9         | 25,611.4         | 25,995.6         |
| 8  | Real Estate Transfer                                       | 6,227.6           | 3,810.1          | 8,927.9           | 3,886.3          | 4,750.0          | 4,590.0          | 4,681.8          | 4,775.4          | 4,870.9          |
| 9  | Delinquent Taxes                                           | 3,264.4           | 2,858.8          | 3,485.5           | 2,858.8          | 2,858.8          | 2,858.8          | 2,858.8          | 2,858.8          | 2,858.8          |
| 10 | Investment Earnings                                        | 220.9             | 357.5            | 76.8              | 362.9            | 2,600.0          | 618.3            | 627.6            | 637.0            | 646.5            |
| 11 | Gate Receipts                                              | -                 | 131.5            | 172.0             | 131.5            | 131.5            | 131.5            | 131.5            | 131.5            | 131.5            |
| 12 | Other                                                      | 645.3             | 989.0            | 3,829.2           | 974.5            | 974.5            | 974.5            | 974.5            | 974.5            | 974.5            |
| 13 |                                                            |                   |                  |                   |                  |                  |                  |                  |                  |                  |
| 14 | <b>State</b>                                               | <b>40,055.4</b>   | <b>42,366.5</b>  | <b>43,341.6</b>   | <b>44,387.2</b>  | <b>45,675.7</b>  | <b>46,537.7</b>  | <b>47,745.5</b>  | <b>49,006.2</b>  | <b>49,829.5</b>  |
| 15 | Student Subsidies                                          | 18,775.2          | 19,429.0         | 20,848.7          | 20,139.1         | 21,575.7         | 21,661.2         | 21,599.3         | 21,605.2         | 21,208.3         |
| 16 | Basic Instruction                                          | 8,810.2           | 8,421.9          | 9,575.7           | 9,575.8          | 10,937.3         | 10,937.3         | 10,937.3         | 10,937.3         | 10,937.3         |
| 18 | Special Education                                          | 5,077.2           | 5,899.1          | 5,914.7           | 5,843.3          | 5,974.9          | 5,974.9          | 5,974.9          | 5,974.9          | 5,974.9          |
| 20 | Tuition Private Home Place't                               | 95.8              | 290.0            | 103.9             | 100.0            | 100.0            | 100.0            | 100.0            | 100.0            | 100.0            |
| 21 | Transportation                                             | 3,087.6           | 3,087.6          | 3,008.3           | 3,087.6          | 2,950.0          | 2,950.0          | 2,950.0          | 2,950.0          | 2,950.0          |
| 22 | Medical, Dental & Nurse                                    | 253.6             | 253.9            | 250.4             | 253.9            | 253.9            | 253.9            | 253.9            | 253.9            | 253.9            |
| 23 | Rent                                                       | 1,051.6           | 1,077.5          | 1,596.5           | 879.5            | 960.4            | 1,046.0          | 984.1            | 990.0            | 593.1            |
| 25 | Accountability/Ready to Learn Block Grants                 | 399.1             | 399.1            | 399.1             | 399.1            | 399.1            | 399.1            | 399.1            | 399.1            | 399.1            |
| 27 | Teacher Subsidies                                          | 20,951.8          | 22,937.5         | 22,474.6          | 24,248.0         | 24,100.1         | 24,876.4         | 26,146.1         | 27,401.0         | 28,621.1         |
| 28 | Social Security                                            | 3,586.7           | 4,122.4          | 3,817.8           | 4,325.7          | 4,299.3          | 4,533.5          | 4,719.6          | 4,859.0          | 4,998.9          |
| 29 | Retirement                                                 | 17,365.1          | 18,815.1         | 18,656.8          | 19,922.4         | 19,800.8         | 20,343.0         | 21,426.5         | 22,542.0         | 23,622.2         |
| 30 | Other                                                      | 328.4             | -                | 18.3              | -                | -                | -                | -                | -                | -                |
| 31 |                                                            |                   |                  |                   |                  |                  |                  |                  |                  |                  |
| 32 | <b>Federal</b>                                             | <b>6,768.5</b>    | <b>3,538.1</b>   | <b>6,191.2</b>    | <b>3,650.5</b>   | <b>4,026.5</b>   | <b>3,579.9</b>   | <b>3,029.3</b>   | <b>3,029.3</b>   | <b>3,029.3</b>   |
| 33 | Title I                                                    | 574.7             | 574.7            | 555.2             | 555.2            | 555.2            | 547.7            | 547.7            | 547.7            | 547.7            |
| 34 | Title II                                                   | 313.2             | 246.4            | 259.0             | 236.3            | 236.3            | 232.7            | 232.7            | 232.7            | 232.7            |
| 35 | IDEA                                                       | 1,551.6           | 1,572.1          | 1,730.8           | 1,621.7          | 1,621.7          | 1,615.1          | 1,615.1          | 1,615.1          | 1,615.1          |
| 36 | MA Direct Services/Time Study                              | 1,030.3           | 1,000.0          | 1,156.7           | 992.0            | 1,068.0          | 1,050.6          | 500.0            | 500.0            | 500.0            |
| 37 | Other                                                      | 223.5             | 144.9            | 178.0             | 144.2            | 144.2            | 133.9            | 133.9            | 133.9            | 133.9            |
| 38 | COVID Related Grants                                       | 3,075.3           | -                | 2,311.4           | 101.0            | 401.0            | -                | -                | -                | -                |
| 39 |                                                            |                   |                  |                   |                  |                  |                  |                  |                  |                  |
| 40 | <b>Local Taxes &amp; Subsidies</b>                         | <b>261,224.0</b>  | <b>253,994.7</b> | <b>280,461.3</b>  | <b>263,442.1</b> | <b>274,925.2</b> | <b>272,012.3</b> | <b>308,265.8</b> | <b>327,699.5</b> | <b>339,980.6</b> |
| 41 |                                                            |                   |                  |                   |                  |                  |                  |                  |                  |                  |
| 42 | <b>Beginning Fund Balance</b>                              | <b>55,455.5</b>   | <b>47,950.8</b>  | <b>69,152.5</b>   | <b>59,998.4</b>  | <b>83,612.0</b>  | <b>65,499.1</b>  | <b>34,490.5</b>  | <b>27,490.5</b>  | <b>27,990.5</b>  |
| 43 | FB Adjustment                                              |                   |                  |                   |                  |                  |                  |                  |                  |                  |
| 44 | <b>Ending Fund Balance</b>                                 | <b>69,152.5</b>   | <b>22,468.6</b>  | <b>83,612.0</b>   | <b>26,468.7</b>  | <b>65,499.1</b>  | <b>34,490.5</b>  | <b>27,490.5</b>  | <b>27,990.5</b>  | <b>28,490.5</b>  |
| 45 |                                                            |                   |                  |                   |                  |                  |                  |                  |                  |                  |
| 47 | Committed Fund Balance for Health Care                     | 4,159.9           | 4,159.9          | 4,159.9           | 4,159.9          | 4,159.9          | 4,159.9          | 4,159.9          | 4,159.9          | 4,159.9          |
| 48 | Assigned Fund Balance for Future millage                   | 38,183.9          | -                | 52,121.5          | -                | 39,008.6         | 7,500.0          | -                | -                | -                |
| 49 | Assigned Fund Balance for Alternative Education            | 2,000.0           | 1,000.0          | 2,000.0           | 2,000.0          | 2,000.0          | 2,000.0          | 2,000.0          | 2,000.0          | 2,000.0          |
| 50 | Assigned Fund Balance for Property Assessment Fluctuations | 1,000.0           | -                | 1,000.0           | 1,000.0          | 1,000.0          | 1,000.0          | 1,000.0          | 1,000.0          | 1,000.0          |
| 51 | Assigned Fund Balance for Technology/Distance Learning     | 500.0             | -                | 500.0             | -                | -                | -                | -                | -                | -                |
| 52 | Assigned Fund Balance for Enrollment Growth                | 4,500.0           | -                | -                 | -                | -                | -                | -                | -                | -                |
| 53 | Assigned Fund Balance for Elementary Construction          | -                 | -                | 5,000.0           | -                | -                | -                | -                | -                | -                |
| 54 | Assigned Fund Balance for Athletic Fund                    | 128.9             | 128.9            | 150.8             | 128.9            | 150.8            | 150.8            | 150.8            | 150.8            | 150.8            |
| 55 | <b>Beginning Unassigned Fund Balance</b>                   | <b>17,179.8</b>   | <b>17,179.8</b>  | <b>18,679.8</b>   | <b>17,179.8</b>  | <b>18,679.8</b>  | <b>19,179.8</b>  | <b>19,679.8</b>  | <b>20,179.8</b>  | <b>20,679.8</b>  |
| 56 | <b>Ending Unassigned Fund Balance</b>                      | <b>18,679.8</b>   | <b>17,179.8</b>  | <b>18,679.8</b>   | <b>19,179.9</b>  | <b>19,179.8</b>  | <b>19,679.8</b>  | <b>20,179.8</b>  | <b>20,679.8</b>  | <b>21,179.8</b>  |
| 57 |                                                            |                   |                  |                   |                  |                  |                  |                  |                  |                  |
| 58 | <b>Assumed use of FB</b>                                   | <b>(13,697.0)</b> | <b>25,482.1</b>  | <b>(14,459.5)</b> | <b>33,529.8</b>  | <b>18,112.9</b>  | <b>31,008.6</b>  | <b>7,000.0</b>   | <b>(500.0)</b>   | <b>(500.0)</b>   |

West Chester Area School District  
Forecast Millage Calculation

|    | A                                          | B | C | D | E              | F              | G | H              | I              | J              |
|----|--------------------------------------------|---|---|---|----------------|----------------|---|----------------|----------------|----------------|
| 1  |                                            |   |   |   |                |                |   |                |                |                |
| 2  |                                            |   |   |   | 2022-23        | 2023-24        |   | 2024-25        | 2025-26        | 2026-27        |
| 3  |                                            |   |   |   | Budget         | Budget         |   | Forecast       | Forecast       | Forecast       |
| 4  | Market Values                              |   |   |   |                |                |   |                |                |                |
| 5  | Chester County                             |   |   |   | 14,129,979     | 14,229,894     |   | 14,229,894     | 14,229,894     | 14,229,894     |
| 6  | Delaware County                            |   |   |   | 895,234        | 895,234        |   | 895,234        | 895,234        | 895,234        |
| 7  |                                            |   |   |   | 15,025,213     | 15,125,128     |   | 15,125,128     | 15,125,128     | 15,125,128     |
| 8  |                                            |   |   |   |                |                |   |                |                |                |
| 9  |                                            |   |   |   |                |                |   |                |                |                |
| 10 | Net amount to be raised from R/E taxes     |   |   |   | 183,559        | 186,913        |   | 222,035        | 239,726        | 250,695        |
| 11 | Gross tax to be levied                     |   |   |   | 190,217        | 193,692        |   | 230,088        | 248,421        | 259,788        |
| 12 |                                            |   |   |   |                |                |   |                |                |                |
| 13 | Equilization Between Counties              |   |   |   |                |                |   |                |                |                |
| 14 | Chester County %                           |   |   |   | 94.04%         | 94.08%         |   | 94.08%         | 94.08%         | 94.08%         |
| 15 | Delaware County %                          |   |   |   | 5.96%          | 5.92%          |   | 5.92%          | 5.92%          | 5.92%          |
| 16 |                                            |   |   |   |                |                |   |                |                |                |
| 17 | Chester Cnty Levy                          |   |   |   | 178,883        | 182,228        |   | 216,470        | 233,718        | 244,411        |
| 18 | Delaware Cnty Levy                         |   |   |   | 11,334         | 11,464         |   | 13,619         | 14,704         | 15,376         |
| 19 |                                            |   |   |   | 190,217        | 193,692        |   | 230,088        | 248,421        | 259,788        |
| 20 |                                            |   |   |   |                |                |   |                |                |                |
| 21 | Millage Calculation                        |   |   |   |                |                |   |                |                |                |
| 22 | Chester Cnty tax levy                      |   |   |   | 178,883        | 182,228        |   | 216,470        | 233,718        | 244,411        |
| 23 | Chester Cnty assessed value                |   |   |   | 7,972,871      | 8,038,479      |   | 8,058,479      | 8,078,479      | 8,098,479      |
| 24 |                                            |   |   |   |                |                |   |                |                |                |
| 25 | <b>Chester County Millage</b>              |   |   |   | <b>22.4364</b> | <b>22.6694</b> |   | <b>26.8623</b> | <b>28.9308</b> | <b>30.1798</b> |
| 26 | <b>Previous Year Millage</b>               |   |   |   | <b>22.0604</b> | <b>22.4364</b> |   | <b>22.6694</b> | <b>26.8623</b> | <b>28.9308</b> |
| 27 |                                            |   |   |   |                |                |   |                |                |                |
| 28 | <b>Chester Cnty Mill Increase</b>          |   |   |   | <b>0.38</b>    | <b>0.23</b>    |   | <b>4.19</b>    | <b>2.07</b>    | <b>1.25</b>    |
| 29 | <b>% increase</b>                          |   |   |   | <b>1.7%</b>    | <b>1.0%</b>    |   | <b>18.5%</b>   | <b>7.7%</b>    | <b>4.3%</b>    |
| 30 | Delaware Cnty Tax levy                     |   |   |   | 11,334         | 11,464         |   | 13,619         | 14,704         | 15,376         |
| 31 | Delaware Cnty Assessed Value               |   |   |   | 1,140,844      | 1,141,219      |   | 1,141,594      | 1,141,969      | 1,142,344      |
| 32 |                                            |   |   |   |                |                |   |                |                |                |
| 33 | <b>Delaware County Millage</b>             |   |   |   | <b>9.9343</b>  | <b>10.0456</b> |   | <b>11.9294</b> | <b>12.8757</b> | <b>13.4604</b> |
| 34 | <b>Previous Yr Millage *</b>               |   |   |   | <b>9.5164</b>  | <b>9.9343</b>  |   | <b>10.0456</b> | <b>11.9294</b> | <b>12.8757</b> |
| 35 |                                            |   |   |   |                |                |   |                |                |                |
| 36 | <b>Delaware Cnty Mill Increase</b>         |   |   |   | <b>0.42</b>    | <b>0.11</b>    |   | <b>1.88</b>    | <b>0.95</b>    | <b>0.58</b>    |
| 37 | <b>% increase</b>                          |   |   |   | <b>4.4%</b>    | <b>1.1%</b>    |   | <b>18.8%</b>   | <b>7.9%</b>    | <b>4.5%</b>    |
| 38 |                                            |   |   |   |                |                |   |                |                |                |
| 39 | <b>Multi County Millage re-balancing</b>   |   |   |   |                |                |   |                |                |                |
| 40 | Chester Cty Levy Rebalanced                |   |   |   | 178,957        |                |   |                |                |                |
| 41 | Delaware Cty Levy Rebalanced               |   |   |   | 11,259         |                |   |                |                |                |
| 42 |                                            |   |   |   | 190,216        |                |   |                |                |                |
| 43 |                                            |   |   |   |                |                |   |                |                |                |
| 44 | <b>Chester County Millage</b>              |   |   |   | <b>22.4364</b> | <b>22.6694</b> |   |                |                |                |
| 45 | <b>Chester County Millage Re-balanced</b>  |   |   |   | <b>22.4457</b> |                |   |                |                |                |
| 46 | <b>Chester Cnty Mill Increase</b>          |   |   |   |                | <b>0.23</b>    |   |                |                |                |
| 47 | <b>% increase</b>                          |   |   |   |                | <b>1.00%</b>   |   |                |                |                |
| 48 | <b>Act 1 Millage</b>                       |   |   |   |                | <b>22.6694</b> |   |                |                |                |
| 49 | <b>Millage from exceptions</b>             |   |   |   |                | -              |   |                |                |                |
| 50 |                                            |   |   |   |                |                |   |                |                |                |
| 51 |                                            |   |   |   |                |                |   |                |                |                |
| 52 | <b>Delaware County Millage</b>             |   |   |   | <b>9.9343</b>  | <b>10.0456</b> |   |                |                |                |
| 53 | <b>Delaware County Millage Re-balanced</b> |   |   |   | <b>9.8686</b>  |                |   |                |                |                |
| 54 | <b>Delaware Cnty Mill Increase</b>         |   |   |   |                | <b>0.18</b>    |   |                |                |                |
| 55 | <b>% increase</b>                          |   |   |   |                | <b>1.79%</b>   |   |                |                |                |
| 56 | <b>Act 1 Millage</b>                       |   |   |   |                | <b>10.0456</b> |   |                |                |                |
| 57 | <b>Millage from exceptions</b>             |   |   |   |                | -              |   |                |                |                |

# West Chester Area School District Analysis and Forecast of Taxable Real Estate

|                 | CHESTER COUNTY |               |                | DELAWARE COUNTY |               |                |
|-----------------|----------------|---------------|----------------|-----------------|---------------|----------------|
|                 | MILL VAL       | +/-<br>AMOUNT | +/-<br>PERCENT | MILL VAL        | +/-<br>AMOUNT | +/-<br>PERCENT |
| 2012-13         | \$7,631,886    | \$8,190       | 0.1%           | \$637,926       | \$1,061       | 0.2%           |
| 2013-14         | \$7,633,607    | \$1,721       | 0.0%           | \$637,639       | (\$287)       | 0.0%           |
| 2014-15         | \$7,646,298    | \$12,691      | 0.2%           | \$642,425       | \$4,786       | 0.7%           |
| 2015-16         | \$7,698,441    | \$52,143      | 0.7%           | \$647,335       | \$4,910       | 0.8%           |
| 2016-17         | \$7,728,556    | \$30,115      | 0.4%           | \$647,399       | \$64          | 0.0%           |
| 2017-18         | \$7,823,487    | \$94,931      | 1.2%           | \$647,287       | (\$112)       | 0.0%           |
| 2018-19         | \$7,842,035    | \$18,548      | 0.2%           | \$648,116       | \$829         | 0.1%           |
| 2019-20         | \$7,921,563    | \$79,528      | 1.0%           | \$648,096       | (\$20)        | 0.0%           |
| 2020-21         | \$7,962,871    | \$41,309      | 0.5%           | \$652,566       | \$4,470       | 0.7%           |
| 2021-22         | \$8,008,479    | \$45,607      | 0.6%           | \$1,140,469     | \$487,902     | 42.8%          |
| 10 YEAR AVERAGE |                | \$38,478      | 0.5%           |                 | \$50,360      | 4.5%           |
| 5 YEAR AVERAGE  |                | \$55,985      | 0.7%           |                 | \$98,614      | 8.7%           |
| 3 YEAR AVERAGE  |                | \$55,481      | 0.7%           |                 | \$164,118     | 14.5%          |

| CHESTER COUNTY   |           |               |                | DELAWARE COUNTY  |           |               |                |
|------------------|-----------|---------------|----------------|------------------|-----------|---------------|----------------|
| COMMERCIAL       | MILL VAL  | +/-<br>AMOUNT | +/-<br>PERCENT | COMMERCIAL       | MILL VAL  | +/-<br>AMOUNT | +/-<br>PERCENT |
| 2017-18          | 1,539,233 | 11,213        | 0.73%          | 2017-18          | 8,009     | (525)         | -6.55%         |
| 2018-19          | 1,531,640 | (7,593)       | -0.50%         | 2018-19          | 8,009     | -             | 0.00%          |
| 2019-20          | 1,565,346 | 33,706        | 2.15%          | 2019-20          | 8,009     | -             | 0.00%          |
| 2020-21          | 1,551,277 | (14,070)      | -0.91%         | 2020-21          | 9,158     | 1,149         | 12.55%         |
| 2021-22          | 1,512,672 | (38,605)      | -2.55%         | 2021-22          | 26,710    | 17,553 *      | 65.71%         |
| 2022-23          | 1,512,672 | -             | 0.00%          | 2022-23          | 26,710    | -             | 0.00%          |
| 2023-24          | 1,512,672 | -             | 0.00%          | 2023-24          | 26,710    | -             | 0.00%          |
| 2024-25          | 1,512,672 | -             | 0.00%          | 2024-25          | 26,710    | -             | 0.00%          |
| 2025-26          | 1,512,672 | -             | 0.00%          | 2025-26          | 26,710    | -             | 0.00%          |
| 2026-27          | 1,512,672 | -             | 0.00%          | 2026-27          | 26,710    | -             | 0.00%          |
| Average increase |           |               | -0.11%         | Average increase |           |               | 7.17%          |
| RESIDENTIAL      | MILL VAL  | +/-<br>AMOUNT | +/-<br>PERCENT | RESIDENTIAL      | MILL VAL  | +/-<br>AMOUNT | +/-<br>PERCENT |
| 2017-18          | 6,236,907 | 81,378        | 1.30%          | 2017-18          | 639,278   | 413           | 0.06%          |
| 2018-19          | 6,263,481 | 26,574        | 0.42%          | 2018-19          | 640,107   | 829           | 0.13%          |
| 2019-20          | 6,308,846 | 45,366        | 0.72%          | 2019-20          | 640,087   | (20)          | 0.00%          |
| 2020-21          | 6,355,791 | 46,945        | 0.74%          | 2020-21          | 643,409   | 3,321         | 0.52%          |
| 2021-22          | 6,442,329 | 86,538        | 1.34%          | 2021-22          | 1,113,759 | 470,350 *     | 42.23%         |
| 2022-23          | 6,452,329 | 10,000        | 0.15%          | 2022-23          | 1,114,134 | 375           | 0.03%          |
| 2023-24          | 6,472,329 | 20,000        | 0.31%          | 2023-24          | 1,114,509 | 375           | 0.03%          |
| 2024-25          | 6,492,329 | 20,000        | 0.31%          | 2024-25          | 1,114,884 | 375           | 0.03%          |
| 2025-26          | 6,512,329 | 20,000        | 0.31%          | 2025-26          | 1,115,259 | 375           | 0.03%          |
| 2026-27          | 6,532,329 | 20,000        | 0.31%          | 2026-27          | 1,115,634 | 375           | 0.03%          |
| Average increase |           |               | 0.59%          | Average increase |           |               | 4.31%          |
| OTHER            | MILL VAL  | +/-<br>AMOUNT | +/-<br>PERCENT | OTHER            | MILL VAL  | +/-<br>AMOUNT | +/-<br>PERCENT |
| 2017-18          | 47,347    | 2,341         | 4.94%          | 2017-18          | -         | -             | 0.00%          |
| 2018-19          | 46,915    | (432)         | -0.92%         | 2018-19          | -         | -             | 0.00%          |
| 2019-20          | 47,371    | 456           | 0.96%          | 2019-20          | -         | -             | 0.00%          |
| 2020-21          | 55,804    | 8,433         | 15.11%         | 2020-21          | -         | -             | 0.00%          |
| 2021-22          | 53,478    | (2,326)       | -4.35%         | 2021-22          | -         | -             | 0.00%          |
| 2022-23          | 53,478    | -             | 0.00%          | 2022-23          | -         | -             | 0.00%          |
| 2023-24          | 53,478    | -             | 0.00%          | 2023-24          | -         | -             | 0.00%          |
| 2024-25          | 53,478    | -             | 0.00%          | 2024-25          | -         | -             | 0.00%          |
| 2025-26          | 53,478    | -             | 0.00%          | 2025-26          | -         | -             | 0.00%          |
| 2026-27          | 53,478    | -             | 0.00%          | 2026-27          | -         | -             | 0.00%          |
| Average increase |           |               | 1.57%          | Average increase |           |               | 0.00%          |
| TOTAL            | MILL VAL  | +/-<br>AMOUNT | +/-<br>PERCENT | TOTAL            | MILL VAL  | +/-<br>AMOUNT | +/-<br>PERCENT |
| 2017-18          | 7,823,487 | 94,931        | 1.21%          | 2017-18          | 647,287   | (112)         | -0.02%         |
| 2018-19          | 7,842,035 | 18,548        | 0.24%          | 2018-19          | 648,116   | 829           | 0.13%          |
| 2019-20          | 7,921,563 | 79,528        | 1.00%          | 2019-20          | 648,096   | (20)          | 0.00%          |
| 2020-21          | 7,962,871 | 41,309        | 0.52%          | 2020-21          | 652,566   | 4,470         | 0.69%          |
| 2021-22          | 8,008,479 | 45,607        | 0.57%          | 2021-22          | 1,140,469 | 487,902 *     | 42.78%         |
| 2022-23          | 8,018,479 | 10,000        | 0.12%          | 2022-23          | 1,140,844 | 375           | 0.03%          |
| 2023-24          | 8,038,479 | 20,000        | 0.25%          | 2023-24          | 1,141,219 | 375           | 0.03%          |
| 2024-25          | 8,058,479 | 20,000        | 0.25%          | 2024-25          | 1,141,594 | 375           | 0.03%          |
| 2025-26          | 8,078,479 | 20,000        | 0.25%          | 2025-26          | 1,141,969 | 375           | 0.03%          |
| 2026-27          | 8,098,479 | 20,000        | 0.25%          | 2026-27          | 1,142,344 | 375           | 0.03%          |
| Average increase |           |               | 0.47%          | Average increase |           |               | 4.37%          |

\*Countywide reassessment in Delaware County effective for the 2021-22 Tax Year

West Chester Area School District  
 Budget Forecast Model  
 2022-23 Projection Changes  
 January 2023

| <u>Expenses</u> |            |
|-----------------|------------|
| Extra Duty Pay  | \$ 300,000 |
| Total Expenses  | \$ 300,000 |

| <u>Revenues</u>                       |              |
|---------------------------------------|--------------|
| Local Revenue:                        |              |
| Current Real Estate                   | \$ 500,000   |
| Investment Income                     | 600,000      |
| Federal Revenue- Covid Related Grants | 300,000      |
| Total Revenues                        | \$ 1,400,000 |

| <u>Fund Balance Analysis</u>                                      |              |
|-------------------------------------------------------------------|--------------|
| Increase in Fund Balance Designation for Future Millage Increases | 1,100,000    |
| Increase (Decrease) in Ending Fund Balance 6/30/23                | \$ 1,100,000 |

West Chester Area School District  
 Budget Forecast Model  
 2023-24 Projection Changes  
 January 2023

| <u>Expenses</u>      |                |
|----------------------|----------------|
| Benefits- PSERS rate | \$ (1,614,525) |
| Total Expenses       | \$ (1,614,525) |

| <u>Revenues</u>              |              |
|------------------------------|--------------|
| State Revenue: PSERS Subsidy | \$ (807,262) |
| Total Revenues               | \$ (807,262) |

| <u>Budget Gap</u>    |              |
|----------------------|--------------|
| Change in Budget Gap | \$ (807,263) |

| <u>Fund Balance Analysis</u>                                                |                |
|-----------------------------------------------------------------------------|----------------|
| Increase in Beginning Fund Balance Designation for Future Millage Increases | \$ 1,100,000   |
| 2023-24 Use of Designation of Future Millage Increases                      | \$ (1,100,000) |
| Increase (Decrease) in Ending Fund Balance 6/30/24                          | \$ -           |

West Chester Area School District  
 Budget Forecast Model  
 2022-23 Projection Changes  
 December 2022

| <u>Expenses</u> |      |
|-----------------|------|
| Total Expenses  | \$ - |

| <u>Revenues</u>     |              |
|---------------------|--------------|
| Local Revenue:      |              |
| Current Real Estate | \$ 2,000,000 |
| Earned Income Tax   | 500,000      |
| Investment Income   | 300,000      |
| Total Revenues      | \$ 2,800,000 |

| <u>Fund Balance Analysis</u>                                      |              |
|-------------------------------------------------------------------|--------------|
| Increase in Fund Balance Designation for Future Millage Increases | 2,800,000    |
| Increase (Decrease) in Ending Fund Balance 6/30/23                | \$ 2,800,000 |



West Chester Area School District  
 Budget Forecast Model  
 2023-24 Projection Changes  
 December 2022

| <u>Expenses</u>                            |                   |
|--------------------------------------------|-------------------|
| Changes Resulting from Budget Submissions: |                   |
| Salaries                                   | \$ 329,701        |
| Prof & Tech Services                       | \$ 156,802        |
| Purchased Property Services                | \$ 378,993        |
| Other Services                             | \$ 322,935        |
| Supplies                                   | \$ (516,331)      |
| Other Objects                              | \$ (15,713)       |
| Property                                   | \$ 108,866        |
| <b>Total Expenses</b>                      | <b>\$ 765,253</b> |

| <u>Revenues</u>                            |                     |
|--------------------------------------------|---------------------|
| Changes Resulting from Budget Submissions: |                     |
| Local Revenue- Earned Income               | \$ 500,000          |
| Federal Revenue                            | \$ 522,350          |
| <b>Total Revenues</b>                      | <b>\$ 1,022,350</b> |

| <u>Budget Gap</u>    |              |
|----------------------|--------------|
| Change in Budget Gap | \$ (257,097) |

| <u>Fund Balance Analysis</u>                                                |                       |
|-----------------------------------------------------------------------------|-----------------------|
| Increase in Beginning Fund Balance Designation for Future Millage Increases | \$ 2,800,000          |
| 2023-24 Use of Designation of Future Millage Increases                      | \$ (2,800,000)        |
| <b>Increase (Decrease) in Ending Fund Balance 6/30/24</b>                   | <b>\$ (2,800,000)</b> |

West Chester Area School District  
 Budget Forecast Model  
 2022-23 Projection Changes  
 November 2022

| <u>Expenses</u>        |                     |
|------------------------|---------------------|
| Transportation Expense | (700,000)           |
| Charter School Tuition | (250,000)           |
| <b>Total Expenses</b>  | <b>\$ (950,000)</b> |

| <u>Revenues</u>       |                     |
|-----------------------|---------------------|
| Local Revenue:        |                     |
| Current Real Estate   | \$ 1,400,000        |
| Earned Income Tax     | 500,000             |
| Investment Income     | 500,000             |
| <b>Total Revenues</b> | <b>\$ 2,400,000</b> |

| <u>Fund Balance Analysis</u>                                      |                     |
|-------------------------------------------------------------------|---------------------|
| Increase in Fund Balance Designation for Future Millage Increases | 3,350,000           |
| <b>Increase (Decrease) in Ending Fund Balance 6/30/23</b>         | <b>\$ 3,350,000</b> |

West Chester Area School District  
 Budget Forecast Model  
 2023-24 Projection Changes  
 November 2022

| <u>Expenses</u>                         |                |
|-----------------------------------------|----------------|
| Salaries- model assumptions vs. actual: |                |
| Admin                                   | \$ 92,900      |
| Teacher                                 | \$ (208,447)   |
| Technical                               | \$ 163,683     |
| Office Clerical                         | \$ 881,617     |
| Crafts & Trades                         | \$ 104,783     |
| Subtotal                                | \$ 1,034,536   |
| Salaries & Benefits- 2023-24 New Staff: |                |
| Admin                                   | \$ 92,000      |
| Teacher                                 | \$ 761,655     |
| Technical                               | \$ 588,602     |
| Clerical                                | \$ 366,912     |
| Crafts & Trades                         | \$ 99,294      |
| Benefits SS & PSERS- New Staff          | \$ 795,058     |
| Benefits- Health Benefits- New Staff    | \$ 730,274     |
| Subtotal                                | \$ 3,433,795   |
| Prof & Tech Services:                   |                |
| Contracted Therapeutic Staff            | \$ (1,034,645) |
| Other                                   | \$ (153,402)   |
| Total Expenses                          | \$ 3,280,284   |

| <u>Revenues</u>                               |            |
|-----------------------------------------------|------------|
| State Subsidy- SS & PSERS on additional staff | \$ 397,529 |
| Total Revenues                                | \$ 397,529 |

| <u>Budget Gap</u>    |              |
|----------------------|--------------|
| Change in Budget Gap | \$ 2,882,755 |

| <u>Fund Balance Analysis</u>                                                |                |
|-----------------------------------------------------------------------------|----------------|
| Increase in Beginning Fund Balance Designation for Future Millage Increases | \$ 3,350,000   |
| 2023-24 Use of Designation of Future Millage Increases                      | \$ (3,350,000) |
| Increase (Decrease) in Ending Fund Balance 6/30/24                          | \$ (3,350,000) |

West Chester Area School District  
 Budget Forecast Model  
 2021-22 Projection Changes  
 October 2022

| <u>Expenses</u>         |                   |
|-------------------------|-------------------|
| Audit Adjustments:      |                   |
| Salaries                | \$ (3,063)        |
| Benefits                | \$ 1,057          |
| Prof & Tech Svcs        | \$ 256,895        |
| Prof & Tech Svcs        | \$ 2,550,000      |
| Purchased Property Svcs | \$ (5,210)        |
| Other Services          | \$ 46,749         |
| Supplies                | \$ 26,539         |
| Other Objects           | \$ 4,940          |
| Transfer to Other Funds | \$ (2,550,000)    |
| <b>Total Expenses</b>   | <b>\$ 327,907</b> |

| <u>Revenues</u>       |                   |
|-----------------------|-------------------|
| Audit Adjustments:    |                   |
| Local Revenue         | \$ 19,125         |
| Federal Revenue       | \$ 351,302        |
| <b>Total Revenues</b> | <b>\$ 370,427</b> |

| <u>Fund Balance Analysis</u>                                      |                  |
|-------------------------------------------------------------------|------------------|
| Increase in Fund Balance Designation for Future Millage Increases | \$ 42,520        |
| <b>Increase (Decrease) in Ending Fund Balance 6/30/22</b>         | <b>\$ 42,520</b> |

West Chester Area School District  
 Budget Forecast Model  
 2022-23 Projection Changes  
 October 2022

| <u>Expenses</u>                                      |                     |
|------------------------------------------------------|---------------------|
| Salaries:                                            |                     |
| <u>New Hires:</u>                                    |                     |
| Admin                                                | \$ 85,716           |
| Non Barg                                             | 285,607             |
| Support                                              | 52,831              |
| Admin - attritional savings                          | (228,154)           |
| Professional Services - Contracted Security Services | (120,000)           |
| Net Salary Increase - New Hires                      | <u>76,000</u>       |
| <u>Salaries Savings/Attrition (non -teacher):</u>    |                     |
| Custodial                                            | (105,000)           |
| Prof & Tech Services:                                |                     |
| Contracted Special Ed Aides                          | (200,000)           |
| Supplies- PPA Adj                                    | (635)               |
| <b>Total Expenses</b>                                | <b>\$ (229,635)</b> |

| <u>Revenues</u>       |                     |
|-----------------------|---------------------|
| Local Revenue:        |                     |
| Earned Income Tax     | \$ 250,000          |
| Transfer Tax          | 250,000             |
| Investment Income     | 587,137             |
| Federal Revenue- MA   | 76,000              |
| <b>Total Revenues</b> | <b>\$ 1,163,137</b> |

| <u>Fund Balance Analysis</u>                                                |                     |
|-----------------------------------------------------------------------------|---------------------|
| Increase in Beginning Fund Balance Designation for Future Millage Increases | \$ 42,520           |
| Increase in Fund Balance Designation for Future Millage Increases           | 1,392,772           |
| <b>Increase (Decrease) in Ending Fund Balance 6/30/23</b>                   | <b>\$ 1,435,292</b> |

West Chester Area School District  
 Budget Forecast Model  
 2022-23 Projection Changes  
 September 2022

| <u>Expenses</u>                  |                       |
|----------------------------------|-----------------------|
| Change in Average Teacher Salary |                       |
| Budgeted teacher salary          | \$ 77,795             |
| Actual teacher salary            | \$ 77,130             |
| Decreased avg. teacher salary    | \$ (665)              |
| Number of teachers               | 1,037.02              |
| Increase in teacher attrition    | \$ (689,618)          |
| Benefits- SS & PSERS             | \$ (295,915)          |
| Debt Service                     | \$ (100,000)          |
| <b>Total Expenses</b>            | <b>\$ (1,085,533)</b> |

| <u>Revenues</u>                                     |                   |
|-----------------------------------------------------|-------------------|
| Earned Income Tax                                   | \$ 250,000        |
| Investment Income                                   | \$ 250,000        |
| State Revenue- SS & PSERS on Average Teacher Salary | \$ (147,958)      |
| <b>Total Revenues</b>                               | <b>\$ 352,042</b> |

| <u>Fund Balance Analysis</u>                                      |                     |
|-------------------------------------------------------------------|---------------------|
| Increase in Fund Balance Designation for Future Millage Increases | \$ 1,437,575        |
| <b>Increase (Decrease) in Ending Fund Balance 6/30/23</b>         | <b>\$ 1,437,575</b> |

West Chester Area School District  
 Budget Forecast Model  
 2023-24 Projection Changes  
 September 2022

| <u>Expenses</u> |      |
|-----------------|------|
| Total Expenses  | \$ - |

| <u>Revenues</u>   |            |
|-------------------|------------|
| Investment Income | \$ 250,000 |
| Total Revenues    | \$ 250,000 |

| <u>Budget Gap</u>    |              |
|----------------------|--------------|
| Change in Budget Gap | \$ (250,000) |

| <u>Fund Balance Analysis</u>                                                |                |
|-----------------------------------------------------------------------------|----------------|
| Increase in Beginning Fund Balance Designation for Future Millage Increases | \$ 1,437,575   |
| 2023-24 Use of Designation of Future Millage Increases                      | \$ (1,437,575) |
| Increase (Decrease) in Ending Fund Balance 6/30/24                          | \$ -           |

West Chester Area School District  
 Budget Forecast Model  
 2021-22 Projection Changes  
 August 2022

| <u>Expenses</u>             |                        |
|-----------------------------|------------------------|
| Salaries                    | \$ (492,450)           |
| Benefits                    | \$ (5,798,847)         |
| Prof. & Tech Services       | \$ (2,821,598)         |
| Purchased Property Services | \$ (675,372)           |
| Other Services              | \$ (4,589,083)         |
| Supplies                    | \$ 155,960             |
| Other Objects               | \$ 160,316             |
| Dues & Fees- Athletics      | \$ 18,667              |
| Property                    | \$ 82,726              |
| Debt Service                | \$ (60,011)            |
| Transfer to Other Funds     | \$ 2,583,834           |
| <b>Total Expenses</b>       | <b>\$ (11,435,858)</b> |

| <u>Revenues</u>       |                      |
|-----------------------|----------------------|
| Local Revenue         |                      |
| Interim Revenue       | \$ 2,858,260         |
| Earned Income         | \$ 2,691,830         |
| Transfer              | \$ 1,885,840         |
| Sale of Asset         | \$ 2,750,000         |
| Other Local           | \$ 791,923           |
| State Revenue         | \$ (282,000)         |
| Federal Revenue       | \$ 1,439,310         |
| <b>Total Revenues</b> | <b>\$ 12,135,163</b> |

| <u>Fund Balance Analysis</u>                                      |                      |
|-------------------------------------------------------------------|----------------------|
| Increase in Fund Balance Designation for Future Millage Increases | \$ 23,549,168        |
| Increase in Fund Balance Designation for Athletic Fund            | \$ 21,853            |
| <b>Increase (Decrease) in Ending Fund Balance 6/30/22</b>         | <b>\$ 23,571,021</b> |



West Chester Area School District  
 Budget Forecast Model  
 2022-23 Projection Changes  
 August 2022

| <u>Expenses</u>        |                       |
|------------------------|-----------------------|
| Charter School Tuition | \$ (1,968,630)        |
| Total Expenses         | <u>\$ (1,968,630)</u> |

| <u>Revenues</u>        |                     |
|------------------------|---------------------|
| EIT                    | \$ 1,317,633        |
| Transfer Tax           | \$ 613,740          |
| Basic Ed Funding       | \$ 1,361,573        |
| Special Ed Funding     | \$ 131,605          |
| Transportation Subsidy | \$ (137,583)        |
| Rent Subsidy           | \$ 80,931           |
| Total Revenues         | <u>\$ 3,367,899</u> |

| <u>Fund Balance Analysis</u>                                                |                      |
|-----------------------------------------------------------------------------|----------------------|
| Increase in Beginning Fund Balance Designation for Future Millage Increases | \$ 23,549,168        |
| Increase in Beginning Fund Balance Designation for Athletic Fund            | \$ 21,853            |
| Increase in Fund Balance Designation for Future Millage Increases           | \$ 5,336,529         |
| Increase (Decrease) in Ending Fund Balance 6/30/23                          | <u>\$ 28,907,550</u> |

## West Chester Area School District Budget Forecast Model Key Expense Assumptions

|    | A                                                                             | B | C                             | D                             | E                             | F              | G              |
|----|-------------------------------------------------------------------------------|---|-------------------------------|-------------------------------|-------------------------------|----------------|----------------|
| 5  | <b>Staff Changes / Student Enrollment</b>                                     |   |                               |                               |                               |                |                |
| 6  |                                                                               |   | <b>Enrollment Assumptions</b> |                               |                               |                |                |
| 7  |                                                                               |   | <b>2022-23</b>                | <b>2023-24</b>                | <b>2024-25</b>                | <b>2025-26</b> | <b>2026-27</b> |
| 8  | KG                                                                            |   | 853                           | 829                           | 793                           | 870            | 870            |
| 9  | 1st to 5th Grade                                                              |   | 4,613                         | 4,643                         | 4,610                         | 4,535          | 4,526          |
| 10 | Grades 6-8                                                                    |   | 2,771                         | 2,727                         | 2,838                         | 2,893          | 2,948          |
| 11 | Grades 9-12                                                                   |   | 3,909                         | 3,941                         | 3,874                         | 3,860          | 3,836          |
| 12 | <b>Total</b>                                                                  |   | <b>12,146</b>                 | <b>12,140</b>                 | <b>12,115</b>                 | <b>12,158</b>  | <b>12,180</b>  |
| 13 | Elementary Student-Teacher Ratio                                              |   | 24.43                         | 24.43                         | 24.43                         | 24.43          | 24.43          |
| 14 | Secondary Student-Teacher Ratio                                               |   | 17.5                          | 17.5                          | 17.5                          | 17.5           | 17.5           |
| 15 | <b>Staff Change / Student Enrollment</b>                                      |   | <b>0.00</b>                   | <b>0.00</b>                   | <b>0.00</b>                   | <b>0.00</b>    | <b>0.00</b>    |
| 26 |                                                                               |   |                               |                               |                               |                |                |
| 27 |                                                                               |   |                               |                               |                               |                |                |
| 28 | <b>Salary Increases (based on Act 1 Index)</b>                                |   |                               |                               | <b>% Increase Assumptions</b> |                |                |
| 29 |                                                                               |   | <b>2023-24</b>                | <b>2024-25</b>                | <b>2025-26</b>                | <b>2026-27</b> |                |
| 30 | Administration                                                                |   | 4.10%                         | 3.50%                         | 3.50%                         | 3.50%          |                |
| 31 | Teachers                                                                      |   | 3.35%                         | 3.36%                         | 3.39%                         | 3.35%          |                |
| 32 | Non-Bargaining                                                                |   | 4.10%                         | 3.50%                         | 3.50%                         | 3.50%          |                |
| 33 | Support Staff                                                                 |   | 4.24%                         | 2.97%                         | 3.77%                         | 2.97%          |                |
| 34 | Crafts/Trades                                                                 |   | 3.90%                         | 3.50%                         | 3.50%                         | 3.50%          |                |
| 35 |                                                                               |   |                               |                               |                               |                |                |
| 36 | Miscellaneous                                                                 |   | <b>2023-24</b>                | <b>2024-25</b>                | <b>2025-26</b>                | <b>2026-27</b> |                |
| 37 | Teacher Attrition (vacancies)                                                 |   | 750,000                       | 750,000                       | 750,000                       | 750,000        |                |
| 38 | Teacher Attrition (turnover)                                                  |   | 500,000                       | 500,000                       | 500,000                       | 500,000        |                |
| 39 |                                                                               |   |                               |                               |                               |                |                |
| 40 |                                                                               |   |                               |                               |                               |                |                |
| 41 | <b>Benefits - 200</b>                                                         |   |                               | <b>% Increase Assumptions</b> |                               |                |                |
| 42 |                                                                               |   | <b>2023-24</b>                | <b>2024-25</b>                | <b>2025-26</b>                | <b>2026-27</b> |                |
| 43 | Medical                                                                       |   | 7.57%                         | 7.57%                         | 7.57%                         | 7.57%          |                |
| 44 | Dental                                                                        |   | 4.30%                         | 4.30%                         | 4.30%                         | 4.30%          |                |
| 45 | Vision                                                                        |   | 2.30%                         | 2.30%                         | 2.30%                         | 2.30%          |                |
| 46 | Prescription                                                                  |   | 10.00%                        | 10.00%                        | 10.00%                        | 10.00%         |                |
| 47 | Social Security                                                               |   | 7.65%                         | 7.65%                         | 7.65%                         | 7.65%          |                |
| 48 | <b>PSERS</b>                                                                  |   | <b>34.00%</b>                 | <b>34.73%</b>                 | <b>35.49%</b>                 | <b>36.15%</b>  |                |
| 49 | Tuition- Teachers                                                             |   | \$500,000                     | \$500,000                     | \$500,000                     | \$500,000      |                |
| 50 | Tuition- Non Teachers                                                         |   | \$100,000                     | \$100,000                     | \$100,000                     | \$100,000      |                |
| 51 | Life & Disability                                                             |   | 0.00%                         | 0.00%                         | 0.00%                         | 0.00%          |                |
| 52 | W/C, Unemp & Other                                                            |   | 1.50%                         | 1.50%                         | 1.50%                         | 1.50%          |                |
| 53 |                                                                               |   |                               |                               |                               |                |                |
| 54 | Monthly Board Premium Costs                                                   |   |                               |                               |                               |                |                |
| 55 | Medical                                                                       |   | \$1,351.77                    | \$1,454.10                    | \$1,564.17                    | \$1,682.58     |                |
| 56 | Dental                                                                        |   | \$99.99                       | \$104.29                      | \$108.78                      | \$113.45       |                |
| 57 | Vision                                                                        |   | \$15.18                       | \$15.53                       | \$15.89                       | \$16.25        |                |
| 58 | Prescription                                                                  |   | \$409.86                      | \$450.85                      | \$495.93                      | \$545.52       |                |
| 59 | Life/AD&D (cost per \$1,000)                                                  |   | \$0.12                        | \$0.12                        | \$0.12                        | \$0.12         |                |
| 60 |                                                                               |   |                               |                               |                               |                |                |
| 61 | Assumes increases in salary related benefits proportional to salary increases |   |                               |                               |                               |                |                |

## West Chester Area School District Budget Forecast Model Key Expense Assumptions

|     | A                                                                                                                                                  | B                                   | C                | D                             | E                | F                | G |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------|-------------------------------|------------------|------------------|---|
| 62  |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 63  |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 64  |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 65  | <b><u>Professional and Technical Services - 300</u></b>                                                                                            |                                     |                  | <b>% Increase Assumptions</b> |                  |                  |   |
| 66  |                                                                                                                                                    |                                     | <b>2023-24</b>   | <b>2024-25</b>                | <b>2025-26</b>   | <b>2026-27</b>   |   |
| 67  |                                                                                                                                                    | Special Education Services          | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 68  |                                                                                                                                                    | Other categories                    | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 69  |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 70  |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 71  | <b><u>Purchased Property Services - 400</u></b>                                                                                                    |                                     |                  | <b>% Increase Assumptions</b> |                  |                  |   |
| 72  |                                                                                                                                                    |                                     | <b>2023-24</b>   | <b>2024-25</b>                | <b>2025-26</b>   | <b>2026-27</b>   |   |
| 73  |                                                                                                                                                    | Electricity                         | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 74  |                                                                                                                                                    | Trash Collection                    | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 75  |                                                                                                                                                    | Other categories                    | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 76  |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 77  | <b><u>Other Purchased Services - 500</u></b>                                                                                                       |                                     |                  | <b>% Increase Assumptions</b> |                  |                  |   |
| 78  |                                                                                                                                                    |                                     | <b>2023-24</b>   | <b>2024-25</b>                | <b>2025-26</b>   | <b>2026-27</b>   |   |
| 79  |                                                                                                                                                    | Special Ed Tuitions                 | 4.00%            | 4.00%                         | 4.00%            | 4.00%            |   |
| 80  |                                                                                                                                                    | Insurances                          | 5.00%            | 5.00%                         | 5.00%            | 5.00%            |   |
| 81  |                                                                                                                                                    | Bussing                             | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 82  |                                                                                                                                                    | Telephone and Postage               | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 83  |                                                                                                                                                    | Other Categories                    | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 84  |                                                                                                                                                    | Charter School Enrollment:          |                  |                               |                  |                  |   |
| 85  |                                                                                                                                                    | Regular Ed                          | 367              | 378                           | 389              | 401              |   |
| 86  |                                                                                                                                                    | Special Ed                          | 101              | 106                           | 111              | 116              |   |
| 87  |                                                                                                                                                    | Charter School Tuition Rate:        |                  |                               |                  |                  |   |
| 88  |                                                                                                                                                    | Regular Ed                          | \$14,439         | \$14,872                      | \$15,318         | \$15,777         |   |
| 89  |                                                                                                                                                    | Special Ed                          | \$36,674         | \$38,508                      | \$40,433         | \$42,455         |   |
| 90  |                                                                                                                                                    | CAT Enrollment:                     |                  |                               |                  |                  |   |
| 91  |                                                                                                                                                    | Full Time                           | 123              | 129                           | 135              | 142              |   |
| 92  |                                                                                                                                                    | Academic                            | 19               | 20                            | 21               | 22               |   |
| 93  |                                                                                                                                                    | CAT Tuition Rate:                   |                  |                               |                  |                  |   |
| 94  |                                                                                                                                                    | Full Time                           | \$21,536         | 22,290                        | \$23,070         | \$23,878         |   |
| 95  |                                                                                                                                                    | Academic                            | \$10,803         | 11,181                        | \$11,572         | \$11,977         |   |
| 96  |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 97  | <b><u>Supplies - 600</u></b>                                                                                                                       |                                     |                  | <b>% Increase Assumptions</b> |                  |                  |   |
| 98  |                                                                                                                                                    |                                     | <b>2023-24</b>   | <b>2024-25</b>                | <b>2025-26</b>   | <b>2026-27</b>   |   |
| 99  |                                                                                                                                                    | Educational/Admin Supplies&Software | 4.00%            | 4.00%                         | 4.00%            | 4.00%            |   |
| 100 |                                                                                                                                                    | Gas and Oil                         | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 101 |                                                                                                                                                    | Admin and Other Categories          | 4.00%            | 4.00%                         | 4.00%            | 4.00%            |   |
| 102 |                                                                                                                                                    | <b>Curriculum Proposal Amount</b>   | <b>2,113,171</b> | <b>2,176,566</b>              | <b>2,241,863</b> | <b>2,309,119</b> |   |
| 103 |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 104 | <b><u>Property - 700</u></b>                                                                                                                       |                                     |                  | <b>% Increase Assumptions</b> |                  |                  |   |
| 105 |                                                                                                                                                    |                                     | <b>2023-24</b>   | <b>2024-25</b>                | <b>2025-26</b>   | <b>2026-27</b>   |   |
| 106 |                                                                                                                                                    | Equipment Purchases                 | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 107 |                                                                                                                                                    | Technology Equipment *              | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |
| 108 | * Technology Equipment for 06-07,07-08 and 08-09 is paid out of capital projects fund and beginning 2009-10 it is paid out of capital reserve fund |                                     |                  |                               |                  |                  |   |
| 109 |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 110 |                                                                                                                                                    |                                     |                  |                               |                  |                  |   |
| 111 | <b><u>800 Other Object Dues and Fees</u></b>                                                                                                       |                                     |                  | <b>% Increase Assumptions</b> |                  |                  |   |
| 112 |                                                                                                                                                    |                                     | <b>2023-24</b>   | <b>2024-25</b>                | <b>2025-26</b>   | <b>2026-27</b>   |   |
| 113 |                                                                                                                                                    |                                     | 3.00%            | 3.00%                         | 3.00%            | 3.00%            |   |

|    | A                                                                                                   | B              | C              | D              | E              |
|----|-----------------------------------------------------------------------------------------------------|----------------|----------------|----------------|----------------|
| 1  | <b>West Chester Area School District Budget Forecast Model</b><br><b><u>Revenue Assumptions</u></b> |                |                |                |                |
| 2  |                                                                                                     |                |                |                |                |
| 3  |                                                                                                     |                |                |                |                |
| 4  |                                                                                                     |                |                |                |                |
| 5  | <b><u>Local</u></b>                                                                                 | <b>2023-24</b> | <b>2024-25</b> | <b>2025-26</b> | <b>2026-27</b> |
| 6  | Collection Factor                                                                                   | 96.50%         | 96.50%         | 96.50%         | 96.50%         |
| 7  | Interim Taxes                                                                                       | 0.00%          | 0.00%          | 0.00%          | 0.00%          |
| 8  | Earned Income tax                                                                                   | 1.50%          | 1.50%          | 1.50%          | 1.50%          |
| 9  | Transfer Tax                                                                                        | 2.00%          | 2.00%          | 2.00%          | 2.00%          |
| 10 | Delinquent Taxes                                                                                    | 0.00%          | 0.00%          | 0.00%          | 0.00%          |
| 11 | Investment Earnings                                                                                 | 1.50%          | 1.50%          | 1.50%          | 1.50%          |
| 12 | Other                                                                                               | 0.00%          | 0.00%          | 0.00%          | 0.00%          |
| 13 |                                                                                                     |                |                |                |                |
| 14 | <b><u>State</u></b>                                                                                 | <b>2023-24</b> | <b>2024-25</b> | <b>2025-26</b> | <b>2026-27</b> |
| 15 | Basic Education                                                                                     | 0.0%           | 0.0%           | 0.0%           | 0.0%           |
| 16 | Special Education                                                                                   | 0.0%           | 0.0%           | 0.0%           | 0.0%           |
| 17 | Special Ed Contingency                                                                              | \$ -           | \$ -           | \$ -           | \$ -           |
| 18 | Transportation                                                                                      | 0.0%           | 0.0%           | 0.0%           | 0.0%           |
| 19 | Rent                                                                                                | \$ 1,046,019   | \$ 984,084     | \$ 989,979     | \$ 593,127     |
| 20 | Charter School (Reimb Rate)                                                                         | 0.0%           | 0.0%           | 0.0%           | 0.0%           |
| 21 | Social Security (Reimb Rate)                                                                        | 50.0%          | 50.0%          | 50.0%          | 50.0%          |
| 22 | Retirement (Reimb Rate)                                                                             | 50.0%          | 50.0%          | 50.0%          | 50.0%          |
| 23 | Other                                                                                               | 0.0%           | 0.0%           | 0.0%           | 0.0%           |
| 24 |                                                                                                     |                |                |                |                |
| 25 | <b><u>Federal</u></b>                                                                               | <b>2023-24</b> | <b>2024-25</b> | <b>2025-26</b> | <b>2026-27</b> |
| 26 | Title I                                                                                             | \$ 547,702     | \$ 547,702     | \$ 547,702     | \$ 547,702     |
| 27 | Title II                                                                                            | \$ 232,668     | \$ 232,668     | \$ 232,668     | \$ 232,668     |
| 28 | IDEA                                                                                                | \$ 1,615,065   | \$ 1,615,065   | \$ 1,615,065   | \$ 1,615,065   |
| 29 | Medical Access                                                                                      | \$ 1,000,000   | \$ 500,000     | \$ 500,000     | \$ 500,000     |
| 30 | Other                                                                                               | \$ 133,911     | \$ 133,911     | \$ 133,911     | \$ 133,911     |
| 31 |                                                                                                     |                |                |                |                |
| 32 | <b><u>Other</u></b>                                                                                 | <b>2023-24</b> | <b>2024-25</b> | <b>2025-26</b> | <b>2026-27</b> |
| 33 | To Cap Res                                                                                          | 4.0%           | 4.0%           | 4.0%           | 4.0%           |

West Chester Area School District  
Assumptions for Salaries

| <b>Additional Headcount Expenses</b>   | <b>2022-23<br/>Budget</b> | <b>2022-23<br/>Projected</b> | <b>2023-24<br/>Forecast</b> | <b>2024-25<br/>Forecast</b> | <b>2025-26<br/>Forecast</b> | <b>2026-27<br/>Forecast</b> |
|----------------------------------------|---------------------------|------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b>Administrators</b>                  |                           |                              |                             |                             |                             |                             |
| Average New Hire Salary                | \$137,297                 |                              | \$142,926                   | \$147,928                   | \$153,106                   | \$158,465                   |
| Additional Headcount                   | 4.00                      |                              | 1.00                        | -                           | -                           | -                           |
| Additional Salary Expense              | \$432,000                 |                              | \$92,000                    | \$0                         | \$0                         | \$0                         |
| <b>Teacher</b>                         |                           |                              |                             |                             |                             |                             |
| Average New Hire Salary                | \$60,891                  | \$62,276                     | \$64,216                    | \$66,007                    | \$67,879                    | \$69,786                    |
| Average Teacher Salary                 | \$77,795                  | \$77,709                     | 80,268                      | \$82,507                    | \$84,846                    | \$87,230                    |
| Headcount Change ( <i>Enrollment</i> ) | 7.00                      |                              | 11.80                       | -                           | -                           | -                           |
| Headcount Change ( <i>Curricular</i> ) | -                         |                              | -                           | -                           | -                           | -                           |
| Change Salary Expense                  | \$377,592                 |                              | \$761,655                   | \$0                         | \$0                         | \$0                         |
| <b>Non-Bargaining</b>                  |                           |                              |                             |                             |                             |                             |
| Average New Hire Salary                | \$74,358                  |                              | \$77,407                    | \$80,116                    | \$82,920                    | \$85,822                    |
| Additional Headcount                   | 3.00                      |                              | 7.80                        | -                           | -                           | -                           |
| Additional Salary Expense              | \$140,000                 |                              | \$588,602                   | \$0                         | \$0                         | \$0                         |
| <b>Support Staff</b>                   |                           |                              |                             |                             |                             |                             |
| Average New Hire Salary                | \$28,820                  |                              | \$30,042                    | \$30,934                    | \$32,100                    | \$33,053                    |
| Additional Headcount                   | -                         |                              | 12.00                       | -                           | -                           | -                           |
| Additional Salary Expense              | \$0                       |                              | \$366,912                   | \$0                         | \$0                         | \$0                         |
| <b>Crafts/Trades</b>                   |                           |                              |                             |                             |                             |                             |
| Average New Hire Salary                | \$45,830                  |                              | \$47,617                    | \$49,284                    | \$51,009                    | \$52,794                    |
| Additional Headcount                   | -                         |                              | 2.00                        | -                           | -                           | -                           |
| Additional Salary Expense              | \$0                       |                              | \$99,294                    | \$0                         | \$0                         | \$0                         |

|                                                    | <b>2022-23<br/>Budget</b> | <b>2022-23<br/>Projected</b> | <b>2023-24<br/>Forecast</b> | <b>2024-25<br/>Forecast</b> | <b>2025-26<br/>Forecast</b> | <b>2026-27<br/>Forecast</b> |
|----------------------------------------------------|---------------------------|------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b><u>Teacher Staffing Changes Detail</u></b>      |                           |                              |                             |                             |                             |                             |
| Salary before Attrition                            | 81,547,731                |                              | 83,727,417                  | 86,811,104                  | 89,237,051                  | 91,709,742                  |
| Attrition - (vacancies)                            | 750,000                   |                              | 750,000                     | 750,000                     | 750,000                     | 750,000                     |
| Estimated Attrition (turnover)                     | 500,000                   |                              | 500,000                     | 500,000                     | 500,000                     | 500,000                     |
| Increase with Attrition                            | 80,297,731                | 79,985,705                   | 82,477,417                  | 85,561,104                  | 87,987,051                  | 90,459,742                  |
| Increase with Attrition                            |                           |                              | 3.12%                       | 2.79%                       | 2.84%                       | 2.81%                       |
| Staffing changes                                   | 377,592                   |                              | 761,655                     | -                           | -                           | -                           |
| Teacher Salary (with attrition & staffing changes) | 80,675,323                | 79,985,705                   | 83,239,072                  | 85,561,104                  | 87,987,051                  | 90,459,742                  |
| Increase with Attrition & Staffing Changes         |                           |                              | 4.07%                       | 2.79%                       | 2.84%                       | 2.81%                       |

West Chester Area School District  
Assumptions for Salaries

| <b>TOTAL SALARY EXPENSE</b>          |                    |                    |                    |                    |                    |                    |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|                                      | <b>2022-23</b>     | <b>2022-23</b>     | <b>2023-24</b>     | <b>2024-25</b>     | <b>2025-26</b>     | <b>2026-27</b>     |
|                                      | <b>Budget</b>      | <b>Projected</b>   | <b>Forecast</b>    | <b>Forecast</b>    | <b>Forecast</b>    | <b>Forecast</b>    |
| Admin Staff                          | 10,560,308         | 10,417,870         | 11,062,017         | 11,449,188         | 11,849,909         | 12,264,656         |
| <b>Total Administration Salaries</b> | <b>10,560,308</b>  | <b>10,417,870</b>  | <b>11,062,017</b>  | <b>11,449,188</b>  | <b>11,849,909</b>  | <b>12,264,656</b>  |
| Teacher Staff Salaries               | 80,675,323         | 79,985,705         | 83,239,072         | 85,561,104         | 87,987,051         | 90,459,742         |
| Extra Duty Pymnts (123)              | 1,643,200          | 1,943,200          | 1,987,846          | 2,043,299          | 2,101,233          | 2,160,284          |
| Sabbatical Pymnts (124)              | 300,000            | 300,000            | 300,000            | 300,000            | 300,000            | 300,000            |
| Subject Chair Pymnts (125)           | 530,792            | 530,792            | 640,000            | 640,000            | 640,000            | 640,000            |
| Severance Pymnts (127)               | 392,000            | 392,000            | 392,000            | 402,935            | 414,360            | 426,004            |
| Supplemental Contracts (135)         | 2,167,000          | 2,167,000          | 2,290,000          | 2,290,000          | 2,290,000          | 2,290,000          |
| <b>Total Teaching Salaries</b>       | <b>85,708,315</b>  | <b>85,318,697</b>  | <b>88,848,918</b>  | <b>91,237,338</b>  | <b>93,732,644</b>  | <b>96,276,031</b>  |
| Reg Salaries (141)                   | 4,185,980          | 4,471,587          | 5,063,844          | 5,241,079          | 5,424,516          | 5,614,374          |
| Overtime (143)                       | 2,700              | 2,700              | 3,400              | 3,400              | 3,400              | 3,400              |
| <b>Technical</b>                     | <b>4,188,680</b>   | <b>4,474,287</b>   | <b>5,067,244</b>   | <b>5,244,479</b>   | <b>5,427,916</b>   | <b>5,617,774</b>   |
| Reg Salaries (151)                   | 3,116,125          | 3,168,956          | 3,543,732          | 3,648,981          | 3,786,547          | 3,899,008          |
| Overtime (153)                       | 55,690             | 55,690             | 63,200             | 65,077             | 67,530             | 69,536             |
| Library/Office Aides (154),(155)     | 588,596            | 588,596            | 584,501            | 601,861            | 624,551            | 643,100            |
| Technology Aides (158)               | 626,763            | 626,763            | 690,729            | 711,244            | 738,058            | 759,978            |
| Instructional Aides (191)            | 2,331,751          | 2,331,751          | 3,290,701          | 3,388,435          | 3,516,179          | 3,620,609          |
| Instructional Aides OT (193)         | 57,900             | 57,900             | 77,200             | 79,493             | 82,490             | 84,940             |
| <b>Office Clerical</b>               | <b>6,776,825</b>   | <b>6,829,656</b>   | <b>8,250,063</b>   | <b>8,495,090</b>   | <b>8,815,355</b>   | <b>9,077,171</b>   |
| Reg Salaries Oper & Maint(161)       | 5,382,213          | 5,277,213          | 5,818,488          | 6,022,135          | 6,232,910          | 6,451,062          |
| Temporary salaries (162)             | 85,000             | 85,000             | 90,000             | 93,150             | 96,410             | 99,785             |
| Overtime (163)                       | 194,000            | 194,000            | 202,000            | 209,070            | 216,387            | 223,961            |
| Severance (167)                      | 40,000             | 40,000             | 40,000             | 40,000             | 40,000             | 40,000             |
| Reg Salaries Technology (168)        | 586,245            | 586,245            | 581,365            | 598,632            | 621,200            | 639,650            |
| <b>Crafts and Trades</b>             | <b>6,287,458</b>   | <b>6,182,458</b>   | <b>6,731,853</b>   | <b>6,962,987</b>   | <b>7,206,907</b>   | <b>7,454,457</b>   |
| <b>Total Salary Expense</b>          | <b>113,521,586</b> | <b>113,222,968</b> | <b>119,960,095</b> | <b>123,389,081</b> | <b>127,032,732</b> | <b>130,690,089</b> |
| <b>% Increase</b>                    |                    | <b>-0.26%</b>      | <b>5.95%</b>       | <b>2.86%</b>       | <b>2.95%</b>       | <b>2.88%</b>       |

| POSITIONS                                         | Func | Acct | Prog      | 2022-23 Actual |               |               |              | Total         | 2023-24 Budget |               |               |              | Total         | Addition/Reductions to 2023-24 Budget |               |            |              | Total       |             |
|---------------------------------------------------|------|------|-----------|----------------|---------------|---------------|--------------|---------------|----------------|---------------|---------------|--------------|---------------|---------------------------------------|---------------|------------|--------------|-------------|-------------|
|                                                   |      |      |           | ELM<br>Elem    | MID<br>Middle | HS<br>High    | OTH<br>Other |               | ELM<br>Elem    | MID<br>Middle | HS<br>High    | OTH<br>Other |               | ELM<br>Elem                           | MID<br>Middle | HS<br>High | OTH<br>Other |             |             |
| <b>School Administration</b>                      |      |      |           |                |               |               |              |               |                |               |               |              |               |                                       |               |            |              |             |             |
| Superintendent                                    | 2360 | 111  | 52        | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Asst Supt of Curriculum and Secondary Ed          | 2260 | 111  | 52B       | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Pupil Services Director / Asst. Director          | 2111 | 111  | 18        | -              | -             | -             | 2.00         | 2.00          | -              | -             | -             | 2.00         | 2.00          | -                                     | -             | -          | -            | -           | -           |
| Pupil Services Supervisor                         | 2119 | 111  | 18        | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Social Work Coordinator                           | 2160 | 111  | 18F       | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Language Arts Supervisor                          | 2260 | 111  | 06        | -              | -             | -             | 2.00         | 2.00          | -              | -             | -             | 2.00         | 2.00          | -                                     | -             | -          | -            | -           | -           |
| Mathematics Supervisor                            | 2260 | 111  | 15        | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Science / FCS / Tech Ed / Health & PE Supervisor  | 2260 | 111  | 19        | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Instructional Technology Coordinator              | 2270 | 111  | 10        | -              | -             | -             | 5.00         | 5.00          | -              | -             | -             | 6.00         | 6.00          | -                                     | -             | -          | -            | 1.00        | 1.00        |
| Teaching and Learning Director / Asst. Director   | 2360 | 111  | 53        | -              | -             | -             | 3.00         | 3.00          | -              | -             | -             | 3.00         | 3.00          | -                                     | -             | -          | -            | -           | -           |
| Elementary Director of Education                  | 2360 | 111  | 52E       | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Communications Program Director                   | 2370 | 111  | 52        | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Director of Equity & Assessment                   | 2260 | 111  | 52M       | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Principals and Asst. Principals                   | 2380 | 111  | 40        | 11.00          | 9.00          | 12.00         | -            | 32.00         | 11.00          | 9.00          | 12.00         | -            | 32.00         | -                                     | -             | -          | -            | -           | -           |
| Coordinator of Nursing Services                   | 2440 | 111  | 18D       | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Business Affairs Director / Asst. Director        | 2511 | 111  | 55        | -              | -             | -             | 2.00         | 2.00          | -              | -             | -             | 2.00         | 2.00          | -                                     | -             | -          | -            | -           | -           |
| Facilities & Operations Director / Asst. Director | 2611 | 111  | 71        | -              | -             | -             | 2.00         | 2.00          | -              | -             | -             | 2.00         | 2.00          | -                                     | -             | -          | -            | -           | -           |
| Public Safety Supervisor                          | 2660 | 111  | 71L       | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Technology Director / Asst. Director              | 2821 | 111  | 10        | -              | -             | -             | 2.00         | 2.00          | -              | -             | -             | 2.00         | 2.00          | -                                     | -             | -          | -            | -           | -           |
| Human Resources Director / Asst. Director         | 2831 | 111  | 54        | -              | -             | -             | 2.00         | 2.00          | -              | -             | -             | 2.00         | 2.00          | -                                     | -             | -          | -            | -           | -           |
| Network Operation & Security Mgr                  | 2829 | 111  | 10        | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Athletic Director                                 | 3200 | 111  | 30S       | -              | -             | 3.00          | -            | 3.00          | -              | -             | 3.00          | -            | 3.00          | -                                     | -             | -          | -            | -           | -           |
| Behavior Specialist Coordinator                   | 1291 | 111  | 21R       | -              | -             | -             | 1.00         | 1.00          | -              | -             | -             | 1.00         | 1.00          | -                                     | -             | -          | -            | -           | -           |
| Special Education Supervisors                     | 1291 | 111  | 21        | -              | -             | -             | 3.00         | 3.00          | -              | -             | -             | 3.00         | 3.00          | -                                     | -             | -          | -            | -           | -           |
| <b>School Administration Total</b>                |      |      |           | <b>11.00</b>   | <b>9.00</b>   | <b>15.00</b>  | <b>36.00</b> | <b>71.00</b>  | <b>11.00</b>   | <b>9.00</b>   | <b>15.00</b>  | <b>37.00</b> | <b>72.00</b>  |                                       |               |            |              | <b>1.00</b> | <b>1.00</b> |
| <b>Teachers</b>                                   |      |      |           |                |               |               |              |               |                |               |               |              |               |                                       |               |            |              |             |             |
| Full Day KG                                       | 1110 | 121  | 08F       | 40.00          | -             | -             | -            | 40.00         | 40.00          | -             | -             | -            | 40.00         | -                                     | -             | -          | -            | -           | -           |
| 1st Grade                                         | 1110 | 121  | 09        | 43.00          | -             | -             | -            | 43.00         | 43.00          | -             | -             | -            | 43.00         | -                                     | -             | -          | -            | -           | -           |
| 2nd Grade                                         | 1110 | 121  | 09        | 43.00          | -             | -             | -            | 43.00         | 43.00          | -             | -             | -            | 43.00         | -                                     | -             | -          | -            | -           | -           |
| 3rd Grade                                         | 1110 | 121  | 09        | 40.00          | -             | -             | -            | 40.00         | 40.00          | -             | -             | -            | 40.00         | -                                     | -             | -          | -            | -           | -           |
| 4th Grade                                         | 1110 | 121  | 09        | 38.00          | -             | -             | -            | 38.00         | 38.00          | -             | -             | -            | 38.00         | -                                     | -             | -          | -            | -           | -           |
| 5th Grade                                         | 1110 | 121  | 09        | 39.00          | -             | -             | -            | 39.00         | 39.00          | -             | -             | -            | 39.00         | -                                     | -             | -          | -            | -           | -           |
| Art                                               | 1110 | 121  | 01        | 11.00          | 7.35          | 7.60          | -            | 25.95         | 11.00          | 7.35          | 7.60          | -            | 25.95         | -                                     | -             | -          | -            | -           | -           |
| ELD                                               | 1110 | 121  | 02        | 14.00          | 5.20          | 3.80          | -            | 23.00         | 14.00          | 5.20          | 3.80          | -            | 23.00         | -                                     | -             | -          | -            | -           | -           |
| Engl/Lang Arts                                    | 1110 | 121  | 06        | -              | 35.40         | 32.89         | -            | 68.29         | -              | 35.40         | 32.89         | -            | 68.29         | -                                     | -             | -          | -            | -           | -           |
| World Language                                    | 1110 | 121  | 07        | -              | 10.40         | 22.00         | -            | 32.40         | -              | 10.40         | 22.00         | -            | 32.40         | -                                     | -             | -          | -            | -           | -           |
| Instructional Coaches                             | 1110 | 121  | 09        | 11.00          | -             | -             | -            | 11.00         | 11.00          | -             | -             | 3.00         | 14.00         | -                                     | -             | -          | -            | 3.00        | 3.00        |
| Computer/Tech Ed                                  | 1110 | 121  | 10        | -              | 4.95          | -             | -            | 4.95          | -              | 4.95          | -             | -            | 4.95          | -                                     | -             | -          | -            | -           | -           |
| Health                                            | 1110 | 121  | 11A       | -              | 9.25          | 6.10          | -            | 15.35         | -              | 9.25          | 6.10          | -            | 15.35         | -                                     | -             | -          | -            | -           | -           |
| Math                                              | 1110 | 121  | 15        | -              | 28.40         | 37.00         | -            | 65.40         | -              | 28.40         | 37.00         | -            | 65.40         | -                                     | -             | -          | -            | -           | -           |
| Phys Ed                                           | 1110 | 121  | 17A       | 11.00          | 6.45          | 13.50         | 2.00         | 32.95         | 11.00          | 6.45          | 13.50         | 2.00         | 32.95         | -                                     | -             | -          | -            | -           | -           |
| Science                                           | 1110 | 121  | 19        | -              | 25.20         | 38.90         | -            | 64.10         | -              | 25.20         | 38.90         | -            | 64.10         | -                                     | -             | -          | -            | -           | -           |
| Social Studies                                    | 1110 | 121  | 20        | -              | 24.80         | 40.00         | -            | 64.80         | -              | 24.80         | 40.00         | -            | 64.80         | -                                     | -             | -          | -            | -           | -           |
| AP Capstone                                       | 1110 | 121  | 25        | -              | -             | 0.88          | -            | 0.88          | -              | -             | 0.88          | -            | 0.88          | -                                     | -             | -          | -            | -           | -           |
| Reading Specialist/Teacher                        | 1110 | 121  | 06A - 06B | 24.70          | 8.40          | 2.80          | -            | 35.90         | 24.70          | 8.40          | 2.80          | -            | 35.90         | -                                     | -             | -          | -            | -           | -           |
| Music -Vocal                                      | 1110 | 121  | 16A       | 11.00          | 4.00          | 3.00          | -            | 18.00         | 11.00          | 4.00          | 3.00          | -            | 18.00         | -                                     | -             | -          | -            | -           | -           |
| Music -Instrumental                               | 1110 | 121  | 16B       | 11.00          | 7.20          | 4.80          | -            | 23.00         | 11.00          | 7.20          | 4.80          | -            | 23.00         | -                                     | -             | -          | -            | -           | -           |
| Cyber School                                      | 1110 | 121  | 05        | -              | 1.20          | 6.80          | -            | 8.00          | -              | 1.20          | 6.80          | -            | 8.00          | -                                     | -             | -          | -            | -           | -           |
| TITLE 1 (federal prog)                            | 1190 | 121  | 35        | 3.30           | -             | -             | -            | 3.30          | 3.30           | -             | -             | -            | 3.30          | -                                     | -             | -          | -            | -           | -           |
| <b>Teachers Total</b>                             |      |      |           | <b>340.00</b>  | <b>178.21</b> | <b>220.07</b> | <b>2.00</b>  | <b>740.28</b> | <b>340.00</b>  | <b>178.21</b> | <b>220.07</b> | <b>5.00</b>  | <b>743.28</b> |                                       |               |            |              | <b>3.00</b> | <b>3.00</b> |
| Fam and Cons Science                              | 1340 | 121  | 12        | -              | 7.05          | 7.40          | -            | 14.45         | -              | 7.05          | 7.40          | -            | 14.45         | -                                     | -             | -          | -            | -           | -           |
| Industrial Arts                                   | 1350 | 121  | 13        | -              | 6.20          | 4.00          | -            | 10.20         | -              | 6.20          | 4.00          | -            | 10.20         | -                                     | -             | -          | -            | -           | -           |
| Business Education                                | 1360 | 121  | 03        | -              | -             | 6.30          | -            | 6.30          | -              | -             | 6.30          | -            | 6.30          | -                                     | -             | -          | -            | -           | -           |
| Cyber Vocational Education                        | 1300 | 121  | 05        | -              | 0.05          | 0.65          | -            | 0.70          | -              | 0.05          | 0.65          | -            | 0.70          | -                                     | -             | -          | -            | -           | -           |
| APT Program - Alt Edu                             | 1442 | 121  | 21M       | -              | -             | 4.20          | -            | 4.20          | -              | -             | 4.20          | -            | 4.20          | -                                     | -             | -          | -            | -           | -           |
| <b>Total</b>                                      |      |      |           | <b>-</b>       | <b>13.30</b>  | <b>22.55</b>  | <b>-</b>     | <b>35.85</b>  | <b>-</b>       | <b>13.30</b>  | <b>18.35</b>  | <b>-</b>     | <b>31.65</b>  |                                       |               |            |              | <b>-</b>    | <b>-</b>    |

| POSITIONS                                                           | Func | Acct | Prog | 2022-23 Actual |               |               |               |                 | 2023-24 Budget |               |               |               |                 | Addition/Reductions to 2023-24 Budget |               |             |              |              |              |  |
|---------------------------------------------------------------------|------|------|------|----------------|---------------|---------------|---------------|-----------------|----------------|---------------|---------------|---------------|-----------------|---------------------------------------|---------------|-------------|--------------|--------------|--------------|--|
|                                                                     |      |      |      | ELM<br>Elem    | MID<br>Middle | HS<br>High    | OTH<br>Other  | Total           | ELM<br>Elem    | MID<br>Middle | HS<br>High    | OTH<br>Other  | Total           | ELM<br>Elem                           | MID<br>Middle | HS<br>High  | OTH<br>Other | Total        |              |  |
| Special Education (general)                                         | 1291 | 121  | 21   | -              | -             | -             | 6.00          | 6.00            | -              | -             | -             | 6.00          | 6.00            | -                                     | -             | -           | -            | -            | -            |  |
| Autistic                                                            | 1233 | 121  | 21C  | 7.00           | 3.50          | 2.00          | -             | 12.50           | 7.00           | 3.50          | 2.00          | -             | 12.50           | -                                     | -             | -           | -            | -            | -            |  |
| Emotional Support                                                   | 1231 | 121  | 21C  | 2.00           | 2.00          | 4.00          | -             | 8.00            | 2.00           | 4.00          | 4.00          | -             | 10.00           | -                                     | 2.00          | -           | -            | -            | 2.00         |  |
| Transitional Program                                                | 1231 | 121  | 21L  | -              | -             | 1.00          | -             | 1.00            | -              | -             | 1.00          | -             | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| APT Program                                                         | 1231 | 121  | 21M  | -              | -             | 3.00          | -             | 3.00            | -              | -             | 3.00          | -             | 3.00            | -                                     | -             | -           | -            | -            | -            |  |
| Life Skills                                                         | 1211 | 121  | 21F  | 2.50           | 1.50          | 1.50          | -             | 5.50            | 2.50           | 1.50          | 1.50          | -             | 5.50            | -                                     | -             | -           | -            | -            | -            |  |
| Learn Supp/ Life Skills                                             | 1241 | 121  | 21F  | 34.50          | 22.50         | 25.00         | -             | 82.00           | 34.50          | 22.50         | 26.00         | -             | 83.00           | -                                     | -             | 1.00        | -            | -            | 1.00         |  |
| Multiple Disabilities                                               | 1270 | 121  | 21J  | 2.00           | 2.00          | 1.00          | -             | 5.00            | 2.00           | 2.00          | 1.00          | -             | 5.00            | -                                     | -             | -           | -            | -            | -            |  |
| Speech & Language Therapist                                         | 1225 | 121  | 21   | -              | -             | -             | 14.80         | 14.80           | -              | -             | -             | 15.80         | 15.80           | -                                     | -             | -           | 1.00         | -            | 1.00         |  |
| Gifted Program Teachers                                             | 1243 | 121  | 21A  | 11.00          | 3.20          | 3.40          | -             | 17.60           | 11.00          | 3.20          | 3.40          | -             | 17.60           | -                                     | -             | -           | -            | -            | -            |  |
| Cyber Special Education                                             | 1200 | 121  | 05   | -              | -             | -             | 0.20          | 0.20            | -              | -             | 0.20          | -             | 0.20            | -                                     | -             | -           | -            | -            | -            |  |
| <b>Total</b>                                                        |      |      |      | <b>59.00</b>   | <b>34.70</b>  | <b>40.90</b>  | <b>21.00</b>  | <b>155.60</b>   | <b>59.00</b>   | <b>36.70</b>  | <b>41.90</b>  | <b>22.00</b>  | <b>159.60</b>   | -                                     | <b>2.00</b>   | <b>1.00</b> | <b>1.00</b>  | <b>1.00</b>  | <b>4.00</b>  |  |
| Guidance Counselors                                                 | 2120 | 121  | 18B  | 11.00          | 9.00          | 21.00         | -             | 41.00           | 11.00          | 9.00          | 21.00         | 3.00          | 44.00           | -                                     | -             | -           | -            | 3.00         | 3.00         |  |
| Certified Nurses                                                    | 2440 | 121  | 18D  | 11.00          | 3.00          | 3.00          | -             | 17.00           | 11.00          | 3.00          | 3.00          | -             | 17.00           | -                                     | -             | -           | -            | -            | -            |  |
| Psychologists                                                       | 2140 | 121  | 18C  | 10.80          | 3.20          | 3.00          | -             | 17.00           | 10.80          | 3.20          | 3.00          | 0.80          | 17.80           | -                                     | -             | -           | -            | 0.80         | 0.80         |  |
| Case Workers                                                        | 2160 | 121  | 18F  | -              | -             | -             | 9.00          | 9.00            | -              | -             | -             | 10.00         | 10.00           | -                                     | -             | -           | -            | 1.00         | 1.00         |  |
| Librarian                                                           | 2250 | 121  | 14   | 11.00          | 3.00          | 3.00          | -             | 17.00           | 11.00          | 3.00          | 3.00          | -             | 17.00           | -                                     | -             | -           | -            | -            | -            |  |
| Cyber Support Services                                              | 2000 | 121  | 05   | -              | -             | -             | -             | -               | -              | -             | -             | -             | -               | -                                     | -             | -           | -            | -            | -            |  |
| <b>Total</b>                                                        |      |      |      | <b>43.80</b>   | <b>18.20</b>  | <b>30.00</b>  | <b>9.00</b>   | <b>101.00</b>   | <b>43.80</b>   | <b>18.20</b>  | <b>30.00</b>  | <b>13.80</b>  | <b>105.80</b>   | -                                     | -             | -           | -            | <b>4.80</b>  | <b>4.80</b>  |  |
| Athletic Trainer                                                    | 3200 | 121  | 30S  | -              | -             | 3.00          | -             | 3.00            | -              | -             | 3.00          | -             | 3.00            | -                                     | -             | -           | -            | -            | -            |  |
| Audio Visual                                                        | 2220 | 121  | 14A  | -              | -             | 1.30          | -             | 1.30            | -              | -             | 1.30          | -             | 1.30            | -                                     | -             | -           | -            | -            | -            |  |
| Cyber Audio Visual                                                  | 2200 | 121  | 05   | -              | -             | -             | -             | -               | -              | -             | -             | -             | -               | -                                     | -             | -           | -            | -            | -            |  |
| <b>Total</b>                                                        |      |      |      | -              | -             | <b>4.30</b>   | -             | <b>4.30</b>     | -              | -             | <b>4.30</b>   | -             | <b>4.30</b>     | -                                     | -             | -           | -            | -            | -            |  |
| <b>Teacher Total</b>                                                |      |      |      | <b>442.80</b>  | <b>244.41</b> | <b>317.82</b> | <b>32.00</b>  | <b>1,037.03</b> | <b>442.80</b>  | <b>246.41</b> | <b>314.62</b> | <b>40.80</b>  | <b>1,044.63</b> | -                                     | <b>2.00</b>   | <b>1.00</b> | <b>8.80</b>  | <b>8.80</b>  | <b>11.80</b> |  |
| <b>Secretarial Staff - Central Office and School Administration</b> |      |      |      |                |               |               |               |                 |                |               |               |               |                 |                                       |               |             |              |              |              |  |
| Sec to Superintendent                                               | 2360 | 151  | 52   | -              | -             | -             | 1.00          | 1.00            | -              | -             | -             | 1.00          | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to the Ass't Superintendent                                     | 2360 | 151  | 52B  | -              | -             | -             | 1.00          | 1.00            | -              | -             | -             | 1.00          | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Dir of Teaching and Learning                                 | 2360 | 151  | 52B  | -              | -             | -             | 1.00          | 1.00            | -              | -             | -             | 1.00          | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Elementary Director of Education                             | 2360 | 151  | 52E  | -              | -             | -             | 1.00          | 1.00            | -              | -             | -             | 1.00          | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Principals and Asst. Principals                              | 2380 | 151  | 40   | 11.00          | 6.00          | 9.00          | -             | 26.00           | 11.00          | 6.00          | 9.00          | -             | 26.00           | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Technology Director                                          | 2821 | 151  | 10   | -              | -             | -             | 1.00          | 1.00            | -              | -             | -             | 1.00          | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec for Attendance/Child Acctg                                      | 2130 | 151  | 18A  | -              | 3.00          | 3.00          | -             | 6.00            | -              | 3.00          | 3.00          | -             | 6.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec for Guidance                                                    | 2120 | 151  | 18B  | -              | -             | 6.00          | -             | 6.00            | -              | -             | 6.00          | -             | 6.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Facilities & Operations Director                             | 2611 | 151  | 71   | -              | -             | -             | 2.00          | 2.00            | -              | -             | -             | 2.00          | 2.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Ass't Director Teaching & Learning                           | 2260 | 151  | 53   | -              | -             | -             | 2.95          | 2.95            | -              | -             | -             | 2.95          | 2.95            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Teaching & Learning & Title I                                | 2850 | 151  | 35   | -              | -             | -             | 0.05          | 0.05            | -              | -             | -             | 0.05          | 0.05            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Special Ed Dir/Supervisors                                   | 1291 | 151  | 21   | -              | -             | -             | 2.50          | 2.50            | -              | -             | -             | 2.50          | 2.50            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Special Ed Dir/Supervisors                                   | 1291 | 151  | 35   | -              | -             | -             | 0.50          | 0.50            | -              | -             | -             | 0.50          | 0.50            | -                                     | -             | -           | -            | -            | -            |  |
| Sec. Director of Pupil Services                                     | 2111 | 151  | 18   | -              | -             | -             | 1.00          | 1.00            | -              | -             | -             | 1.00          | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Assistant Director of Pupil Services                         | 2119 | 151  | 18   | -              | -             | -             | 1.00          | 1.00            | -              | -             | -             | 1.00          | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Instruct Technology Coordinator                              | 2829 | 151  | 10   | -              | -             | -             | 1.00          | 1.00            | -              | -             | -             | 1.00          | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec Gifted                                                          | 2119 | 151  | 18   | -              | -             | -             | -             | -               | -              | -             | -             | -             | -               | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Director of Equity and Assessment                            | 2260 | 151  | 52M  | -              | -             | -             | 1.00          | 1.00            | -              | -             | -             | 1.00          | 1.00            | -                                     | -             | -           | -            | -            | -            |  |
| Sec to Athletic Director                                            | 3200 | 151  | 30S  | -              | -             | 3.00          | -             | 3.00            | -              | -             | 3.00          | -             | 3.00            | -                                     | -             | -           | -            | -            | -            |  |
| <b>Total</b>                                                        |      |      |      | <b>11.00</b>   | <b>9.00</b>   | <b>21.00</b>  | <b>17.00</b>  | <b>58.00</b>    | <b>11.00</b>   | <b>9.00</b>   | <b>21.00</b>  | <b>17.00</b>  | <b>58.00</b>    | -                                     | -             | -           | -            | -            | -            |  |
| Full Day KG                                                         | 1110 | 191  | 08F  | 10.00          | -             | -             | -             | 10.00           | 10.00          | -             | -             | -             | 10.00           | -                                     | -             | -           | -            | -            | -            |  |
| ELD                                                                 | 1110 | 191  | 02   | 6.00           | 2.00          | 3.00          | -             | 11.00           | 6.00           | 2.00          | 3.00          | -             | 11.00           | -                                     | -             | -           | -            | -            | -            |  |
| Autistic                                                            | 1233 | 191  | 21C  | -              | -             | -             | 17.00         | 17.00           | -              | -             | -             | 17.00         | 17.00           | -                                     | -             | -           | -            | -            | -            |  |
| Emotional Support                                                   | 1231 | 191  | 21C  | -              | -             | -             | 9.00          | 9.00            | -              | -             | -             | 9.00          | 9.00            | -                                     | -             | -           | -            | -            | -            |  |
| Transitional Program                                                | 1231 | 191  | 21L  | -              | -             | -             | 3.00          | 3.00            | -              | -             | -             | 3.00          | 3.00            | -                                     | -             | -           | -            | -            | -            |  |
| APT Program Support                                                 | 1231 | 191  | 21M  | -              | -             | -             | 3.00          | 3.00            | -              | -             | -             | 3.00          | 3.00            | -                                     | -             | -           | -            | -            | -            |  |
| Behavior Technicians                                                | 1231 | 191  | 21R  | -              | -             | -             | -             | -               | -              | -             | -             | 12.00         | 12.00           | -                                     | -             | -           | -            | 12.00        | 12.00        |  |
| Life Skills                                                         | 1211 | 191  | 21F  | -              | -             | -             | 5.00          | 5.00            | -              | -             | -             | 5.00          | 5.00            | -                                     | -             | -           | -            | -            | -            |  |
| Learn Supp/ Life Skills                                             | 1241 | 191  | 21F  | -              | -             | -             | 56.00         | 56.00           | -              | -             | -             | 56.00         | 56.00           | -                                     | -             | -           | -            | -            | -            |  |
| Multiple Disabilities                                               | 1270 | 191  | 21J  | -              | -             | -             | 7.00          | 7.00            | -              | -             | -             | 7.00          | 7.00            | -                                     | -             | -           | -            | -            | -            |  |
| <b>Total</b>                                                        |      |      |      | <b>16.00</b>   | <b>2.00</b>   | <b>3.00</b>   | <b>100.00</b> | <b>121.00</b>   | <b>16.00</b>   | <b>2.00</b>   | <b>3.00</b>   | <b>112.00</b> | <b>133.00</b>   | -                                     | -             | -           | -            | <b>12.00</b> | <b>12.00</b> |  |
| Library Assistant                                                   | 2250 | 154  | 14   | 5.50           | 1.00          | 3.00          | -             | 9.50            | 5.50           | 1.00          | 3.00          | -             | 9.50            | -                                     | -             | -           | -            | -            | -            |  |
| Security Greeter                                                    | 2190 | 154  | 18   | -              | -             | -             | -             | -               | -              | -             | -             | -             | -               | -                                     | -             | -           | -            | -            | -            |  |
| Office Assistant (Dis)                                              | 2380 | 154  | 40   | 11.00          | -             | -             | -             | 11.00           | 11.00          | -             | -             | -             | 11.00           | -                                     | -             | -           | -            | -            | -            |  |
| <b>Total</b>                                                        |      |      |      | <b>16.50</b>   | <b>1.00</b>   | <b>3.00</b>   | <b>-</b>      | <b>20.50</b>    | <b>16.50</b>   | <b>1.00</b>   | <b>3.00</b>   | <b>-</b>      | <b>20.50</b>    | -                                     | -             | -           | -            | -            | -            |  |



| POSITIONS                                                                 | Func | Acct | Prog | 2022-23 Actual |               |            |              | Total    | 2023-24 Budget |               |            |              | Total    | Addition/Reductions to 2023-24 Budget |               |            |              | Total |
|---------------------------------------------------------------------------|------|------|------|----------------|---------------|------------|--------------|----------|----------------|---------------|------------|--------------|----------|---------------------------------------|---------------|------------|--------------|-------|
|                                                                           |      |      |      | ELM<br>Elem    | MID<br>Middle | HS<br>High | OTH<br>Other |          | ELM<br>Elem    | MID<br>Middle | HS<br>High | OTH<br>Other |          | ELM<br>Elem                           | MID<br>Middle | HS<br>High | OTH<br>Other |       |
| Athletic Trainer- Non Teacher                                             | 3200 | 141  | 30S  | -              | -             | -          | -            | -        | -              | -             | -          | 3.00         | 3.00     | -                                     | -             | -          | 3.00         | 3.00  |
| <b>Total</b>                                                              |      |      |      | -              | -             | -          | -            | -        | -              | -             | -          | 3.00         | 3.00     | -                                     | -             | -          | 3.00         | 3.00  |
| RN-LPN (non-public)                                                       | 2450 | 141  | 18D  | -              | -             | -          | 3.00         | 3.00     | -              | -             | -          | 3.00         | 3.00     | -                                     | -             | -          | -            | -     |
| RN-LPN (District)                                                         | 2440 | 141  | 18D  | 1.20           | 3.00          | 3.00       | 2.00         | 9.20     | 1.20           | 3.00          | 3.00       | 2.80         | 10.00    | -                                     | -             | -          | 0.80         | 0.80  |
| Pupil Service Coordinator                                                 | 1291 | 141  | 21   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Pupil Service Specialist                                                  | 1291 | 141  | 35   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Behavior Specialists                                                      | 1231 | 141  | 21R  | -              | -             | -          | -            | -        | -              | -             | -          | 3.00         | 3.00     | -                                     | -             | -          | 3.00         | 3.00  |
| Community Engagement Specialist                                           | 1110 | 141  | 02   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| <b>Total</b>                                                              |      |      |      | 1.20           | 3.00          | 3.00       | 8.00         | 15.20    | 1.20           | 3.00          | 3.00       | 11.80        | 19.00    | -                                     | -             | -          | 3.80         | 3.80  |
| Business Office (Professional)                                            | 2500 | 141  | 55   | -              | -             | -          | 5.00         | 5.00     | -              | -             | -          | 5.00         | 5.00     | -                                     | -             | -          | -            | -     |
| Business Office Benefits (Professional)                                   | 2835 | 141  | 55   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Business Office (Hourly Support)                                          | 2500 | 151  | 55   | -              | -             | -          | 5.00         | 5.00     | -              | -             | -          | 5.00         | 5.00     | -                                     | -             | -          | -            | -     |
| <b>Total</b>                                                              |      |      |      | -              | -             | -          | 11.00        | 11.00    | -              | -             | -          | 11.00        | 11.00    | -                                     | -             | -          | -            | -     |
| Communications Office (Professional)                                      | 2370 | 141  | 52   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Communications Office (Hourly Suppl)                                      | 2370 | 151  | 52   | -              | -             | -          | 2.00         | 2.00     | -              | -             | -          | 2.00         | 2.00     | -                                     | -             | -          | -            | -     |
| <b>Total</b>                                                              |      |      |      | -              | -             | -          | 3.00         | 3.00     | -              | -             | -          | 3.00         | 3.00     | -                                     | -             | -          | -            | -     |
| Transportation Office (Professional)                                      | 2719 | 141  | 75   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Transportation Office (Hourly Support)                                    | 2719 | 151  | 75   | -              | -             | -          | 0.60         | 0.60     | -              | -             | -          | 0.60         | 0.60     | -                                     | -             | -          | -            | -     |
| Transportation Office-NP (Professional)                                   | 2750 | 141  | 75   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Transportation Office-NP (Hourly Support)                                 | 2750 | 151  | 75   | -              | -             | -          | 0.90         | 0.90     | -              | -             | -          | 0.90         | 0.90     | -                                     | -             | -          | -            | -     |
| <b>Total</b>                                                              |      |      |      | -              | -             | -          | 3.50         | 3.50     | -              | -             | -          | 3.50         | 3.50     | -                                     | -             | -          | -            | -     |
| Human Resources Office (Professional)                                     | 2839 | 141  | 54   | -              | -             | -          | 2.00         | 2.00     | -              | -             | -          | 2.00         | 2.00     | -                                     | -             | -          | -            | -     |
| HR Office (Hourly Support)                                                | 2839 | 151  | 54   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| <b>Total</b>                                                              |      |      |      | -              | -             | -          | 3.00         | 3.00     | -              | -             | -          | 3.00         | 3.00     | -                                     | -             | -          | -            | -     |
| Technology Office (Hourly Support)                                        | 2840 | 151  | 50Z  | -              | -             | -          | 3.00         | 3.00     | -              | -             | -          | 3.00         | 3.00     | -                                     | -             | -          | -            | -     |
| Technology Office (Professional)                                          | 2829 | 141  | 10   | -              | -             | -          | 3.00         | 3.00     | -              | -             | -          | 4.00         | 4.00     | -                                     | -             | -          | 1.00         | 1.00  |
| Technology Office (Hourly Support)                                        | 2829 | 168  | 10   | -              | -             | -          | 8.00         | 8.00     | -              | -             | -          | 8.00         | 8.00     | -                                     | -             | -          | -            | -     |
| Technology Associate                                                      | 1110 | 158  | 10   | -              | -             | -          | 18.00        | 18.00    | -              | -             | -          | 18.00        | 18.00    | -                                     | -             | -          | -            | -     |
| <b>Total</b>                                                              |      |      |      | -              | -             | -          | 32.00        | 32.00    | -              | -             | -          | 33.00        | 33.00    | -                                     | -             | -          | 1.00         | 1.00  |
| Head Custodians/ Supervisors/ Quality Control                             | 2610 | 141  | 71A  | 11.00          | 3.00          | 3.00       | 5.00         | 22.00    | 11.00          | 3.00          | 3.00       | 5.00         | 22.00    | -                                     | -             | -          | -            | -     |
| Custodians (Hourly Support)                                               | 2620 | 161  | 71A  | 27.00          | 15.50         | 30.00      | 4.50         | 77.00    | 27.00          | 15.50         | 30.00      | 5.50         | 78.00    | -                                     | -             | -          | 1.00         | 1.00  |
| Campus Security Officer                                                   | 2660 | 141  | 71L  | -              | -             | -          | 6.00         | 6.00     | -              | -             | -          | 6.00         | 6.00     | -                                     | -             | -          | -            | -     |
| Security (Hourly Support)                                                 | 2660 | 161  | 71L  | -              | -             | 3.00       | -            | 3.00     | -              | -             | 3.00       | -            | 3.00     | -                                     | -             | -          | -            | -     |
| Maintenance                                                               | 2620 | 141  | 70   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Custodial & Maint Dept (Hourly Support)                                   | 2620 | 161  | 70   | -              | -             | -          | 8.00         | 8.00     | -              | -             | -          | 9.00         | 9.00     | -                                     | -             | -          | 1.00         | 1.00  |
| HVAC Coordinator                                                          | 2620 | 141  | 70H  | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| HVAC Staff (Hourly Support)                                               | 2620 | 161  | 70H  | -              | -             | -          | 6.00         | 6.00     | -              | -             | -          | 6.00         | 6.00     | -                                     | -             | -          | -            | -     |
| Operations (Professional)                                                 | 2610 | 141  | 71   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Facilities Apprentice                                                     | 2620 | 161  | 71   | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Automotive Pool                                                           | 2650 | 161  | 71G  | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Grounds Supervisor / Athletic Turf Coordinator                            | 2630 | 141  | 70F  | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| Grounds/Warehouse (Hourly Support)                                        | 2630 | 161  | 70F  | -              | -             | -          | 10.00        | 10.00    | -              | -             | -          | 10.00        | 10.00    | -                                     | -             | -          | -            | -     |
| Mailroom (Hourly Support)                                                 | 2530 | 161  | 71F  | -              | -             | -          | 1.00         | 1.00     | -              | -             | -          | 1.00         | 1.00     | -                                     | -             | -          | -            | -     |
| <b>Total</b>                                                              |      |      |      | 38.00          | 18.50         | 36.00      | 46.50        | 139.00   | 38.00          | 18.50         | 36.00      | 48.50        | 141.00   | -                                     | -             | -          | 2.00         | 2.00  |
| <b>Secretarial Staff - Central Office and School Administration Total</b> |      |      |      | 82.70          | 33.50         | 66.00      | 224.00       | 406.20   | 82.70          | 33.50         | 66.00      | 245.80       | 428.00   | -                                     | -             | -          | 21.80        | 21.80 |
| <b>Grand Total</b>                                                        |      |      |      | 536.50         | 286.91        | 398.82     | 292.00       | 1,514.23 | 536.50         | 288.91        | 395.62     | 323.60       | 1,544.63 | -                                     | 2.00          | 1.00       | 31.60        | 34.60 |

West Chester Area School District  
Assumptions for Benefits

| <b>Gross Benefit Costs</b>   |                   |                   |                   |                   |                   |                   |                    |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
|                              | <b>2021-22</b>    | <b>2022-23</b>    | <b>2022-23</b>    | <b>2023-24</b>    | <b>2024-25</b>    | <b>2025-26</b>    | <b>2026-27</b>     |
|                              | <u>Actual</u>     | <u>Budget</u>     | <u>Projection</u> | <u>Forecast</u>   | <u>Forecast</u>   | <u>Forecast</u>   | <u>Forecast</u>    |
| Medical                      | 15,987,915        | 23,407,943        | 23,407,943        | 25,910,199        | 27,871,601        | 29,981,481        | 32,251,079         |
| Dental                       | 1,160,743         | 1,565,705         | 1,565,705         | 1,633,030         | 1,703,250         | 1,776,490         | 1,852,879          |
| Vision                       | 169,246           | 225,481           | 225,481           | 230,667           | 235,972           | 241,400           | 246,952            |
| Prescription                 | 5,176,082         | 5,725,450         | 5,725,450         | 6,297,995         | 6,927,795         | 7,620,574         | 8,382,631          |
| Social Security              | 7,757,450         | 8,651,356         | 8,598,600         | 9,066,924         | 9,439,265         | 9,718,004         | 9,997,792          |
| Retirement                   | 37,059,663        | 39,844,719        | 39,601,560        | 40,685,926        | 42,853,028        | 45,083,916        | 47,244,467         |
| Tuition                      | 476,577           | 600,000           | 600,000           | 600,000           | 600,000           | 600,000           | 600,000            |
| Life & Disability            | 343,911           | 591,983           | 591,983           | 608,492           | 625,885           | 644,368           | 662,919            |
| W/C, Unemp & Other           | 1,151,415         | 1,328,761         | 1,328,761         | 1,348,693         | 1,368,923         | 1,389,457         | 1,410,299          |
| <b>Total Benefit Expense</b> | <b>69,283,001</b> | <b>81,941,398</b> | <b>81,645,483</b> | <b>86,381,926</b> | <b>91,625,720</b> | <b>97,055,690</b> | <b>102,649,019</b> |
| <b>% Increase</b>            |                   |                   | <b>17.84%</b>     | <b>5.42%</b>      | <b>6.07%</b>      | <b>5.93%</b>      | <b>5.76%</b>       |

\* Assume increases in salary related benefits proportional to salary increase

| <b>Benefit Cost Sharing and Cobra payments</b> |                  |                  |                   |                  |                  |                   |                   |
|------------------------------------------------|------------------|------------------|-------------------|------------------|------------------|-------------------|-------------------|
|                                                | <b>2021-22</b>   | <b>2022-23</b>   | <b>2022-23</b>    | <b>2023-24</b>   | <b>2024-25</b>   | <b>2025-26</b>    | <b>2026-27</b>    |
|                                                | <u>Actual</u>    | <u>Budget</u>    | <u>Projection</u> | <u>Forecast</u>  | <u>Forecast</u>  | <u>Forecast</u>   | <u>Forecast</u>   |
| Medical                                        | 4,212,330        | 6,815,550        | 6,815,550         | 7,331,488        | 7,886,482        | 8,483,488         | 9,125,688         |
| Dental                                         | 162,885          | 96,778           | 96,778            | 100,939          | 105,279          | 109,806           | 114,528           |
| Vision                                         | 25,991           | 11,167           | 11,167            | 11,424           | 11,687           | 11,956            | 12,231            |
| Prescription                                   | 496,899          | 1,226,671        | 1,226,671         | 1,349,338        | 1,484,272        | 1,632,699         | 1,795,969         |
| Social Security                                | -                | -                | -                 | -                | -                | -                 | -                 |
| Retirement                                     | -                | -                | -                 | -                | -                | -                 | -                 |
| Tuition                                        | -                | -                | -                 | -                | -                | -                 | -                 |
| Life & Disability                              | 160,334          | 116,852          | 116,852           | 116,852          | 116,852          | 116,852           | 116,852           |
| W/C, Unemp & Other                             | -                | -                | -                 | -                | -                | -                 | -                 |
| <b>Total Cost Share</b>                        | <b>5,058,439</b> | <b>8,267,019</b> | <b>8,267,019</b>  | <b>8,910,041</b> | <b>9,604,572</b> | <b>10,354,801</b> | <b>11,165,268</b> |

| <b>Net Benefit Costs</b>     |                   |                   |                   |                   |                   |                   |                   |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                              | <b>2021-22</b>    | <b>2022-23</b>    | <b>2022-23</b>    | <b>2023-24</b>    | <b>2024-25</b>    | <b>2025-26</b>    | <b>2026-27</b>    |
|                              | <u>Actual</u>     | <u>Budget</u>     | <u>Projection</u> | <u>Forecast</u>   | <u>Forecast</u>   | <u>Forecast</u>   | <u>Forecast</u>   |
| Medical                      | 11,775,585        | 16,592,393        | 16,592,393        | 18,578,711        | 19,985,119        | 21,497,993        | 23,125,391        |
| Dental                       | 997,858           | 1,468,927         | 1,468,927         | 1,532,091         | 1,597,971         | 1,666,684         | 1,738,351         |
| Vision                       | 143,255           | 214,314           | 214,314           | 219,243           | 224,286           | 229,444           | 234,721           |
| Prescription                 | 4,679,183         | 4,498,779         | 4,498,779         | 4,948,657         | 5,443,523         | 5,987,875         | 6,586,662         |
| Social Security              | 7,757,450         | 8,651,356         | 8,598,600         | 9,066,924         | 9,439,265         | 9,718,004         | 9,997,792         |
| Retirement                   | 37,059,663        | 39,844,719        | 39,601,560        | 40,685,926        | 42,853,028        | 45,083,916        | 47,244,467        |
| Tuition                      | 476,577           | 600,000           | 600,000           | 600,000           | 600,000           | 600,000           | 600,000           |
| Life & Disability            | 183,577           | 475,131           | 475,131           | 491,640           | 509,033           | 527,516           | 546,067           |
| W/C, Unemp & Other           | 1,151,415         | 1,328,761         | 1,328,761         | 1,348,693         | 1,368,923         | 1,389,457         | 1,410,299         |
| <b>Total Benefit Expense</b> | <b>64,224,562</b> | <b>73,674,379</b> | <b>73,378,464</b> | <b>77,471,885</b> | <b>82,021,148</b> | <b>86,700,889</b> | <b>91,483,751</b> |
| <b>% Increase</b>            |                   |                   | <b>14.25%</b>     | <b>5.15%</b>      | <b>5.87%</b>      | <b>5.71%</b>      | <b>5.52%</b>      |

West Chester Area School District  
Assumptions for Other Objects and Debt Service

800 OTHER OBJECTS AND OTHER FINANCING USES  
900

800

**DUES AND FEES & PRIOR YEAR REFUNDS**

o Assume inflationary increase as follows:

3%

|  | 2021-22     | 2022-23    | 2022-23    | 2023-24    | 2024-25    | 2025-26    | 2026-27    |
|--|-------------|------------|------------|------------|------------|------------|------------|
|  | Actual      | Budget     | Projection | Forecast   | Forecast   | Forecast   | Forecast   |
|  | \$1,057,100 | \$ 491,678 | \$ 491,678 | \$ 490,715 | \$ 505,436 | \$ 520,600 | \$ 536,218 |

**DUES/FEES - Athletic Fund**

|  | 2021-22   | 2022-23   | 2022-23   | 2023-24    | 2024-25    | 2025-26    | 2026-27    |
|--|-----------|-----------|-----------|------------|------------|------------|------------|
|  |           |           |           |            |            |            |            |
|  | \$150,167 | \$131,500 | \$131,500 | \$ 131,500 | \$ 131,500 | \$ 131,500 | \$ 131,500 |

**DEBT SERVICE**

|                                      |             |              |              |             |             |             |             |
|--------------------------------------|-------------|--------------|--------------|-------------|-------------|-------------|-------------|
| Debt Service Savings to Cap Reserve  | \$912,973   | \$711,650    | \$711,650    | \$1,502,726 | \$1,496,090 | \$1,403,552 | \$1,045,605 |
| G/F Contribution to Cap Reserve      | \$721,797   | \$4,422,669  | \$4,422,669  | \$4,599,576 | \$4,783,559 | \$4,974,901 | \$5,173,897 |
| G/F Contribution- Sale of Asset      | \$2,583,834 | \$0          | \$0          | \$0         | \$0         | \$0         | \$0         |
| G/F Contribution- Elem. Construction | \$0         | \$5,000,000  | \$5,000,000  | \$0         | \$0         | \$0         | \$0         |
| Transfer for Cap Reserve Facilities  | \$2,511,500 | \$2,323,177  | \$2,323,177  | \$2,392,872 | \$2,464,658 | \$2,538,598 | \$2,614,756 |
|                                      | \$6,730,104 | \$12,457,496 | \$12,457,496 | \$8,495,174 | \$8,744,307 | \$8,917,051 | \$8,834,258 |

**EXISTING DEBT SERVICE (PRIOR TO ACT 1)**

|                   | 2022-23 Budget      |                      | 2022-23 Projection  |                      | 2023-24 Budget      |                      | 2024-25 Budget      |                      | 2025-26 Budget      |                      | 2026-27 Budget      |                      |
|-------------------|---------------------|----------------------|---------------------|----------------------|---------------------|----------------------|---------------------|----------------------|---------------------|----------------------|---------------------|----------------------|
|                   | 900                 |                      | 900                 |                      | 900                 |                      | 900                 |                      | 900                 |                      | 900                 |                      |
|                   | INTEREST            | PRINCIPAL            | INTEREST            | PRINCIPAL            | INTEREST            | PRINCIPAL            | INTEREST            | PRINCIPAL            | INTEREST            | PRINCIPAL            | INTEREST            | PRINCIPAL            |
| 1/2014 GOB 2014 A | \$ 1,165,750        | \$ 14,570,000        | \$ 1,165,750        | \$ 14,570,000        | \$ 437,250          | \$ 8,745,000         | \$ -                | \$ -                 | \$ -                | \$ -                 | \$ -                | \$ -                 |
| GOB 2014 AA       | \$ 2,161,800        | \$ 315,000           | \$ 2,161,800        | \$ 315,000           | \$ 2,152,350        | \$ 325,000           | \$ 2,142,600        | \$ 5,700,000         | \$ 1,857,600        | \$ 6,025,000         | \$ 1,676,850        | \$ 18,505,000        |
| GOB 2016          | \$ 218,250          | \$ 2,130,000         | \$ 218,250          | \$ 2,130,000         | \$ 111,750          | \$ 2,235,000         | \$ -                | \$ -                 | \$ -                | \$ -                 | \$ -                | \$ -                 |
| GOB 2016A         | \$ 1,248,568        | \$ 5,000             | \$ 1,248,568        | \$ 5,000             | \$ 1,248,500        | \$ 5,875,000         | \$ 954,750          | \$ 12,270,000        | \$ 341,250          | \$ 12,850,000        | \$ 20,000           | \$ 1,000,000         |
| <b>TOTAL</b>      | <b>\$ 4,794,368</b> | <b>\$ 17,020,000</b> | <b>\$ 4,794,368</b> | <b>\$ 17,020,000</b> | <b>\$ 3,949,850</b> | <b>\$ 17,180,000</b> | <b>\$ 3,097,350</b> | <b>\$ 17,970,000</b> | <b>\$ 2,198,850</b> | <b>\$ 18,875,000</b> | <b>\$ 1,696,850</b> | <b>\$ 19,505,000</b> |

|                                 |              |              |              |              |              |              |
|---------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Total ACT 1 eligible Debt       | \$21,814,368 | \$21,814,368 | \$21,129,850 | \$21,067,350 | \$21,073,850 | \$21,201,850 |
| Increase in ACT 1 eligible debt |              |              | (\$684,518)  | (\$62,500)   | \$6,500      | \$128,000    |

**DEBT SERVICE - INCURRED AFTER ACT 1**

| FINANCING AMOUNT & YEAR        | 2022-23 Budget      |                   | 2022-23 Projection  |                   | 2023-24 Budget      |                   | 2024-25 Budget      |                   | 2025-26 Budget      |                   | 2026-27 Budget      |                   |
|--------------------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|
| <b>Elementary Debt</b>         |                     |                   |                     |                   |                     |                   |                     |                   |                     |                   |                     |                   |
| 10/09 \$10,000,000 Emmaus 2009 | \$ 332,133          | \$ 520,000        | \$ 232,133          | \$ 520,000        | \$ 308,000          | \$ 645,000        | \$ 281,400          | \$ 675,000        | \$ 253,733          | \$ 700,000        | \$ 231,467          | \$ 485,000        |
| 1/2014 \$12,000,000 GOB 2014   | \$ 489,763          | \$ -              | \$ 489,763          | \$ -              | \$ 489,763          | \$ -              | \$ 489,763          | \$ 5,000          | \$ 489,575          | \$ 5,000          | \$ 489,388          | \$ 5,000          |
| 12/2017 \$9,750,000 GOB 2017A  | \$ 237,300          | \$ 5,000          | \$ 237,300          | \$ 5,000          | \$ 237,212          | \$ 5,000          | \$ 237,100          | \$ 5,000          | \$ 236,988          | \$ 5,000          | \$ 236,875          | \$ 5,000          |
| 10/2018 \$9,990,000 GOB 2018   | \$ 336,328          | \$ 5,000          | \$ 336,328          | \$ 5,000          | \$ 336,203          | \$ 5,000          | \$ 336,053          | \$ 5,000          | \$ 335,903          | \$ 5,000          | \$ 335,753          | \$ 5,000          |
| 8/2019 \$35,000,000 GOB 2019   | \$ 1,389,600        | \$ 5,000          | \$ 1,389,600        | \$ 5,000          | \$ 1,389,400        | \$ 5,000          | \$ 1,389,200        | \$ 5,000          | \$ 1,389,000        | \$ 5,000          | \$ 1,388,800        | \$ 5,000          |
| 9/2020 \$16,800,000 GOR 2020   | \$ 208,100          | \$ 50,000         | \$ 208,100          | \$ 50,000         | \$ 205,600          | \$ 55,000         | \$ 202,850          | \$ 55,000         | \$ 200,100          | \$ 60,000         | \$ 197,100          | \$ 60,000         |
| 6/2021 \$29,250,000 GOB 2021   | \$ 1,168,925        | \$ 5,000          | \$ 1,168,925        | \$ 5,000          | \$ 1,168,850        | \$ 5,000          | \$ 1,168,775        | \$ 5,000          | \$ 1,168,700        | \$ 5,000          | \$ 1,168,625        | \$ 5,000          |
| 4/2022 \$30,115,000 GOB 2022   | \$ 1,385,389        | \$ 5,000          | \$ 1,385,389        | \$ 5,000          | \$ 1,246,700        | \$ 5,000          | \$ 1,246,550        | \$ 5,000          | \$ 1,246,400        | \$ 100,000        | \$ 1,241,400        | \$ 200,000        |
| 12/2024 \$10,000,000 GOB       | \$ -                | \$ -              | \$ -                | \$ -              | \$ -                | \$ -              | \$ 179,571          | \$ -              | \$ 394,181          | \$ 5,000          | \$ 394,045          | \$ 5,000          |
| 1/2026 \$10,000,000 GOB        | \$ -                | \$ -              | \$ -                | \$ -              | \$ -                | \$ -              | \$ -                | \$ -              | \$ 179,571          | \$ -              | \$ 526,264          | \$ 5,000          |
| 10/2026 \$20,000,000 GOB       | \$ -                | \$ -              | \$ -                | \$ -              | \$ -                | \$ -              | \$ -                | \$ -              | \$ -                | \$ -              | \$ 486,971          | \$ -              |
| <b>Total Elementary Debt</b>   | <b>\$ 5,547,538</b> | <b>\$ 595,000</b> | <b>\$ 5,447,538</b> | <b>\$ 595,000</b> | <b>\$ 5,381,728</b> | <b>\$ 725,000</b> | <b>\$ 5,531,262</b> | <b>\$ 760,000</b> | <b>\$ 5,894,151</b> | <b>\$ 890,000</b> | <b>\$ 6,696,688</b> | <b>\$ 780,000</b> |
|                                |                     | \$ 6,142,538      |                     | \$ 6,042,538      |                     | \$ 6,106,728      |                     | \$ 6,291,262      |                     | \$ 6,784,151      |                     | \$ 7,476,688      |

|                       |                     |                   |                     |                   |                     |                   |                     |                   |                     |                   |                     |                   |
|-----------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|
| <b>Total New Debt</b> | <b>\$ 5,547,538</b> | <b>\$ 595,000</b> | <b>\$ 5,447,538</b> | <b>\$ 595,000</b> | <b>\$ 5,381,728</b> | <b>\$ 725,000</b> | <b>\$ 5,531,262</b> | <b>\$ 760,000</b> | <b>\$ 5,894,151</b> | <b>\$ 890,000</b> | <b>\$ 6,696,688</b> | <b>\$ 780,000</b> |
|-----------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|

**TOTAL DEBT SERVICE**

| YEAR               | 2022-23 Budget |              | 2022-23 Projection |              | 2023-24 Budget |              | 2024-25 Budget |              | 2025-26 Budget |              | 2026-27 Budget |              |
|--------------------|----------------|--------------|--------------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
| Total Debt Service | \$10,341,906   | \$17,615,000 | \$10,241,906       | \$17,615,000 | \$9,331,578    | \$17,905,000 | \$8,628,612    | \$18,730,000 | \$8,093,001    | \$19,765,000 | \$8,393,538    | \$20,285,000 |
|                    |                | \$27,956,906 |                    | \$27,856,906 |                | \$27,236,578 |                | \$27,358,612 |                | \$27,858,001 |                | \$28,678,538 |

**Back-End Referendum Exceptions**

|                    | <u>BUDGET<br/>2022-23</u> | <u>BUDGET<br/>2023-24</u> | <u>BUDGET<br/>2024-25</u> | <u>BUDGET<br/>2025-26</u> | <u>BUDGET<br/>2026-27</u> |
|--------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
|                    | (\$000)                   |                           |                           |                           |                           |
| Retirement (PSERS) | -                         | -                         | -                         | -                         | -                         |
| Special Education  | -                         | -                         | -                         | -                         | -                         |
| <b>Total</b>       | -                         | -                         | -                         | -                         | -                         |

*Index =* 3.40% 4.10% 3.50% 3.50% 3.50%

| <b>Exception Calculations</b> |                                                    |             |                            |                            |                            |                            |
|-------------------------------|----------------------------------------------------|-------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Grandfathered salaries (2011) |                                                    | 85,292,259  | 85,292,259                 | 85,292,259                 | 85,292,259                 | 85,292,259                 |
| <b>Retirement</b>             |                                                    |             |                            |                            |                            |                            |
|                               | 50%                                                | 30,074,051  | 28,999,368                 | 29,622,002                 | 30,270,223                 | 30,833,152                 |
|                               |                                                    | 15,037,025  | 14,499,684                 | 14,811,001                 | 15,135,111                 | 15,416,576                 |
|                               | 14,900,558                                         | 15,037,025  | 14,499,684                 | 14,811,001                 | 15,135,111                 | 15,416,576                 |
|                               | State Share of Retirement for Fed. Funded Salaries | (31,252)    | (31,538)                   | (30,411)                   | (31,744)                   | (32,335)                   |
| Increase                      |                                                    | 136,181     | (536,215)                  | 310,664                    | 323,431                    | 280,874                    |
| Index                         |                                                    | 505,556     | 615,225                    | 506,425                    | 517,298                    | 528,618                    |
| <b>Total Exception</b>        |                                                    | -           | -                          | -                          | -                          | -                          |
| <b>Special Education</b>      |                                                    |             |                            |                            |                            |                            |
|                               | 2019-20                                            | 2020-21 AFR | 2021-22 AFR Est.<br>(1.03) | 2022-23 AFR Est.<br>(1.03) | 2023-24 AFR Est.<br>(1.03) | 2024-25 AFR<br>Est. (1.03) |
| Expenses                      | 44,074,356                                         | 42,679,434  | 43,959,817                 | 45,278,611                 | 46,636,970                 | 48,036,079                 |
| Subsidy                       | 6,125,165                                          | 5,077,234   | 5,914,713                  | 5,974,858                  | 5,974,858                  | 5,974,858                  |
| Net Expenses                  | 37,949,192                                         | 37,602,200  | 38,045,104                 | 39,303,753                 | 40,662,112                 | 42,061,221                 |
| Net Increase                  | (2,231,623)                                        | (346,992)   | 442,904                    | 1,258,649                  | 1,358,358                  | 1,399,109                  |
| Index                         | 1,205,424                                          | 1,290,273   | 1,541,690                  | 1,331,579                  | 1,375,631                  | 1,423,174                  |
| <b>Total Exception</b>        |                                                    | -           | -                          | -                          | -                          | -                          |



## 2021-2022 Capital Budget

|                                        | # of<br>Devices | Budget<br>2021-22   | Actual<br>2021-22   |
|----------------------------------------|-----------------|---------------------|---------------------|
| <b>Elementary Equipment</b>            |                 |                     |                     |
| Elementary iPad                        | 1,900           | \$ 796,404          | \$ 540,917          |
| Elementary/Special Area Teacher Device | 521             | \$ 561,000          | \$ 561,000          |
| 2022-2023 Prespend                     |                 |                     | \$ 114,714          |
|                                        |                 | <b>\$ 1,357,404</b> | <b>\$ 1,216,631</b> |
| <b>Secondary Equipment</b>             |                 |                     |                     |
| 6th Grade 1:1                          | 1,010           | \$ 631,250          | \$ 219,970          |
| 9th grade 1:1                          | 1,010           | \$ 858,500          | \$ 484,900          |
| Music                                  | 36              | \$ 47,520           | \$ 47,520           |
| 2022-2023 Prespend                     |                 |                     | \$ 760,615          |
|                                        |                 | <b>\$ 1,537,270</b> | <b>\$ 1,513,005</b> |
| <b>District</b>                        |                 |                     |                     |
| Security Camera                        | 30              | \$ 30,000           | \$ 30,000           |
| Network Infrastructure Upgrade **      |                 |                     | \$ 639,000          |
|                                        |                 | <b>\$ 30,000</b>    | <b>\$ 669,000</b>   |
| <b>Network</b>                         |                 |                     |                     |
| Networking                             |                 | \$ 425,000          | \$ 110,756          |
| 2022-2023 Prespend                     |                 |                     | \$ 420,000          |
|                                        |                 | <b>\$ 425,000</b>   | <b>\$ 530,756</b>   |
| <b>Administration</b>                  |                 |                     |                     |
| Staff (Central + Schools)              | 64              | \$ 85,193           | \$ 65,193           |
| 2022-2023 Prespend                     |                 |                     |                     |
|                                        |                 | <b>\$ 85,193</b>    | <b>\$ 65,193</b>    |
| <b>Other</b>                           |                 |                     |                     |
| Cost Sharing from Parents              |                 | \$ (330,500)        |                     |
|                                        |                 | <b>\$ (330,500)</b> |                     |
| <b>Total Fund 22</b>                   |                 | <b>\$ 3,434,867</b> | <b>\$ 3,994,585</b> |

\*\* - Project added and Board approved in September 2021

## 2022-2023 Capital Budget

|                             | <b># of<br/>Devices</b> | <b>Budget<br/>2022-2023</b> | <b>Projected<br/>2022-2023</b> |
|-----------------------------|-------------------------|-----------------------------|--------------------------------|
| <b>Elementary Equipment</b> |                         |                             |                                |
| Classroom STEAM             |                         | \$ 37,411                   | \$ 37,411                      |
| Elementary iPad             | 2,270                   | \$ 905,730                  | \$ 791,016                     |
|                             |                         | <b>\$ 943,141</b>           | <b>\$ 828,427</b>              |
| <b>Secondary Equipment</b>  |                         |                             |                                |
| 6th Grade 1:1               | 1,100                   | \$ 687,500                  | \$ 77,885                      |
| 9th grade 1:1               | 1,100                   | \$ 935,000                  | \$ 935,000                     |
| Art                         | 120                     | \$ 158,400                  | \$ 158,400                     |
| Classroom STEAM             |                         | \$ 90,000                   | \$ 43,000                      |
| Tech ED                     | 156                     | \$ 129,000                  | \$ 25,000                      |
| Video                       | 21                      | \$ 52,500                   | \$ 52,500                      |
|                             |                         | <b>\$ 2,052,400</b>         | <b>\$ 1,291,785</b>            |
| <b>District</b>             |                         |                             |                                |
| Security Camera             |                         | \$ 225,000                  | \$ 225,000                     |
|                             |                         | <b>\$ 225,000</b>           | <b>\$ 225,000</b>              |
| <b>Network</b>              |                         |                             |                                |
| Networking                  |                         | \$ 475,000                  | \$ 55,000                      |
|                             |                         | <b>\$ 475,000</b>           | <b>\$ 55,000</b>               |
| <b>Administration</b>       |                         |                             |                                |
| DPP                         |                         | \$ 247,000                  | \$ 247,000                     |
| Staff (Central + Schools)   |                         | \$ 140,720                  | \$ 140,720                     |
|                             |                         | <b>\$ 387,720</b>           | <b>\$ 387,720</b>              |
| <b>Total Fund 22</b>        |                         | <b>\$ 4,083,261</b>         | <b>\$ 2,787,932</b>            |





**West Chester Area School District  
Forecast Model  
Financial Summary - All Funds**

| A  | O                                                                 | P              | Q              | R              | S              | T              | U              | V              | W              |                |
|----|-------------------------------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|    | 2020-21                                                           | 2021-22        | 2021-22        | 2022-23        | 2022-23        | 2023-24        | 2024-25        | 2025-26        | 2026-27        |                |
|    | Actual                                                            | Budget         | Projected      | Budget         | Projected      | Estimated      | Estimated      | Estimated      | Estimated      |                |
| 1  |                                                                   |                |                |                |                |                |                |                |                |                |
| 2  |                                                                   |                |                |                |                |                |                |                |                |                |
| 3  | <b>Total Revenue</b>                                              | <b>261,224</b> | <b>253,995</b> | <b>280,461</b> | <b>263,442</b> | <b>274,925</b> | <b>270,082</b> | <b>271,650</b> | <b>273,829</b> | <b>275,578</b> |
| 4  | Current RE Taxes (0% rate incr.)                                  | 177,831        | 179,236        | 183,688        | 183,708        | 187,608        | 184,983        | 185,419        | 185,856        | 186,292        |
| 5  | Revenue (Excl Current R.E.T.)                                     | 83,393         | 74,759         | 96,773         | 79,734         | 87,317         | 85,100         | 86,231         | 87,973         | 89,286         |
| 6  | State (Other)                                                     | 22,690         | 23,551         | 24,685         | 24,465         | 25,875         | 26,195         | 26,319         | 26,464         | 26,207         |
| 7  | PSERS                                                             | 17,365         | 18,815         | 18,657         | 19,922         | 19,801         | 20,343         | 21,427         | 22,542         | 23,622         |
| 8  | Federal                                                           | 6,769          | 3,538          | 6,191          | 3,651          | 4,027          | 3,580          | 3,029          | 3,029          | 3,029          |
| 9  | Local (Excl. Current R.E.T.)                                      | 36,569         | 28,854         | 47,241         | 31,696         | 37,615         | 34,982         | 35,456         | 36,938         | 36,427         |
| 11 |                                                                   |                |                |                |                |                |                |                |                |                |
| 12 | <b>Expenses</b>                                                   | <b>247,527</b> | <b>279,477</b> | <b>266,002</b> | <b>296,972</b> | <b>293,038</b> | <b>303,021</b> | <b>315,266</b> | <b>327,200</b> | <b>339,481</b> |
| 13 | Salaries                                                          | 102,003        | 108,180        | 107,476        | 113,522        | 113,223        | 119,960        | 123,389        | 127,033        | 130,690        |
| 14 | Benefits (without PSERS)                                          | 23,862         | 32,577         | 27,165         | 33,830         | 33,777         | 36,786         | 39,168         | 41,617         | 44,239         |
| 15 | PSERS                                                             | 34,674         | 37,630         | 37,060         | 39,845         | 39,602         | 40,686         | 42,853         | 45,084         | 47,244         |
| 16 |                                                                   | 25,413         | 28,505         | 27,537         | 27,957         | 27,857         | 27,237         | 27,359         | 27,858         | 28,679         |
| 17 | Transfer to Capital Reserve                                       | 7,634          | 6,237          | 6,790          | 12,457         | 12,457         | 8,495          | 8,744          | 8,917          | 8,834          |
| 18 | Other                                                             | 53,942         | 66,348         | 60,034         | 69,362         | 66,122         | 69,857         | 73,753         | 76,691         | 79,794         |
| 19 |                                                                   |                |                |                |                |                |                |                |                |                |
| 20 | <b>Net Gap calculation - No tax increase no exceptions</b>        |                |                |                |                |                |                |                |                |                |
| 21 | Deficit                                                           |                |                |                |                |                | (32,939)       | (43,616)       | (53,371)       | (63,903)       |
| 22 | Change in Fund Balance                                            |                |                |                |                |                | 31,009         | 7,000          | (500)          | (500)          |
| 23 | Cumulative Gap at No Incr. in R.E. Taxes                          |                |                |                |                |                | (1,930)        | (36,616)       | (53,871)       | (64,403)       |
| 24 | Prior Year Gap Reduction                                          |                |                |                |                |                | -              | 1,930          | 36,616         | 53,871         |
| 25 | Net Gap no Incr in R.E Taxes no Exceptions                        |                |                |                |                |                | (1,930)        | (34,686)       | (17,255)       | (10,532)       |
| 26 |                                                                   |                |                |                |                |                |                |                |                |                |
| 27 |                                                                   |                |                |                |                |                |                |                |                |                |
| 28 | <b>Net Gap calculation - Act 1 Tax Increase - no exceptions</b>   |                |                |                |                |                |                |                |                |                |
| 29 | Deficit                                                           |                |                |                |                |                | (32,939)       | (43,616)       | (53,371)       | (63,903)       |
| 30 | Change in Fund Balance                                            |                |                |                |                |                | 31,009         | 7,000          | (500)          | (500)          |
| 31 | Cumulative Gap at No Incr. in R.E. Taxes                          |                |                |                |                |                | (1,930)        | (36,616)       | (53,871)       | (64,403)       |
| 32 | Act 1 Increase                                                    |                |                |                |                |                | 1,930          | 6,490          | 6,505          | 6,520          |
| 33 | Prior Year Tax Increase not included above                        |                |                |                |                |                | -              | 1,930          | 8,420          | 14,925         |
| 34 | Cumulative Gap at Millage Index                                   |                |                |                |                |                | (0)            | (28,196)       | (38,946)       | (42,958)       |
| 35 | Prior Year Gap elimination                                        |                |                |                |                |                | -              | 0              | 28,196         | 38,946         |
| 36 | Net Gap at Millage Index (no exceptions)                          |                |                |                |                |                | (0)            | (28,196)       | (10,750)       | (4,012)        |
| 37 |                                                                   |                |                |                |                |                |                |                |                |                |
| 38 |                                                                   |                |                |                |                |                |                |                |                |                |
| 39 | <b>Net Gap calculation - Act 1 Tax Increase - with exceptions</b> |                |                |                |                |                |                |                |                |                |
| 40 | Deficit                                                           |                |                |                |                |                | (32,939)       | (43,616)       | (53,371)       | (63,903)       |
| 41 | Change in Fund Balance                                            |                |                |                |                |                | 31,009         | 7,000          | (500)          | (500)          |
| 42 | Cumulative Gap at Millage Index                                   |                |                |                |                |                | (1,930)        | (36,616)       | (53,871)       | (64,403)       |
| 43 | Act 1 Increase                                                    |                |                |                |                |                | 1,930          | 6,490          | 6,505          | 6,520          |
| 44 | Prior Year Tax Increase not included above                        |                |                |                |                |                | -              | 1,930          | 8,420          | 14,925         |
| 45 | Cumulative Gap at Millage Index                                   |                |                |                |                |                | (0)            | (28,196)       | (38,946)       | (42,958)       |
| 46 | Act 1 Exceptions                                                  |                |                |                |                |                | -              | -              | -              | -              |
| 47 | Add'l Revenue from Prior Year exception allowance                 |                |                |                |                |                | -              | -              | -              | -              |
| 48 | Cumulative Gap at Millage Index and Exceptions                    |                |                |                |                |                | (0)            | (28,196)       | (38,946)       | (42,958)       |
| 49 | Prior Year Gap elimination                                        |                |                |                |                |                | -              | 0              | 28,196         | 38,946         |
| 50 | Net Gap at Millage Index - with exceptions                        |                |                |                |                |                | (0)            | (28,196)       | (10,750)       | (4,012)        |
| 51 |                                                                   |                |                |                |                |                |                |                |                |                |
| 52 |                                                                   |                |                |                |                |                |                |                |                |                |
| 53 | <b>Expenses % Increase</b>                                        |                |                |                |                |                |                |                |                |                |
| 54 | Salaries                                                          | 3.95%          |                | 5.37%          |                | 5.35%          | 5.95%          | 2.86%          | 2.95%          | 2.88%          |
| 55 | Benefits (without PSERS)                                          | 8.33%          |                | 13.84%         |                | 24.34%         | 8.91%          | 6.48%          | 6.25%          | 6.30%          |
| 56 | PSERS                                                             | 4.38%          |                | 6.88%          |                | 6.86%          | 2.74%          | 5.33%          | 5.21%          | 4.79%          |
| 57 | Debt Service                                                      | -4.25%         |                | 8.36%          |                | 1.16%          | -2.23%         | 0.45%          | 1.83%          | 2.95%          |
| 58 | Other                                                             | 1.49%          |                | 11.29%         |                | 10.14%         | 5.65%          | 5.58%          | 3.98%          | 4.05%          |
| 59 |                                                                   |                |                |                |                |                |                |                |                |                |
| 60 | <b>Debt Service % of Budget</b>                                   | <b>10.3%</b>   |                | <b>10.4%</b>   |                | <b>9.5%</b>    | <b>9.0%</b>    | <b>8.7%</b>    | <b>8.5%</b>    | <b>8.4%</b>    |
| 61 |                                                                   |                |                |                |                |                |                |                |                |                |
| 62 | <b>Act 1 Exceptions</b>                                           |                |                |                |                |                | -              | -              | -              | -              |
| 64 | PSERS                                                             |                |                |                |                |                | -              | -              | -              | -              |
| 65 | Special Ed                                                        |                |                |                |                |                | -              | -              | -              | -              |
| 67 |                                                                   |                |                |                |                |                |                |                |                |                |
| 68 | <b>Fund Balance</b>                                               |                |                |                |                |                |                |                |                |                |
| 69 | Beginning Fund Balance                                            | 55,455         |                | 69,163         |                | 83,612         | 65,499         | 34,491         | 27,491         | 27,991         |
| 70 | Transfer (to)/from Operating Budget                               | (13,897)       |                | (14,459)       |                | 18,113         | 31,009         | 7,000          | (500)          | (500)          |
| 71 | Ending Fund Balance                                               | 69,163         |                | 83,612         |                | 65,499         | 34,491         | 27,491         | 27,991         | 28,491         |
| 72 |                                                                   |                |                |                |                |                |                |                |                |                |
| 74 | Fund Balance - Designation - Health Care Stabilization            | 4,159.9        |                | 4,159.9        |                | 4,159.9        | 4,159.9        | 4,159.9        | 4,159.9        | 4,159.9        |
| 75 | Fund Balance - Designation - Millage Rate Stabilization           | 38,183.9       |                | 52,121.5       |                | 39,008.6       | 7,500.0        | -              | -              | -              |
| 76 | Fund Balance - Designation- Alternative Education                 | 2,000.0        |                | 2,000.0        |                | 2,000.0        | 2,000.0        | 2,000.0        | 2,000.0        | 2,000.0        |
| 77 | Fund Balance - Designation- Property Assessment Fluctuations      | 1,000.0        |                | 1,000.0        |                | 1,000.0        | 1,000.0        | 1,000.0        | 1,000.0        | 1,000.0        |
| 78 | Fund Balance - Designation- Technology/Distance Learning          | 500.0          |                | 500.0          |                | -              | -              | -              | -              | -              |
| 79 | Fund Balance - Designation- Enrollment Growth                     | 4,500.0        |                | -              |                | -              | -              | -              | -              | -              |
| 80 | Fund Balance - Designation- Elementary Construction               | -              |                | 5,000.0        |                | -              | -              | -              | -              | -              |
| 81 | Fund Balance - Designation - Athletic Fund                        | 128.9          |                | 150.8          |                | 150.8          | 150.8          | 150.8          | 150.8          | 150.8          |
| 82 |                                                                   |                |                |                |                |                |                |                |                |                |
| 83 | <b>Year End Unassigned/Undesig. FB</b>                            | <b>18,680</b>  |                | <b>18,680</b>  |                | <b>19,180</b>  | <b>19,680</b>  | <b>20,180</b>  | <b>20,680</b>  | <b>21,180</b>  |
| 84 | % of Expenses                                                     | 7.5%           |                | 7.0%           |                | 6.5%           | 6.5%           | 6.4%           | 6.3%           | 6.2%           |
| 85 |                                                                   |                |                |                |                |                |                |                |                |                |
| 86 | <b>Capital Reserves</b>                                           |                |                |                |                |                |                |                |                |                |
| 87 | Beginning Fund Balance                                            | 21,768         |                | 22,930         |                | 23,021         | 25,342         | 24,439         | 25,999         | 27,470         |
| 88 | Inflow                                                            | 5,580          |                | 4,173          |                | 10,209         | 6,177          | 6,355          | 6,453          | 6,295          |
| 89 | Outflow                                                           | 4,418          |                | 4,082          |                | 7,888          | 7,081          | 4,994          | 4,982          | 5,179          |
| 90 | <b>Year-end Fund Balance</b>                                      | <b>22,930</b>  |                | <b>23,021</b>  |                | <b>25,342</b>  | <b>24,439</b>  | <b>25,999</b>  | <b>27,470</b>  | <b>28,586</b>  |
| 91 | Year End Designated                                               | 19,776         |                | 20,689         |                | 21,400         | 22,903         | 24,399         | 25,803         | 26,848         |
| 92 | <b>Year End Unassigned/Undesig. FB</b>                            | <b>3,155</b>   |                | <b>2,332</b>   |                | <b>3,942</b>   | <b>1,536</b>   | <b>1,600</b>   | <b>1,668</b>   | <b>1,738</b>   |
| 93 |                                                                   |                |                |                |                |                |                |                |                |                |
| 94 | <b>Act 1 index Assumptions</b>                                    |                |                |                |                | 3.4%           | 4.1%           | 3.5%           | 3.5%           | 3.5%           |

**WEST CHESTER AREA SCHOOL DISTRICT**

**Property & Finance Committee**

**January 17, 2023**

***Student Transportation Contracts***

The student transportation contracts between WCASD and our transportation contractors, Krapf’s and On The Go Kids (OTG), are due to expire June 30, 2023. Since the onset of the pandemic, the District has experienced service issues due to a lack of school bus drivers. The lack of drivers coupled with the high level of inflationary increases in almost every commodity related to transportation (costs of buses, fuel, oil, tires, supplies, etc.) has created an environment that makes a contract renewal based on the Act 1 increase unacceptable for our transportation contractors.

The Administration has been in talks with the contractors since early summer and has agreed that an addendum to the current year contract rates is needed to allow the contractors the ability to increase driver rates. This increase in driver rates will help with recruitment efforts as well as retainment of current staff. The Administration and contractors have agreed to rates that would go into effect January 1, 2023 and remain intact through June 30, 2024.

The effective rate increase for Krapf’s would be 8% and OTG rates would increase 11.1%. The variance in percentage increases is due to differing daily rate calculations between the contractors, specialized supply/equipment costs, as well as the cost of additional personnel needed on many OTG routes.

The Administration recommends an addendum to the 2022-23 Krapf’s contract to reflect the rates listed below effective January 1, 2023:

| <b>Bus size</b>       | <b>Rates Effective January 1, 2023</b> |                    |                    |                    |                    |                   |
|-----------------------|----------------------------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| <b>Length of Time</b> | <b>&lt;=5.25</b>                       | <b>5.26 - 5.75</b> | <b>5.76 - 6.25</b> | <b>6.26 - 6.75</b> | <b>6.76 - 7.25</b> | <b>7.26 -7.75</b> |
| 19/24                 | \$331.35                               | \$353.42           | \$375.49           | \$397.56           | \$419.62           | \$441.69          |
| 36/72                 | \$382.72                               | \$404.79           | \$426.86           | \$448.92           | \$470.99           | \$493.06          |

Student Transportation Contracts  
 January 17, 2023  
 Page 2

The Administration recommends an addendum to the 2022-23 On The Go Kids contract to reflect the rates listed below effective January 1, 2023:

| Vehicle Size/Type | Rates Effective January 1, 2023 |          |             |             |             |             |             |             |             |
|-------------------|---------------------------------|----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                   | Trip Length                     | 4 - 4.25 | 4.26 - 4.75 | 4.76 - 5.25 | 5.26 - 5.75 | 5.76 - 6.25 | 6.26 - 6.75 | 6.76 - 7.25 | 7.26 - 7.75 |
| 6V                |                                 | 269.56   | 289.05      | 308.52      | 328.00      | 347.48      | 366.95      | 386.42      | 405.90      |
| M                 |                                 | 298.65   | 319.45      | 340.24      | 361.04      | 381.84      | 402.64      | 423.45      | 444.25      |
| MA                |                                 | 304.87   | 325.67      | 346.46      | 367.26      | 388.06      | 408.87      | 429.67      | 450.47      |
| MLA               |                                 | 309.03   | 329.83      | 350.62      | 371.42      | 392.22      | 413.03      | 433.83      | 454.63      |
| BUS               |                                 | 388.64   | 409.44      | 430.23      | 451.03      | 471.83      | 492.63      | 513.44      | 534.24      |

The Administration also recommends approval of new 5-year contracts with Krapf's and On the Go Kids for the period July 1, 2023 through June 30, 2028. The first-year rates for each vendor are indicated above and subsequent year increases would be calculated based on the Philadelphia CPI (all items) for Krapf's and Act 1 for On The Go Kids. Each contract would include language similar to what is in the current contract that limits the percentage increases each year to a minimum of 2.5% and maximum of 5.5% in each year.

These items require Board action and will appear as agenda items on the January P&F committee meeting. If you should have any questions, please give me a call.

John T. Scully  
 1/5/23

**West Chester Area School District**  
**Technology Department**  
Spellman Education Center  
782 Springdale Drive  
Exton, PA 19341  
484-266-1050

Michael M. Wagman  
Director of Information Technology  
mwagman@wcasd.net

**MEMO**

**Date:** January 5, 2023  
**To:** John Scully, Business Manager  
**From:** Michael Wagman, Director of Technology  
**Subject:** Bid Award for Internet Services  
**Cc:** Dr. Bob Sokolowski, Superintendent  
Chong Lee, Assistant Director of Technology

I request approval to issue a bid award for Internet services effective July 1, 2023, through June 30, 2026, with two optional one-year extensions. Following the required E-Rate and Pennsylvania bidding regulations, including an evaluation instrument that weighs price most heavily but not exclusively, I am requesting approval to accept the bid from ChescoNet for Internet Service 2023-2026 with two optional one-year extensions at an annual cost of \$38,000. The proposal also includes guaranteed pricing over the term of the agreement for increased bandwidth should we determine a need for additional capacity.

In addition to me, the team that reviewed the bids consisted of the following individuals:  
Chong Lee, Assistant Director of Technology  
Chris Ross, Manager of Network Operations and Cybersecurity  
Lynn Scott, Purchasing Supervisor

**WEST CHESTER AREA SCHOOL DISTRICT  
REQUEST FOR PROPOSAL  
INTERNET ACCESS SERVICES**

**TABLE OF CONTENTS**

|                                                                             |           |
|-----------------------------------------------------------------------------|-----------|
| <b>LETTER OF TRANSMITTAL</b>                                                | <b>2</b>  |
| <b>REQUEST FOR INTERNET ACCESS SERVICES</b> ( <i>RESPONSES TO RFP 1-6</i> ) | <b>3</b>  |
| <b>DDoS MITIGATION SERVICE DESCRIPTION</b>                                  | <b>16</b> |
| <b>REFERENCES</b>                                                           | <b>17</b> |
| <b>PROOF OF MULTIPLE UPSTREAM PATHS</b>                                     | <b>19</b> |

**APPENDICES**

|                                                  |
|--------------------------------------------------|
| <b>APPENDIX A - REQUIRED PRICE TEMPLATE</b>      |
| <b>APPENDIX B - QUOTE</b>                        |
| <b>APPENDIX C - SERVICE ORDER</b>                |
| <b>APPENDIX D - MASTER SERVICE AGREEMENT</b>     |
| <b>APPENDIX E - SERVICE LEVEL AGREEMENT</b>      |
| <b>APPENDIX F - CHESCONET COMMUNICATION PLAN</b> |
| <b>APPENDIX G - PROOF OF CHESCONET SPAC</b>      |



Michael Wagman  
Director of Technology  
West Chester Area School District  
728 Springdale Dr.  
Exton, PA 19341

December 29, 2022

Dear Michael,

Thank you for allowing us the opportunity to respond to the West Chester Area School District Request for Proposal to provide Internet Access Services.

We are pleased to submit our response to your RFP and look forward to continuing our long and prosperous relationship. At Chesconet, our work is centered around serving the needs of our members. We have been the primary high-speed Internet Service Provider for the school districts of Chester County, Chester County Library System, Chester County Government, two non-public schools, two charter schools, Longwood Gardens, three technical college high schools, one Delaware County school district, one Berks County school district and Delaware County Community College for many years now. We welcome the opportunity to continue to extend our services to the West Chester Area School District. We believe Chesconet is your best choice for high-speed Internet access and for the unique support needs of a school district.

Our network is unphased by peak usage times on the commodity internet and is supported 24/7/365 by technicians headquartered in Downingtown. Our network engineers help you get the most from your connection, and we have cutting-edge security technology, including DDoS mitigation at no additional cost, to protect your network. Chesconet uses a layered approach to detect and mitigate DDoS attacks. We proactively monitor and scrub the most disruptive types of DDoS attack traffic as it crosses our network borders, 24 hours a day, 7 days a week.

While cost savings are a key factor in choosing an Internet Service solution, the dependability and reliability of the company you choose should be considered as an important part of the decision-making process. During our 25+ years of operation, Chesconet has consistently met the Internet and networking challenges faced by our members and has helped them maximize the power of their network. We are proud of our successful record and hope to retain the West Chester Area School District on our list of satisfied customers.

If you have any questions about our proposal, please contact me at any time.

Thank you,

*Jessica*

Jessica Sahl



**Chesconet** | Your regional broadband solution  
24 E. Market Street, West Chester, PA 19380  
[www.chesco.net](http://www.chesco.net)

**Jessica Sahl** | Executive Director  
[jsahl@chesco.net](mailto:jsahl@chesco.net) (484) 401-8026

**WEST CHESTER AREA SCHOOL DISTRICT  
REQUEST FOR PROPOSAL  
INTERNET ACCESS SERVICES**

**Due Date: January 3, 2023 at NOON EST.**

**1.0 INTRODUCTION**

**1.1 Background**

The West Chester Area School District ("Customer" or "District") issues this Request for Proposals ("RFP") for Internet Access Services. The initial term will be for 3 year, with two, 1-year optional renewals. The initial term will be July 1, 2023 – June 30, 2026.

Customer intends to apply for discounts on the services listed in this RFP through the federal Universal Service Support Mechanism for Schools and Libraries, commonly known as "E-rate." Several criteria and restrictions pertinent to the E-rate program are included herein and must be met by the successful vendor and in order for the proposal to be considered a Qualified Proposal.

The Customer's fiber optic network serves 17 schools, a maintenance and warehouse facility, and an educational service center where the network operations center is located.

*Chesconet's response to 1.1: Chesconet has read, understands and will comply.*

**1.2 Issuing Officer, Purchasing Agent, and Technical Contact**

The Issuing Officer for general questions related to this RFP is:  
Michael Wagman, Director of Information Technology  
West Chester Area School District  
782 Springdale Drive  
Exton, PA 19341  
[mwagman@wcasd.net](mailto:mwagman@wcasd.net)

The Purchasing Agent for questions regarding Customer procurement of goods and services **and to whom Proposals are sent** is:  
Lynn Scott, Purchasing Agent  
West Chester Area School District  
782 Springdale Drive  
Exton, PA 19341  
[lscott@wcasd.net](mailto:lscott@wcasd.net)

The Technical Contact for technical questions related to this RFP is:  
Chris Ross, Manager of Network Operations and Security  
West Chester Area School District  
782 Springdale Drive  
Exton, PA 19341  
[cross@wcasd.net](mailto:cross@wcasd.net)

*Chesconet's response to 1.2: Chesconet has read, understands, and will comply.*

### **1.3 Deadline for Proposals**

The deadline for proposals to be submitted to the Purchasing Agent is January 3, 2023 at noon EST. Proposals must be submitted in a single PDF file with all required Vendor information, certifications and attachments required to be included. Customer reserves the right to reject any and all late-filed proposals that may be received after the deadline.

*Chesconet's response to 1.3: Chesconet has read, understands and will comply.*

### **1.4 Format of Proposal**

The RFP is very specific about the requirements of this procurement. If a Service Provider does not agree to any of the terms listed in this RFP, they must provide the specific item number and the specific, detailed reason they cannot agree to that term in their Proposal. Service Providers' compliance with the specifications of this RFP will be taken into account as part of the evaluation process. The District also specifically requests that all replies to this RFP be succinct and not contain extraneous information that is not requested in this RFP.

*Chesconet's response to 1.4: Chesconet has read, understands and will comply.*

### **1.5 Best and Final Offers**

District reserves the right to ask clarifying questions of Service Providers and to request best and final offers upon review of initial proposals. The price of E-rate eligible services will be the most heavily weighted in the review of all proposals and at each step of the review process.

*Chesconet's response to 1.5: Chesconet has read, understands and will comply.*

### **1.6 Modification or Withdrawal of Proposals**

Proposals may be modified or withdrawn by the Service Provider prior to the established due date and time.

*Chesconet's response to 1.6: Chesconet has read, understands and will comply.*

### **1.7 Rejection or Acceptance of Responses**

District will review the proposals for compliance with the procedural requirements set forth in this RFP and may reject any proposal that materially fails to comply. Any deviation from the performance requirements or other terms of the RFP, informalities or defects, if in substantial compliance with the terms and intent of the RFP, may be accepted or rejected by District at its discretion.

*Chesconet's response to 1.7: Chesconet has read, understands and will comply.*

### **1.8 Notification of Successful Bidder(s)**

The successful bidder(s) will be advised of selection by the Issuing Officer or Purchasing Manager through the issuance of a notification of award letter via email. Any notification of the selection of the successful bidder shall have no legal effect unless and until the parties negotiate a mutually acceptable agreement. Unsuccessful bidders also will be notified via email after a contract has been signed with the successful vendor.



*Chesconet's response to 1.8: Chesconet has read, understands and will comply.*

**1.9 Security and Pennsylvania Act 34 Clearance/Act 151 Clearances**

All personnel (contractors and subcontractors) that will be working on this project in the schools must observe all security and safety procedures of each school facility and must secure all record checks required by law (and submit the results thereof) such as:

For Pennsylvania Residents: Form SP4-164-Pennsylvania State Police "Request for Criminal Record Check" – Call 717-783-5494; Act 34

Out-of-State Residents: Pa. Form SP4-164 and FBI Background Check; Act 114

Pennsylvania "Child Abuse History Clearance" – Call 717-783-6211; Act 151

Fingerprints, as required, Act 114

On-site work at the school sites cannot commence until the provider has obtained all relevant certifications, licenses, permits and/or required qualifications for its workers and each school has cleared the personnel for work in District's locations.

*Chesconet's response to 1.9: Chesconet has read, understands and will comply.*

**1.10 Tax Exempt Status**

District is exempt from Pennsylvania Sales and Use Tax and has other federal and state tax exemptions afforded to public school entities and/or similar political subdivisions. This notice shall serve to satisfy any notification required by the provider as to these tax exemptions.

*Chesconet's response to 1.10: Chesconet has read, understands and will comply.*

**1.11 Additional Information for Service Providers**

District reserves the right to:

- Amend, modify, cancel this RFP or not award any contract;
- Modify or add to the requirements contained in this RFP at any time after the issuance of this RFP via RFP amendment;
- Award a contract for any or all parts of the RFP to one or more service providers and negotiate terms and conditions to meet requirements consistent with this RFP;
- Utilize any and all ideas submitted in the RFP proposals received;
- Request providers to clarify their RFP proposals; Purchase the most cost-effective proposal(s) and not necessarily the lowest-priced proposal(s) in accordance with E-Rate rules where price of E-rate eligible services is the factor given the most points in the evaluation among all of the various factors considered in the evaluation.

*Chesconet's response to 1.11: Chesconet has read, understands and will comply.*

**1.12 Reasons for Disqualification of Proposals**

If any of the following conditions occur, Service Provider's proposal is automatically disqualified from being evaluated.

- 1.12.1 Service Provider's proposal is submitted after the deadline and proposals have been opened by District. District's discretion as noted in Section 1.3 is eliminated once the bids have been opened.

*Chesconet's response to 1.12.1: Chesconet has read, understands and will comply.*

- 1.12.2 Service Provider is on Red Light Status with the FCC.

*Chesconet's response to 1.12.2: Chesconet has read, understands and will comply.*

- 1.12.3 Service Provider is not authorized to do business in Pennsylvania or is not authorized to provide services requested in this proposal to all buildings within the District.

*Chesconet's response to 1.12.3: Chesconet has read, understands and will comply.*

- 1.12.4 Service Provider does not have a Service Provider Identification Number ("SPIN").

*Chesconet's response to 1.12.4: Chesconet has read, understands and will comply.*

- 1.12.5 Services are not all provided under a single E-rate SPIN number.

*Chesconet's response to 1.12.5: Chesconet has read, understands and will comply.*

- 1.12.6 Service Provider has not disclosed whether any of the services are being leased or resold from other vendors and if so, has not disclosed exactly what services are being resold.

*Chesconet's response to 1.12.6: Chesconet has read, understands and will comply.*

- 1.12.7 Service Provider cannot guarantee that service will be fully operational on July 1, 2023.

*Chesconet's response to 1.12.7: Chesconet has read, understands and will comply.*

- 1.12.8 Service Provider cannot provide proof of at least two upstream paths.

*Chesconet's response to 1.12.8: Chesconet has read, understands and will comply.*

- 1.12.9 Service Provider cannot provide proof of at least two upstream paths.

*Chesconet's response to 1.12.9: Chesconet has read, understands and will comply.*

- 1.12.10 Service Provider's proposal does not comply with the initial 3-year term, **with two, one-year optional renewals.**

*Chesconet's response to 1.12.10: Chesconet has read, understands and will comply.*

**1.13 Timeline for Procurement/Contract Signing**

Customer intends to review all proposals immediately following the submission deadline and, if required, conduct interviews and a best and final phase of the procurement process after the allowable contract date. A tentative award will be made in January 2023, subject to District Board of School Directors approval with the contract being signed following our Board of School Directors meeting currently scheduled for January 23, 2023. The service must be fully operational on July 1, 2023.

*Chesconet's response to 1.13: Chesconet has read, understands and will comply.*

**2.0 SCOPE OF SERVICES REQUESTED IN THIS REQUEST FOR PROPOSAL**

**2.1 Outage and Problem Resolution Procedures**

Vendors shall describe their problem resolution procedures. Vendors shall provide:

- 2.1.1 Dedicated point of contact for problem resolution
- 2.1.2 A description of Vendor's emergency capability
- 2.1.3 The location of the nearest support depot and service personnel
- 2.1.4 Guaranteed time to respond to a down condition
- 2.1.5 Guaranteed time to respond to a poor line condition
- 2.1.6 Escalation procedures
- 2.1.7 24/7/365 support for all circuits and services
- 2.1.8 24 hour Advanced Notification of all planned outages that affect District services
- 2.1.9 Informational alerts for all unplanned outages that affect District services

*Chesconet's response to 2.1.1-2.1.9: Chesconet has read, understands and will comply. Chesconet's outage and problem resolution plans, processes and procedures are outlined in the Service Level Agreement, Appendix E and the Communication Plan, Appendix F.*

## 2.2 Billing Support

Monthly or quarterly consolidated billing that is easy to reconcile is required, along with available live customer support. Proposers shall submit examples of billing documents, and shall describe the available customer support including online billing and administrative access to Customer's account information. Clarity of content, readability and document appearance of the Proposer's billing information will be reviewed. Customer requires online access to all billing information, ordering information and billing statements.

Vendor must ensure that E-rate discounts are provided only to eligible entities for eligible services. For this reason, a separate invoice for ineligible entities and services must be provided to the District each billing cycle, if requested. This will ensure that only eligible entities are receiving discounted bills. District will work with the successful Vendor to identify which entities are E-rate eligible.

Proposals should describe the online portal the District can use to view current services, and current and previous invoices. In addition, proposals should explain how long previous invoices are available online for downloading.

*Chesconet's response to 2.2: Chesconet has read and understands. Chesconet does not currently have an online portal for billing purposes, however, Chesconet will work with WCASD to meet the requirements of this section to the best of its ability.*

## 2.3 Pricing Format

2.3.1 Pricing must be provided in the format outlined in Appendix A.

*Chesconet's response to 2.3.1: Chesconet has read, understands and will comply.*

2.3.2 Pricing must show separately all taxes, fees and surcharges. The District will not pay any fees, taxes or surcharges over the course of the agreement that are in addition to the prices shown on Appendix A. This is done for budgeting purposes, but also so an apples-to-apples comparison can be done of Vendor proposals. Any proposal that does not meet this requirement will have points deducted in the bid evaluation and will be required to submit a revised proposal with this information included.

*Chesconet's response to 2.3.2: Chesconet has read, understands and will comply.*

2.3.3 Vendors should own their fiber facilities. Should a vendor be leasing facilities to provide this service, such leasing arrangements must be disclosed in the vendor's proposal.

*Chesconet's response to 2.3.3: Chesconet has read, understands and will comply. Chesconet partners with Crown Castle Fiber to provide the physical dark fiber optic cable that interconnects the network. The equipment that lights the fiber and provides the Layer 2 and Layer 3 switching and routing is owned and operated by Chesconet. Thus, Chesconet intends to partner with Crown Castle Fiber to provide the physical dark fiber required*

*to deliver Internet to WCASD, and Chesconet will provide the optical, switching, and routing equipment.*

## **2.4 Technical Requirements**

### **2.4.1 Services Requested**

The District seeks pricing for Dedicated Internet Access of 5 GB using the service provider's owned fiber and facilities. All Internet will be delivered to the District's data center at 782 Springdale Drive, Exton, PA beginning July 1, 2023 with no interruption in existing service.

*Chesconet's response to 2.4.1: Chesconet has read, understands and will comply.*

### **2.4.2 Additional Bandwidth During Term of Contract**

The District reserves the right to increase the quantity of Internet bandwidth during the term of the contract at the rates included in the successful proposal. Additional lines are provided for the inclusion of those rates in Appendix A.

*Chesconet's response to 2.4.2: Chesconet has read, understands and will comply.*

### **2.4.3 All port, transport and other costs including any taxes and fees must be included in the proposal.**

*Chesconet's response to 2.4.3: Chesconet has read, understands and will comply.*

### **2.4.4 Vendor is responsible for providing, installing, configuring, testing and troubleshooting all connectivity and equipment to each building's main distribution facility and to the centralized Data Center.**

*Chesconet's response to 2.4.4: Chesconet has read, understands and will comply to provide, install, configure, test, and troubleshoot all connectivity and equipment to the District MDF at 782 Springdale Drive, Exton, PA. WCASD's current configuration has the District MDF as the distribution point to the other 18 facilities.*

### **2.4.5 Proposals must provide non-throttled, non-filtered dedicated Internet service.**

*Chesconet's response to 2.4.5: Chesconet has read, understands and will comply.*

### **2.4.6 Vendor will be responsible for notifying District personnel of detected Internet abuse, such as spam, viruses, and other malware activity.**

*Chesconet's response to 2.4.6: Chesconet has read, understands and will comply.*

### **2.4.7 Vendor shall be responsible for providing, installing, configuring, testing, maintaining and**

troubleshooting of all connectivity and equipment to the District's main distribution facility and to any other District facility that may receive direct Internet service over the term the agreement.

*Chesconet's response to 2.4.7: Chesconet has read, understands and will comply to provide, install, configure, test, maintain and troubleshoot all connectivity and equipment to the District MDF at 782 Springdale Drive, Exton, PA. WCASD's current configuration has the District MDF as the distribution point to the other 18 facilities.*

- 2.4.8 All equipment must be able to pass all District traffic utilizing standard TCP/IP protocols.

*Chesconet's response to 2.4.8: Chesconet has read, understands and will comply.*

- 2.4.9 Vendor must provide proof of multiple upstream paths.

*Chesconet's response to 2.4.9: Chesconet has read and understands. Chesconet has three Tier 1 upstream providers, Hurricane Electric, Zito Media, and Cogent Communications. Proof of service is provided on pages 18-20.*

- 2.4.10 Vendor must be capable of routing District IPv4 addresses, should District choose to purchase an IP block.

*Chesconet's response to 2.4.10: Chesconet has read, understands and will comply.*

- 2.4.11 Vendor must be capable of routing IPv6 addresses, should District choose an upgrade path.

*Chesconet's response to 2.4.11: Chesconet has read, understands and will comply.*

- 2.4.12 Vendor must be Border Gateway Protocol (BGP) capable.

*Chesconet's response to 2.4.12: Chesconet has read, understands and will comply.*

- 2.4.13 Vendor should own its facilities. Should a vendor be leasing facilities to provide this service, such leasing arrangements must be disclosed in the vendor's proposal.

*Chesconet's response to 2.4.13: Chesconet has read, understands, and will comply. Chesconet has two core locations in Chester County Intermediate Unit buildings located at 455 Boot Road, Downingtown, PA 19335 and 1635 E. Lincoln Highway, Coatesville, PA 19320. Chesconet also leases rack space at TierPoint – Valley Forge Data Center, 1000 Adams Avenue, Norristown, Pa 19403 and Neutrality Data Center, 400 N*

*Broad Street, Philadelphia, PA 19108.*

**2.5 Network Performance Guarantees**

The Customer will require guarantees of performance for all segments of the WAN at a 99.999% minimum uptime per month. The Vendor shall provide details on the Customer's recourse for loss of service and the recourse available (e.g. 1 week credit for a 60-minute outage).

*Chesconet's response to 2.5: Chesconet has read, understands and will comply. Chesconet's guarantee of performance and details on recourse for loss of service can be found in the Service Level Agreement, Appendix E.*

**2.6 Outage and Problem Resolution Procedures**

Vendors shall describe their problem resolution procedures, including, points of contact for problem resolution, a description of Vendor's emergency capability, the location of the nearest support depot and service personnel, guaranteed time to respond to a down condition, guaranteed time to respond to a poor line condition, and escalation procedures.

*Chesconet's response to 2.6: Chesconet has read, understands and will comply. Chesconet's problem resolution procedures can be found in the Service Level Agreement, Appendix E and Communication Plan, Appendix F.*

**2.7 Distributed Denial of Service (DDoS) Mitigation**

Vendors shall describe services available for DDoS mitigation for Customer consideration, and if additional fees apply, quote and invoice those fees separately, as they are not E-rate eligible.

*Chesconet's response to 2.7: Chesconet has read, understands and will comply. Chesconet's DDoS mitigation description can be found on page 16. DDoS mitigation services are provided as part of the Chesconet's standard service package at no additional cost to the customer.*

**3.0 E-RATE REQUIREMENTS**

Vendors submitting proposals under this RFP must agree to meet the following conditions relating to the E-rate program:

*Chesconet's response to 3.0: Chesconet has read, understands and will comply.*

**3.1 SPIN**

Vendor must obtain a valid E-rate SPIN number (Vendor Identification Number), and must provide that SPIN in the Proposal submitted in response to this bid opportunity. All services included in this RFP must be submitted under a single SPIN.

*Chesconet's response to 3.1: Chesconet has read, understands and will comply. The Chesconet SPIN is 143004423.*

**3.2 Form 473, Service Provider Annual Certification Form**

Vendor must agree to timely submit to the SLD a completed Form 473. This form is available on the SLD's website at [www.usac.org/sl](http://www.usac.org/sl) in the Forms section.

*Chesconet's response to 3.2: Chesconet has read, understands and will comply. Chesconet's SPAC is included as Appendix G.*

### **3.3 Discounted Bills**

If requested by Customer, Vendor must provide discounted bills to Customer which reflect the net charges due to Customer after E-rate discounts have been reflected (also known as the "non-discount" amount). If Customer does not receive E-rate funding approval by July 1 of any year in which the contract is in effect, Customer agrees to pay the full amount of the monthly charges until Customer receives E-rate funding approval and files Form 486, Receipt of Services Confirmation Form, and Vendor receives the Form 486 Notification. As soon thereafter as practical, Vendor shall provision monthly or quarterly bills to reflect the E-rate discounts and to credit Customer for the pre-paid E-rate discount amounts for the monthly bills prior to Customer's receipt of E-rate funding approval. Customer shall have the sole discretion to decide whether the credit shall be refunded to Customer or used toward payment of the non- discounted amount of subsequent monthly bills.

*Chesconet's response to 3.3: Chesconet has read, understands and will comply.*

### **3.4 Separate Invoices for Ineligible Entities**

Vendor must ensure that E-rate discounts are provided only to eligible entities for eligible services, if requested. For this reason, a separate invoice for ineligible entities must be provided to the District each billing cycle, if requested. This will ensure that only eligible entities are receiving discounted bills. District will work with the successful Vendor to identify which entities are E-rate eligible.

*Chesconet's response to 3.4: Chesconet has read, understands and will comply.*

### **3.5 Document retention**

Vendor must retain copies of all invoices and record of District payments for a period of eleven years and be willing to provide this information to the District upon request.

*Chesconet's response to 3.5: Chesconet has read, understands and will comply.*

### **3.6 Subcontracting**

Subcontracting shall not be permitted without Customer's prior written consent.

*Chesconet's response to 3.6: Chesconet has read, understands and will comply.*

## **4.0 CONDITIONS AND CONTRACTS**

### **4.1 Right Not to Award**



Customer reserves the right to reject all proposals and not award a contract under this RFP, to narrow the scope of this project prior to contract signing, and/or to accept or reject any one or more proposals in part and thus award all or part of this project to one or more vendors.

*Chesconet's response to 4.1: Chesconet has read, understands and will comply.*

#### **4.2 Scheduling of Work**

Installation of service must be coordinated with Chris Ross, Network Operations and Security Manager.

*Chesconet's response to 4.2: Chesconet has read, understands and will comply.*

#### **4.3 Good Faith Negotiation of Contract**

The District will sign a separate, mutually-agreeable vendor contract as long as the conditions included in this bid will supersede all vendor contractual language. Vendor is expected to negotiate a written agreement with Customer. Customer is not obligated to accept Vendors standard terms and conditions. If a contract acceptable to Customer is not agreed upon by March 15, 2023, Customer may award the services to the next highest scoring Vendor. Vendor shall provide a proposed contract with all terms and conditions including any applicable Addenda, as part of their proposal.

*Chesconet's response to 4.3: Chesconet has read, understands and will comply.*

#### **4.4 Lowest Corresponding Price**

Per FCC rules, vendors must offer the Lowest Corresponding Price when submitting proposals. Lowest Corresponding Price (LCP) is defined as the lowest price that a service provider charges to nonresidential customers who are similarly situated to a particular E-rate applicant (school, library, or consortium) for similar services. See 47 CFR, Part 54, Section 54.500(f). Service providers cannot charge E-rate applicants a price above the LCP for E-rate services. See 47 CFR Section 54.511(b).

There is a rebuttable presumption that rates offered within the previous 3 years are still compensatory.

*Chesconet's response to 4.4: Chesconet has read, understands and will comply.*

### **5.0 INFORMATION TO BE INCLUDED IN PROPOSAL**

#### **5.1 Vendor Information**

In addition to the other information required to be provided, Vendor must also include with their proposal responses to the following questions:

5.1.1 Provide a description of your firm's previous and ongoing relationship, if any, with the District.

Provide the names and contact information of at least 3 current K-12 clients of approximately the same size as the West Chester Area School District that are using the same or similar goods and/or services as requested in this RFP. If such clients do not exist, provide non-k12 customers' contact information. References should include the amount of Internet bandwidth being used by

each entity.

*Chesconet's response to 5.1.1: From 2001-2015, Chesconet served as the ISP for the West Chester Area School District. We began with a 1.5 Mbps connection, and at the end of the contract we were providing 300 to 400 Mbps. In 2015, WCASD selected another vendor, citing more competitive pricing for 1 Gbps of service. However, WCASD chose to continue using Chesconet as a backup connection, along with a range of Chesconet-assigned IP addresses. The backup connection to Chesconet was used when WCASD's current ISP had configuration issues. In 2019, WCASD selected Chesconet to return to serve as its primary ISP and is still the primary ISP to date providing a 5 Gbps connection.*

*Chesconet has provided the required references on page 17 of this proposal.*

- 5.1.2 Provide contact name and contact information for person authorized to negotiate terms and conditions.

*Chesconet's response to 5.1.2: Chesconet has read, understands and will comply.*

*Chesconet's authorized contact person to negotiate this contract is:  
Jessica Sahl*

*Executive Director, Chesconet  
24 E. Market Street, West Chester, PA 19380  
484-401-8026  
jsahl@chesco.net*

- 5.1.3 Provide a detailed listing of all Vendor owned equipment that will be installed on the Customer property that will be needed to provide the Internet service.

*Chesconet's response to 5.1.3: Chesconet has read, understands and will comply. If chosen to remain as the district's primary ISP, Chesconet will continue to provide two SFP+ optical transceivers (one 10GBase-ER, one 10GBase-CWDM), and a 1RU WDM Chassis with a CWDM-OADM1 module installed. Chesconet also has three single-mode fiber patch cables, and two inline attenuators that are installed between the patch cables and the transceivers. The optical transceivers plug directly into WCASD-owned switches.*

## **6.0 EVALUATION**

Proposals will be evaluated by a committee appointed by the Issuing Officer. Any Proposal that does not meet the minimum requirements in this Bid will be excluded from evaluation.

In accordance with E-Rate regulations, the price of E-Rate eligible services will be the most heavily-weighted factor for all decisions.

*Chesconet's response to 6.0: Chesconet has read, understands and will comply.*



## DDoS Mitigation Service

Chesconet provides embedded DDoS mitigation services for its Internet Access Service at no additional cost as part of our standard service offering. Chesconet uses a layered approach to detect and mitigate DDoS attacks. Chesconet proactively monitors and scrubs the most disruptive types of DDoS attack traffic as it crosses our Cisco and Arista network border switches, 24 hours a day, 7 days a week, 365 days a year. Chesconet typically absorbs and scrubs out all but 20 Mbps of attack traffic per 1 Gbps of dedicated Internet access bandwidth for each member, before the attack traffic gets to their networks or congests their RWAN connection. Most of the time, Chesconet members are unaware of the attack when it occurs until Chesconet notifies them.

When there is more DDoS attack traffic than Chesconet can absorb, Internet access for other members is also affected, even if they are not the intended targets of the attack. In these instances, Chesconet can see when this is happening and will automatically send out blackhole routes to Chesconet's upstream ISPs to mitigate the attack. Blackhole routes are specific routes that instruct Chesconet's ISPs to drop—all traffic destined for the targeted addresses on Chesconet. The blackhole routes clear DDoS traffic from Chesconet's upstream connections almost immediately, freeing up the Internet bandwidth for other members to use. The blackhole routes also complete the DDoS attack on the addresses of the targeted member, denying the computers behind those addresses access to the Internet for the duration of the mitigation. As long as the member has implemented the best practice of spreading out their network address translation requirements across multiple public addresses, the disruption caused by the blackhole routes is minimized.

When Chesconet's DDoS mitigation systems announce or withdraw blackhole routes, they also send out email and text message alerts at the same time to Chesconet staff and to designated contacts at the targeted member's site. These alerts give everyone who receives them an idea of what has happened before the end users report experiencing any problems. These alerts also provide both parties with information that can be used to plan on how to deal with subsequent attacks, should they occur.



## References

|                        |                                                                            |
|------------------------|----------------------------------------------------------------------------|
| Reference Company Name | Owen J Roberts School District                                             |
| Contact Person         | Paul Sanfrancesco, Director of Technology                                  |
| Phone/Email            | P: 610-469-5133   E: psanfran@ojrsd.net                                    |
| Services Provided      | Chesconet 2Gbps Fiber Optic Connectivity: 2Gbps of transport and internet. |

|                        |                                                                            |
|------------------------|----------------------------------------------------------------------------|
| Reference Company Name | Tredyffrin/Easttown School District                                        |
| Contact Person         | Mike Szymendera Ed.D., Director of Technology                              |
| Phone/Email            | P: 610-240-1922 E: szymenderam@tesd.net                                    |
| Services Provided      | Chesconet 2Gbps Fiber Optic Connectivity: 2Gbps of transport and internet. |

|                        |                                                                            |
|------------------------|----------------------------------------------------------------------------|
| Reference Company Name | Downingtown Area School District                                           |
| Contact Person         | Gary Mattei, Ed.D., Director of Technology                                 |
| Phone/Email            | P: 610-269-8460 x11501 E: gmattei@dasd.org                                 |
| Services Provided      | Chesconet 5Gbps Fiber Optic Connectivity: 1Gbps of transport and internet. |





# Order

Hurricane Electric  
760 Mission Court  
Fremont, CA 94539

Date: 11/20/2019  
Prepared for: Tim Currie  
Chesconet  
timc@cciu.org  
610-639-2918

Order Type: New

Term Length: 60 Months

Prepared by: Eric Kwong for Anna Shaver  
Phone: 510 580 4194  
FAX: 510 580 4154

Transit customer at Netrality 401 N Broad MMR - 401 North Broad Street, Philadelphia, PA 19108

| Service Set-Up Charges  |          |            |                |
|-------------------------|----------|------------|----------------|
| Description of Services | Quantity | Unit Price | Extended Price |
| No setup fee            |          |            |                |
|                         |          | USD        | \$ -           |

| Monthly Service Rates                  |             |            |                |
|----------------------------------------|-------------|------------|----------------|
| Description of Services                | Quantity    | Unit Price | Extended Price |
| Flat Rate 10GE Internet Port - HE:PHL2 | 10,000 Mbps | \$         |                |
| Flat Rate 10GE Internet Port - HE:PHL2 | 10,000 Mbps | \$         |                |

### Additional Terms

Customer is responsible for ordering and the cost of the cross connect in the building to Hurricane Electric in Netrality 401 N Broad MMR and for any taxes should they apply.

Service includes a /30 for the customer's router interface and a /126 of IPv6 address space. Additionally, service includes up to a /27 in IPv4 address space.

Customer has the option to provide BiDi optics for use in these connections. Any optics provided will become the property of Hurricane Electric.



INVOICE

| Invoice Date                             |            | Account Number   |
|------------------------------------------|------------|------------------|
| 12/1/2022                                |            | [REDACTED]       |
| Includes Payments/Adjustments<br>From To |            | Due Date         |
| 10/21/2022                               | 11/20/2022 | Due Upon Receipt |

**Chesconet**  
 455 Boot Road  
 Downingtown, PA 19335

| DATE                               | DESCRIPTION        | FROM       | TO       | PRICE      | AMOUNT     |
|------------------------------------|--------------------|------------|----------|------------|------------|
| <b>Previous Balance</b>            |                    |            |          |            | [REDACTED] |
| <b>Payments and Other Activity</b> |                    |            |          |            |            |
| 11/16/22                           | Payment Received - | [REDACTED] |          |            | [REDACTED] |
| <b>Current Charges</b>             |                    |            |          |            |            |
| 10000 Mbps Monthly ONNET -         | [REDACTED]         | 12/01/22   | 12/31/22 | [REDACTED] | [REDACTED] |
| BGP ON - Order:3-001219347         |                    | 12/01/22   | 12/31/22 | [REDACTED] | [REDACTED] |
| BGP ON - Order:3-001219348         |                    | 12/01/22   | 12/31/22 | [REDACTED] | [REDACTED] |
| <b>Amount Due</b>                  |                    |            |          |            | [REDACTED] |

Questions? Call the Billing Department at 1-877-7-Cogent(1-877-726-4368), opt on 1.  
 You can e-mail the Billing Department at billing@cocentco.com.  
 IMPORTANT: A 1.5% late charge per month is assessed for late payments. A \$35.00 fee is assessed for returned checks.

Please include this portion with your payment



| Invoice Date | Account Number | Due Date        |
|--------------|----------------|-----------------|
| 12/1/2022    | [REDACTED]     | Upon Receipt    |
| Amount Due   |                | Amount Enclosed |
| [REDACTED]   |                |                 |

Allow 7 days for processing. Please include your account number on your check.  
 Make checks payable to: Cogent Communications, Inc.

Chesconet  
 455 Boot Road  
 Downingtown, PA 19335

Cogent Communications, Inc.  
 P.O. Box 791087  
 Baltimore, MD 21279-1087



CHESCONE000020000950002



102 South Main Street, PO Box 665, Coudersport, PA 16915

Technical Service Agreement (TSA) 4

|                                      |                                                |                         |              |
|--------------------------------------|------------------------------------------------|-------------------------|--------------|
| Customer Entity Name                 | Chester County Community Network dba Chesconet |                         |              |
| Third Party Agent (if applicable)    |                                                |                         |              |
| Billing Street / PO Box              | 455 Boot Road                                  |                         |              |
| Billing City, State, Zip             | Downingtown, PA 19335                          |                         |              |
| Customer Primary Technical Contact   |                                                |                         |              |
| Name                                 | Larry Konig                                    |                         |              |
| Email                                | larryk@cccu.org                                | Primary Phone           | 484-237-5003 |
| Customer Secondary Technical Contact |                                                |                         |              |
| Name                                 | Buddy Downs                                    |                         |              |
| Email                                | BuddyD@cccu.org                                | Primary Phone           | 484-237-5042 |
| Customer Business Contact            |                                                |                         |              |
| Name                                 | Jessica Sahl                                   |                         |              |
| Email                                | JessicaSa@cccu.org                             | Primary Phone           | 484-237-5158 |
| Contract Term (months)               | 24                                             | Estimated Delivery Date | 7/1/2020     |

\*\* A revised estimated delivery date will be provided following assessment of special construction

| Total Service Pricing   | Monthly Recurring Cost (MRC) | Non-Recurring Cost (NRC) |
|-------------------------|------------------------------|--------------------------|
| Commercial Equipment    |                              |                          |
| Commercial Installation |                              |                          |
| Commercial Internet     | \$ 1,400.00                  |                          |
| Commercial Transport    |                              |                          |
| Commercial Voice        |                              |                          |
| <b>Total</b>            | <b>\$ 1,400.00</b>           | <b>\$ -</b>              |

| Services                       | Speed (Mbps)           | A: Location | Z: Location                         | Quantity | Price       | MRC         | NRC  |
|--------------------------------|------------------------|-------------|-------------------------------------|----------|-------------|-------------|------|
| Commercial Equipment           |                        |             |                                     |          | \$ -        | \$ -        | \$ - |
| Commercial Installation        |                        |             |                                     |          | \$ -        | \$ -        | \$ - |
| Commercial Internet            |                        |             |                                     |          | \$ -        | \$ -        | \$ - |
| MR - Dedicated Internet Access | Upgrade to 10,000 Mbps |             | Chesconet, 401 N Broad St, Phila PA | 1        | \$ 1,400.00 | \$ 1,400.00 | \$ - |
| Commercial Transport           |                        |             |                                     |          | \$ -        | \$ -        | \$ - |
| Commercial Voice               |                        |             |                                     |          | \$ -        | \$ -        | \$ - |
| Commercial Other               |                        |             |                                     |          | \$ -        | \$ -        | \$ - |

**Other**  
 This TSA-4 is a 24-month renewal of existing DIA Service for 2020-2021 and 2021-2022 E-rate cycles, commencing 07/01/2020. Customer has the option to voluntarily extend the term for up to an additional eight (8) years.  
 Zito will upgrade the existing DIA Bandwidth from 6850Mbps to 10Gbps at new MRC of \$1,400.00, based upon negotiated rate of \$0.14 per Mbps.  
 This TSA-4 replaces TSA-3 and any associated amendments.

**Taxes and Fees:** All Products and Services pricing and other charges are exclusive of all applicable sales taxes, duties, levies or other charges imposed by any local, state, federal, public or quasi-public governmental entity in Zito, the payment of which shall be the sole responsibility of Customer.  
**Terms:** The commencement of the term shall be the date of notification of service availability. For phased implementation, the commencement of the term shall be the date of the latest notification of service availability.  
**Renewals:** The commencement of the renewal term and any subsequent pricing modifications shall be effective with the next billing cycle following the TSA final signatory execution date.  
**Acknowledged and Agreed:** By signing below, I certify that I am duly authorized by the company to execute this form and make the representations contained herein on behalf of the company.

|                       |                            |       |                    |
|-----------------------|----------------------------|-------|--------------------|
| Customer Printed Name | Jessica Sahl               | Title | Executive Director |
| Customer Signatory    | Jessica Sahl               | Date  | 6/30/2020          |
| Zito Account Mgr      | DocuSigned by: Bob Roland  | Date  | 6/30/2020          |
| Zito President        | DocuSigned by: James Rigas | Date  | 6/30/2020          |



APPENDIX A REQUIRED PRICE TEMPLATE

| AMOUNT OF INTERNET BANDWIDTH | MONTHLY RECURRING COST | ONE-TIME NON-RECURRING COST (if any) | Taxes/Fees<br>Note: All taxes, surcharges and fees must be included in this price | Have you included all of the required information in the proposal?<br>Y/N | Do you agree to comply with all of the requirements established in RFP?<br>Y/N. If No, list below the exact requirement(s) for which you take exception and the reason. | Do you own all of the facilities included in this proposal?<br>Y/N |
|------------------------------|------------------------|--------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 5 GB                         | \$3,166.67             | \$0                                  | \$0                                                                               | Y                                                                         | N – see section 2.2 and Chesconet’s response                                                                                                                            | N – see sections 2.3.3 and 2.4.13                                  |
| 6 GB                         | \$3,333.33             | \$0                                  | \$0                                                                               | Y                                                                         | N – see section 2.2 and Chesconet’s response                                                                                                                            | N – see sections 2.3.3 and 2.4.13                                  |
| 7 GB                         | \$3,500                | \$0                                  | \$0                                                                               | Y                                                                         | N – see section 2.2 and Chesconet’s response                                                                                                                            | N – see sections 2.3.3 and 2.4.13                                  |
| 8 GB                         | \$3,666.67             | \$0                                  | \$0                                                                               | Y                                                                         | N – see section 2.2 and Chesconet’s response                                                                                                                            | N – see sections 2.3.3 and 2.4.13                                  |
| 9 GB                         | \$3,833.33             | \$0                                  | \$0                                                                               | Y                                                                         | N – see section 2.2 and Chesconet’s response                                                                                                                            | N – see sections 2.3.3 and 2.4.13                                  |
| 10 GB                        | \$4,000                | \$0                                  | \$0                                                                               | Y                                                                         | N – see section 2.2 and Chesconet’s response                                                                                                                            | N – see sections 2.3.3 and 2.4.13                                  |



## Quote

No. **2304** on January 3, 2023

## PREPARED FOR

West Chester Area School District  
 782 Springdale Dr.  
 Exton, PA 19341-2850  
**Attn. Michael Wagman**

## SERVICE LOCATIONS

| SITE NAME                         | SITE ADDRESS                               | SERVICE                   |
|-----------------------------------|--------------------------------------------|---------------------------|
| West Chester Area School District | 782 Springdale Dr.<br>Exton, PA 19341-2859 | Chesconet Fiber Demarc    |
| West Chester Area School District | 782 Springdale Dr.<br>Exton, PA 19341-2859 | Checonet Equipment Demarc |

## PRICING / PAYMENT

| SOLUTION                                                                    | NON-RECURRING | RECURRING       |
|-----------------------------------------------------------------------------|---------------|-----------------|
| Chesconet 5Gbps Fiber Optic Connectivity<br>5Gbps of transport and Internet | \$0           | \$38,000        |
|                                                                             | <b>TOTAL</b>  | <b>\$38,000</b> |

## NOTES:

This quote is in response to the submission of Form 470 #230005232.  
 This quote is for a three-year term, with (2) one-year renewal options.  
 Per the form 470 formal table, we are providing pricing for up to 10Gbps:  
 For 5Gbps, the annual recurring cost would be \$38,000  
 For 6Gbps, the annual recurring cost would be \$40,000  
 For 7Gbps, the annual recurring cost would be \$42,000  
 For 8Gbps, the annual recurring cost would be \$44,000  
 For 9Gbps, the annual recurring cost would be \$46,000  
 For 10Gbps, the annual recurring cost would be \$48,000



# Service Order

MSA No. 2023WCASD

Order No. 2304

## 1. EFFECTIVE DATE

The Effective Date becomes binding and enforceable upon execution by both authorized representatives of the Parties as evidenced by the signatures and date on the Agreement below.

## 2. CUSTOMER

West Chester Area School District

## 3. BILLING ADDRESS

|                         |                                            |
|-------------------------|--------------------------------------------|
| <b>Accounts Payable</b> | 782 Springdale Dr.<br>Exton, PA 19341-2859 |
|-------------------------|--------------------------------------------|

## 4. BUSINESS CONTACT

|                                       |                                            |                |                  |
|---------------------------------------|--------------------------------------------|----------------|------------------|
| <b>Lynn Scott</b><br>Purchasing Agent | 782 Springdale Dr.<br>Exton, PA 19341-2859 | (484)-266-1000 | lscott@wcast.net |
|---------------------------------------|--------------------------------------------|----------------|------------------|

## 5. TECHNICAL CONTACT

|                                                                    |                                            |                |                 |
|--------------------------------------------------------------------|--------------------------------------------|----------------|-----------------|
| <b>Chris Ross</b><br>Manager of Network Operations<br>and Security | 782 Springsale Dr.<br>Exton, PA 19341-2859 | (484)-266-1000 | cross@wcast.net |
|--------------------------------------------------------------------|--------------------------------------------|----------------|-----------------|

## 6. ANTICIPATED SERVICE START DATE

Service start date is July 1, 2023

## 7. SERVICE

Fiber optic transport and Internet.

## 8. SERVICE LOCATION(S)

| SITE NAME                         | SITE ADDRESS                               | SERVICE                    |
|-----------------------------------|--------------------------------------------|----------------------------|
| West Chester Area School District | 782 Springdale Dr.<br>Exton, PA 19341-2859 | Chesconet Fiber Demarc     |
| West Chester Area School District | 781 Springdale Dr.<br>Exton, PA 19341-2859 | Chesconet Equipment Demarc |

## 9. PRICING / PAYMENT

| SOLUTION                                                                    | NON-RECURRING | RECURRING       |
|-----------------------------------------------------------------------------|---------------|-----------------|
| Chesconet 5Gbps Fiber Optic Connectivity<br>5Gbps of transport and Internet | \$0           | \$38,000        |
|                                                                             | <b>TOTAL</b>  | <b>\$38,000</b> |

## 10. ADDITIONAL SERVICE DETAILS

*This quote is in response to the submission of Form 470 #230005232.*

*If the customer wishes to increase bandwidth up to 10Gbps the annual recurring costs are listed below:*

*For 5Gbps, the annual recurring cost would be \$38,000*

*For 6Gbps, the annual recurring cost would be \$40,000*

*For 7Gbps, the annual recurring cost would be \$42,000*

*For 8Gbps, the annual recurring cost would be \$44,000*

*For 9Gbps, the annual recurring cost would be \$46,000*

*For 10Gbps, the annual recurring cost would be \$48,000*

## 11. BILLING OPTION

*Quarterly.*

## 12. SERVICE LEVEL

*Service Level for all components of the managed service is described in the Service Level Agreements attached hereto as Appendix E.*

## 13. SERVICE INSTALLATION / ACCEPTANCE

*Billing shall not be delayed by any issues related to the customer's readiness. CHESCONET will commence billing as of the Service Start Date. The Customer will have no more than five (5) business days to test and identify issues related to service in writing to CHESCONET, which CHESCONET will work to resolve. Billing (the Billing Date) will commence on the Service Start Date. If identified issues impact service delivery, CHESCONET may prorate the first bill. Each party is solely responsible for their own equipment, damages caused by their equipment and for the maintenance and suitability of their equipment. Neither party may adjust or repair the other party's equipment without prior written authorization.*

## 14. SERVICE CREDITS

*The customer may request a Service Credit if CHESCONET is unable to meet the target Service Levels. Service Credits are described in the Service Level Agreements attached hereto as Appendix E.*

## 15. SERVICE ADDITIONS / MODIFICATIONS / ENGINEERING REVIEW

*This Service Order may be subject to additional nonrecurring and recurring charges based upon final engineering approval. Upon mutual written agreement between Customer and CHESCONET, this Service Order may be modified, expanded or combined into a new service order at the same terms and conditions.*

*CHESCONET agrees to disclose security procedures used to protect customer information and infrastructure and continually improve security posture. CHESCONET agrees to disclose to customer any breach of CHESCONET assets or third party assets used to manage CHESCONET infrastructure within 24 hours of discovery or notification from third party vendor.*

*CHESCONET will apply all relevant security patches to switches, routers, management systems, software and workstations used to manage or owned by CHESCONET within 30 days of being notified by software/hardware vendor of a security vulnerability.*

**16. TERM / TERMINATION**

The initial term of this Service Order is for three (3) years (36 months). The Service may be extended for up to two (2) additional one-year renewal terms. Following the termination or expiration of the Service Term, the Service may be extended on a month-to-month basis by mutual written agreement, in which case additional Service Charges and Other Charges may apply. Termination is governed by the Master Service Agreement (MSA).

**17. THE AGREEMENT**

This document summarizes the key elements of this Service Order, which incorporates the MSA, together with agreements, purchase orders, invoices, and other documents delivered in connection therewith (“Contract”). CHESCONET and the Customer are the sole parties to this Service Order, which is governed by laws of the Commonwealth of Pennsylvania. Both parties may assign or modify this Service Order upon written consent of the other party, such assignment or modification not to be unreasonably withheld. Breach of this Service Order has no impact on any other Service Orders entered into under the MSA.

**18. DISPUTES**

Disputes are governed by the MSA.

**AGREED BETWEEN**

West Chester Area School District

Chester County Community Network, Inc.  
("CHESCONET")

---

Authorized Representative

---

Authorized Representative

---

Printed Name

---

Printed Name

---

Title

---

Title

---

Date

---

Date



MSA

Master Service Agreement

MSA No. 2023WCASD

## General Terms & Conditions

This Master Service Agreement (the “Agreement”) is made and entered into as of Effective Date, by and between Chester County Community Network, Inc. (“CHESCONET”), located at 24 E. Market Street, West Chester, PA 19380 and the Customer identified as:

### CUSTOMER

*West Chester Area School District*

| CONTACT NAME                                            | ADDRESS                                    | PHONE         | EMAIL             |
|---------------------------------------------------------|--------------------------------------------|---------------|-------------------|
| Michael Wagman<br>Director of Information<br>Technology | 782 Springdale Dr.<br>Exton, PA 19341-2850 | (484)266-1000 | mwagman@wcasd.net |

*In consideration of the promises and mutual covenants contained herein, and intending to be legally bound hereby, the Parties hereto agree that all applicable Services are provided according to the General Terms and Conditions contained herein.*

### ARTICLE 1. DEFINITIONS

*Affiliate: Any entity that controls, is controlled by or is under common control with CHESCONET.*

*Agreement: The Master Services Agreement General Terms and Conditions, all Service Orders, the E-Rate and any other documents, or other written sources incorporated or referenced therein that, together, are intended by the Parties to constitute the agreement between them.*

*Billing Date: Commences on the Service Start Date.*

*CHESCONET: Chester County Community Network, Inc.*

*CHESCONET Equipment: Any and all facilities, equipment or devices provided by CHESCONET or its authorized contractors at the Service Location(s) that are used to deliver any of the Services including, but not limited to,*

*all terminals, wires, fiber optic patch cables, lines, circuits, optical multiplexers and transceivers, ports, routers, gateways, switches, cabinets, and racks.*

*Confidential Information: Confidential, proprietary or competitively-sensitive information or materials provided by a Party, regardless of whether provided in writing or verbally and regardless of whether contemporaneously marked or, in the case of verbal communications, otherwise identified as confidential or proprietary, related to the disclosing Party’s business including, but not limited to student and personnel information. Without limiting the generality of the foregoing, Confidential Information shall include, even if not marked, the Agreement, all Licensed Software, promotional materials, proposals, quotes, rate information, discount information, subscriber information, network upgrade information and schedules, network operation information (including without limitation information about outages and planned maintenance) and invoices, as well as the parties’ communications regarding such items. Notwithstanding anything else to the contrary, “Confidential Information” does not include information that the receiving Party can establish by*

written evidence: (1) was rightfully in the receiving Party's possession before receipt from the disclosing Party; (2) is or became available to the public through no fault of the receiving Party; (3) is received rightfully and in good faith by the receiving Party from a third party, without any wrongful activity by such third party, and without any obligation of confidentiality owed by the third party; or (4) is independently developed by the receiving Party without reference to Confidential Information received under this agreement.

*Customer:* CHESCONET's counterparty identified in the Preamble to this Agreement.

*Customer Demarcation Point:* The physical location at which CHESCONET terminates its equipment and makes the Services available for use by the Customer (also known as a "Demarc").

*Customer-Owned Equipment:* Any and all facilities, equipment or devices supplied by Customer, including Customer leased equipment through a third party, for use in connection with the Services.

*Effective Date:* The date this Agreement and/or Service Order(s) become binding and enforceable is upon execution by both authorized representatives of the Parties as evidenced by the signatures and date on the Agreement below and on the Service Order(s).

*Equipment:* All of the hardware and software used by CHESCONET, in its sole discretion, to enable the provision of Services to Customer and communications services to third parties.

*E-Rate Program:* The Universal Service support mechanism for schools and libraries established by the Federal Communications Commission, and administered by the Schools and Libraries Division of the Universal Service Administrative Company ("Schools and Libraries Division"), or any successor program.

*Force Majeure Event:* With respect to a Party, any event or circumstance (except any obligation of a Party to make payment of money to the other Party) not in existence on the Effective Date that is not caused by that Party, is beyond the Party's reasonable control, and the consequences of which prevent that Party from complying with any of its obligations under the Agreement except that a Force Majeure Event will not include an increase in prices, the denial, in whole or in part, of E-Rate Program funding for any Service, or a change in law.

*Licensed Software:* Computer software or code provided by CHESCONET or required to use the Services, including without limitation, associated documentation, and all

updates thereto.

*Other Charge:* Charge other than a Service Charge, including, but not limited to, an amount charged to the Customer for installation charges, charges for the use of CHESCONET Equipment, charges for service calls, maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated), and other recurring or one-time charges.

*Party:* A reference to CHESCONET or the Customer; and in the plural, a reference to both companies.

*Returned Checks:* CHESCONET shall charge each Customer account a fee of twenty-five dollars (\$25.00) for any Customer payment checks that are returned to CHESCONET for any reason.

*Service or Services:* WAN service, Internet access service, or other communications services provided by CHESCONET to Customer and described more fully in a Service Order.

*Service Charge:* The fee for any Service.

*Service Location(s):* The Customer location(s) where CHESCONET provides the Services.

*Service Order:* A request for CHESCONET to provide the Services to Service Location(s) submitted by Customer to CHESCONET (a) on a then-current CHESCONET form designated for that purpose or (b) if available, through a CHESCONET electronic order processing system designated for that purpose.

*Service Outage:* Loss of service other than any outage that: a) is not reported by Customer to CHESCONET within thirty (30) days of the occurrence; b) is less than five (5) minutes in duration; c) is attributable to CHESCONET's scheduled or emergency maintenance; d) is a result of inability to access the Customer premises; e) is a result of Customer's equipment or users; or f) is due to Force Majeure (see Section 11.1) or by any other cause not within the control of CHESCONET.

*Service Term:* The duration of time (commencing on the Service Start Date) for which Services are ordered, as specified in a Service Order(s).

*Site Access:* Twenty-four (24) hours per day, 365 days per year access to the Customer's premises provided to CHESCONET in order to restore service CHESCONET will provide advanced notice to the Customer before any site visit so the Customer can meet their obligation to have a representative onsite to meet the CHESCONET representative.



*Tariff: A federal or state CHESCONET tariff and the successor documents of general applicability that replace such tariff in the event of detariffing.*

*Term: Is defined in Article 4 of the General Terms and Conditions of the Agreement.*

*Termination Charges: Charges that may be imposed by CHESCONET if, prior to the end of the applicable Service Term (a) CHESCONET terminates Services for cause or (b) Customer terminates any Service without cause. Termination Charges with respect to each Service terminated during the initial Service Term shall equal, in addition to all amounts owed by Customer, one hundred percent (100%) of any amount paid by CHESCONET in connection with Custom Installation, as that term is defined in Section 2.6 of the General Terms and Conditions, for the Services provided by CHESCONET under such Service Order(s).*

## *ARTICLE 2. DELIVERY OF SERVICES*

*2.1 Service Orders. Customer shall submit to CHESCONET a properly completed Service Order to initiate Services to a Service Location(s), which will include scope, schedule and price. A Service Order shall become binding on the Parties when it is fully executed by both Parties (the Effective Date). When a Service Order becomes effective it shall be deemed part of, and shall be subject to, the Agreement.*

*2.2 Access. Customer, at no cost to CHESCONET, shall secure and maintain all Site Access rights and responsibilities at all Service Location(s) for CHESCONET to install and provide the Services. In addition, Customer shall provide an adequate environmentally controlled space and such electricity as may be required for installation, operation, and maintenance of the CHESCONET Equipment used to provide the Services within the Service Location(s). CHESCONET, its employees and authorized contractors will require access to the Service Location(s) in connection with the provision of Services.*

*2.3 Service Start Date. Upon installation, connection, testing and acceptance of the necessary facilities and equipment to provide the Services, CHESCONET shall provide electronic notification to Customer that the Services are available for use, which date of electronic notification shall be called the "Service Start Date." Any failure or refusal on the part of Customer to be ready to receive the Services on the Service Start Date shall not relieve Customer of its obligation to pay applicable Service charges. The Term of the Agreement commences upon*

*the Service Start Date and not the Effective Date.*

*2.4 CHESCONET Equipment. CHESCONET Equipment is and shall remain the property of CHESCONET regardless of where installed, and shall not be considered a fixture or an addition to the land or the Service Location(s). At any time CHESCONET may remove or change CHESCONET Equipment at its sole discretion in connection with providing the Services. Customer shall not alter any CHESCONET Equipment or permit others to do so, and shall not use the CHESCONET Equipment for any purpose other than that authorized by the Agreement unless authorized by CHESCONET. CHESCONET shall maintain CHESCONET Equipment in good operating condition. Such maintenance shall be at CHESCONET's expense only to the extent that it is related to and/or resulting from the ordinary and proper use of the CHESCONET Equipment. Customer is responsible for damage to, or loss of, CHESCONET Equipment caused by its acts, omissions, fire, theft or other casualty unless caused by the negligence or willful misconduct of CHESCONET. Customer agrees not to take any action that would directly or indirectly impair CHESCONET's title to the CHESCONET Equipment, or expose CHESCONET to any claim, lien, encumbrance, or legal process, except as otherwise agreed in writing by the Parties. Following CHESCONET's discontinuance of the Services to the Service Location(s), CHESCONET retains the right to remove the CHESCONET Equipment.*

*2.5 Customer-Owned Equipment. CHESCONET shall have no obligation to install, operate, or maintain Customer-Owned Equipment unless otherwise noted by the Service Order. Customer alone shall be responsible for providing maintenance, repair, operation and replacement of Customer-Owned Equipment. All Customer-Owned Equipment, wiring and cabling that Customer uses in connection with the Services must be fully compatible with the Services. Customer shall be responsible for the payment of all charges for troubleshooting, maintenance or repairs attempted or performed by CHESCONET's employees or authorized contractors when the difficulty or trouble report results from Customer-Owned Equipment.*

*2.6 Engineering Review. Each Service Order submitted by Customer shall be subject to an engineering review by CHESCONET. The engineering review will determine if additional costs or time are required, whether to provide the ordered Services at the requested Service Location(s), or whether Service installation has to be expedited to meet the Customer's requested Billing Date. CHESCONET will provide Customer written notification in the event Service installation at any Service Location will require an additional one-time nonrecurring installation fee.*



Customer will have sixty (60) days from receipt of such notice to reject the Custom Installation Fee and terminate, without further liability, the Service Order with respect to the affected Service Location(s).

**2.7 CHESCONET Dashboard.** CHESCONET may, at its sole option, make one or more administrative web sites available to Customer in connection with Customer's use of the Services. CHESCONET may furnish Customer with one or more user identifications and/or passwords for use on such administrative web site(s). Customer shall be responsible for the confidentiality and use of such user identifications and/or passwords and shall immediately notify CHESCONET if there has been an unauthorized release, use or other compromise of any user identification or password. In addition, Customer agrees that its authorized users shall keep confidential and not distribute any information or other materials made available by such administrative web site(s). Customer shall be solely responsible for all use of such administrative web site(s), and CHESCONET shall be entitled to rely on all Customer uses of and submissions to such administrative web site(s) as authorized by Customer. CHESCONET shall not be liable for any loss, cost, expense or other liability arising out of any Customer use of such administrative web site(s) or any information on such administrative web site(s). CHESCONET may change or discontinue such administrative web site(s), or Customer's right to use such administrative web site(s), at any time. CHESCONET shall provide the Customer with SNMP R/O access to all CHESCONET equipment used by CHESCONET for switching/routing the Customer's traffic for purposes of monitoring. CHESCONET agrees to continue to collect contact information for authorized technical contacts for purposes of notification should the Dashboard be discontinued. CHESCONET agrees to feed the Customer's cloud based log aggregation tool Syslog traffic from all CHESCONET equipment used at the Customer's occupied facilities.

**2.8 Permitting and Landlord Approval.** Customer shall be required to obtain the written consent of the owner of any leased premises in which Customer requests CHESCONET to install Service Equipment. In the event that customer is unable to obtain the written consent of the owner of the premises, and Customer desires for CHESCONET to proceed to install Service Equipment in leased premises, Customer shall indemnify and hold CHESCONET harmless against any claims by building owners, including any attorney's fees and cost incurred, arising out of the installation of CHESCONET's equipment on, at or within any designated Service Site set forth in the

Service Order(s).

**2.9 Service Access Security.** Customer shall be responsible for Service access security; such as control over users of the Service. CHESCONET provides no user access security with respect to any of its customers or facilities of others connected to the Internet.

**2.10 Protection from Internet Vulnerabilities.** Customer understands and agrees that use of the Service provides no protection from vulnerabilities of the Internet, such as, but not limited to, viruses and theft of computer data. Customer is solely responsible for protecting Customer-Owned Equipment from these vulnerabilities through use of such software as firewalls and virus protection. CHESCONET reserves the right to suspend Customer's Service should CHESCONET detect virus or other activities emanating from Customer-Owned equipment and that degrade CHESCONET's Service provision.

**2.11 Service Performance.**

a) **Responsibility:** Customer understands that CHESCONET does not own or control other networks outside of the Service, nor is CHESCONET responsible for performance (or nonperformance) within such other networks or within non-CHESCONET operated interconnection points between the Service and other networks. CHESCONET will not be held liable for any delay in the Service Start Date as a result of third-party services or other network provider services. However, CHESCONET will work with the Customer to reasonably ensure that performance from the Customer's site to the Service is maximized.

b) **Network Availability (Uptime Service Level Agreement):** CHESCONET is committed to providing Customer with maximum network service availability. CHESCONET's Service Level Agreement ("SLA") is outlined in the Service Order(s). CHESCONET reserves the right to modify the SLA from time to time upon mutual agreement.

**2.12 Changes to the Agreement Terms.** CHESCONET may change or modify the Agreement and any related policies from time to time, as mutually agreed upon by the Parties, which change(s) shall be in the form of a written amendment.

### ARTICLE 3. CHARGES, BILLING AND PAYMENT

**3.1 Charges.** Customer shall pay CHESCONET one hundred percent (100%) of the Custom Installation Fee to CHESCONET prior to the installation of Service, unless otherwise agreed to by the Parties on the Service Order.

Customer further agrees to pay all Service Charges and Other Charges associated with the Services, as set forth or referenced in the applicable Service Order(s) or invoiced by CHESCONET. Some Services may be invoiced after the Service has been provided to Customer.

3.2 *Payment of Bills.* Except as otherwise indicated herein or on the Service Order(s): CHESCONET will invoice Customer in advance on a quarterly basis for recurring Service charges and fees arising under the Agreement. Customer shall make payment to CHESCONET for all invoiced amounts within thirty (30) days after the date of the invoice. Any amounts not paid to CHESCONET within such period will be considered past due. In certain cases, CHESCONET may agree to provide billing services on behalf of third parties, as the agent of the third party. Any such third-party charges shall be payable pursuant to any contract or other arrangement between Customer and the third party. CHESCONET shall not be responsible for any dispute regarding these charges between Customer and such third party. Customer must address all such disputes directly with the third party. In addition, CHESCONET may bill on a monthly, quarterly, semi-annual, or annual basis as set forth under the terms of the Service Order(s).

3.3 *Taxes and Fees.* Customer is responsible for providing CHESCONET with certification of tax-exempt status. Customer is responsible for paying all applicable local, state, and federal taxes or fees (however designated) assessed in connection with Customer's Services. Customer will be responsible to pay any Service fees, payment obligations and taxes that become applicable retroactively.

3.4 *Other Government-Related Costs and Fees.* CHESCONET reserves the right to invoice Customer for any fees or payment obligations in connection with the Services imposed by governmental or quasi-governmental bodies in connection with the sale, installation, use, or provision of the Services, including, without limitation, applicable franchise fees (if any), regardless of whether CHESCONET or its Affiliates pay the taxes directly or are required by an order, rule, or regulation of a taxing jurisdiction to collect them from Customer.

3.5 *Disputed Invoice.* If Customer disputes any portion of an invoice, Customer must pay the undisputed portion of the invoice and submit a written claim, including all documentation substantiating Customer's claim, to CHESCONET for the disputed amount of the invoice by the invoice due date. The Parties shall negotiate in good faith to resolve the dispute. However, should the Parties fail to mutually resolve the dispute within sixty (60) days after

the dispute was submitted to CHESCONET, all disputed amounts shall become immediately due and payable to CHESCONET.

3.6 *Rejected Payments.* Except to the extent otherwise prohibited by law, Customer will be assessed a service charge of twenty-five dollars (\$25) for any check or other instrument used to pay for the Services that has been rejected by the bank or other financial institution.

3.7 *Fraudulent Use of Services.* Customer is responsible for all charges attributable to Customer with respect to the Services, even if incurred as the result of fraudulent or unauthorized use of the Services. CHESCONET may, but is not obligated to, detect or report unauthorized or fraudulent use of Services to Customer. CHESCONET reserves the right to restrict, suspend or discontinue providing any Service with or without notice, in the event of fraudulent use by Customer.

#### ARTICLE 4. TERM

4.1 *Agreement Term.* This Agreement shall remain in effect until terminated upon the expiration or other termination of the final existing Service Order entered into under this Agreement.

4.2 *Service Order Term and Renewal.* The term of a Service Order shall commence on the Service Start Date and shall terminate at the end of the stated Service Term of such Service.

4.3 *Changes in Recurring Service and Charges.* Except as otherwise identified in the Agreement, at any time during the initial Service Term and any subsequent renewal terms, CHESCONET may modify the non-recurring and recurring charges and bandwidth for services, including, but not limited to managed services, Internet, transport, and voice and/or video Services subject to ninety (90) days' prior notice to Customer as set forth in a new Service Order when mutually agreed upon in writing. Effective at any time after the end of the initial Service Term and any subsequent renewal terms, the contract may be continued on a month-to-month basis. Customer will have ninety (90) days from receipt of such notice to cancel the applicable Service without further liability. Should Customer fail to cancel within this timeframe, Customer will be deemed to have accepted the modified Service pricing. Nothing within this Section 4.3 is intended to limit CHESCONET's ability to increase charges associated with the Services as set forth in Section 3.1.

## ARTICLE 5. TERMINATION OF AGREEMENT AND/OR A SERVICE ORDER

5.1 *Termination for Convenience.* Notwithstanding any other term or provision in this Agreement, Customer shall have the right to terminate a Service Order, in whole or part, at any time during the Service Term upon ninety (90) days' prior written notice to CHESCONET, subject to payment to CHESCONET of all outstanding amounts due for the Services under the period of the entire Initial Service Term or effective Renewal Term, as applicable, any and all applicable Termination Charges, and the return of any and all CHESCONET Equipment.

In the event that Customer seeks to terminate CHESCONET Service during the Initial Term, Customer shall be responsible for the following payments set forth below. There shall be no early termination payments due during any Renewal Term of this MSA.

### *Early Termination Charges:*

5.2 *Termination for Cause.* (a) If Customer is in breach of a payment obligation (including failure to pay a required deposit), and fails to make payment in full within ten (10) days after receipt of written notice of default, or has failed to make payments of all undisputed charges on or before the due date on three (3) or more occasions during any twelve (12) month period, CHESCONET may, at its option, terminate this Agreement, terminate the affected Service Orders, suspend Service under the affected Service Orders, and/or require a deposit, advance payment, or other satisfactory assurances in connection with any or all Service Orders as a condition of continuing to provide the Services. However, CHESCONET will not take any such action as a result of Customer's non-payment of a charge that is the subject of a timely billing dispute, unless the Parties have reviewed the dispute and determined in good faith that the charge is correct. (b) If either Party breaches any material term of this Agreement and the breach continues without remedy for thirty (30) days after written notice of default, the non-defaulting Party may terminate for cause any Service Order materially affected by the breach. (c) A Service Order may be terminated by either Party immediately upon notice if the other Party has become insolvent or involved in liquidation or termination of its business, or has been adjudicated bankrupt, or has been involved in an assignment for the benefit of its creditors. (d) Termination by either Party of a Service Order does not waive any other rights or remedies that either Party may have under this Agreement.

5.3 *Effect of Expiration or Termination of the Agreement or a Service Order.* Upon the expiration or termination of a Service Order for any reason: (i) CHESCONET may disconnect the applicable Service; (ii) CHESCONET may delete all applicable data, files, electronic messages, voicemail or other information stored on CHESCONET's servers or systems; (iii) if Customer has terminated the Service Order prior to the expiration of the Service Term for convenience, or if CHESCONET has terminated the Service Order prior to the expiration of the Service Term as a result of material breach by Customer, CHESCONET may assess and collect from Customer applicable Termination Charges; (iv) Customer shall permit CHESCONET access to retrieve from the applicable Service Locations any and all CHESCONET Equipment (however, if Customer fails to permit access, or if the retrieved CHESCONET Equipment has been damaged and/or destroyed other than by CHESCONET or its agents, normal wear and tear excepted, CHESCONET may invoice Customer for the full replacement cost of the relevant CHESCONET Equipment, or in the event of minor damage to the retrieved CHESCONET Equipment, the cost of repair, which amounts shall be immediately due and payable); and (v) if used in conjunction with the terminated Service, Customer's right to use applicable Licensed Software shall automatically terminate, and Customer shall be obligated to return the Licensed Software to CHESCONET.

5.4 *Regulatory and Legal Changes.* The Parties acknowledge that the respective rights and obligations of each Party as set forth in this Agreement upon its execution are based on law and the regulatory environment as it exists on the date of execution of this Agreement. CHESCONET may, in its sole discretion, immediately terminate this Agreement, in whole or in part, in the event there is a material change in any law, rule, regulation, Force Majeure Event, or judgment of any court or government agency, if such change materially affects CHESCONET's ability to provide the Services herein or Customer's ability to meet any of its obligations under this Agreement. Should CHESCONET terminate the agreement because it can no longer provide services it shall work with the Customer to transfer fiber along current pathways at all Customer locations.

## ARTICLE 6. LIMITATION OF LIABILITY; DISCLAIMER OF WARRANTIES; WARNINGS

6.1. Neither party will be liable to the other for any incidental, indirect, special, punitive or consequential damages, whether or not foreseeable, of any kind

including but not limited to any loss revenue, loss of use, loss of business or loss of profit, whether such alleged liability arises in contract or tort, provided, however, that nothing herein is intended to limit customer's liability for amounts owed for the services, for any equipment or software provided by CHESCONET or for early termination charges. Except as otherwise expressly provided in this agreement, the entire liability of CHESCONET and its officers, directors, employees, affiliates, agents, suppliers or contractors ("associated parties") for loss, damages and claims arising out of the delivery of the services including, but not limited to, delay in the installation of services or the performance or nonperformance of the services or the CHESCONET equipment, shall be limited to a sum equivalent to the applicable out-of-service credit. Remedies under this agreement are exclusive and limited to those expressly described in this agreement.

6.2. Except as otherwise set forth herein, there are no warranties, express or implied, including without limitation any implied warranty of merchantability, fitness for a particular purpose, title and non-infringement with respect to the services, CHESCONET equipment, or licensed software. All such warranties are hereby expressly disclaimed to the maximum extent allowed by law. Without limiting the generality of the foregoing, CHESCONET does not warrant that the services, CHESCONET equipment, or licensed software will be uninterrupted, error-free, or free of latency or delay, or that the services, CHESCONET equipment, or licensed software will meet customer's requirements, or that the services, CHESCONET equipment, or licensed software will prevent unauthorized access by third parties.

6.3. CHESCONET makes no warranties or representations with respect to the services, CHESCONET equipment, or licensed software for use by third parties.

6.4. In no event shall CHESCONET, or its associated parties, suppliers, contractors or licensors be liable for any loss, damage or claim arising out of or related to: (i) stored, transmitted, or recorded data, files, or software; (ii) any act or omission of customer, its users or third parties; (iii) interoperability, interaction or interconnection of the services with applications, equipment, services or networks provided by customer or third parties; or (iv) loss or destruction of any customer hardware, software, files or data resulting from any virus or other harmful feature or from any attempt to remove it.

6.5 Disruption of Service. The Services are not infallible and are not designed or intended for use in situations requiring uninterruptible performance or in which an error or interruption in the Services could lead to severe injury

to business, persons, property or environment ("High Risk Activities"). Customer expressly assumes the risks of any damages resulting from High Risk Activities. Other than as set forth herein, CHESCONET shall not be liable for any inconvenience, loss, liability, or damage resulting from any interruption of the Services, directly or indirectly caused by, or proximately resulting from, any circumstances.

6.6. Customer's sole and exclusive remedies under this Agreement are as expressly set forth in this Agreement. Certain of the above exclusions may not apply if the state in which a Service is provided does not allow the exclusion or limitation of implied warranties or does not allow the limitation or exclusion of incidental or consequential damages. In those states, the liability of CHESCONET and its Affiliates and agents is limited to the maximum extent permitted by law.

## ARTICLE 7. INDEMNIFICATION

7.1. Customer hereby agrees to indemnify, defend and hold harmless CHESCONET, its owners, officers, directors, members, shareholders, contractors, and agents, from any and all liability, loss, damage, claim, cause of action and expenses (including reasonable attorneys' fees) caused or asserted to have been caused, directly or indirectly, by or as a result of the performance of any intentional acts, negligent acts or omissions by Customer and/or its members, agents, employees, shareholders and/or subcontractors during the term of this Agreement. The provisions of this Section shall survive termination of this Agreement as to acts or omissions occurring prior to the effective date of termination.

## ARTICLE 8. SOFTWARE & SERVICES

8.1 License. If and to the extent that Customer requires the use of Licensed Software in order to use the Services supplied under any Service Order, Customer shall have a personal, nonexclusive, nontransferable, and limited license to use the Licensed Software in object code only and solely to the extent necessary to use the applicable Service during the Service Term. Customer may not claim title to, or an ownership interest in, any Licensed Software (or any derivations or improvements thereto) and Customer shall execute any documentation reasonably required by CHESCONET, including, without limitation, end-user license agreements for the Licensed Software. CHESCONET and its suppliers shall retain ownership of the Licensed Software, and no rights are granted to Customer other than a license to use the Licensed Software under the terms expressly set forth in this Agreement.



8.2 Restrictions. Customer agrees that it shall not: (i) copy the Licensed Software (or any upgrades thereto or related written materials) except for emergency back-up purposes or as permitted by the express written consent of CHESCONET; (ii) reverse engineer, decompile, or disassemble the Licensed Software; (iii) sell, lease, license, or sublicense the Licensed Software; or (iv) create, write, or develop any derivative software or any other software program based on the Licensed Software.

8.3 Updates. Customer acknowledges that the use of the Services may periodically require updates and/or changes to certain Licensed Software resident in the CHESCONET Equipment or Customer-Provided Equipment. If CHESCONET has agreed to provide updates and changes, CHESCONET may perform such updates and changes remotely or on-site, at CHESCONET's sole option. Customer hereby consents to, and shall provide free access for, such updates deemed reasonably necessary by CHESCONET.

8.4 Ownership of Telephone Numbers and Addresses. Customer acknowledges that use of the Services does not give it any ownership or other rights in any Internet/on-line addresses provided, including but not limited to Internet Protocol ("IP") addresses, e-mail addresses and web addresses.

8.5 Intellectual Property Rights in the Services. Title and intellectual property rights to the Services are owned by CHESCONET, its agents, suppliers or Affiliates or their licensors or otherwise by the owners of such material. The copying, redistribution, reselling, bundling or publication of the Services, in whole or in part, without express prior written consent from CHESCONET or other owner of such material, is prohibited.

#### ARTICLE 9. CONFIDENTIAL INFORMATION AND PRIVACY

9.1 Disclosure and Use. All Confidential Information shall be kept by the receiving Party in strict confidence and shall not be disclosed to any third party without the disclosing Party's express written consent. Notwithstanding the foregoing, such information may be disclosed (i) to the receiving Party's employees, affiliates, and agents who have a need to know for the purpose of performing this Agreement, using the Services, rendering the Services, and marketing related products and services (provided that in all cases the receiving Party shall take appropriate measures prior to disclosure to its employees, affiliates, and agents to assure against unauthorized use or disclosure); or (ii) as otherwise authorized by this Agreement. Each Party agrees to treat all Confidential Information of the

other in the same manner as it treats its own proprietary information, but in no case using a degree of care less than a reasonable degree of care.

9.2 Exceptions. Notwithstanding the foregoing, each Party's confidentiality obligations hereunder shall not apply to information that: (i) is already known to the receiving Party without a pre-existing restriction as to disclosure; (ii) is or becomes publicly available without fault of the receiving Party; (iii) is rightfully obtained by the receiving Party from a third party without restriction as to disclosure, or is approved for release by written authorization of the disclosing Party; (iv) is developed independently by the receiving Party without use of the disclosing Party's Confidential Information; or (v) is required to be disclosed by law or regulation.

9.3 Remedies. Notwithstanding any other Article of this Agreement, the non-breaching Party shall be entitled to seek equitable relief to protect its interests pursuant to this Article 9, including, but not limited to, injunctive relief.

9.4 Monitoring. CHESCONET shall have no obligation to monitor postings or transmissions made in connection with the Services. CHESCONET agrees not to filter, modify, inspect, decrypt or classify Customer traffic without written authorization unless required by law or government request or to mitigate a denial of service attack. Customer shall be notified of any such filtering, blocking or decrypting except where exempted by law.

9.5. Customer Proprietary Network Information ("CPNI"). CHESCONET and Customer acknowledge that CHESCONET has a duty to protect the confidentiality of CPNI in accordance with currently applicable federal law. CPNI includes information relating to the quantity, technical configuration, type, destination, location, and amount of use of the telecommunications Services that Customer purchases from CHESCONET, and that is made available to CHESCONET by Customer solely by virtue of the CHESCONET/Customer relationship hereunder. CHESCONET and Customer understand that CHESCONET may access, use and disclose Customer's CPNI as permitted by applicable law, in order to install and provision the Services and market services that are within the same category of services provided herein without Customer's consent. With Customer's consent, CHESCONET may share Customer's CPNI among its Affiliates and contractors, so that they may use this information to offer Customer the full range of products and services offered by CHESCONET and its Affiliates. By signing this Agreement, Customer consents to CHESCONET's use and disclosure of Customer CPNI to CHESCONET's contractors and Affiliates that

provide communications-related services for the purpose of marketing additional services. Customer may refuse CPNI consent by signing this Agreement and providing to CHESCONET written notice of its intent to opt out of granting such consent. Customer's consent or refusal to consent will remain valid until Customer otherwise advises CHESCONET of a change in its election. Any refusal of consent by Customer will not affect CHESCONET's provision of existing Services to Customer. CHESCONET is not responsible for any information provided by Customer to third parties, and this information is not subject to the privacy provisions of this Agreement or the privacy policies. Customer assumes all privacy and other risks associated with providing personally identifiable information to third parties via the Services.

#### ARTICLE 10. PROHIBITED USES

10.1 Resale. Except as otherwise provided in the General Terms and Conditions, Customer may not sell, resell, sublease, assign, license, sublicense, share, provide, or otherwise utilize in conjunction with a third party (including, without limitation, in any joint venture or as part of any outsourcing activity) the Services or any component thereof.

10.2 Use Policies. Customer agrees to ensure that all uses of the CHESCONET Equipment and/or the Services installed at its premises are legal and appropriate. Specifically, Customer agrees to ensure that all uses by Customer or by any other person ("User"), whether authorized by Customer or not, comply with all applicable laws, regulations, and written and electronic instructions for use. CHESCONET reserves the right to act immediately and without notice to terminate or suspend the Services and/or to remove from the Services any information transmitted by or to Customer or any User, if CHESCONET (i) determines that such use or information does not conform with the requirements set forth in this Agreement, (ii) determines that such use or information interferes with CHESCONET's ability to provide the Services to Customer or others, (iii) reasonably believes that such use or information may violate any laws, regulations, or written and electronic instructions for use, or (iv) reasonably believes that Customer's use of the Service interferes with or endangers the health and/or safety of CHESCONET personnel or third parties. Furthermore, the Services shall be subject to one or more Acceptable Use Policies ("AUP") that may limit use. The AUP and other policies concerning the Services are posted on CHESCONET's web site, and are incorporated to this Agreement by reference. CHESCONET

may update the use policies from time to time, and such updates shall be deemed effective seven (7) days after the update is posted online. Accordingly, CHESCONET shall use its messaging process to contact all the Customer's designated points of contact. CHESCONET's action or inaction in enforcing acceptable use shall not constitute review or approval of Customer's or any other User's use or information.

10.3 Violation. Any breach of this Article 10 shall be deemed a material breach of this Agreement. In the event of such material breach, CHESCONET shall have the right to restrict, suspend, or terminate immediately any or all Service Orders, without liability on the part of CHESCONET, and then to notify Customer of the action that CHESCONET has taken and the reason for such action, in addition to any and all other rights and remedies under this Agreement.

#### ARTICLE 11. MISCELLANEOUS TERMS

11.1 Force Majeure. Neither Party shall be liable to the other Party for any delay, failure in performance, loss, or damage to the extent caused by a Force Majeure Event, except that Customer's obligation to pay for Services provided shall not be excused, provided, however, that the Party which has been so affected will (a) promptly give written notice to the other of the fact that it is unable to so perform and the cause(s) therefor; and (b) resume its performance under this Agreement immediately upon the cessation of such cause(s).

11.2 Assignment and Transfer. Neither Party shall assign any right, obligation or duty, in whole or in part, nor of any other interest hereunder, without the prior written consent of the other Party, which shall not be unreasonably withheld.

CHESCONET shall give ninety (90) prior written notice of intent to assign its rights and assets and Customer shall have ninety (90) days thereafter to terminate the agreement without penalty or further payment of fees hereunder. Payment for services shall be prorated to the date of termination. Should CHESCONET agree to enter into a contract to transfer the agreement or assign assets and the Customer chooses to terminate the agreement, CHESCONET shall work with the Customer to transfer fiber along current pathways at all Customer locations.

11.3 Governmental Authorization. This Agreement is subject to all applicable federal, state and local laws, and regulations, rulings, orders and other actions of any governmental entity or agency (collectively, "Rules"),

including, but not limited to, the Communications Act of 1934, as amended, the rules and regulations of the Federal Communications Commission and any applicable state public service or public utility commission. If any such Rule adversely affects the Services or requires CHESCONET to provide such Services in a manner other than in accordance with the terms of this Agreement, then CHESCONET may, without liability to Customer, terminate the affected Service upon prior written notice to Customer.

**11.4 Entire Understanding.** The Agreement constitutes the entire understanding of the Parties related to the subject matter hereof. The Agreement supersedes all prior agreements, proposals, representations, statements, or understandings, whether written or oral, concerning the Services or the Parties' rights or obligations relating to the Services. Any prior representations, promises, inducements, or statements of intent regarding the Services that are not expressly provided for in this Agreement are of no effect. Terms or conditions contained in any purchase order, or restrictive endorsements or other statements on any form of payment, shall be void and of no force or effect. Only specifically authorized representatives of CHESCONET may make modifications to this Agreement or this Agreement's form. No modification to the form or this Agreement made by a representative of CHESCONET who has not been specifically authorized by the CHESCONET executive board to make such modifications shall be binding upon CHESCONET. No subsequent agreement among the Parties concerning the Services shall be effective or binding unless it is executed in writing by authorized representatives of both Parties.

**11.5 Tariffs.** Notwithstanding anything to the contrary in the Agreement, CHESCONET may elect or be required to file tariffs with regulatory agencies for certain Services. In such event, the terms set forth in the Agreement may, under applicable law, be superseded by the terms and conditions of the Tariffs. Without limiting the generality of the foregoing, in the event of any inconsistency with respect to rates, the rates and other terms set forth in the applicable Service Order shall be treated as individual case-based arrangements to the maximum extent permitted by law, and CHESCONET shall take such steps as are required by law to make the rates and other terms enforceable. If CHESCONET voluntarily or involuntarily cancels or withdraws a Tariff under which a Service is provided to Customer, the Service will thereafter be provided pursuant to the Agreement and the terms and conditions contained in the Tariff immediately prior to its cancellation or withdrawal. In the event that CHESCONET is required by a governmental authority to modify a Tariff

under which Service is provided to Customer in a manner that is material and averse to either Party, the affected Party may terminate the applicable Service Order upon a minimum thirty (30) days' prior written notice to the other Party, without further liability.

**11.6 Construction.** In the event that any portion of this Agreement is held to be invalid or unenforceable, the Parties shall attempt to replace the invalid or unenforceable portion with another provision that, as nearly as possible, reflects the original intention of the Parties. The remainder of this Agreement shall nonetheless remain in full force and effect.

**11.7 Survival.** The rights and obligations of either Party that by their nature would continue beyond the expiration or termination of this Agreement or any Service Order, including without limitation confidential information and data, representations and warranties, indemnifications, and limitations of liability, shall survive termination or expiration of this Agreement or any Service Order.

**11.8 Choice of Law: Jurisdiction and Venue.** The domestic law and venue of the Commonwealth of Pennsylvania, without regard for its conflicts of laws provisions, shall govern the construction, interpretation, and performance of this Agreement, except to the extent superseded by federal law. Any dispute arising from this or any related agreement shall exclusively be heard in the Court of Common Pleas of Chester County Pennsylvania and all parties willingly submit to jurisdiction and venue thereof.

**11.9 No Third-Party Beneficiaries.** This Agreement does not expressly or implicitly provide any third party (including users) with any remedy, claim, liability, reimbursement, cause of action, or other right or privilege.

**11.10 No Waiver.** No failure by either Party to enforce any rights hereunder shall constitute a waiver of such right(s).

**11.11 Independent Contractors.** The Parties to this Agreement are independent contractors. Neither Party is an agent, representative, or partner of the other Party. Neither Party shall have any right, power, or authority to enter into any agreement for, or on behalf of, or incur any obligation or liability of or otherwise bind, the other Party. This Agreement shall not be interpreted or construed to create an association, agency, joint venture, or partnership between the Parties or to impose any liability attributable to such a relationship upon either Party.

**11.12 Article Headings.** The article headings used herein are for reference only and shall not limit or control any term or provision of this Agreement or the interpretation or construction thereof.

11.13 *Compliance with Laws.* Each of the Parties agrees to comply with all applicable local, state and federal laws and regulations and ordinances in the performance of its respective obligations under this Agreement.

11.14 *Counterparts; Digital Signatures.* This Agreement, Service orders, amendments may be executed in any number of counterparts, each counterpart will constitute

an original, and all counterparts together will constitute one agreement. This agreement may be signed by any means producing a reasonably legible signature, and a digital electronic signature or digital copy of a signed signature page will be effective as an original.

IN WITNESS WHEREOF, the Parties hereto have executed this as of the day and year first written below. The person whose signature appears below is duly authorized to enter into this Agreement on behalf of the Party and Customer agrees and covenants that it has read and agreed to the terms of service.

**AGREED BETWEEN**

*West Chester Area School District*

*Chester County Community Network, Inc.  
("CHESCONET")*

---

*Authorized Representative*

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*Authorized Representative*

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*Printed Name*

---

*Printed Name*

---

*Title*

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*Title*

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*Date*

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*Date*





SLA

Service Level Agreement

MSA No. 2023WCASD

Order No. 2304

## Network Connectivity / Internet Service

**Network Monitoring / NOC:** Monitoring includes systems that provide automated monitoring of outages and downtime. CHESCONET provides a NOC for support 1-888-802-3274 / noc@chesco.net that is available twenty-four (24) hours per day, seven (7) days per week (24x7). Customer may call, email, or open a ticket via the ticket portal at any time to report problems or request maintenance. CHESCONET will provide network statistics, testing data, and monitoring information on request or via CHESCONET portal if applicable. Support services are provided for up to four authorized technical contacts that have been given access to the CHESCONET NOC.

**Scheduled Maintenance:** CHESCONET will provide email notification to the Customer's technical contact at least five (5) days before a maintenance window. CHESCONET will schedule all Customer service affecting scheduled maintenance after 10 pm unless approved by authorized technical contact. CHESCONET will make every effort to work with the customer to schedule/re-schedule a maintenance window that will have minimal impact on customer services. In the event there are special circumstances requiring unscheduled maintenance (Emergency Maintenance), CHESCONET will provide as much prior notice as is possible. In the event that network outages or problems are due to the Customer's actions or equipment, the Customer will compensate CHESCONET, at CHESCONET's standard rates as listed in the Service Order, for time and materials expended to restore network performance. 911 services may not be available during maintenance.

**CHESCONET Outage:** A CHESCONET Outage is defined as any network event that results in unavailability of the network supplied by CHESCONET to customer's Point of Presence (electronic terminating device such as a firewall or switch) that results in the customer being unable to pass traffic for a period in excess of five (5) minutes. An Outage is not the responsibility of CHESCONET if it occurs on infrastructure or electronics not managed by CHESCONET. A CHESCONET Outage shall not be deemed to occur during routine maintenance of which Customer has been notified. CHESCONET outages will be the responsibility of CHESCONET for fiber outages / equipment failures where traffic does not automatically re-route as designed. Enforcement of the re-routing clause is predicated on mutually agreed upon, successfully testing the failover functionality on an annual basis or after any substantial reconfiguration

**Credits:** Credits will be applied for Availability as listed below if the elapsed CHESCONET Outage exceeds stated targets. Credits will be applied as follows:

If the Outage Time is between 5 minutes and 60 minutes (1 hour), Customer will receive a 1- Hour Service Credit for the affected circuit.

- For each additional time period lasting up to an additional hour, an additional 1-Hour of Service Credit. For example, if an outage lasts 75 minutes, the Service Credit is for two hours.
- Three (3) or more outages on a given circuit of any duration of five minutes or greater in any thirty (30) day period will result in service escalation and a Customer review meeting.

Customer is responsible for notifying CHESCONET in writing of any breaches in the Service Level Targets within thirty (30) calendar days of the Outage and providing documentation of such in order to receive credit. Credits will be applied to the following bill.

Customer is responsible for assisting CHESCONET in the restoration of service, including, but not limited to, allowing

access to customer machine rooms, engaging in network diagnostics, and providing LAN support personnel. Failure to do so will negate the provisions of the Service Level Agreement.

### **CHESCONET Service Level Availability Targets:**

CHESCONET Service Level Availability (SLA) is calculated as follows:

Example: Thirty (30)-day month with ten (10) minutes unscheduled Internet unavailability

$$1 - (10 / 43,200) = 99.9769\%$$

- Internet to Core: 99.999%
- Core to Redundant Edge: 99.99%
- Core to Edge: 99.9%
- Network Monitoring / NOC: 24x7

Availability is not measured when there is an event that: a) is attributable to CHESCONET's scheduled or emergency maintenance; b) is a result of inability to access the customer's network and/or communicate with the service providing devices; c) is a result of Customer's equipment or users; or d) is due to Force Majeure or by any other cause not within the control of CHESCONET.

### **Time to Respond:**

#### 1. Service Outage – 24x7

- a. Between 7:00AM and 10:00PM CHESCONET will respond to and begin corrective action within fifteen (15) minutes of any service outage that is either detected by CHESCONET monitoring or reported by customer.
- b. Between 10:00PM and 7:00AM CHESCONET will respond to and begin corrective action within thirty (30) minutes of any service outage that is either detected by CHESCONET monitoring or reported by customer.
- c. CHESCONET will escalate the incident to an Engineer within thirty (30) minutes if the incident is unresolved.
- d. CHESCONET will complete processing service affecting outages that are attributed to the Network Connectivity/Internet Service being provided by CHESCONET as part of this Service Order and SLA. Any issues or delays resulting from Customer's equipment and/or software, staff, or users will not count against CHESCONET's SLA.
- e. CHESCONET shall contact the customer via phone/email or SMS to communicate corrective action is being worked on once they begin working the issue unless the customer has contacted CHESCONET.

#### 2. Non-service Outage Tickets – Normal Business Hours

- a. CHESCONET will begin processing any non-service outage tickets submitted by customer within two (2) hours.
- b. CHESCONET will complete processing, during normal business hours, all minor configuration change requests within one (1) business day, unless a new timeline is mutually agreed on by both parties. In the event the customer requests support at a specific date and time, and does so at least three (3) business days in advance, CHESCONET will complete processing that request within one (1) hour of the requested time, unless a new timeline is mutually agreed on by both parties. If the change is not deemed to be a minor change (it is not a minor change if CHESCONET estimates that it will take more than sixty (60) minutes of an engineer's time to complete the configuration change), it is deemed to be outside this agreement and scope of the services provided. CHESCONET reserves the right to refuse the implementation of a change if they determine that the change is beyond the scope of the services, or if it potentially affects other aspects of service delivery and/or operations.
- c. Delays resulting from Customer's equipment and/or software, staff, or users will not count against CHESCONET's SLA.

November | 2022

# Chesconet Communication Plan

To efficiently provide the most up-to-date, accurate information during maintenance windows, weather events and network disruptions to members, in the way they need and want to be reached.



## **1. Daily Standard Operating Procedures**

- a. Chesconet NOC and on-call staff monitor the Chesconet network 24 hours per day, 7 days per week, 365 days per year.
- b. On-call staff can be reached through the Chesconet PagerDuty Line (888-802-3274) 24 hours per day, 7 days per week, 365 days per year.
- c. On-call staff distributes Chesconet Daily Status Report between 4 pm and 6:30 pm.

## **2. Procedure for unexpected network disruptions**

- a. To report a disruption, members call 888-802-3274 24 hours per day, 7 days per week, 365 days per year.
- b. Unexpected network disruptions are identified by Chesconet staff members using Chesconet monitoring systems.
- c. Chesconet NOC assesses the disruption.
  - i. If the disruption is local to one site, the on-call person reaches out to the point of contact for that site to investigate the issue.
  - ii. If the disruption impacts multiple sites, the on-call person initiates the communication protocol.

## **3. Communication Protocol**

- a. Within 30 minutes of identifying the disruption, Chesconet NOC contacts member(s) using the dashboard messaging system. Notifications sent through the dashboard messaging system are sent via voice, email and SMS in accordance with the members predetermined preferences.
- b. Chesconet NOC includes a network status report and any special announcements to impacted Chesconet members via dashboard messaging system.
- c. The Chesconet Dashboard (<https://dashboard.chesco.net/>) is updated at the beginning and conclusion of the network disruption. Members will be notified via the dashboard messaging system once service is restored.
  - i. In the case of prolonged disruptions, updates are sent periodically using the dashboard messaging system.

- ii. If the dashboard messaging system is down, Chesconet NOC will individually contact members via phone.

NOTE: Members may call 888-802-3274 to speak to a member of the Chesconet NOC 24 hours per day, 7 days per week, 365 days per year. (This number is listed in the Chesconet Dashboard and Chesconet Daily Status Report e-mail).

**4. Communication regarding maintenance windows (3<sup>rd</sup> party or Chesconet)**

- a. A notice will be distributed via the dashboard messaging system at least 48 hours prior to maintenance window.
- b. Information includes:
  - i. Nature of maintenance window.
  - ii. Anticipated length of maintenance window.
  - iii. After the maintenance window is complete, a notice will be distributed via the dashboard messaging system to members informing them that the window has closed.

**5. Communication regarding weather alerts.**

- a. A notice will be distributed via the dashboard messaging system when the National Weather Service issues a weather watch or warning with the potential to impact Chesconet service.
- b. Information includes:
  - i. Details of the weather-related event, actions Chesconet is taking to prepare for the event and how members can contact Chesconet engineers.
  - ii. During the event, the Chesconet NOC will issue a network status report and any special announcements to impacted Chesconet members via the dashboard messaging system.



**E-rate**

USAC Home | E-rate | Search Tools | **Spin Search**

**SPIN AND BEAR CONTACT SEARCH**

In this section, you can search for the correct person to contact at your service provider.

**Note to Applicants: It is important to confirm this SPIN information with your service provider. SLD is providing this search function to help you find the right person at your service provider.**

Guidance on determining if a company is eligible to provide telecommunications services is available [here](#).

**Please enter one of the following search criteria:**

Service Provider Name  Search using Partial Name ending with % for a wildcard. (please enter at least 3 characters before the % sign)

SPIN

Reset Search

Show 10 entries

Search:

| SPIN      | Service Provider Name              | Doing Business As | Contact Name   | Contact Address                                           | Contact Phone | Form 499 Filer | SPAC Filed                                                                                                                                                                                                                   |
|-----------|------------------------------------|-------------------|----------------|-----------------------------------------------------------|---------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 143004423 | Chester County Community Net. Inc. |                   | Teresa Wallace | 455 Boot Road 455<br>Boot Road<br>Downingtown PA<br>19335 | 484237-5128   |                | 1998,<br>1999,<br>2000,<br>2001,<br>2002,<br>2003,<br>2004,<br>2005,<br>2006,<br>2007,<br>2008,<br>2009,<br>2010,<br>2011,<br>2012,<br>2013,<br>2014,<br>2015,<br>2016,<br>2017,<br>2018,<br>2019,<br>2020,<br>2021,<br>2022 |

Showing 1 to 1 of 1 entries

Previous  Next

West Chester Area School District

Property and Finance Committee

January 17, 2023

**Approval of School Resource Officer Agreements**

The Facilities and Operations Department is seeking approval of three separate School Resource Officer (SRO) agreements. One is between WCASD and the Westtown-East Goshen Regional Police Department; one is between WCASD and West Goshen Police Department; and one is between WCASD and the West Chester Police Department.

Each of the agreements delineates the responsibilities of WCASD and the police departments for the period January 1, 2023 through June 30, 2027.

Respectfully Submitted,

Wayne F. Birster Jr.  
Director of Facilities and Operations  
1/8/2023

**School Resource Officer Agreement Between  
Westtown-East Goshen Regional Police Department  
-and-  
West Chester Area School District**

**January 1, 2023-June 30, 2027**



Agreement for School Resource Officers

**This Agreement**, made this day of \_\_\_\_\_, by and between the **Westtown-East Goshen Regional Police Department** (the “Department”), Chester County, Pennsylvania, a municipal corporation, having its principal office at 1041 Wilmington Pike, West Chester, PA 19382 and **West Chester Area School District** (the “District”), a quasi-municipal corporation having its principal office at 782 Springdale Drive, Exton PA.

**WITNESSETH:**

**Whereas**, the Department operates a regional police department in accordance with the laws of the Commonwealth of Pennsylvania; and,

**Whereas**, the School District operates Rustin High School in Westtown Township, Pennsylvania; and,

**Whereas**, the Department and the School District desire to implement policing services through School Resource Officers within the School District,

**Whereas**, the School District is willing to reimburse the Department for services set forth in this agreement:

**Now, therefore**, in consideration of the mutual promises set forth herein and intending to be legally bound hereby, the Department and the School District agree as follows:

- 1. Department Provides Services:** The Department will provide a minimum of one (1) School Resource Officer (SRO) during the school year that will provide full time coverage during the school year at the Rustin High School campus. The school year is defined in accordance with the school district calendar and shall include all days and times when students are in attendance as modified from time to time by the School District. The SROs shall be and remain a full-time employee of the Department. The SROs shall be available to perform his or her job duties at the School District’s schools including those

identified as well as Stetson Middle School, Starkweather Elementary School, Westtown Elementary School, Penn Wood Elementary School, and East Goshen Elementary School, as time permits, at the request of the School District and at school functions and extracurricular events which occur within the Department.

2. **Duties of the SRO:** The purpose and intent of the SRO program is to establish a positive working relationship in cooperative effort to prevent juvenile delinquency and assist in student development, maintain a safe and secure environment on school campuses which will be conducive to learning, and promote positive attitudes regarding the police role in society. Accordingly, the SRO shall:
  - A. Abide by School District policies and consult with and coordinate activities through school principals and other school administrators, and in collaboration with District Campus Safety Officers (CSOs). However, the SRO shall remain fully responsive to the chain of command of the Regional Police Department in all matters related to employment and supervision and shall at all times abide by the Rules, Regulations, Policies and Collective Bargaining Agreement of the Regional Police Department. The Parties acknowledge and agree that the SROs are not “school officials” for purposes of records disclosure under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.
  - B. The District will provide an office for use by the SRO that will include a telephone, desk, an area to utilize a laptop computer (with access to internet service), and a private area to conduct interviews.
  - C. Refrain completely from functioning as a school disciplinarian. If a principal or other school official within the School District believes an incident is a violation of the law, the principal or official shall contact the SRO, who shall determine whether law enforcement action is appropriate.
  - D. Develop expertise in presenting various subjects, such as understanding of federal, state and local laws and duties of the various law enforcement officers
  - E. When possible, make themselves available for conferences with student, parents, faculty members and school administrators to assist them with problems of a law enforcement or crime prevention nature.
  - F. Confer with principals, CSOs, and other school district administrators to develop plans and strategies to prevent and/or minimize dangerous situations on or near school property. Review and make recommendations for revisions to School Safety manuals and procedures. Copies of all pertinent WCASD policies will be made available to the SRO(s).
  - G. Perform duties as may be assigned by the Department’s Chief of Police.
  - H. Abide by School District Policy, provided the same is not contrary to any law, concerning interviews, should it become necessary to conduct formal police interviews with students or staff on school property or at school functions under

the jurisdiction of the School District. Copies of all pertinent WCASD policies will be available to the SRO(s).

- I. Take law enforcement action as necessary and notify the principal or other District administrators as soon as possible.
- J. Dress in their police uniform while performing SRO duties, in order to reaffirm his or her role as a law enforcement officer. The uniform will also be worn at events where it will enhance the image of the officer and his or her ability to perform his or her duties. The SROs shall at all times, wear their badges, to demonstrate they are duly sworn Department Officer.
- K. Be responsible for supplementing law enforcement activities at School District extracurricular events which occur within the Department, upon request of the School District Administration.
- L. File reports required by the Department Chief of Police.
- M. Notify principal or designee if leaving campus for other police related emergency.
- N. Serve as a confidential source, consistent with standard police policy of counseling to students concerning problems which may involve law enforcement issues.
- O. Participate in student support teams and groups that focus on peer mediation, individual student behavior, drug awareness, etc.
- P. Participate in and assist with directing traffic flow at the beginning and end of the school day to ensure safety of vehicular and foot traffic, working cooperatively with other members of the Police Department, when necessary.
- Q. Promote an environment within the School District where teachers feel safe to teach and students feel safe to learn.

**3. COOPERATION WITH OTHER POLICE JURISDICTIONS AND LAW ENFORCEMENT**

**OFFICIALS.** The SROs shall furnish information, reports, physical assistance, or any other aid as might be required to the Westtown-East Goshen Regional Police Department. The SROs shall also have and be authorized to exercise such extraterritorial powers as are invested in a Department police officer by law.

**4. QUALIFICATIONS AND SELECTION OF SROs.** The preferred SRO candidate shall have experience working with the Regional Police Department or have similar law enforcement experience. The SROs shall have comprehensive knowledge and experience with:

- A. Police methods and public administration

- B. Police equipment, firearms, weapons, less than deadly force methods, communications equipment, etc.
- C. Applicable constitutional and state laws, the Pennsylvania Juvenile Act, local laws and ordinances.
- D. The SROs should be creative and flexible in dealing with the needs of youth of various ages and from a variety of cultural backgrounds. The SRO must have strong verbal communications and interpersonal skills. He or she must be capable of communicating with all members of the community, including private citizens, elected officials, business owners, etc. Experience working with children, especially teens shall be preferred.
- E. The SROs must hold a Pennsylvania municipal Police Officer's Training Certificate (ACT 120) and a valid Driver's License. After being appointed as an SRO, they must attend training by N.A.S.R.O. and obtain the School Resource Officer basic certification or equivalent program meeting or exceeding the Pennsylvania Commission on Crime and Delinquency mandates.

#### **5. SUPERVISION AND TRAINING OF SROs**

- A. The SROs shall continue to be a full-time employee of the Regional Police Department under the sole and direct supervision of the Regional Chief of Police or his/her designee.
- B. The SROs shall not be considered to be an employee of the School District and therefore will not be responsible to perform responsibilities of District employees such as school disciplinarian, truant office, hall monitor, etc.
- C. SROs must provide District with the following background checks:
  - a. Pennsylvania State Criminal History Record
  - b. FBI Criminal History Report
  - c. Pennsylvania Child Abuse History Clearance

#### **6. TERM OF AGREEMENT**

This Agreement will commence at the signing of the document by both parties and terminate on June 30, 2027. Notwithstanding the above, the District and the Westtown-East Goshen Regional Police Department shall have the right in their absolute discretion to terminate the Agreement upon ninety (90) days written notice in the event the program is not funded in either parties' annual budget. In the event that the District cancels its SRO program during the term of the contract, the District would still be obligated to make payment for the balance of the contract (which ends June 30, 2027) to the Police Commission to offset the cost for hiring a new officer.

**7. WORKING SCHEDULE OF SRO:** The SRO shall be a full-time employee of the Regional Police Department. At all times when school is in session, the SROs should be assigned by the Chief of Police to the School District in accordance with this agreement.

- A. The SROs shall work 40 hours a week, during school hours on school days, unless the hours of the SRO are adjusted so that the SRO will be available during School District events. All requests to divide the SRO's working hours between normal school hours and others times by the District will be made in writing by the School District to the Chief of Police at least three (3) weeks in advance of the event.
- B. During school holidays, in-service days, snow days and summer recess of the School District, the SROs shall report to regular duty to the Regional Police Department.

**8. PAYMENT FOR POLICE SERVICES**

- A. For the remaining portion, January 1- June 30, of the 2022-23 school year, the School District will make two payments of \$18,750, at or near the following dates to the Townships:
  - a. January 1
  - b. April 1
- B. For the 2023-24 school year, the School District will make three payments annually, of \$25,000 each, at or near the following dates to the Township:
  - a. August 1
  - b. November 1
  - c. March 1
- C. Each subsequent year of this Agreement, the amount of compensation will be adjusted annually by the ACT 1 Index as produced by the State Department of Commerce and reflected in each payment for each subsequent year until the end of the agreement, June 30, 2027.

**9. PERFORMANCE.** In the event the District feels an SRO is not effectively performing his/her duties District Administration and the Chief of Police will attempt to mediate or resolve any problems that may exist. Ultimately, upon request of the School District, the SRO will be replaced with another qualified member of the Police Department.

**10. LIABILITY INSURANCE.** The Department shall, during the term of this Agreement, have in place a police professional liability insurance policy applicable to all claims or actions that may be brought against the SROs, the Police Commission, and/or the Regional Police Department and which specifically encompasses the individual designated as the SRO. The School District shall be named as an additional insured with regard to the SRO's actions, services or omissions provided pursuant to this Agreement and said

policy shall provide insurance coverage for the School District for all claims, suits, damages, fees or expenses (including cost of defense) arising out of an such acts, services or omissions of the SRO and/or the Townships. The amount of such police professional liability insurance shall be a minimum of Five Million Dollars (\$5,000,000).

The District shall, during the term of this Agreement, have in place a general liability insurance policy applicable to all claims or action that may be brought against the District, its employees, servants, workmen, agents, representatives and independent contractors and which specifically encompass all individuals who work with the SRO. The Department, the Police Commission, and the Townships shall be named as an additional insured in-so-far as the SRO is requested by any School District employee, agent or representative to participate and does participate in any School District activity upon which a claim or action may be brought. Said policy shall provide insurance to the Department for all claims, suits, damages, fees or expenses (including cost of defense) arising out of such acts, services or omissions of the District, its employees and agents. The amount of liability coverage shall be a minimum of Five Million Dollars (\$5,000,000).

**11. SRO DUTIES AS POLICE OFFICER.** Neither the terms of this agreement nor the description of the SRO's duties shall be construed as a limitation upon the SRO's ability and/or duty to investigate fully and respond fully as a police officer to any situation that he or she might encounter in the course of performing his or her duties as the SRO and to which he or she would otherwise be expected to respond as a duly empowered Police Officer. Also, in the event of a Department emergency the SRO can be pulled back to police duty by the Chief of Police.

**12. DISCLAIMER OF LIABILITY; INDEMNIFICATION.** The Department will indemnify, defend and hold harmless the School District and any of its members, agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the SRO or any of those acts of the SRO for which the Department is insured under its police professional liability insurance.

The Department shall not indemnify or defend the School District for any damages or expenses of any nature arising or on account of this Agreement and the SRO program if the damages or expenses were caused by the negligent or intentional acts of the School District, its employees, servants, workmen, agents, representatives and/or independent contractors.

This Agreement and the actions of the SRO and the Department hereunder are not intended to, and shall not be construed to, confer upon the Townships or the SRO the care, custody or control or possession of any real property of the School District at any time.

The District will indemnify, defend and hold harmless the Townships and any of its agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the District and its employees, servants, workmen, agents, representatives and independent contractors for which the School District is insured under its liability insurance.

The District shall not indemnify or defend the Department for any damages or expenses of any nature arising from or on account of this Agreement or the SRO program if caused by the negligent or intentional acts of the SRO.

The parties expressly intend that there shall be no third party beneficiaries of this Agreement. The limited rights to indemnification and defense and the provisions for liability insurance set forth above shall not be construed as a waiver of either party's right to immunity from liability.

**13. INTEGRATION.** This Agreement contains the entire understanding of the Department and the School District concerning the subject matter hereof.

**14. MODIFICATION.** This Agreement shall not be altered, amended, changed or modified, except in writing, executed by both parties.

**15. SEVERABILITY.** If any term, condition, clause or provision of this Agreement shall be determined or declared to be void or invalid in law or otherwise, then only that term, condition, clause or provision shall be stricken from this Agreement. In all other respects, this Agreement shall be valid and shall continue in full force, effect and operation.

IN WITNESS WHEREOF, the duly authorized Officers of the parties have caused duplicate originals by the duly authorized officers.

ATTEST:

Manda M. Bennett  
Secretary - CHIEF, WEGO PD

WESTTOWN-EAST GOSHEN BOARD  
OF COMMISSIONERS

By: Michele D. Pratt  
President

ATTEST:

\_\_\_\_\_  
Board Secretary

WEST CHESTER AREA SCHOOL DISTRICT

By: \_\_\_\_\_  
Susan Tiernan, President





**School Resource Officer Agreement Between**

**West Goshen Police Department**

**-and-**

**West Chester Area School District**

**January 1, 2023 - June 30, 2027**

## Agreement for School Resource Officers

**This Agreement**, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the **Township of West Goshen** (the "Township"), Chester County, Pennsylvania, a municipal corporation, having its principal office at 1025 Paoli Pike, West Chester, PA 19380 and **West Chester Area School District** (the "District"), a quasi- municipal corporation having its principal office at 782 Springdale Drive, Exton PA.

### WITNESSETH:

**Whereas**, the Township operates a municipal police department in accordance with the laws of the Commonwealth of Pennsylvania; and,

**Whereas**, the District operates Fugett Middle School and East High School in West Goshen Township, Pennsylvania; and,

**Whereas**, the Township and the District desire to implement policing services through School Resource Officers within certain schools within the District; and,

**Whereas**, the District is willing to reimburse the Township for services set forth in this agreement;

**Now, therefore**, in consideration of the mutual promises set forth herein and intending to be legally bound hereby, the Township and the District agree as follows:

- 1. Township Provides Services:** The Township will provide a minimum of one (1) School Resource Officer ("SRO") during the school year that will provide full-time coverage during the school year at the East High School/ Fugett Middle School campus. The school year is defined in accordance with the District's calendar and shall include all days and times when students are in attendance as modified from time to time by the District. The SROs shall be and remain a full-time employee of the Township. The SRO shall be available to perform his or her job duties at the District's schools previously identified, as well as others within their jurisdiction, Peirce Middle School, Greystone Elementary School, Glen Acres Elementary School, and Fern Hill Elementary School, as time permits, and at the request of the School District; to be present at school functions and extracurricular events which occur within the Township.
  
- 2. Duties of the SRO:** The purpose and intent of the SRO program is to establish a positive working relationship in cooperative effort to prevent juvenile delinquency and assist in student development, maintain a safe and secure environment on school campuses which will be conducive to learning, and

promote positive attitudes regarding the police role in society. Accordingly, the SROs shall:

- A. Abide by District policies and consult with and coordinate activities through school principals and other school administrators, and in collaboration with District Campus Safety Officers (“CSOs”). However, the SROs shall remain fully responsive to the chain of command of the Township Police Department in all matters related to employment and supervision and shall at all times abide by the Rules, Regulations, Policies and Collective Bargaining Agreement of the Township Police Department. The Parties acknowledge and agree that the SROs are not “school officials” for purposes of records disclosure under the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g.
- B. The District will provide an office for use by the SRO that will include a telephone, desk, an area to utilize a laptop computer (with access to internet service), and a private area to conduct interviews.
- C. Refrain completely from functioning as a school disciplinarian. If a principal or other school official within the District believes an incident is a violation of the law, the principal or official shall contact the SRO, who shall determine whether law enforcement action is appropriate.
- D. Develop expertise in presenting various subjects, such as understanding of federal, state and local laws and duties of the various law enforcement officers
- E. When possible, make themselves available for conferences with student, parents, faculty members and school administrators to assist them with problems of a law enforcement or crime prevention nature.
- F. Confer with principals, CSOs, and other school district administrators to develop plans and strategies to prevent and/or minimize dangerous situations on or near school property. Review and make recommendations for revisions to School Safety manuals and procedures.
- G. Perform duties as may be assigned by the Township’s Chief of Police.
- H. Abide by District Policy, provided the same is not contrary to any law, concerning interviews, should it become necessary to conduct formal police interviews with students or staff on school property or at school functions under the jurisdiction of the District. Copies of all pertinent WCASD policies will be available to the SRO(s).
- I. Take law enforcement action as necessary and notify the principal or other District administrators as soon as possible.
- J. Dress in their police uniform while performing SRO duties, in order to reaffirm his or her role as a law enforcement officer. The uniform will also be worn at events where it will enhance the image of the officer and his or

her ability to perform his or her duties. The SROs shall at all times, wear their badges, to demonstrate they are duly sworn Township Officer.

- K. Be responsible for supplementing law enforcement activities at District extracurricular events which occur within the Township, upon request of the District Administration.
- L. File reports required by the Township Chief of Police.
- M. Notify principal or designee if leaving campus for other police related emergency.
- N. Serve as a confidential source, consistent with standard police policy of counseling to students concerning problems which may involve law enforcement issues.
- O. Participate in student support teams and groups that focus on peer mediation, individual student behavior, drug awareness, etc.
- P. Participate in and assist with directing traffic flow at the beginning and end of the school day to ensure safety of vehicular and foot traffic, working cooperatively with other members of the Police Department, when necessary.
- Q. Promote an environment within the District where teachers feel safe to teach and students feel safe to learn.

**3. COOPERATION WITH OTHER POLICE JURISDICTIONS AND LAW**

**ENFORCEMENT OFFICIALS.** The SROs shall furnish information, reports, physical assistance, or any other aid as might be required to the Township's police department. The SROs shall also have and be authorized to exercise such extraterritorial powers as are invested in a Township police officer by law.

**4. QUALIFICATIONS AND SELECTION OF SROs.** The preferred SRO candidate shall have experience working with the Township Police Department or have similar law enforcement experience. The SROs shall have comprehensive knowledge and experience with:

- A. Police methods and public administration.
- B. Police equipment, firearms, weapons, less than deadly force methods, communications equipment, etc.
- C. Applicable constitutional and state laws, the Pennsylvania Juvenile Act, local laws and ordinances.
- D. The SROs should be creative and flexible in dealing with the needs of youth of various ages and from a variety of cultural backgrounds. The SROs must have strong verbal communications and interpersonal skills. He or she must be capable of communicating with all members of the community, including private citizens, elected officials, business owners, etc. Experience

working with children, especially teens shall be preferred.

- E. The SROs must hold a Pennsylvania municipal Police Officer's Training Certificate (ACT 120) and a valid Driver's License. After being appointed as an SRO, they must attend training by N.A.S.R.O. and obtain the School Resource Officer basic certification or equivalent program meeting or exceeding the Pennsylvania Commission on Crime and Delinquency mandates.

## **5. SUPERVISION AND TRAINING OF SROs**

- A. The SROs shall continue to be a full-time employee of the Township Police Department under the sole and direct supervision of the Township Chief of Police or his/her designee.
- B. The SROs shall not be considered to be an employee of the District and therefore will not be responsible to perform responsibilities of District employees such as school disciplinarian, truant office, hall monitor, etc.
- C. SROs must provide the District with the following background checks:
  - a. Pennsylvania State Criminal History Record
  - b. FBI Criminal History Report
  - c. Pennsylvania Child Abuse History Clearance

**6. TERM OF AGREEMENT.** This Agreement will commence at the signing of the document by both parties and terminate on June 30, 2027. Notwithstanding the above, the District and the Township shall have the right in their absolute discretion to terminate the Agreement upon ninety (90) days' written notice in the event the program is not funded in either parties' annual budget. In the event that the District cancels its SRO program during the term of the contract, the District would still be obligated to make payment to the Township to offset the cost for hiring a new officer.

**7. WORKING SCHEDULE OF SRO:** The SRO shall be a full-time employee of the Township Police Department. At all times when school is in session, the SROs should be assigned by the Chief of Police to the District in accordance with this Agreement.

- A. The SROs shall work 40 hours a week, during school hours on school days, unless the hours of the SRO are adjusted so that the SRO will be available during District events. All requests to divide the SRO's working hours between normal school hours and other times by the District will be made in writing by the District to the Chief of Police at least three (3) weeks in advance of the event.

- B. During school holidays, in-service days, snow days and summer recess of the District, the SROs shall report to regular duty to the Township Police Department.

**8. PAYMENT FOR POLICE SERVICES**

- A. For the remaining portion, January 1- June 30, of the 2022-23 school year, the School District shall make two payments of \$18,750, at or near the following dates to the Township:
  - a. January 1
  - b. April 1
- B. For the 2023-24 school year, the School District shall make three payments of \$25,000 each to the Township, at or near the following dates:
  - a. August 1
  - b. November 1
  - c. March 1
- C. Starting with the 2024-2025 school year and for each subsequent year through 2026-2027, the amount of compensation shall be increased each school year by the District's Adjusted Index Listing pursuant to ACT 1 of 2006 Index as published by the State Department of Education and reflected in each of the three equal payments made in the school year until the end of the agreement, June 30, 2027. The three payments shall be made on or about the same dates required by paragraph 8.B above.

- 9. PERFORMANCE.** In the event the School District feels an SRO is not effectively performing his/her duties, District administration and the Chief of Police will attempt to mediate or resolve any problems that may exist. Ultimately, upon request of the District, the SRO will be replaced with another qualified member of the Police Department.

- 10. LIABILITY INSURANCE.** The Township shall, during the term of this Agreement, have in place a police professional liability insurance policy applicable to all claims or actions that may be brought against the SROs, the Township and/or the Township Police Department and which specifically encompasses the individual designated as the SRO. The District shall be named as an additional insured with regard to the SRO's actions, services or omissions provided pursuant to this Agreement and said policy shall provide insurance coverage for the District for all claims, suits, damages, fees or expenses (including cost of defense) arising out of an such acts, services or omissions of the SRO and/or the Township. The amount of such police professional liability insurance shall be a minimum of Five Million Dollars (\$5,000,000).

The District shall, during the term of this Agreement, have in place a general liability insurance policy applicable to all claims or actions that may be brought against the District, its employees, servants, workmen, agents, representatives and independent contractors and which specifically encompass all individuals who work with the SRO. The Township Police Department and the Township shall be named as an additional insured in- so-far as the SRO is requested by any District employee, agent or representative to participate and does participate in any District activity upon which a claim or action may be brought. Said policy shall provide insurance to the Township Police Department and the Township for all claims, suits, damages, fees or expenses (including cost of defense) arising out of such acts, services or omissions of the District, its employees and agents. The amount of the liability coverage shall be a minimum of Five Million Dollars (\$5,000,000).

- 11. SRO DUTIES AS POLICE OFFICER.** Neither the terms of this Agreement nor the description of the SRO's duties shall be construed as a limitation upon the SRO's ability and/or duty to investigate fully and respond fully as a police officer to any situation that he or she might encounter in the course of performing his or her duties as the SRO and to which he or she would otherwise be expected to respond as duly empowered Township Police Officer. Also, in the event of a Township emergency the SRO can be pulled back to police duty by the Chief of Police.
  
- 12. DISCLAIMER OF LIABILITY; INDEMNIFICATION.** The Township will indemnify, defend and hold harmless the District and any of its agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the SRO or any of those acts of the SRO for which the Township is insured under its police professional liability insurance.

The Township shall not indemnify or defend the District for any damages or expenses of any nature arising or on account of this Agreement and the SRO program if the damages or expenses were caused by the negligent or intentional acts of the District, its employees, servants, workmen, agents, representatives and/or independent contractors.

This Agreement and the actions of the SRO and the Township hereunder are not intended to, and shall not be construed to, confer upon the Township or the SRO



the care, custody or control or possession of any real property of the District at any time.

The District will indemnify, defend and hold harmless the Township and any of its, agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the District and its employees, servants, workmen, agents, representatives and independent contractors for which the School District is insured under its liability insurance.

The District shall not indemnify or defend the Township for any damages or expenses of any nature arising from or on account of this Agreement or the SRO program if caused by the negligent or intentional acts of the SRO.

The parties expressly intend that there shall be no third party beneficiaries of this Agreement. The limited rights to indemnification and defense and the provisions for liability insurance set forth above shall not be construed as a waiver of either party's right to immunity from liability.

13. **INTEGRATION.** This Agreement contains the entire understanding of the Township and the District concerning the subject matter hereof.
14. **MODIFICATION.** This Agreement shall not be altered, amended, changed or modified, except in writing, executed by both parties.
15. **SEVERABILITY.** If any term, condition, clause or provision of this Agreement shall be determined or declared to be void or invalid in law or otherwise, then only that term, condition, clause or provision shall be stricken from this Agreement. In all other respects, this Agreement shall be valid and shall continue in full force, effect and operation.

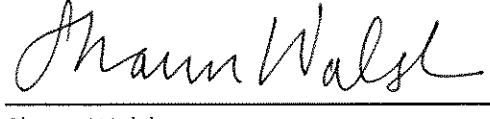
IN WITNESS WHEREOF, the duly authorized Officers of the parties have caused duplicate originals by the duly authorized officers.

ATTEST:

WEST GOSHEN TOWNSHIP



Christopher Bashore, Secretary

By: 

Shaun Walsh  
Chairman, Board of Supervisors

ATTEST:

WEST CHESTER AREA SCHOOL DISTRICT

\_\_\_\_\_

Secretary

By: \_\_\_\_\_

President

**School Resource Officer Agreement Between**

**West Chester Police Department**

**-and-**

**West Chester Area School District**

**January 1, 2023-June 30, 2027**

**Agreement for School Resource Officers**

**This Agreement**, made this day of \_\_\_\_\_, by and between the **Borough of West Chester** (the "Borough"), Chester County, Pennsylvania, a municipal corporation, having its principal office at 401 E. Gay Street, West Chester, PA 19380 and **West Chester Area School District** (the District), a quasi-municipal corporation having its principal office at 782 Springdale Drive, Exton PA.

**WITNESSETH:**

**Whereas**, the Borough operates a municipal police department in accordance with the laws of the Commonwealth of Pennsylvania; and,

**Whereas**, the District operates Henderson High School in West Chester Borough, and East Bradford Elementary and Hillsdale Elementary Schools in East Bradford Township, Pennsylvania; and,

**Whereas**, the Borough and the District desire to implement policing services through School Resource Officers within the District; and,

**Whereas**, the District is willing to reimburse the Borough for services set forth in this agreement; and,

**Now, therefore**, in consideration of the mutual promises set forth herein and intending to be legally bound hereby, the Borough and the District agree as follows:

- 1. Borough Provides Services:** The Township will provide a minimum of one (1) School Resource Officer (SRO) during the school year that will provide full-time coverage during the school year at the Henderson High School campus. The school year is defined in accordance with the District's calendar and shall include all days and times when students are in attendance as modified from time to time by the District. The SROs shall be and remain a full-time employee of the Borough. The SRO shall be available to

perform his or her job duties at the District's schools previously identified, as well as others within their jurisdiction, East Bradford Elementary School and Hillsdale Elementary School, as time permits, and at the request of the School District; to be present at school functions and extracurricular events which occur within the Borough.

**2. Duties of the SRO:** The purpose and intent of the SRO program is to establish a positive working relationship in cooperative effort to prevent juvenile delinquency and assist in student development, maintain a safe and secure environment on school campuses which will be conducive to learning, and promote positive attitudes regarding the police role in society. Accordingly, the SROs shall:

- A. Abide by District policies and consult with and coordinate activities through school principals and other school administrators, and in collaboration with District Campus Safety Officers (CSOs). However, the SROs shall remain fully responsive to the chain of command of the Borough Police Department in all matters related to employment and supervision and shall at all times abide by the Rules, Regulations, Policies and Collective Bargaining Agreement of the Borough Police Department. The Parties acknowledge and agree that the SROs are not "school officials" for purposes of records disclosure under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.
- B. The District will provide an office for use by the SRO that will include a telephone, desk, an area to utilize a laptop computer (with access to internet service), and a private area to conduct interviews.
- C. Refrain completely from functioning as a school disciplinarian. If a principal or other school official within the District believes an incident is a violation of the law, the principal or official shall contact the SRO, who shall determine whether law enforcement action is appropriate.
- D. Develop expertise in presenting various subjects, such as understanding of federal, state and local laws and duties of the various law enforcement officers
- E. When possible, make themselves available for conferences with student, parents, faculty members and school administrators to assist them with problems of a law enforcement or crime prevention nature.
- F. Confer with principals, CSOs, and other school district administrators to develop plans and strategies to prevent and/or minimize dangerous situations on or near school property. Review and make recommendations for revisions to School Safety manuals and procedures.
- G. Perform duties as may be assigned by the Borough's Chief of Police.
- H. Abide by District Policy, provided the same is not contrary to any law, concerning interviews, should it become necessary to conduct formal police interviews with students or staff on school property or at school functions under the jurisdiction

of the District. Copies of all pertinent WCASD policies will be available to the SRO(s).

- I. Take law enforcement action as necessary and notify the principal or other District administrators as soon as possible.
- J. Dress in their police uniform while performing SRO duties, in order to reaffirm his or her role as a law enforcement officer. The uniform will also be worn at events where it will enhance the image of the officer and his or her ability to perform his or her duties. The SROs shall at all times, wear their badges, to demonstrate they are duly sworn Borough Officer.
- K. Be responsible for supplementing law enforcement activities at District extracurricular events which occur within the Township, upon request of the School District Administration.
- L. File reports required by the Township Chief of Police.
- M. Notify principal or designee if leaving campus for other police related emergency.
- N. Serve as a confidential source, consistent with standard police policy of counseling to students concerning problems which may involve law enforcement issues.
- O. Participate in student support teams and groups that focus on peer mediation, individual student behavior, drug awareness, etc.
- P. Participate in and assist with directing traffic flow at the beginning and end of the school day to ensure safety of vehicular and foot traffic, working cooperatively with other members of the Police Department, when necessary.
- Q. Promote an environment within the School District where teachers feel safe to teach and students feel safe to learn

**3. COOPERATION WITH OTHER POLICE JURISDICTIONS AND LAW ENFORCEMENT**

**OFFICIALS.** The SROs shall furnish information, reports, physical assistance, or any other aid as might be required to the Borough's police department. The SROs shall also have and be authorized to exercise such extraterritorial powers as are invested in a Borough police officer by law.

**4. QUALIFICATIONS AND SELECTION OF SROs.** The preferred SRO candidate shall have experience working with the Borough Police Department or have similar law enforcement experience. The SROs shall have comprehensive knowledge and experience with:

- A. Police methods and public administration



- B. Police equipment, firearms, weapons, less than deadly force methods, communications equipment, etc.
- C. Applicable constitutional and state laws, the Pennsylvania Juvenile Act, local laws and ordinances.
- D. The SROs should be creative and flexible in dealing with the needs of youth of various ages and from a variety of cultural backgrounds. The SROs must have strong verbal communications and interpersonal skills. He or she must be capable of communicating with all members of the community, including private citizens, elected officials, business owners, etc. Experience working with children, especially teens shall be preferred.
- E. The SROs must hold a Pennsylvania municipal Police Officer's Training Certificate (ACT 120) and a valid Driver's License. After being appointed as an SRO, they must attend training by N.A.S.R.O. and obtain the School Resource Officer basic certification or equivalent program meeting or exceeding the Pennsylvania Commission on Crime and Delinquency mandates.

**5. SUPERVISION AND TRAINING OF SROs**

- A. The SROs shall continue to be a full-time employee of the Borough Police Department under the sole and direct supervision of the Borough Chief of Police or his/her designee.
- B. The SROs shall not be considered to be an employee of the District and therefore will not be responsible to perform responsibilities of District employees such as school disciplinarian, truant office, hall monitor, etc.
- C. SROs must provide the District with the following background checks:
  - a. Pennsylvania State Criminal History Record
  - b. FBI Criminal History Report
  - c. Pennsylvania Child Abuse History Clearance

**6. Term of Agreement.** This Agreement will commence at the signing of the document by both parties and terminate on June 30, 2027. Notwithstanding the above, the District and the Borough shall have the right in their absolute discretion to terminate the Agreement upon ninety (90) days' written notice in the event the program is not funded in either parties' annual budget.

**7. WORKING SCHEDULE OF SRO:** The SRO shall be a full-time employee of the Township Police Department. At all times when school is in session, the SROs should be assigned by the Chief of Police to the District in accordance with this Agreement.

- A. The SROs shall work 40 hours a week, during school hours on school days, unless the hours of the SRO are adjusted so that the SRO will be available during District events. All requests to divide the SRO's working hours between normal school hours and others times by the District will be made in writing by the District to the Chief of Police at least three (3) weeks in advance of the event.
- B. During school holidays, in-service days, snow days and summer recess of the District, the SROs shall report to regular duty to the Township Police Department.

**8. PAYMENT FOR POLICE SERVICES**

- A. For the remaining portion, January 1- June 30, of the 2022-23 school year, the District shall make two payments of \$18,750, at or near the following dates to the Borough:
  - a. January 1
  - b. April 1
- B. For the 2023-24 school year, the School District will make three payments annually, of \$25,000 each, at or near the following dates to the Township:
  - a. August 1
  - b. November 1
  - c. March 1
- C. Each subsequent year of this Agreement, the amount of compensation will be increased annually by the District's Adjusted Index Listing pursuant to ACT 1 of 2006 Index as published by the State Department of Education and reflected in each payment for each subsequent year until the end of the agreement, June 30, 2027.

**9. PERFORMANCE.** In the event the District feels an SRO is not effectively performing his/her duties District Administration and the Chief of Police will attempt to mediate or resolve any problems that may exist. Ultimately, upon request of the District, the SRO will be replaced with another qualified member of the Police Department.

**10. LIABILITY INSURANCE.** The Borough shall, during the term of this Agreement, have in place a police professional liability insurance policy applicable to all claims or actions that may be brought against the SROs, the Borough and/or the Borough Police Department and which specifically encompasses the individual designated as the SRO. The District shall be named as an additional insured with regard to the SRO's actions, services or omissions provided pursuant to this Agreement and said policy shall provide insurance coverage for the District for all claims, suits, damages, fees or expenses (including cost of defense) arising out of an such acts, services or omissions of the SRO and/or the Township. The amount of such police professional liability insurance shall be a minimum of Five Million Dollars (\$5,000,000).



The District shall, during the term of this Agreement, have in place a general liability insurance policy applicable to all claims or actions that may be brought against the District, its employees, servants, workmen, agents, representatives and independent contractors and which specifically encompass all individuals who work with the SRO. The Borough Police Department and the Borough shall be named as an additional insured in-so-far as the SRO is requested by any District employee, agent or representative to participate and does participate in any District activity upon which a claim or action may be brought. Said policy shall provide insurance to the Borough Police Department and the Borough for all claims, suits, damages, fees or expenses (including cost of defense) arising out of such acts, services or omissions of the District, its employees and agents. The amount of the liability coverage shall be a minimum of Five Million Dollars (\$5,000,000).

**11. SRO DUTIES AS POLICE OFFICER.** Neither the terms of this Agreement nor the description of the SRO's duties shall be construed as a limitation upon the SRO's ability and/or duty to investigate fully and respond fully as a police officer to any situation that he or she might encounter in the course of performing his or her duties as the SRO and to which he or she would otherwise be expected to respond as duly empowered Borough Police Officer. Also, in the event of a Township emergency the SRO can be pulled back to police duty by the Chief of Police.

**12. DISCLAIMER OF LIABILITY; INDEMNIFICATION.** The Borough will indemnify, defend and hold harmless the District and any of its agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the SRO or any of those acts of the SRO for which the Borough is insured under its police professional liability insurance.

The Borough shall not indemnify or defend the District for any damages or expenses of any nature arising or on account of this Agreement and the SRO program if the damages or expenses were caused solely by the negligent or intentional acts of the District, its employees, servants, workmen, agents, representatives and/or independent contractors.

This Agreement and the actions of the SRO and the Borough hereunder are not intended to, and shall not be construed to, confer upon the Borough or the SRO the care, custody or control or possession of any real property of the District at any time.

The District will indemnify, defend and hold harmless the Borough and any of its, agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the District and its employees, servants, workmen, agents, representatives and independent contractors for which the School District is insured under its liability insurance.

The District shall not indemnify or defend the Township for any damages or expenses of any nature arising from or on account of this Agreement or the SRO program if caused solely by the negligent or intentional acts of the SRO.

The parties expressly intend that there shall be no third party beneficiaries of this Agreement. The limited rights to indemnification and defense and the provisions for liability insurance set forth above shall not be construed as a waiver of either's party's right to immunity from liability.

**13. INTEGRATION.** This Agreement contains the entire understanding of the Township and the District concerning the subject matter hereof.

**14. MODIFICATION.** This Agreement shall not be altered, amended, changed or modified, except in writing, executed by both parties.

**15. SEVERABILITY.** If any term, condition, clause or provision of this Agreement shall be determined or declared to be void or invalid in law or otherwise, then only that term, condition, clause or provision shall be stricken from this Agreement. In all other respects, this Agreement shall be valid and shall continue in full force, effect and operation.

**IN WITNESS WHEREOF,** the duly authorized Officers of the parties have caused duplicate originals by the duly authorized officers.

**BOROUGH OF WEST CHESTER BOARD OF COUNCIL**

By: 

President

Attest:  \_\_\_\_\_

Board Secretary

**WEST CHESTER AREA SCHOOL DISTRICT**

By: \_\_\_\_\_

President

Attest: \_\_\_\_\_

Board Secretary



West Chester Area School District

Property and Finance Committee

January 17, 2023

**Approval of Final Payment to Jay R. Reynolds, East Goshen Elementary School  
Renovations and Additions Project**

The Facilities and Operations Department is seeking approval to finalize the final payment of the Plumbing Construction Contract to Jay R. Reynolds, Inc. on the East Goshen ES Renovations and Additions Project.

All closeout documents have been received, and Jay R. Reynolds, Inc. has agreed to the negotiated settlement with WCASD regarding the additional labor efforts to complete the work of the project.

Respectfully Submitted,

Wayne F. Birster Jr.  
Director of Facilities and Operations  
1/8/2023



**LETTER OF TRANSMITTAL**

Date: 12/12/2022

To: Blackney Hayes Architects  
150 S. Independence Mall West, Suite 1200  
Philadelphia, PA 19106

Project: Renovations & Additions to  
East Goshen Elementary School  
Owner: West Chester Area School District  
West Chester, Chester Co., PA  
Plumbing Construction

Attn: Timothy O'Kane (to'kane@blackneyhayes.com)

**We are sending you, attached, the following items:**

| Copies | Date | No. | Description                                                                                                   |
|--------|------|-----|---------------------------------------------------------------------------------------------------------------|
| 1      |      |     | Application for Payment No. 31                                                                                |
| 1      |      |     | Consent of Surety Company to Final Payment                                                                    |
| 1      |      |     | AIA G706 Contractor's Affidavit of Payment of Debts and Claims                                                |
| 1      |      |     | AIA G706A Contractor's Affidavit of Release of Liens                                                          |
| 1      |      |     | Written Statement (regarding insurance)                                                                       |
| 1      |      |     | Certificate of Liability Insurance                                                                            |
| 1 ea   |      |     | Certified Payroll<br>Jay R. Reynolds, Inc. Week 117 Post Final<br>Accelerated Fire Protection Weeks 112 Final |

**These are transmitted as checked below:**

- |                                                 |                                                 |                                                  |
|-------------------------------------------------|-------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> For approval           | <input checked="" type="checkbox"/> For payment | <input type="checkbox"/> Return for corrections  |
| <input type="checkbox"/> For your use           | <input type="checkbox"/> Approved as submitted  | <input type="checkbox"/> Resubmit for approval   |
| <input type="checkbox"/> As requested           | <input type="checkbox"/> Approved as noted      | <input type="checkbox"/> Return corrected prints |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> Other (Specify):       |                                                  |

Remarks:

Pursuant to a Pennsylvania Supreme court decision in the case of Sapp Roofing Company, Inc. public bodies shall not disclose the names, addresses, Social Security numbers and telephone numbers of employees and shall remove this information from payroll information before providing to outside parties. Employee names and employee information are privileged and confidential information and not a public record under the Right to Know Law.

1311  
Copy To: Mark Groves, WCASD (mgroves@wcasd.net)  
Tim Burns, WCASD (tburns@wcasd.net)  
Craig Ritter, SHA (craigr@snyderhoffman.com)  
PF-2, AR, PR, Scan

Signed: Tina Yinger  
Tina Yinger, Project Administrator

# APPLICATION AND CERTIFICATE FOR PAYMENT

To: West Chester Area School District  
782 Springdale Drive  
Exton, PA 19341

Project: 1311  
East Goshen Elementary School  
800 N. Chester Road  
West Chester, PA 19380

Application No.: 31 Final

Period To: 11/30/2022

Project No.:

Contract Date: 04/25/2018

Distribution To:

- Owner  
 Architect  
 Contractor  
 Construction Manager

From: Jay R. Reynolds, Inc.  
PO Box 326  
Willow Street, PA 17584

Architect: Blackney Hayes Architects  
150 S. Independence Mall West, Suite 1200  
Philadelphia, PA 19106

For: Plumbing Construction

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet is attached.

|                                                                          |                |
|--------------------------------------------------------------------------|----------------|
| 1. Original Contract Amount                                              | \$1,127,200.00 |
| 2. Net Change by Change Orders                                           | \$134,964.26   |
| 3. Contract Amount To Date (Line 1 +/- Line 2)                           | \$1,262,164.26 |
| 4. Completed and Stored to Date (Column G on Continuation Sheet)         | \$1,262,164.26 |
| 5. Retainage                                                             |                |
| a. 0.00% of Completed Work (Columns D + E on Continuation Sheet)         | \$0.00         |
| b. 0.00% of Stored Material (Column F on Continuation Sheet)             | \$0.00         |
| Total Retainage (Lines 5a + 5b or Column I on Continuation Sheet)        | \$0.00         |
| 6. Total Completed and Stored Less Retainage (Line 4 minus Line 5 Total) | \$1,262,164.26 |
| 7. Less Previous Applications for Payment                                | \$1,175,847.26 |
| 8. Payment Due                                                           | \$86,317.00    |
| 9. Balance to Finish, Including Retainage (Line 3 minus Line 6)          | \$0.00         |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Jay R. Reynolds, Inc.

By: Wayne R. Reynolds Date: 12/12/2022  
Wayne R. Reynolds, Executive Vice President

State of: Pennsylvania

County of: Lancaster

Subscribed and sworn to before

me this 12th day of December 2022

Notary Public: Deborah L. Mease  
My Commission expires: March 18, 2023

Commonwealth of Pennsylvania - Notary Seal  
Deborah L. Mease, Notary Public  
Lancaster County  
My commission expires March 18, 2023  
Commission number 1197688  
Member, Pennsylvania Association of Notaries

## ARCHITECT'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$86,317.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| CHANGE ORDER SUMMARY           | Additions           | Deductions          |
|--------------------------------|---------------------|---------------------|
| Total approved previous months | \$53,474.00         | (\$1,826.74)        |
| Total approved this month      | \$83,317.00         | \$0.00              |
| <b>TOTALS</b>                  | <b>\$136,791.00</b> | <b>(\$1,826.74)</b> |
| Net changes by Change Order    | \$134,964.26        |                     |

**CONTINUATION SHEET**

Application and Certification for Payment, containing Contractor's signed certification is attached.

Project: 1311  
East Goshen Elementary School

Application No.: 31  
Application Date: 12/12/2022  
Period Thru: 11/30/2022  
Project No.:

| A<br>Item No. | B<br>Description of Work                      | C<br>Scheduled Amount | D<br>Work Completed     |                    | F<br>Stored Materials (Not in D or E) | G<br>Total Completed and Stored (D+E+F) | H<br>% Comp. (G / C) | I<br>Balance To Completion (C-G) | J<br>Retainage (If Variable) |
|---------------|-----------------------------------------------|-----------------------|-------------------------|--------------------|---------------------------------------|-----------------------------------------|----------------------|----------------------------------|------------------------------|
|               |                                               |                       | Amount Previous Periods | Amount This Period |                                       |                                         |                      |                                  |                              |
| 10            | <b>General</b>                                |                       |                         |                    |                                       |                                         |                      |                                  |                              |
| 20            | Bond                                          | 22,544.00             | 22,544.00               | 0.00               | 0.00                                  | 22,544.00                               | 100.00%              | 0.00                             |                              |
| 30            | Insurance                                     | 33,816.00             | 33,816.00               | 0.00               | 0.00                                  | 33,816.00                               | 100.00%              | 0.00                             |                              |
| 40            | Mobilization                                  | 16,908.00             | 16,908.00               | 0.00               | 0.00                                  | 16,908.00                               | 100.00%              | 0.00                             |                              |
| 50S           | Sprinkler Engineering & Shop DWG's            | 7,000.00              | 7,000.00                | 0.00               | 0.00                                  | 7,000.00                                | 100.00%              | 0.00                             |                              |
| 60S           | Final Sprinkler Testing                       | 5,000.00              | 5,000.00                | 0.00               | 0.00                                  | 5,000.00                                | 100.00%              | 0.00                             |                              |
| 70            | As Built Drawings                             | 500.00                | 500.00                  | 0.00               | 0.00                                  | 500.00                                  | 100.00%              | 0.00                             |                              |
| 80            | Close Out Documents & O & M's                 | 500.00                | 0.00                    | 500.00             | 0.00                                  | 500.00                                  | 100.00%              | 0.00                             |                              |
| 90            | <b>SITE</b>                                   |                       |                         |                    |                                       |                                         |                      |                                  |                              |
| 100S          | Excavation                                    | 2,804.00              | 2,804.00                | 0.00               | 0.00                                  | 2,804.00                                | 100.00%              | 0.00                             |                              |
| 110L          | Underground Gas Piping to Emergency Generator | 4,387.00              | 4,387.00                | 0.00               | 0.00                                  | 4,387.00                                | 100.00%              | 0.00                             |                              |
| 110M          | Underground Gas Piping to Emergency Generator | 2,916.00              | 2,916.00                | 0.00               | 0.00                                  | 2,916.00                                | 100.00%              | 0.00                             |                              |
| 120L          | Remove & Replace Grease Interceptor           | 5,289.00              | 5,289.00                | 0.00               | 0.00                                  | 5,289.00                                | 100.00%              | 0.00                             |                              |
| 120M          | Remove & Replace Grease Interceptor           | 9,189.00              | 9,189.00                | 0.00               | 0.00                                  | 9,189.00                                | 100.00%              | 0.00                             |                              |
| 130           | <b>Phase 1A C Section</b>                     |                       |                         |                    |                                       |                                         |                      |                                  |                              |
| 140L          | Demolition                                    | 3,257.00              | 3,257.00                | 0.00               | 0.00                                  | 3,257.00                                | 100.00%              | 0.00                             |                              |
| 140M          | Demolition                                    | 550.00                | 550.00                  | 0.00               | 0.00                                  | 550.00                                  | 100.00%              | 0.00                             |                              |
| 150S          | Cut & Patch Plumbing Trenches                 | 14,846.00             | 14,846.00               | 0.00               | 0.00                                  | 14,846.00                               | 100.00%              | 0.00                             |                              |
| 160S          | Excavation                                    | 18,988.00             | 18,988.00               | 0.00               | 0.00                                  | 18,988.00                               | 100.00%              | 0.00                             |                              |
| 170L          | Underground Plumbing R.I.                     | 12,686.00             | 12,686.00               | 0.00               | 0.00                                  | 12,686.00                               | 100.00%              | 0.00                             |                              |
| 170M          | Underground Plumbing R.I.                     | 8,982.00              | 8,982.00                | 0.00               | 0.00                                  | 8,982.00                                | 100.00%              | 0.00                             |                              |
| 180L          | Aboveground DWV                               | 11,315.00             | 11,315.00               | 0.00               | 0.00                                  | 11,315.00                               | 100.00%              | 0.00                             |                              |





**CONTINUATION SHEET**

Application and Certification for Payment, containing Contractor's signed certification is attached.

Project: 1311  
East Goshen Elementary School

Application No.: 31  
Application Date: 12/12/2022  
Period Thru: 11/30/2022  
Project No.:

| A<br>Item No. | B<br>Description of Work       | C<br>Scheduled Amount | D<br>Work Completed     |                    | E<br>Amount This Period | F<br>Stored Materials (Not in D or E) | G<br>Total Completed and Stored (D+E+F) | H<br>% Comp. (G / C) | I<br>Balance To Completion (C-G) | Retainage (If Variable) |
|---------------|--------------------------------|-----------------------|-------------------------|--------------------|-------------------------|---------------------------------------|-----------------------------------------|----------------------|----------------------------------|-------------------------|
|               |                                |                       | Amount Previous Periods | Amount This Period |                         |                                       |                                         |                      |                                  |                         |
| 320S          | Excavation                     | 3,621.00              | 3,621.00                | 0.00               | 0.00                    | 3,621.00                              | 100.00%                                 | 0.00                 |                                  |                         |
| 330L          | Underground Plumbing R.I.      | 14,800.00             | 14,800.00               | 0.00               | 0.00                    | 14,800.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 330M          | Underground Plumbing R.I.      | 15,683.00             | 15,683.00               | 0.00               | 0.00                    | 15,683.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 340L          | Aboveground DWV                | 20,249.00             | 20,249.00               | 0.00               | 0.00                    | 20,249.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 340M          | Aboveground DWV                | 17,880.00             | 17,880.00               | 0.00               | 0.00                    | 17,880.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 350L          | Aboveground Domestic Water     | 16,460.00             | 16,460.00               | 0.00               | 0.00                    | 16,460.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 350M          | Aboveground Domestic Water     | 18,500.00             | 18,500.00               | 0.00               | 0.00                    | 18,500.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 360L          | Elevator Sump Pump             | 700.00                | 700.00                  | 0.00               | 0.00                    | 700.00                                | 100.00%                                 | 0.00                 |                                  |                         |
| 360M          | Elevator Sump Pump             | 2,095.00              | 2,095.00                | 0.00               | 0.00                    | 2,095.00                              | 100.00%                                 | 0.00                 |                                  |                         |
| 370L          | Aboveground Rain Water         | 5,268.00              | 5,268.00                | 0.00               | 0.00                    | 5,268.00                              | 100.00%                                 | 0.00                 |                                  |                         |
| 370M          | Aboveground Rain Water         | 6,330.00              | 6,330.00                | 0.00               | 0.00                    | 6,330.00                              | 100.00%                                 | 0.00                 |                                  |                         |
| 380S          | Sprinkler R.I.                 | 20,000.00             | 20,000.00               | 0.00               | 0.00                    | 20,000.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 390S          | Sprinkler Heads & Drops        | 12,500.00             | 12,500.00               | 0.00               | 0.00                    | 12,500.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 400S          | Pipe Covering                  | 9,500.00              | 9,500.00                | 0.00               | 0.00                    | 9,500.00                              | 100.00%                                 | 0.00                 |                                  |                         |
| 410L          | Plumbing Fixtures              | 10,165.00             | 10,165.00               | 0.00               | 0.00                    | 10,165.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 410M          | Plumbing Fixtures              | 33,900.00             | 33,900.00               | 0.00               | 0.00                    | 33,900.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 420           | <b>Phase 1B B Second Floor</b> |                       |                         |                    |                         |                                       |                                         |                      |                                  |                         |
| 430L          | DWV Piping                     | 10,967.00             | 10,967.00               | 0.00               | 0.00                    | 10,967.00                             | 100.00%                                 | 0.00                 |                                  |                         |
| 430M          | DWV Piping                     | 8,968.00              | 8,968.00                | 0.00               | 0.00                    | 8,968.00                              | 100.00%                                 | 0.00                 |                                  |                         |
| 440L          | Aboveground Domestic Water     | 5,220.00              | 5,220.00                | 0.00               | 0.00                    | 5,220.00                              | 100.00%                                 | 0.00                 |                                  |                         |
| 440M          | Aboveground Domestic Water     | 5,700.00              | 5,700.00                | 0.00               | 0.00                    | 5,700.00                              | 100.00%                                 | 0.00                 |                                  |                         |
| 450L          | Rain Water Piping              | 7,100.00              | 7,100.00                | 0.00               | 0.00                    | 7,100.00                              | 100.00%                                 | 0.00                 |                                  |                         |

**CONTINUATION SHEET**

Application and Certification for Payment, containing Contractor's signed certification is attached.

Project: 1311  
East Goshen Elementary School

Application No.: 31  
Application Date: 12/12/2022  
Period Thru: 11/30/2022  
Project No.:

| A<br>Item No. | B<br>Description of Work      | C<br>Scheduled Amount | D<br>Work Completed          |                         | E<br>Amount This Period | F<br>Stored Materials (Not in D or E) | G<br>Total Completed and Stored (D+E+F) | H<br>% Comp. (G / C) | I<br>Balance To Completion (C-G) | J<br>Retainage (If Variable) |
|---------------|-------------------------------|-----------------------|------------------------------|-------------------------|-------------------------|---------------------------------------|-----------------------------------------|----------------------|----------------------------------|------------------------------|
|               |                               |                       | D<br>Amount Previous Periods | E<br>Amount This Period |                         |                                       |                                         |                      |                                  |                              |
| 450M          | Rain Water Piping             | 8,154.00              | 8,154.00                     | 0.00                    | 0.00                    | 8,154.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 460S          | Sprinkler R.I.                | 20,000.00             | 20,000.00                    | 0.00                    | 0.00                    | 20,000.00                             | 100.00%                                 | 0.00                 |                                  |                              |
| 470S          | Sprinkler Heads & Drops       | 12,500.00             | 12,500.00                    | 0.00                    | 0.00                    | 12,500.00                             | 100.00%                                 | 0.00                 |                                  |                              |
| 480S          | Pipe Covering                 | 4,550.00              | 4,550.00                     | 0.00                    | 0.00                    | 4,550.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 490L          | Plumbing Fixtures             | 5,587.00              | 5,587.00                     | 0.00                    | 0.00                    | 5,587.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 490M          | Plumbing Fixtures             | 33,572.00             | 33,572.00                    | 0.00                    | 0.00                    | 33,572.00                             | 100.00%                                 | 0.00                 |                                  |                              |
| 500           | <b>Phase 2A A Section</b>     |                       |                              |                         |                         |                                       |                                         |                      |                                  |                              |
| 510L          | Demo Mechanical Room          | 5,400.00              | 5,400.00                     | 0.00                    | 0.00                    | 5,400.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 510M          | Demo Mechanical Room          | 1,900.00              | 1,900.00                     | 0.00                    | 0.00                    | 1,900.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 520L          | Demolition                    | 2,900.00              | 2,900.00                     | 0.00                    | 0.00                    | 2,900.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 520M          | Demolition                    | 220.00                | 220.00                       | 0.00                    | 0.00                    | 220.00                                | 100.00%                                 | 0.00                 |                                  |                              |
| 530S          | Cut & Patch Plumbing Trenches | 3,100.00              | 3,100.00                     | 0.00                    | 0.00                    | 3,100.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 540S          | Excavation                    | 2,295.00              | 2,295.00                     | 0.00                    | 0.00                    | 2,295.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 550L          | Underground Plumbing R.I.     | 3,660.00              | 3,660.00                     | 0.00                    | 0.00                    | 3,660.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 550M          | Underground Plumbing R.I.     | 3,670.00              | 3,670.00                     | 0.00                    | 0.00                    | 3,670.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 560L          | Set & Pipe Water Heaters      | 1,522.00              | 1,522.00                     | 0.00                    | 0.00                    | 1,522.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 560M          | Set & Pipe Water Heaters      | 36,500.00             | 36,500.00                    | 0.00                    | 0.00                    | 36,500.00                             | 100.00%                                 | 0.00                 |                                  |                              |
| 570L          | Breeching                     | 2,916.00              | 2,916.00                     | 0.00                    | 0.00                    | 2,916.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 570M          | Breeching                     | 2,144.00              | 2,144.00                     | 0.00                    | 0.00                    | 2,144.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 580L          | Overhead Domestic Water       | 1,000.00              | 1,000.00                     | 0.00                    | 0.00                    | 1,000.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 580M          | Overhead Domestic Water       | 2,400.00              | 2,400.00                     | 0.00                    | 0.00                    | 2,400.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 590L          | Gas Piping                    | 4,607.00              | 4,607.00                     | 0.00                    | 0.00                    | 4,607.00                              | 100.00%                                 | 0.00                 |                                  |                              |

**CONTINUATION SHEET**

Application and Certification for Payment, containing Contractor's signed certification is attached.

Project: 1311  
East Goshen Elementary School

Application No.: 31  
Application Date: 12/12/2022  
Period Thru: 11/30/2022  
Project No.:

| A<br>Item No. | B<br>Description of Work      | C<br>Scheduled Amount | D<br>Work Completed     |                    | F<br>Stored Materials (Not in D or E) | G<br>Total Completed and Stored (D+E+F) | H<br>% Comp. (G / C) | I<br>Balance To Completion (C-G) | J<br>Retainage (If Variable) |
|---------------|-------------------------------|-----------------------|-------------------------|--------------------|---------------------------------------|-----------------------------------------|----------------------|----------------------------------|------------------------------|
|               |                               |                       | Amount Previous Periods | Amount This Period |                                       |                                         |                      |                                  |                              |
| 590M          | Gas Piping                    | 2,410.00              | 2,410.00                | 0.00               | 0.00                                  | 2,410.00                                | 100.00%              | 0.00                             |                              |
| 600S          | Sprinkler Riser               | 5,000.00              | 5,000.00                | 0.00               | 0.00                                  | 5,000.00                                | 100.00%              | 0.00                             |                              |
| 610S          | Sprinkler R.I.                | 20,000.00             | 20,000.00               | 0.00               | 0.00                                  | 20,000.00                               | 100.00%              | 0.00                             |                              |
| 620S          | Sprinkler Heads & Drops       | 15,000.00             | 15,000.00               | 0.00               | 0.00                                  | 15,000.00                               | 100.00%              | 0.00                             |                              |
| 630S          | Pipe Covering                 | 10,830.00             | 10,830.00               | 0.00               | 0.00                                  | 10,830.00                               | 100.00%              | 0.00                             |                              |
| 640L          | Plumbing Fixtures             | 1,284.00              | 1,284.00                | 0.00               | 0.00                                  | 1,284.00                                | 100.00%              | 0.00                             |                              |
| 640M          | Plumbing Fixtures             | 7,044.00              | 7,044.00                | 0.00               | 0.00                                  | 7,044.00                                | 100.00%              | 0.00                             |                              |
| 650           | <b>Phase 2A E Section</b>     |                       |                         |                    |                                       |                                         |                      |                                  |                              |
| 660L          | Demolition                    | 1,100.00              | 1,100.00                | 0.00               | 0.00                                  | 1,100.00                                | 100.00%              | 0.00                             |                              |
| 660M          | Demolition                    | 120.00                | 120.00                  | 0.00               | 0.00                                  | 120.00                                  | 100.00%              | 0.00                             |                              |
| 670S          | Cut & Patch Plumbing Trenches | 3,020.00              | 3,020.00                | 0.00               | 0.00                                  | 3,020.00                                | 100.00%              | 0.00                             |                              |
| 680S          | Excavation                    | 1,600.00              | 1,600.00                | 0.00               | 0.00                                  | 1,600.00                                | 100.00%              | 0.00                             |                              |
| 690L          | Underground Plumbing R.I.     | 3,045.00              | 3,045.00                | 0.00               | 0.00                                  | 3,045.00                                | 100.00%              | 0.00                             |                              |
| 690M          | Underground Plumbing R.I.     | 1,420.00              | 1,420.00                | 0.00               | 0.00                                  | 1,420.00                                | 100.00%              | 0.00                             |                              |
| 700L          | Aboveground DWV               | 1,480.00              | 1,480.00                | 0.00               | 0.00                                  | 1,480.00                                | 100.00%              | 0.00                             |                              |
| 700M          | Aboveground DWV               | 1,738.00              | 1,738.00                | 0.00               | 0.00                                  | 1,738.00                                | 100.00%              | 0.00                             |                              |
| 710L          | Aboveground Domestic Water    | 1,100.00              | 1,100.00                | 0.00               | 0.00                                  | 1,100.00                                | 100.00%              | 0.00                             |                              |
| 710M          | Aboveground Domestic Water    | 1,300.00              | 1,300.00                | 0.00               | 0.00                                  | 1,300.00                                | 100.00%              | 0.00                             |                              |
| 720S          | Sprinkler R.I.                | 7,000.00              | 7,000.00                | 0.00               | 0.00                                  | 7,000.00                                | 100.00%              | 0.00                             |                              |
| 730S          | Sprinkler Heads & Drops       | 3,500.00              | 3,500.00                | 0.00               | 0.00                                  | 3,500.00                                | 100.00%              | 0.00                             |                              |
| 740S          | Pipe Covering                 | 5,000.00              | 5,000.00                | 0.00               | 0.00                                  | 5,000.00                                | 100.00%              | 0.00                             |                              |
| 750L          | Plumbing Fixtures             | 890.00                | 890.00                  | 0.00               | 0.00                                  | 890.00                                  | 100.00%              | 0.00                             |                              |

**CONTINUATION SHEET**

Application and Certification for Payment, containing Contractor's signed certification is attached.

Project: 1311  
East Goshen Elementary School

Application No.: 31  
Application Date: 12/12/2022  
Period Thru: 11/30/2022  
Project No.:

| A<br>Item No. | B<br>Description of Work                  | C<br>Scheduled Amount | D E<br>Work Completed   |                    | F<br>Stored Materials<br>(Not in D or E) | G<br>Total Completed and Stored<br>(D+E+F) | % Comp.<br>(G / C) | H<br>Balance To Completion<br>(C-G) | I<br>Retainage<br>(If Variable) |
|---------------|-------------------------------------------|-----------------------|-------------------------|--------------------|------------------------------------------|--------------------------------------------|--------------------|-------------------------------------|---------------------------------|
|               |                                           |                       | Amount Previous Periods | Amount This Period |                                          |                                            |                    |                                     |                                 |
| 750M          | Plumbing Fixtures                         | 4,985.00              | 4,985.00                | 0.00               | 0.00                                     | 4,985.00                                   | 100.00%            | 0.00                                |                                 |
| 760           | <b>Phase 2A C Section (2 Classrooms)</b>  |                       |                         |                    |                                          |                                            |                    |                                     |                                 |
| 770L          | Demolition                                | 1,000.00              | 1,000.00                | 0.00               | 0.00                                     | 1,000.00                                   | 100.00%            | 0.00                                |                                 |
| 770M          | Demolition                                | 200.00                | 200.00                  | 0.00               | 0.00                                     | 200.00                                     | 100.00%            | 0.00                                |                                 |
| 780S          | Cut & Patch Plumbing Trenches             | 1,000.00              | 1,000.00                | 0.00               | 0.00                                     | 1,000.00                                   | 100.00%            | 0.00                                |                                 |
| 790S          | Excavation                                | 300.00                | 300.00                  | 0.00               | 0.00                                     | 300.00                                     | 100.00%            | 0.00                                |                                 |
| 800L          | Underground Plumbing R.I.                 | 400.00                | 400.00                  | 0.00               | 0.00                                     | 400.00                                     | 100.00%            | 0.00                                |                                 |
| 800M          | Underground Plumbing R.I.                 | 300.00                | 300.00                  | 0.00               | 0.00                                     | 300.00                                     | 100.00%            | 0.00                                |                                 |
| 810L          | Aboveground DWV                           | 648.00                | 648.00                  | 0.00               | 0.00                                     | 648.00                                     | 100.00%            | 0.00                                |                                 |
| 810M          | Aboveground DWV                           | 460.00                | 460.00                  | 0.00               | 0.00                                     | 460.00                                     | 100.00%            | 0.00                                |                                 |
| 820L          | Aboveground Domestic Water                | 604.00                | 604.00                  | 0.00               | 0.00                                     | 604.00                                     | 100.00%            | 0.00                                |                                 |
| 820M          | Aboveground Domestic Water                | 615.00                | 615.00                  | 0.00               | 0.00                                     | 615.00                                     | 100.00%            | 0.00                                |                                 |
| 830S          | Sprinkler R.I.                            | 4,000.00              | 4,000.00                | 0.00               | 0.00                                     | 4,000.00                                   | 100.00%            | 0.00                                |                                 |
| 840S          | Sprinkler Heads & Drops                   | 2,000.00              | 2,000.00                | 0.00               | 0.00                                     | 2,000.00                                   | 100.00%            | 0.00                                |                                 |
| 850S          | Pipe Covering                             | 1,000.00              | 1,000.00                | 0.00               | 0.00                                     | 1,000.00                                   | 100.00%            | 0.00                                |                                 |
| 860L          | Plumbing Fixtures                         | 359.00                | 359.00                  | 0.00               | 0.00                                     | 359.00                                     | 100.00%            | 0.00                                |                                 |
| 860M          | Plumbing Fixtures                         | 2,394.00              | 2,394.00                | 0.00               | 0.00                                     | 2,394.00                                   | 100.00%            | 0.00                                |                                 |
| 870           | <b>Phase 2B E Section Reading Support</b> |                       |                         |                    |                                          |                                            |                    |                                     |                                 |
| 880S          | Excavation                                | 1,000.00              | 1,000.00                | 0.00               | 0.00                                     | 1,000.00                                   | 100.00%            | 0.00                                |                                 |
| 890L          | Underground Plumbing R.I.                 | 950.00                | 950.00                  | 0.00               | 0.00                                     | 950.00                                     | 100.00%            | 0.00                                |                                 |
| 890M          | Underground Plumbing R.I.                 | 100.00                | 100.00                  | 0.00               | 0.00                                     | 100.00                                     | 100.00%            | 0.00                                |                                 |
| 900L          | Aboveground Domestic Water                | 200.00                | 200.00                  | 0.00               | 0.00                                     | 200.00                                     | 100.00%            | 0.00                                |                                 |

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East Goshen Elementary School

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| A<br>Item No. | B<br>Description of Work      | C<br>Scheduled Amount | D<br>Work Completed     |                    | E<br>Amount This Period | F<br>Stored Materials (Not in D or E) | G<br>Total Completed and Stored (D+E+F) | H<br>% Comp. (G / C) | I<br>Balance To Completion (C-G) | J<br>Retainage (If Variable) |
|---------------|-------------------------------|-----------------------|-------------------------|--------------------|-------------------------|---------------------------------------|-----------------------------------------|----------------------|----------------------------------|------------------------------|
|               |                               |                       | Amount Previous Periods | Amount This Period |                         |                                       |                                         |                      |                                  |                              |
| 900M          | Aboveground Domestic Water    | 200.00                | 200.00                  | 0.00               | 0.00                    | 200.00                                | 100.00%                                 | 0.00                 |                                  |                              |
| 910L          | Aboveground Rain Water        | 1,424.00              | 1,424.00                | 0.00               | 0.00                    | 1,424.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 910M          | Aboveground Rain Water        | 1,450.00              | 1,450.00                | 0.00               | 0.00                    | 1,450.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 920S          | Sprinkler R.I.                | 18,000.00             | 18,000.00               | 0.00               | 0.00                    | 18,000.00                             | 100.00%                                 | 0.00                 |                                  |                              |
| 930S          | Sprinkler Heads & Drops       | 10,000.00             | 10,000.00               | 0.00               | 0.00                    | 10,000.00                             | 100.00%                                 | 0.00                 |                                  |                              |
| 940S          | Pipe Covering                 | 2,405.00              | 2,405.00                | 0.00               | 0.00                    | 2,405.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 950L          | Plumbing Fixtures             | 890.00                | 890.00                  | 0.00               | 0.00                    | 890.00                                | 100.00%                                 | 0.00                 |                                  |                              |
| 950M          | Plumbing Fixtures             | 4,985.00              | 4,985.00                | 0.00               | 0.00                    | 4,985.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 960           | <b>Phase 3 D Section</b>      |                       |                         |                    |                         |                                       |                                         |                      |                                  |                              |
| 970L          | Demolition                    | 2,929.00              | 2,929.00                | 0.00               | 0.00                    | 2,929.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 970M          | Demolition                    | 985.00                | 985.00                  | 0.00               | 0.00                    | 985.00                                | 100.00%                                 | 0.00                 |                                  |                              |
| 980S          | Cut & Patch Plumbing Trenches | 2,171.00              | 2,171.00                | 0.00               | 0.00                    | 2,171.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 990S          | Excavation                    | 4,126.00              | 4,126.00                | 0.00               | 0.00                    | 4,126.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 1000L         | Underground Plumbing R.I.     | 4,444.00              | 4,444.00                | 0.00               | 0.00                    | 4,444.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 1000M         | Underground Plumbing R.I.     | 5,330.00              | 5,330.00                | 0.00               | 0.00                    | 5,330.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 1010L         | Aboveground DWV               | 4,310.00              | 4,310.00                | 0.00               | 0.00                    | 4,310.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 1010M         | Aboveground DWV               | 3,089.00              | 3,089.00                | 0.00               | 0.00                    | 3,089.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 1020L         | Aboveground Domestic Water    | 3,076.00              | 3,076.00                | 0.00               | 0.00                    | 3,076.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 1020M         | Aboveground Domestic Water    | 4,310.00              | 4,310.00                | 0.00               | 0.00                    | 4,310.00                              | 100.00%                                 | 0.00                 |                                  |                              |
| 1030S         | Sprinkler R.I.                | 30,000.00             | 30,000.00               | 0.00               | 0.00                    | 30,000.00                             | 100.00%                                 | 0.00                 |                                  |                              |
| 1040S         | Sprinkler Heads & Drops       | 16,000.00             | 16,000.00               | 0.00               | 0.00                    | 16,000.00                             | 100.00%                                 | 0.00                 |                                  |                              |
| 1050S         | Pipe Covering                 | 5,000.00              | 5,000.00                | 0.00               | 0.00                    | 5,000.00                              | 100.00%                                 | 0.00                 |                                  |                              |

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|---------------|-------------------------------------------------|-----------------------|-------------------------|--------------------|---------------------------------------|-----------------------------------------|----------------------|----------------------------------|------------------------------|
|               |                                                 |                       | Amount Previous Periods | Amount This Period |                                       |                                         |                      |                                  |                              |
| 1060L         | Kitchen Fixtures                                | 1,250.00              | 1,250.00                | 0.00               | 0.00                                  | 1,250.00                                | 100.00%              | 0.00                             |                              |
| 1060M         | Kitchen Fixtures                                | 4,099.00              | 4,099.00                | 0.00               | 0.00                                  | 4,099.00                                | 100.00%              | 0.00                             |                              |
| 1070L         | Plumbing Fixtures                               | 3,494.00              | 3,494.00                | 0.00               | 0.00                                  | 3,494.00                                | 100.00%              | 0.00                             |                              |
| 1070M         | Plumbing Fixtures                               | 36,065.00             | 36,065.00               | 0.00               | 0.00                                  | 36,065.00                               | 100.00%              | 0.00                             |                              |
| 1080          | <b>Phase 3 C Section</b>                        |                       |                         |                    |                                       |                                         |                      |                                  |                              |
| 1090L         | Demolition                                      | 200.00                | 200.00                  | 0.00               | 0.00                                  | 200.00                                  | 100.00%              | 0.00                             |                              |
| 1090M         | Demolition                                      | 18.00                 | 18.00                   | 0.00               | 0.00                                  | 18.00                                   | 100.00%              | 0.00                             |                              |
| 1100L         | Aboveground DWV                                 | 220.00                | 220.00                  | 0.00               | 0.00                                  | 220.00                                  | 100.00%              | 0.00                             |                              |
| 1100M         | Aboveground DWV                                 | 240.00                | 240.00                  | 0.00               | 0.00                                  | 240.00                                  | 100.00%              | 0.00                             |                              |
| 1110L         | Aboveground Domestic Water                      | 410.00                | 410.00                  | 0.00               | 0.00                                  | 410.00                                  | 100.00%              | 0.00                             |                              |
| 1110M         | Aboveground Domestic Water                      | 420.00                | 420.00                  | 0.00               | 0.00                                  | 420.00                                  | 100.00%              | 0.00                             |                              |
| 1120L         | Aboveground Rain Water                          | 1,028.00              | 1,028.00                | 0.00               | 0.00                                  | 1,028.00                                | 100.00%              | 0.00                             |                              |
| 1120M         | Aboveground Rain Water                          | 1,069.00              | 1,069.00                | 0.00               | 0.00                                  | 1,069.00                                | 100.00%              | 0.00                             |                              |
| 1130S         | Sprinkler R.I.                                  | 5,000.00              | 5,000.00                | 0.00               | 0.00                                  | 5,000.00                                | 100.00%              | 0.00                             |                              |
| 1140S         | Sprinkler Heads & Drops                         | 2,500.00              | 2,500.00                | 0.00               | 0.00                                  | 2,500.00                                | 100.00%              | 0.00                             |                              |
| 1150S         | Pipe Covering                                   | 1,200.00              | 1,200.00                | 0.00               | 0.00                                  | 1,200.00                                | 100.00%              | 0.00                             |                              |
| 1160L         | Plumbing Fixtures                               | 489.00                | 489.00                  | 0.00               | 0.00                                  | 489.00                                  | 100.00%              | 0.00                             |                              |
| 1160M         | Plumbing Fixtures                               | 3,591.00              | 3,591.00                | 0.00               | 0.00                                  | 3,591.00                                | 100.00%              | 0.00                             |                              |
| 2000          | <b>Approved Change Orders</b>                   |                       |                         |                    |                                       |                                         |                      |                                  |                              |
| 2001          | CO-001 T&M Re-route Exist Drain in Kindergarten | 3,185.00              | 3,185.00                | 0.00               | 0.00                                  | 3,185.00                                | 100.00%              | 0.00                             |                              |
| 2002          | CO-002 Area A Canopy RWC                        | 6,282.00              | 6,282.00                | 0.00               | 0.00                                  | 6,282.00                                | 100.00%              | 0.00                             |                              |
| 2003          | CO-003 Repair Existing Sanitary in B Section    | 8,193.00              | 8,193.00                | 0.00               | 0.00                                  | 8,193.00                                | 100.00%              | 0.00                             |                              |

**CONTINUATION SHEET**

Application and Certification for Payment, containing Contractor's signed certification is attached.

Project: 1311  
East Goshen Elementary School

Application No.: 31  
Application Date: 12/12/2022  
Period Thru: 11/30/2022  
Project No.:

| A<br>Item No. | B<br>Description of Work                            | C<br>Scheduled Amount | D<br>Work Completed     |                    | F<br>Stored Materials (Not in D or E) | G<br>Total Completed and Stored (D+E+F) | % Comp. (G / C) | H<br>Balance To Completion (C-G) | I<br>Retainage (If Variable) |
|---------------|-----------------------------------------------------|-----------------------|-------------------------|--------------------|---------------------------------------|-----------------------------------------|-----------------|----------------------------------|------------------------------|
|               |                                                     |                       | Amount Previous Periods | Amount This Period |                                       |                                         |                 |                                  |                              |
| 2004          | CO-004 Broken Pipes in C Section                    | 1,786.00              | 1,786.00                | 0.00               | 0.00                                  | 1,786.00                                | 100.00%         | 0.00                             |                              |
| 2005          | CO-005 Pipe in CMU-B Section Grnd Flr               | 1,763.00              | 1,763.00                | 0.00               | 0.00                                  | 1,763.00                                | 100.00%         | 0.00                             |                              |
| 2006          | CO-006 Ball Valves at Bathroom 113A                 | 428.00                | 428.00                  | 0.00               | 0.00                                  | 428.00                                  | 100.00%         | 0.00                             |                              |
| 2007          | CO-007 Raise Floor Drains                           | 688.00                | 688.00                  | 0.00               | 0.00                                  | 688.00                                  | 100.00%         | 0.00                             |                              |
| 2008          | CO-008 Duct in B 2nd Flr Plbg Chase                 | 5,590.00              | 5,590.00                | 0.00               | 0.00                                  | 5,590.00                                | 100.00%         | 0.00                             |                              |
| 2009          | CO-009 Plbg Back Charge Damaged Light Fixtures      | -913.37               | -913.37                 | 0.00               | 0.00                                  | -913.37                                 | 100.00%         | 0.00                             |                              |
| 2010          | CO-010 Sprinkler Back Charge Damaged Light Fixtures | -913.37               | -913.37                 | 0.00               | 0.00                                  | -913.37                                 | 100.00%         | 0.00                             |                              |
| 2011          | CO-011 Demo Wall Hydrant in Courtyard               | 373.00                | 373.00                  | 0.00               | 0.00                                  | 373.00                                  | 100.00%         | 0.00                             |                              |
| 2012          | CO-012 Elevator Sump Discharge                      | 1,080.00              | 1,080.00                | 0.00               | 0.00                                  | 1,080.00                                | 100.00%         | 0.00                             |                              |
| 2013          | CO-013 Side Splashes for Hand Sink                  | 428.00                | 428.00                  | 0.00               | 0.00                                  | 428.00                                  | 100.00%         | 0.00                             |                              |
| 2014          | CO-014 Library Revisions                            | 11,961.00             | 11,961.00               | 0.00               | 0.00                                  | 11,961.00                               | 100.00%         | 0.00                             |                              |
| 2015          | CO-015 Serving Line Floor Sinks                     | 9,322.00              | 9,322.00                | 0.00               | 0.00                                  | 9,322.00                                | 100.00%         | 0.00                             |                              |
| 2016          | CO-016 Existing UG at Sink-9 Kitchen 026            | 2,395.00              | 2,395.00                | 0.00               | 0.00                                  | 2,395.00                                | 100.00%         | 0.00                             |                              |
| 2017          | CO-017 Damaged EWC                                  | 3,317.00              | 0.00                    | 3,317.00           | 0.00                                  | 3,317.00                                | 100.00%         | 0.00                             |                              |
| 2018          | CO-018 Phase 1B Delays                              | 80,000.00             | 0.00                    | 80,000.00          | 0.00                                  | 80,000.00                               | 100.00%         | 0.00                             |                              |
|               | <b>TOTALS</b>                                       | <b>1,262,164.26</b>   | <b>1,178,347.26</b>     | <b>83,817.00</b>   | <b>0.00</b>                           | <b>1,262,164.26</b>                     | <b>100.00%</b>  | <b>0.00</b>                      |                              |



**CONSENT OF  
SURETY COMPANY  
TO FINAL PAYMENT**

(SIMILAR TO AIA DOCUMENT G707)

OWNER   
ARCHITECT   
CONTRACTOR   
SURETY   
OTHER

Bond No. SU1146228

**PROJECT:** Renovations & Additions to East Goshen Elementary School  
(name, address)

TO (Owner)

West Chester Area School District  
1181 McDermott Drive  
West Chester, PA 19380

ARCHITECT'S PROJECT NO:  
CONTRACT FOR: Plumbing Construction

CONTRACT DATE: April 25, 2018

CONTRACTOR: Jay R. Reynolds, Inc.

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (here insert name and address of Surety Company)

Arch Insurance Company  
Three Parkway, Suite 1500  
Philadelphia, PA 19102

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

Jay R. Reynolds, Inc.  
P.O. Box 326  
Willow Street, PA 17584

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that the final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

West Chester Area School District  
1181 McDermott Drive  
West Chester, PA 19380

, OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,

The Surety Company has hereunto set its hand this 1st day of December, 2022

Arch Insurance Company

Surety Company

Signature of Authorized Representative

Witness:  
Attest:

Madalyn Christen

(Seal):

Debra L. Rineer, Attorney-in-Fact

Title

Note: This form is intended to be used as a companion document to the Contractor's Affidavit of Payment of Debts and Claims, Current Edition

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Note, Loan, Letter of Credit, Currency Rate, Interest Rate or Residential Value Guarantees.

POWER OF ATTORNEY

Know All Persons By These Presents:

That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint:

David R. Bradbury, Kimberly A. Horning, Anthony M. Macinanti, Debra L. Rincer and Evelyn A. Benevento of Lancaster, PA (EACH) Elizabeth Shaffer, Jennifer A. Gohn, Timothy C. Hoagland and Joseph A. Kotula of Mechanicsburg, PA (EACH)

its true and lawful Attorney(s)in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed: Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding Ninety Million Dollars (\$90,000,000.00). This authority does not permit the same obligation to be split into two or more bonds In order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on December 10, 2020, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:

"VOTED, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on December 10, 2020:

VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on December 10, 2020, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company. In Testimony Whereof, the Company has caused this instrument to be signed and its corporate seal to be affixed by their authorized officers, this 3rd day of October, 2022.

Attested and Certified

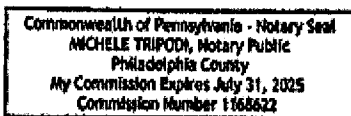
Regan A. Shulman, Secretary



Stephen C. Ruschak, Executive Vice President

STATE OF PENNSYLVANIA SS COUNTY OF PHILADELPHIA SS

I, Michele Tripodi, a Notary Public, do hereby certify that Regan A. Shulman and Stephen C. Ruschak personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being thereunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.



Michele Tripodi, Notary Public My commission expires 07/31/2025

CERTIFICATION

I, Regan A. Shulman, Secretary of the Arch Insurance Company, do hereby certify that the attached Power of Attorney dated October 3, 2022 on behalf of the person(s) as listed above is a true and correct copy and that the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said Stephen C. Ruschak, who executed the Power of Attorney as Executive Vice President, was on the date of execution of the attached Power of Attorney the duly elected Executive Vice President of the Arch Insurance Company.

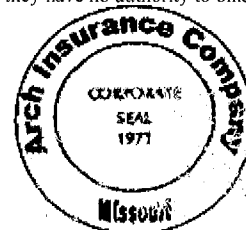
IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Arch Insurance Company on this 1st day of December, 2022.

Regan A. Shulman, Secretary

This Power of Attorney limits the acts of those named therein to the bonds and undertakings specifically named therein and they have no authority to bind the Company except in the manner and to the extent herein stated.

PLEASE SEND ALL CLAIM INQUIRIES RELATING TO THIS BOND TO THE FOLLOWING ADDRESS:

Arch Insurance – Surety Division 3 Parkway, Suite 1500 Philadelphia, PA 19102



To verify the authenticity of this Power of Attorney, please contact Arch Insurance Company at SuretyAuthentic@archinsurance.com Please refer to the above named Attorney-in-Fact and the details of the bond to which the power is attached.



**AIA**<sup>®</sup>

# Document G706™ – 1994

## Contractor's Affidavit of Payment of Debts and Claims

|                                                                                                                             |                                            |                                      |
|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------------------------------------|
| <b>PROJECT:</b> <i>(Name and address)</i><br>East Goshen Elementary School<br>800 N. Chester Road<br>West Chester, PA 19380 | <b>ARCHITECT'S PROJECT NUMBER:</b>         | OWNER: <input type="checkbox"/>      |
| <b>TO OWNER:</b> <i>(Name and address)</i><br>West Chester Area School District<br>829 Paoli Pike<br>West Chester, PA 19380 | <b>CONTRACT FOR:</b> Plumbing Construction | ARCHITECT: <input type="checkbox"/>  |
|                                                                                                                             | <b>CONTRACT DATED:</b> April 25, 2018      | CONTRACTOR: <input type="checkbox"/> |
|                                                                                                                             |                                            | SURETY: <input type="checkbox"/>     |
|                                                                                                                             |                                            | OTHER: <input type="checkbox"/>      |

**STATE OF:** Pennsylvania  
**COUNTY OF:** Lancaster

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

**EXCEPTIONS:**

None

**SUPPORTING DOCUMENTS ATTACHED HERETO:**

- Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose

Indicate Attachment       Yes       No

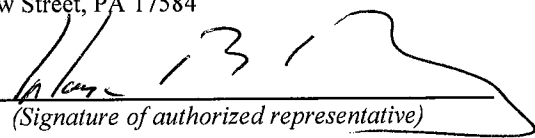
*The following supporting documents should be attached hereto if required by the Owner:*

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

**CONTRACTOR:** *(Name and address)*

Jay R. Reynolds, Inc.  
 1 Brooks Ave.  
 PO Box 326  
 Willow Street, PA 17584

BY:

  
*(Signature of authorized representative)*

Wayne R. Reynolds, Executive Vice  
 President

*(Printed name and title)*

Subscribed and sworn to before me on this date:

December 12, 2022

Notary Public: *Deborah L. Mease*

My Commission Expires:

March 18, 2023

Commonwealth of Pennsylvania - Notary Seal  
 Deborah L. Mease, Notary Public  
 Lancaster County  
 My commission expires March 18, 2023  
 Commission number 1197688  
 Member, Pennsylvania Association of Notaries



# AIA Document G706A™ – 1994

## Contractor's Affidavit of Release of Liens

**PROJECT:** *(Name and address)*

East Goshen Elementary School  
800 N. Chester Road  
West Chester, PA 19380

**TO OWNER:** *(Name and address)*

West Chester Area School District  
829 Paoli Pike  
West Chester, PA 19380

**ARCHITECT'S PROJECT NUMBER:**

**CONTRACT FOR:** Plumbing  
Construction

**CONTRACT DATED:** April 25, 2018

**OWNER:**

**ARCHITECT:**

**CONTRACTOR:**

**SURETY:**

**OTHER:**

**STATE OF:** Pennsylvania  
**COUNTY OF:** Lancaster

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

**EXCEPTIONS:**  
None

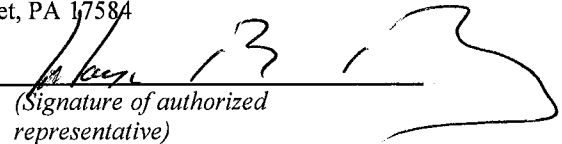
**SUPPORTING DOCUMENTS ATTACHED HERETO:**

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

**CONTRACTOR:** *(Name and address)*

Jay R. Reynolds, Inc.  
1 Brooks Ave.  
PO Box 326  
Willow Street, PA 17584

**BY:**

  
*(Signature of authorized representative)*

Wayne R. Reynolds, Executive Vice President

*(Printed name and title)*

Subscribed and sworn to before me on this date:  
December 12, 2022

Notary Public: *Deborah L. Mease*  
My Commission Expires: *March 18, 2023*

Commonwealth of Pennsylvania - Notary Seal  
Deborah L. Mease, Notary Public  
Lancaster County  
My commission expires March 18, 2023  
Commission number 1197688  
Member, Pennsylvania Association of Notaries



JAY R.  
**REYNOLDS, INC.** MECHANICAL CONTRACTORS

1 BROOKS AVE. • P.O. BOX 326 • WILLOW STREET, PA 17584-0326 • PHONE (717) 464-2755 • WEBSITE: www.jrrinc.com

December 12, 2022

Timothy O'Kane  
Blackney Hayes Architects  
150 S. Independence Mall West, Suite 1200  
Philadelphia, PA 19106

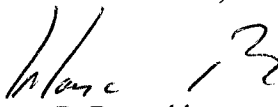
PROJ: East Goshen Elementary School  
800 N. Chester Road  
West Chester, PA 19380  
Owner: West Chester Area School District  
Plumbing/Sprinkler Construction

SUBJ: Written Statement

Dear Tim:

Jay R. Reynolds, Inc. knows of no substantial reason the required insurance will not be renewable to cover the period required by the Contract Documents.

Respectfully,  
JAY R. REYNOLDS, INC.

  
Wayne R. Reynolds  
Executive Vice President

WRR/tmy

cc: PF-2, Scan



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/21/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


|                                                            |                              |                                         |
|------------------------------------------------------------|------------------------------|-----------------------------------------|
| PRODUCER<br>Murray<br>P. O. Box 1728<br>Lancaster PA 17608 | CONTACT NAME: Aimee Reinhart | FAX (A/C, No):                          |
|                                                            | PHONE (A/C, No, Ext):        | E-MAIL ADDRESS: areinhart@murrayins.com |
| INSURER(S) AFFORDING COVERAGE                              |                              | NAIC #                                  |
| INSURER A : PA National Mutual Casualty Ins. Co.           |                              | 14990                                   |
| INSURER B : Penn National Security Insurance Company       |                              | 32441                                   |
| INSURER C :                                                |                              |                                         |
| INSURER D :                                                |                              |                                         |
| INSURER E :                                                |                              |                                         |
| INSURER F :                                                |                              |                                         |

COVERAGES CERTIFICATE NUMBER: 80587237 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                                                                     | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                          |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Contractual Liab<br><input checked="" type="checkbox"/> XCU Coverage<br>GENL AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER: |           |          | AC90069731    | 1/1/2022                | 1/1/2023                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 3,000,000<br>PRODUCTS - COMP/OP AGG \$ 3,000,000<br>\$ |
| A        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY                                                                                                                 |           |          | AU90069731    | 1/1/2022                | 1/1/2023                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                 |
| A        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                                                                                                                                      |           |          | UL90069731    | 1/1/2022                | 1/1/2023                | EACH OCCURRENCE \$ 10,000,000<br>AGGREGATE \$ 10,000,000<br>\$                                                                                                                                                                                  |
| B        | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                                                                            | Y/N<br>N  | N/A      | WP90069731    | 1/1/2022                | 1/1/2023                | <input checked="" type="checkbox"/> PER STATUTE<br><input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                                    |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The attached forms/provisions apply.  
RE: Renovations and Additions to East Goshen Elementary School, Plumbing Construction Contract. West Chester Area School District and Blackney Hayes Architects are included as Additional Insureds.

|                                                                                                                     |                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CERTIFICATE HOLDER</b><br><br>West Chester Area School District<br>1181 McDermott Drive<br>West Chester PA 19380 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                                                                                     | AUTHORIZED REPRESENTATIVE<br>                                                                         |

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PENN NATIONAL INSURANCE

Feel Secure®

Pennsylvania National Mutual Casualty Insurance Company
Penn National Security Insurance Company
P.O. Box 2081
Harrisburg, PA 17105-2081

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AUTOMATIC ADDITIONAL INSURED -- OWNERS, CONTRACTORS AND SUBCONTRACTORS (ONGOING OPERATIONS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. The following provision is added to SECTION II - WHO IS AN INSURED

1. Any person(s) or organization(s) (referred to below as additional insured) with whom you are required in a written contract or agreement to name as an additional insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

- (1) Your acts or omissions; or
(2) The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location or project described in the contract or agreement.

However,

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

B. With respect to insurance afforded to these additional insureds, the following additional exclusions apply:

1. This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

- a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings, designs and specifications; and
b. Supervisory, inspection, architectural or engineering activities.

2. This insurance does not apply to "bodily injury" or "property damage" occurring after:

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71 0741 1116

Page 1 of 2

a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as part of the same project.

C. The limits of insurance applicable to the additional insured are those specified in the written contract or agreement or in the Declarations for this policy, whichever are less. These limits of insurance are inclusive of and not in addition to the limits of insurance shown in the Declarations.

D. With respect to the coverage provided by this endorsement, SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 4, Other Insurance, Subparagraph a, Primary Insurance, is replaced by the following:

a. Primary Insurance

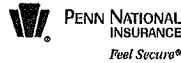
This insurance is primary except when Paragraph b. below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in Paragraph c. below, except:

- (1) If a written contract or agreement that requires any person(s) or organization(s) to be an additional insured also requires this insurance to be primary and noncontributory, then this insurance is primary over any other insurance in which the additional insured is a Named Insured. We will not seek contribution from any other liability policy in which the additional insured is a Named Insured.

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71 0741 1116

Page 2 of 2



PENN NATIONAL INSURANCE

Feel Secure®

Pennsylvania National Mutual Casualty Insurance Company
Penn National Security Insurance Company
P.O. Box 2081
Harrisburg, PA 17105-2081

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AUTOMATIC ADDITIONAL INSURED -- OWNERS, CONTRACTORS AND SUBCONTRACTORS (COMPLETED OPERATIONS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. The following provision is added to SECTION II - WHO IS AN INSURED

1. Any person(s) or organization(s) (referred to below as "additional insured") whom you are required in a written contract or agreement to specifically name as an additional insured for the "products-completed operations hazard". A general obligation to name a person or organization as an additional insured on any policy of insurance (including those providing coverage for the "products-completed operations hazard") will be deemed to extend only to your ongoing operations for that person or organization. An additional insured for the products-completed operation hazard is only an additional insured with respect to liability for "bodily injury" or "property damage": (1) caused, in whole or in part, by "your work" at the location or project designated and described in the contract or agreement; (2) performed for that additional insured; and (3) included in the "products-completed operations hazard."

A person's or organization's status as an additional insured under this endorsement ends when the obligation to provide additional insured status for the "products-completed operations hazard" in the written contract or agreement ends; or if no specific date or time period is included in the written contract or agreement, coverage will be extended for one year from the date "your work" is deemed complete under the definition of "products-completed operations hazard."

However,

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

- 1. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings, designs and specifications; and
2. Supervisory, inspection, architectural or engineering activities.

C. The limits of insurance applicable to the additional insured are those specified in the written contract or agreement or in the Declarations for this policy, whichever are less. These limits of insurance are inclusive of and not in addition to the limits of insurance shown in the Declarations.

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71 1145 1116

Page 1 of 2

D. With respect to the coverage provided by this endorsement, SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 4, Other Insurance, Subparagraph a, Primary Insurance, is deleted and replaced by the following:

a. Primary Insurance

This insurance is primary except when Paragraph b. below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in Paragraph c. below, except:

- (1) If a written contract or agreement that requires any person(s) or organization(s) to be an additional insured also requires this insurance to be primary and noncontributory, then this insurance is primary over any other insurance in which the additional insured is a Named Insured. We will not seek contribution from any other liability policy in which the additional insured is a Named Insured.

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71 1145 1116

Page 2 of 2

Excerpt from Business Auto PennPac Plus Endorsement 71 1281 0713

II. Blanket Additional Insured

Any person or organization, with whom you agree in a written contract, agreement or permit, to name as an insured for Liability Coverage is an "insured", but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II of the Coverage Form.

This insurance does not apply unless the written contract or agreement has been executed or the permit has been issued prior to the "bodily injury" or "property damage".

This insurance does not apply to the owner or any one else from whom you hire or borrow a covered "auto".

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71 1281 0713


Page 1 of 4

## WEEKLY PAYROLL CERTIFICATION FOR PUBLIC WORKS PROJECTS

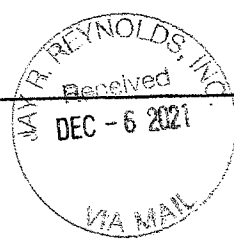
Contractor or  Subcontractor (Please check one)

ALL INFORMATION MUST BE COMPLETED

Final

|                                                                                                 |                                                                                                                    |                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CONTRACTOR <b>J. R. Reynolds, Inc.</b><br>ADDRESS <b>PO Box 326<br/>Willow Street, PA 17584</b> | SUBCONTRACTOR <b>Accelerated Fire Protection</b><br>ADDRESS <b>500 N. Walnut Road<br/>Kennett Square, PA 19348</b> | <br><b>LABOR &amp; INDUSTRY</b><br><small>DEPARTMENT OF COMMONWEALTH OF PENNSYLVANIA</small><br>BUREAU OF LABOR LAW COMPLIANCE<br>PREVAILING WAGE DIVISION<br>7TH & FORSTER STREETS<br>HARRISBURG, PA 17120<br>1-800-932-0665 |
| PAYROLL NUMBER<br><b>112</b>                                                                    | WEEK ENDING DATE<br><b>9/19/20</b>                                                                                 | PROJECT AND LOCATION <b>East Goshen Elementary</b><br><b>800 N. Chester Road, West Chester, PA 19380</b><br>PROJECT SERIAL # _____ PROJECT # _____                                                                                                                                                               |

| EMPLOYEE NAME                      | APPR. RATE (%) | WORK CLASSIFICATION | DAY AND DATE          |    |    |    |    |    |    | S-TIME<br>0-TIME | BASE HOURLY RATE | TOTAL FRINGE BENEFITS<br>(C=Cash)<br>(FB=Contributions)* | TOTAL DEDUCTIONS | GROSS PAY FOR PREVAILING RATE JOB(S) | CHECK # |  |
|------------------------------------|----------------|---------------------|-----------------------|----|----|----|----|----|----|------------------|------------------|----------------------------------------------------------|------------------|--------------------------------------|---------|--|
|                                    |                |                     | Su                    | M  | Tu | W  | Th | F  | Sa |                  |                  |                                                          |                  |                                      |         |  |
|                                    |                |                     | 13                    | 14 | 15 | 16 | 17 | 18 | 19 |                  |                  |                                                          |                  |                                      |         |  |
|                                    |                |                     | HOURS WORKED EACH DAY |    |    |    |    |    |    |                  |                  |                                                          |                  |                                      |         |  |
| No work performed<br>Job completed |                |                     |                       |    |    |    |    |    |    |                  |                  | C:<br>FB:                                                |                  |                                      |         |  |
|                                    |                |                     |                       |    |    |    |    |    |    |                  |                  | C:<br>FB:                                                |                  |                                      |         |  |
|                                    |                |                     |                       |    |    |    |    |    |    |                  |                  | C:<br>FB:                                                |                  |                                      |         |  |
|                                    |                |                     |                       |    |    |    |    |    |    |                  |                  | C:<br>FB:                                                |                  |                                      |         |  |
|                                    |                |                     |                       |    |    |    |    |    |    |                  |                  | C:<br>FB:                                                |                  |                                      |         |  |





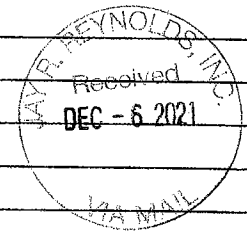
**THE NOTARIZATION MUST BE COMPLETED ON FIRST AND LAST SUBMISSIONS ONLY. ALL OTHER INFORMATION MUST BE COMPLETED WEEKLY.**

\*FRINGE BENEFITS EXPLANATION (FB): Bona fide benefits contribution, except those required by Federal or State Law (unemployment tax, workers' compensation, income taxes, etc.)

Please specify the type of benefits provided and contributions per hour:

- 1) Medical or hospital care \_\_\_\_\_
- 2) Pension or retirement \_\_\_\_\_
- 3) Life insurance \_\_\_\_\_
- 4) Disability \_\_\_\_\_
- 5) Vacation, holiday \_\_\_\_\_
- 6) Other (please specify) \_\_\_\_\_

} see attached



**CERTIFIED STATEMENT OF COMPLIANCE**

1. The undersigned, having executed a contract with J.R. Reynolds, Inc.  
(AWARDING AGENCY, CONTRACTOR OR SUBCONTRACTOR)

- \_\_\_\_\_ for the construction of the above-identified project, acknowledges that:
- (a) The prevailing wage requirements and the predetermined rates are included in the aforesaid contract.
  - (b) Correction of any infractions of the aforesaid conditions is the contractor's or subcontractor's responsibility.
  - (c) It is the contractor's responsibility to include the Prevailing Wage requirements and the predetermined rates in any subcontract or lower tier subcontract for this project.

2. The undersigned certifies that:
- (a) Neither he nor his firm, nor any firm, corporation or partnership in which he or his firm has an interest is debarred by the Secretary of Labor and Industry pursuant to Section 11(e) of the PA Prevailing Wage Act, Act of August 15, 1961, P.L. 987 as amended, 43 P.S. § 165-11(e).
  - (b) No part of this contract has been or will be subcontracted to any subcontractor if such subcontractor or any firm, corporation or partnership in which such subcontractor has an interest is debarred pursuant to the aforementioned statute.

3. The undersigned certifies that:

(a) the legal name and the business address of the contractor or subcontractor are: Accelerated Fire Protection, Inc.

(b) The undersigned is:  a single proprietorship  a corporation organized in the state of Pennsylvania  
 a partnership  other organization (describe) \_\_\_\_\_

(c) The name, title and address of the owner, partners or officers of the contractor/subcontractor are:

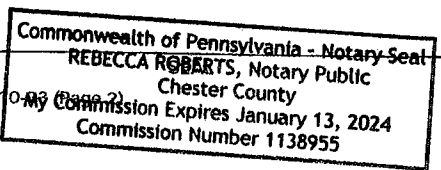
| NAME            | TITLE        | ADDRESS                                      |
|-----------------|--------------|----------------------------------------------|
| Jason P. Mullen | President    | 2442 W. 110th Street<br>Wilmington, DE 19806 |
| Wayne C. Wilson | Chairman/CEO | 2 South Main<br>Chadds Ford, PA 19317        |
|                 |              |                                              |
|                 |              |                                              |

The willful falsification of any of the above statements may subject the contractor to civil or criminal prosecution, provided in the PA Prevailing Wage Act of August 15, 1961, P.L. 987, as amended, August 9, 1963, 43 P.S. § 165.1 through 165.17.

11/29/21 Rebecca Roberts  
(DATE)

[Signature]  
(SIGNATURE)  
**Jason Mullen**  
(President)

Taken, sworn and subscribed before me this 29 Day  
of November A.D., 2021



Jay R. Reynolds, Inc.  
 One Brooks Avenue  
 PO Box 326  
 Willow Street, PA 17584

Job: 1311. East Goshen Elementary School  
 For the Week: 2/28/2021 - 3/6/2021  
 Report #: 117 ✓

Page 1 of 1  
 Print Date: 3/10/2021

*Post Final*

| Employee  | Work Classification | R | Hours |      |      |      |      |      |      |       | Total | Rate          | Amount   | ***** Weekly Totals *****<br>(Week Ending 3/6/2021) |                |         |  |
|-----------|---------------------|---|-------|------|------|------|------|------|------|-------|-------|---------------|----------|-----------------------------------------------------|----------------|---------|--|
|           |                     |   | Sun   | Mon  | Tue  | Wed  | Thu  | Fri  | Sat  | Total |       |               |          | Total Gross                                         | Deductions     | Net Pay |  |
| N. Snook  | 00021.000 - Plumber |   | 0.00  | 0.00 | 0.00 | 5.00 | 0.00 | 0.00 | 0.00 | 5.00  | 83.99 | 419.95        |          |                                                     |                |         |  |
| Job Total |                     |   |       |      |      |      |      |      |      |       |       | <u>419.95</u> | 1,634.65 | 453.71                                              | 1,180.94       |         |  |
|           |                     |   |       |      |      |      |      |      |      |       |       |               |          |                                                     | Direct Deposit |         |  |

----- HOURLY RATE DETAIL -----

| WORK CLASSIFICATION |         | CASH      |              |             |               |
|---------------------|---------|-----------|--------------|-------------|---------------|
|                     |         | BASE RATE | FRINGES PAID | HOURLY RATE | OVERTIME RATE |
| 00021.000           | Plumber | \$51.42   | \$32.57      | \$83.99     | \$125.99      |

**THE NOTARIZATION MUST BE COMPLETED ON FIRST AND LAST SUBMISSIONS ONLY. ALL OTHER INFORMATION MUST BE COMPLETED WEEKLY.**

\*FRINGE BENEFITS EXPLANATION (FB): Bona fide benefits contribution, except those required by Federal or State Law (unemployment tax, workers' compensation, income taxes, etc.)

Please specify the type of benefits provided and contributions per hour:

- 1) Medical or hospital care \_\_\_\_\_
- 2) Pension or retirement \_\_\_\_\_
- 3) Life insurance \_\_\_\_\_
- 4) Disability \_\_\_\_\_
- 5) Vacation, holiday \_\_\_\_\_
- 6) Other (please specify) \_\_\_\_\_

**CERTIFIED STATEMENT OF COMPLIANCE**

1. The undersigned, having executed a contract with West Chester School District  
(AWARDING AGENCY, CONTRACTOR OR SUBCONTRACTOR)  
\_\_\_\_\_ for the construction of the above-identified project, acknowledges that:
  - (a) The prevailing wage requirements and the predetermined rates are included in the aforesaid contract.
  - (b) Correction of any infractions of the aforesaid conditions is the contractor's or subcontractor's responsibility.
  - (c) It is the contractor's responsibility to include the Prevailing Wage requirements and the predetermined rates in any subcontract or lower tier subcontract for this project.
  
2. The undersigned certifies that:
  - (a) Neither he nor his firm, nor any firm, corporation or partnership in which he or his firm has an interest is debarred by the Secretary of Labor and Industry pursuant to Section 11(e) of the PA Prevailing Wage Act, Act of August 15, 1961, P.L. 987 as amended, 43 P.S. § 165-11(e).
  - (b) No part of this contract has been or will be subcontracted to any subcontractor if such subcontractor or any firm, corporation or partnership in which such subcontractor has an interest is debarred pursuant to the aforementioned statute.
  
3. The undersigned certifies that:
  - (a) the legal name and the business address of the contractor or subcontractor are: Jay R. Reynolds, Inc.  
PO Box 326, One Brooks Avenue, Willow Street, PA 17584
  - (b) The undersigned is:  a single proprietorship  a corporation organized in the state of PA  
 a partnership  other organization (describe) \_\_\_\_\_
  - (c) The name, title and address of the owner, partners or officers of the contractor/subcontractor are:

| NAME                | TITLE          | ADDRESS                 |
|---------------------|----------------|-------------------------|
| Jay R. Reynolds     | President      | PO Box 326              |
| Brian M. FitzGerald | Vice President | Willow Street, PA 17584 |
| Wayne R. Reynolds   | Vice President |                         |
|                     |                |                         |

The willful falsification of any of the above statements may subject the contractor to civil or criminal prosecution, provided in the PA Prevailing Wage Act of August 15, 1961, P.L. 987, as amended, August 9, 1963, 43 P.S. § 165.1 through 165.17.

Deborah L. Mease  
(DATE)

Patty Barnett  
(SIGNATURE)

Commonwealth of Pennsylvania - Notary Seal  
Deborah L. Mease, Notary Public  
Lancaster County  
My commission expires March 18, 2023  
Commission number 1197688  
Member, Pennsylvania Association of Notaries

Payroll Administrator  
(TITLE)

Taken, sworn and subscribed before me this 12 Day  
of March A.D., 2021



MEMO from the Director of Business Affairs

---

*Date: January 12, 2023*  
*TO: School Board Members*  
*FROM: John Scully*

*PROPERTY & FINANCE COMMITTEE*  
*MEMO AGENDA ITEMS – for January 23, 2023*

Unless I hear otherwise, the following items will be placed on the School Board “Consent Agenda” for the January 23, 2023 Board meeting. Enclosed please find the attachments for all items.

BOARD CONSENT ITEMS for January 23, 2023:

- Approval to Acknowledge Receipt of the 2021-22 Local Audit Report

cc: Dr. Sokolowski & Cabinet

WEST CHESTER AREA SCHOOL DISTRICT  
Property & Finance Committee  
Consent Memo Item for 1/23/2023

**Approval to Acknowledge Receipt of Local Audit Report**

In accordance with Section 2408 of Pennsylvania School Code, each year the School Board of Directors must acknowledge receipt of the Local Audit Report. The 2021-22 audit report including the District's financial statements is attached.

Our financial statements have been prepared in accordance with GASB 34. The statements present both the government wide and fund level financial statements using both the accrual and modified accrual basis of accounting, respectively. The statements are in the same format used since the implementation of GASB 34 in the 2001-02 school year:

- On document pages numbered 11-19 are the District Management's Discussion and Analysis (MD&A). This includes a discussion of the financial results of the District for the past school year and gives insight to the reader on the District's future.
- On document pages numbered 20 and 21 are our Government Wide Financial Statements. These report financial statements of our District as a whole using accounting methods similar to those used by private sector companies.
  - The Statement of Net Position (page 20) includes all of the government's assets and liabilities.
  - The Statement of Activities (page 21) reports all of the current year's revenues and expenditures based on the accrual method of accounting.
- The remainder of the statements are the fund financial statements.

The approval of this acknowledgement must be entered into the minutes of the January Board meeting and will be placed on the consent agenda.

Mr. John T. Scully  
Director of Business Affairs  
January 5, 2023



WEST CHESTER AREA SCHOOL DISTRICT

*Inspiring students to achieve their personal best*

# ANNUAL COMPREHENSIVE FINANCIAL REPORT

**For the Fiscal Year Ended June 30, 2022**



West Chester Area School District  
782 Springdale Drive  
Exton, Pennsylvania 19341





**WEST CHESTER AREA SCHOOL DISTRICT**

*Inspiring students to achieve their personal best*

**ANNUAL  
COMPREHENSIVE  
FINANCIAL REPORT  
For the Fiscal Year Ended June 30, 2022**



**Prepared by the  
West Chester Area School District  
Business Office**

**Mr. John Scully, Director of Business Affairs  
Mr. Justin Matys, Assistant Director of Business Affairs  
Ms. Jennifer Matthews, Controller**

West Chester Area School District  
782 Springdale Drive  
Exton, Pennsylvania 19341

# WEST CHESTER AREA SCHOOL DISTRICT

## TABLE OF CONTENTS

---

### INTRODUCTORY SECTION - UNAUDITED

|                                                                                                                                   |   |
|-----------------------------------------------------------------------------------------------------------------------------------|---|
| Letter of Transmittal                                                                                                             | 1 |
| List of Board of School Directors and District Administrators                                                                     | 5 |
| West Chester Area School District Organizational Chart                                                                            | 6 |
| Association of School Business Officials International,<br><i>Certificate of Excellence in Financial Reporting, June 30, 2021</i> | 7 |

### FINANCIAL SECTION

|                                                                                                                                            |    |
|--------------------------------------------------------------------------------------------------------------------------------------------|----|
| Independent Auditor's Report                                                                                                               | 8  |
| Management's Discussion and Analysis - Unaudited                                                                                           | 11 |
| Basic Financial Statements                                                                                                                 |    |
| Government-Wide Financial Statements                                                                                                       |    |
| <i>Statement of Net Position (Deficit)</i>                                                                                                 | 20 |
| <i>Statement of Activities</i>                                                                                                             | 21 |
| Fund Financial Statements                                                                                                                  |    |
| <i>Balance Sheet – Governmental Funds</i>                                                                                                  | 22 |
| <i>Reconciliation of Governmental Funds Balance Sheet to Statement of Net Position</i>                                                     | 23 |
| <i>Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds</i>                                               | 24 |
| <i>Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to Statement of Activities</i> | 25 |
| <i>Budgetary Comparison Statement – General Fund</i>                                                                                       | 26 |
| <i>Statement of Fund Net Position – Proprietary Fund</i>                                                                                   | 27 |
| <i>Statement of Revenues, Expenses and Changes in Net Position – Proprietary Fund</i>                                                      | 28 |
| <i>Statement of Cash Flows – Proprietary Fund</i>                                                                                          | 29 |
| <i>Statement of Net Position – Fiduciary Funds</i>                                                                                         | 30 |
| <i>Statement of Changes in Net Position – Fiduciary Funds</i>                                                                              | 31 |
| Notes to Financial Statements                                                                                                              | 32 |

---



# WEST CHESTER AREA SCHOOL DISTRICT

## TABLE OF CONTENTS (CONTINUED)

---

### REQUIRED SUPPLEMENTARY INFORMATION

|                                                                                            |    |
|--------------------------------------------------------------------------------------------|----|
| <i>Schedule of the District's Proportionate Share of the Net Pension Liability - PSERS</i> | 60 |
| <i>Schedule of the District's Pension Plan Contributions - PSERS</i>                       | 61 |
| <i>Schedule of the District's Proportionate Share of the OPEB Liability - PSERS</i>        | 62 |
| <i>Schedule of the District's OPEB Plan Contributions - PSERS</i>                          | 63 |
| <i>Schedule of Changes in OPEB Liability – Single Employer Plan</i>                        | 64 |

### STATISTICAL SECTION – UNAUDITED 65

#### Financial Trends

|                                                     |    |
|-----------------------------------------------------|----|
| <i>Net Position by Component Unit</i>               | 66 |
| <i>Changes in Net Position</i>                      | 67 |
| <i>Fund Balance - Governmental Funds</i>            | 68 |
| <i>Changes in Fund Balance – Governmental Funds</i> | 69 |
| <i>General Fund Revenues by Source</i>              | 70 |
| <i>General Fund Expenditures by Type</i>            | 71 |

#### Revenue Capacity

|                                                                    |    |
|--------------------------------------------------------------------|----|
| <i>Governmental Funds – Most Significant Own-Source Revenues</i>   | 73 |
| <i>Analysis of Assessed Value for Taxable Real Estate</i>          | 74 |
| <i>Market Value versus Assessed Value of Taxable Real Estate</i>   | 75 |
| <i>Property Tax Rates – All Direct and Overlapping Governments</i> | 76 |
| <i>Ten Largest Real Property Taxpayers</i>                         | 77 |
| <i>Real Estate Tax Collection as a Ratio of Levy</i>               | 78 |

#### Debt Capacity

|                                                                        |    |
|------------------------------------------------------------------------|----|
| <i>Computation of Non-Electoral Debt Margin</i>                        | 79 |
| <i>Gross Principal Debt Outstanding</i>                                | 80 |
| <i>Schedule of Direct and Overlapping Debt</i>                         | 81 |
| <i>Ratio of Net General Debt to Assessed Value and Debt per Capita</i> | 82 |

#### Demographic and Economic Information

|                                                                |    |
|----------------------------------------------------------------|----|
| <i>Trends in Population, Market Value, and Personal Income</i> | 83 |
| <i>Key Economic and Housing Indices</i>                        | 84 |
| <i>Largest Employers within the School District</i>            | 85 |

---

# WEST CHESTER AREA SCHOOL DISTRICT

## TABLE OF CONTENTS (CONTINUED)

---

### STATISTICAL SECTION – UNAUDITED (CONTINUED)

#### Operating Information

|                                               |    |
|-----------------------------------------------|----|
| <i>Staffing Ratios for Professional Staff</i> | 86 |
| <i>District Facilities</i>                    | 87 |
| <i>School District Employees by Function</i>  | 88 |
| <i>Student Enrollment Summary</i>             | 89 |
| <i>Student Market Share Analysis</i>          | 90 |

### SINGLE AUDIT

|                                                                                                                                                                                                                          |     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| Schedule of Expenditures of Federal Awards                                                                                                                                                                               | 91  |
| Notes to Schedule of Expenditures of Federal Awards                                                                                                                                                                      | 93  |
| Summary Schedule of Prior Audit Findings                                                                                                                                                                                 | 94  |
| Independent Auditor's Report on Internal Control Over Financial Reporting<br>and on Compliance and other Matters Based on an Audit of Financial<br>Statements Performed In Accordance with Government Auditing Standards | 95  |
| Independent Auditor's Report on Compliance for Each Major Program and<br>on Internal Control Over Compliance Required by the Uniform Guidance                                                                            | 97  |
| Schedule of Findings and Questioned Costs                                                                                                                                                                                | 100 |

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# WEST CHESTER AREA SCHOOL DISTRICT

## INTRODUCTORY SECTION



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# WEST CHESTER AREA SCHOOL DISTRICT

*Inspiring students to achieve their personal best*

---

December 12, 2022

Dear Community Member,

We are pleased to present the Annual Comprehensive Financial Report (ACFR) of West Chester Area School District for the fiscal year ended June 30, 2022. This District's Business Office prepared this report.

The ACFR is published to present complete and accurate financial information on all the funds and financial activities of the District for the 2021-22 fiscal year. The Business Office staff and management are responsible for the accuracy of the statements, notes, schedules and statistical tables. We believe that the information in the report is a fair presentation of the financial position and the results of operations of the District based upon a comprehensive framework of internal controls that have been established for this purpose. The report is prepared in accordance with generally accepted accounting and financial reporting principles applicable to governmental entities in the United States of America. Most importantly, this report will provide the reader with a comprehensive understanding of the District's financial affairs.

BBD, LLP, an independent firm of certified public accountants, have audited the District's financial statements. They have issued an unmodified opinion on the West Chester Area School District's financial statements for the Year ending June 30, 2022. Their report is located at the beginning of the Financial Section of the ACFR.

The Management's Discussion and Analysis (MD&A), which follows the independent auditors' report, provides an overview of the District's financial performance during the fiscal year ending June 30, 2022. It should be read in conjunction with this transmittal letter and the District's basic financial statements.

## **Reporting Entity**

The West Chester Area School District is an independent reporting entity and a primary government as defined in the criteria established in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting*. The basic criteria for determining the inclusion in the reporting entity is financial accountability and the nature and significance of the relationship.

## **Profile of the District**

The West Chester Area School District was formed by Pennsylvania state law and began operations on July 1, 1966. The population of the school district is approximately 112,000. The District encompasses several communities in Chester County and one in western Delaware County. The District covers an area of approximately 75-square-miles. The School District's boundaries are coterminous with those of the Borough of West Chester, and the Townships of East Bradford, East Goshen, Thornbury, West Goshen, Westtown and West Whiteland in Chester County and the Township of Thornbury in Delaware County. The Borough of West Chester, located in the geographic center of the School District and is the county seat for Chester County, is approximately 25 miles west of Philadelphia. The Borough of West Chester is the financial and professional center for the surrounding area. The Townships are principally residential in character, with regional shopping centers and industrial parks.

The School District is governed by a nine-member Board of School Directors (the "School Board") who are elected for four-year terms. The Superintendent is the chief administrative officer of the School District, with overall responsibility for all aspects of operations including education. The Director of Business Affairs is responsible for budget and financial operations. Both of these officials are appointed by the School Board.

The purpose of the District is to provide an education system Kindergarten through 12<sup>th</sup> grade, including regular instruction, special instruction, vocational education and support services to the approximately 15,500 students that live within the School District boundaries. To accomplish this goal, the District operates eleven (11) elementary schools, three (3) middle schools and three (3) high schools. The District maintains seventeen school buildings that were initially built in the years spanning 1940 through 2021 (for additional information please see the district facilities page in the statistical section of this report). Additionally, the District is required to pay the tuition for the 434 children that live within the District boundaries that attend charter schools. During the year ending June 30, 2022, the District paid \$7,812,129 in tuition to Charter Schools.

### **Budget Process**

The Board considers preparation of an annual budget to be one of its most important responsibilities because the budget is the financial reflection of the District's educational plan. The budget shall be designed to carry out that plan in a thorough and efficient manner, to maintain the facilities and to honor District obligations. Budget planning for the District is an integral part of program planning so that the annual operating budget may effectively express and implement all programs and activities of the District. Budget planning is a year-round process involving active participation by administrators, Board members, and appropriate District personnel. The District maintains budgetary controls to ensure compliance with legal provisions incorporated within the annual appropriated budget. The annual appropriated budget is adopted by the School Board by June 30 of each year. Legal budgetary control is maintained at the sub-function major object level.

The District follows the Pennsylvania Public School Code requirements, the procedures mandated by the Pennsylvania Department of Education and the District policies for annual General Fund budget approval. Pennsylvania State code requires that each Pennsylvania School District prepare and adopt an annual appropriation budget for the general fund. The District's annual general fund budget sets forth District expenditures and revenues and establishes the tax levy prior to the beginning of each fiscal year. The total amount of the budget may not exceed expected revenue plus a prudent and reasonable contingency and reserve. At least thirty days prior to adoption of the final budget, the Board prepares and presents a proposed budget, which is set forth in detail using the forms required by the Pennsylvania Department of Education. The Board holds one or more public hearings on the annual budget prior to the meeting at which it is formally adopted.

During the course of the year, the Pennsylvania School Code prohibits spending to exceed the approved budget. To adjust for price changes and other changes to the original budget assumptions, the District allows for the transfer of funds among budget line items upon the recommendation of the Superintendent and the Director of Business Affairs. By law, such transfers may only be made during the last nine months of the fiscal year and all transfers require Board approval.

### **Internal Controls**

The objective of a system of internal controls is to provide reasonable, but not absolute, assurance that the District assets are properly protected and to ensure that financial transactions, which are relied on in the preparation of financial reports, are accurately recorded. The concept of reasonable assurances recognizes that the cost of the system of internal controls should not exceed the benefits likely to be realized and that the valuation of costs and benefits requires estimates and judgments by management. The District has established policies and procedures to effectively implement and maintain a system of internal accounting controls. Management continually evaluates these policies and procedures to ensure the adequacy and effectiveness of the internal control structure.

### **Economic Condition and Outlook**

The area's economy remains healthy, with Chester County economic indicators surpassing state wide data. The county has one of the lowest unemployment rates among the Commonwealth's 67 counties. Moody's Investors Service reaffirmed the District's Triple-A ratings based on the sizeable and affluent residential tax base, solid financial position that is expected to remain stable and manageable debt burden.

December 12, 2022

That having been said, the District has been impacted by a number of factors. In 2006, the Pennsylvania General Assembly passed into law Act 1 of 2006. This law places restrictions on the amount that School Districts can raise property taxes to within a cost of living increase. The law does allow for exceptions to Act 1 tax increase above the index for Special Education and State Retirement purposes. In 2021-22, the index allowed for a 3.0 percent increase in property taxes and the School Board opted to increase property tax by 1.8 percent which is under the allowable Act 1 base index.

As the District continues to navigate under the budgetary constraints of Act 1 funding restrictions, other school districts throughout Pennsylvania incurred a number of unfavorable budgetary impacts. The Pennsylvania economy, which has a direct effect on the District's earned income tax and other local revenues, has seen a slight growth over the past few years. The District pension program, which is administered by the State, continues to show increases in pension rates through 2026-27. The District contribution rate has increased from the 2020-21 contribution rate of 34.51 percent to the projected rate of 34.94 percent in 2021-22. State revenue increased moderately during the past year although the District anticipates minimal increases in the upcoming years. The District experienced a reduction in federal revenues during the 2021-22 fiscal year, as the available CARES federal funds are winding down.

As a result of the above noted economic conditions, the District's Comprehensive Plan has incorporated a financial goal of funding priorities based on fiscal realities. Part of the goal requires the District to control debt spending and fund balance limits. The District continues to closely manage economic indicators that will impact the next few budget cycles.

### **Long Term Financial Planning and Financial Policies**

As stated earlier, the District budgeting process is a year-round process. As part of that process, the Business Office forecasts revenues and expenditures going five years into the future. This long-term financial planning is essential to absorbing the anticipated changes to mandated expenditure patterns and revenue streams. To assist with this management, the District has many policies in place which include, but are not limited to, fund balance policies and debt policies.

### **Major Initiatives**

The District is in the middle of a multiyear elementary school renovation project. The most recent elementary school master plan includes renovations of the District's existing ten (10) elementary schools between 2011-2012 and 2025-2026. In 2021-2022, the District started phase I of construction of Glen Acres Elementary School. The original construction and renovation of the District buildings is included in the statistical section of the ACFR under operating information.

Over the past several years, the District has seen an increase in approved residential developments in the school district, resulting in approximately 2,800 new units. The District believes the strength of our educational programming is attractive to new families, and we expect to see about 750 new students from these homes, 500 of which will attend elementary schools. To accommodate the additional influx of students the District has completed construction of Greystone Elementary School, the District's eleventh elementary school, which was opened for the beginning of the 2021-2022 school year. In light of the current economic outlooks, the District is cautiously planning the funding of these projects. The District has always exercised caution and a conservative approach to borrowing.

### **Independent Audit**

The District engages an independent certified public accounting firm to audit the School District's annual financial statements. The auditor's report on the Fiscal 2021-2022 financial statements is included in the Financial Section of this report and complies with applicable guidelines.



December 12, 2022

### **Awards**

The Association of School Business Officials International (ASBO) awarded the Certificate of Excellence (COE) in Financial Reporting to the West Chester Area School district for its Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2021. This award confirms the school business officials' commitment to financial accountability and transparency. Recognition through the COE program can help strengthen a district's presentation for bond issuance statements and promotes a high level of financial reporting.

### **Acknowledgements**

The preparation of the Comprehensive Annual Financial Report on a timely basis was made possible by the dedicated service of the entire staff of the Business Office. Each member has our sincere appreciation for contributions made in the preparation of this report.

Respectfully,



John Scully  
Director of Business Affairs



# WEST CHESTER AREA SCHOOL DISTRICT

## *PRINCIPAL OFFICIALS*

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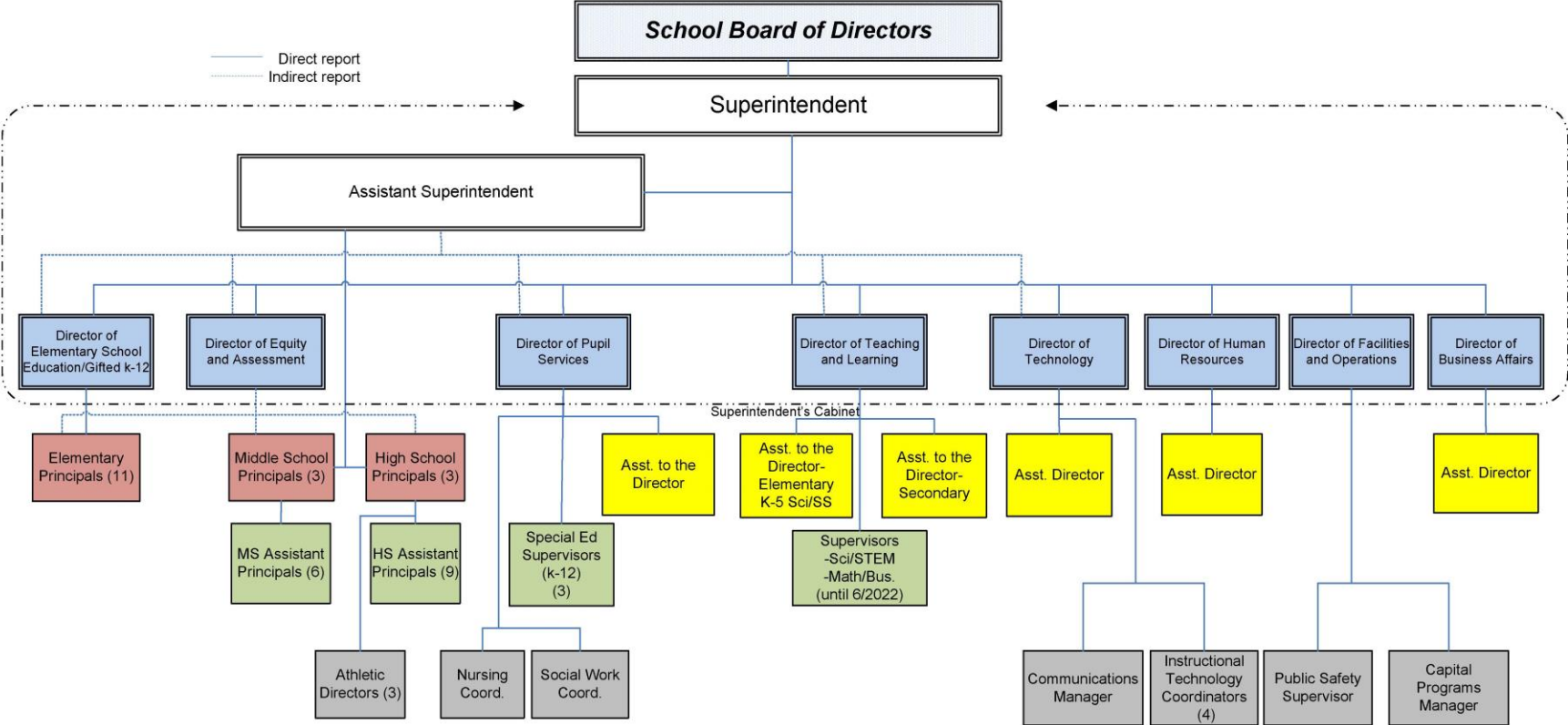
### WEST CHESTER AREA SCHOOL DISTRICT

#### 2021-22 School Board Members

|                 |                             |
|-----------------|-----------------------------|
| Sue Tiernan     | School Board President      |
| Gary Bevilacqua | School Board Vice President |
| Joyce Chester   | Member                      |
| Laura Detre     | Member                      |
| Daryl Durnell   | Member                      |
| Karen Fleming   | Member                      |
| Karen Herrmann  | Member                      |
| Kate Shaw       | Member                      |
| Stacey Whomsley | Member                      |

#### District Administrators

|                       |                                       |
|-----------------------|---------------------------------------|
| Dr. Robert Sokolowski | Superintendent                        |
| Dr. Kalia Reynolds    | Assistant Superintendent              |
| Dr. Tammi Florio      | Director of Teaching and Learning     |
| Dr. Sara Missett      | Director of Elementary Education      |
| Wayne Birster         | Director of Facilities and Operations |
| Michael Wagman        | Director of Information Technology    |
| Dr. Jeff Ulmer        | Director of Human Resources           |
| John Scully           | Director of Business Affairs          |
| Dr. Leigh Ann Ranieri | Director of Pupil Services            |
| Dawn Mader            | Director of Equity and Assessment     |



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ASSOCIATION OF  
SCHOOL BUSINESS OFFICIALS  
INTERNATIONAL

The Certificate of Excellence in Financial Reporting  
is presented to

## West Chester Area School District

for its Annual Comprehensive Financial Report  
for the Fiscal Year Ended June 30, 2021.

The district report meets the criteria established for  
ASBO International's Certificate of Excellence in Financial Reporting.



A handwritten signature in black ink, reading 'William A. Sutter'.

William A. Sutter  
President

A handwritten signature in black ink, reading 'David J. Lewis'.

David J. Lewis  
Executive Director

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# WEST CHESTER AREA SCHOOL DISTRICT

## FINANCIAL SECTION



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## INDEPENDENT AUDITOR'S REPORT

**Board of School Directors  
West Chester Area School District  
Exton, Pennsylvania**

### **Opinions**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of West Chester Area School District, Exton, Pennsylvania as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise West Chester Area School District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of West Chester Area School District, Exton, Pennsylvania as of June 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of West Chester Area School District, Exton, Pennsylvania, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Change in Accounting Principle**

As described in Note 1 to the financial statements, West Chester Area School District adopted new accounting guidance, GASB Statement No. 87, "Leases". Our opinions are not modified with respect to that matter.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about West Chester Area School District, Exton, Pennsylvania's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.



## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of West Chester Area School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about West Chester Area School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedules of the District's proportionate share of the net pension liability - PSERS and pension plan contributions - PSERS, schedule of changes in OPEB liability single-employer plan, and the schedules of the District's proportionate share of the net OPEB liability -PSERS and OPEB plan contributions – PSERS on pages 11 through 19 and 60 through 64 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise West Chester Area School District's basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Information Included in the Financial Statements***

Management is responsible for the other information in the financial statements. The other information comprises the introductory and statistical sections, but does not include the financial statements and our auditor's report thereon. Our opinions on the financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2022, on our consideration of West Chester Area School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of West Chester Area School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering West Chester Area School District's internal control over financial reporting and compliance.

BBD LLP

Philadelphia, Pennsylvania  
December 12, 2022

# WEST CHESTER AREA SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2022

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### INTRODUCTION

The discussion and analysis of the financial performance of West Chester Area School District (the "*District*") provides an overall review of the District's financial activities for the fiscal year ended June 30, 2022. The intent of this discussion and analysis is to look at the District's financial performance as a whole. Readers also should review the financial statements and the notes to the financial statements to enhance their understanding of the District's financial performance.

### DISTRICT MISSION STATEMENT

The District's mission is to educate and inspire our students to achieve their personal best.

### DISTRICT PROFILE

The District consists of eleven elementary schools, three middle schools and three high schools, serving 12,100 students. The District serves a 75 square-mile suburban, urban and rural area in Chester County, Pennsylvania and is comprised of West Chester Borough and the surrounding townships of East Goshen, West Goshen, East Bradford, West Whiteland, Westtown and Thornbury in Chester County and Thornbury Township in Delaware County. The Staff, headed by Superintendent Dr. Robert Sokolowski, includes more than 950 teachers, 60 administrators and 400 support staff. More than 70% of our certified teaching staff, and 100% of our administrative staff hold advanced degrees. Student achievement is the primary focus in the district as it is consistently ranked among the best in the state and nation. 2022 recognitions include US News and World Report, and Newsweek's Best Public High Schools in the nation. Niche, a national database of public schools rated the district as 25 out of 495 Pennsylvania school districts, and The National Music Merchants recognized the District as one of the best communities for music education. In 2022, 29 District students were named national merit scholars and 312 students were named AP scholars.

### FINANCIAL HIGHLIGHTS

- The largest District revenue stream is local property tax. In 2021-22, the School Board raised property taxes 1.80 percent or 0.3982 mills. The taxpayers in Chester County were assessed for property taxes at 22.0604 mills. (Please note that one mill is equal to one-tenth of a cent or \$0.001 of assessed value.) The 2021-22 Delaware County tax rate was adjusted to reflect the Countywide reassessment. Delaware County tax rate was assessed based upon the equalized millage calculation and the Countywide reassessment, which resulted in a decrease in tax rate from 16.6626 mills in 2020-21 to 9.5164 mills in 2021-22.
- On a fund level reporting basis, compared to the prior year, the District's General Fund total revenues, excluding other financing sources, increased 6.32 percent or \$16,505,146. This increase was driven by property tax revenue growth, earned income tax revenue growth, real estate transfer tax revenue growth and retirement state subsidy revenue.
- On a fund level reporting basis, compared to the prior year, the District's General Fund expenditures increased \$19,381,964 or 8.08 percent. This increase was the result of planned contract increases for salaries for the professional staff, retirement costs and medical benefits costs. Salary expense increased by \$5,517,614 or 5.41 percent. Benefits expense increased by \$5,703,035 or 9.74 percent.
- The statement of net position reflects the actuarially determined net pension liability of \$291,380,000, deferred outflows of resources of \$58,085,055 comprising contributions by the District made after the measurement date of June 30, 2021, contributions in excess of the required contribution made in the year of the measurement date and charges in the District's proportionate share of the net pension liability, and deferred inflows of resources of \$50,434,000 comprised of investment returns on pension assets over projected returns and differences between the actuarially expected and actual experience to be recognized as a future reduction in pension expense, and a decrease in the liability until fully recognized.

# WEST CHESTER AREA SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2022

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- On an entity-wide basis, the District's total net position was negative \$132,826,095 at June 30, 2022. This represented an increase of 23.75 percent from the prior year.

### OVERVIEW OF FINANCIAL STATEMENTS

The accompanying financial statements have been prepared in accordance with GASB Statement Number 34 and present both entity-wide and fund level financial statements using both the accrual basis and modified accrual basis of accounting, respectively.

#### *Entity-Wide Financial Statements*

The first two statements are entity-wide financial statements - the Statement of Net Position and the Statement of Activities. These provide both long-term and short-term information about the District's overall financial status.

The entity-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the District's assets, deferred outflows of resources, liabilities and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two entity-wide statements report the District's net position and how they have changed. Net position, the difference between the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, is one way to measure the District's financial health or position.

Over time, increases or decreases in the District's net position are an indication of whether its financial health is improving or deteriorating, respectively.

To assess the overall health of the District, the reader needs to consider additional nonfinancial factors, such as changes in the District's property tax base and the performance of the students.

The entity-wide financial statements of the District are divided into two categories:

- **Governmental Activities** - All of the District's basic services are included here, such as instruction, administration and community services. Property taxes and state and federal subsidies and grants finance most of these activities.
- **Business-type Activities** - The District operates a food service operation and charges fees to staff and students to cover the costs of the food service operation.

#### *Fund Level Financial Statements*

The remaining statements are fund financial statements that focus on individual parts of the District's operations in more detail than the entity-wide statements. The governmental funds statements tell how the District's general services were financed in the short term as well as what remains for future spending. Proprietary fund statements offer short-term and long-term financial information about the activities that the District operates like a business. For this District, this is our Food Service Fund. Fiduciary fund statements provide information about financial relationships for which the District acts solely as a trustee or agent for the benefit of others.

- **Governmental Funds** - Most of the District's activities are reported in governmental funds, which focus on the determination of financial position and change in financial position, not on income determination. The District's major governmental funds are the General Fund, the Capital Projects Fund and the Capital Reserve Fund. Governmental funds are reported using the modified accrual accounting method, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's operations and the services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

# WEST CHESTER AREA SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2022

- **Proprietary Funds** - These funds are used to account for District activities that are similar to business operations in the private sector; or where the reporting is on determining net income, financial position, changes in financial position and a significant portion of funding through user charges. When the District charges customers for services it provides - whether to outside customers or to other units in the District - these services generally are reported in proprietary funds. The Food Service Fund is the District's proprietary fund and is the same as the business-type activities reported in the entity-wide statements.
- **Fiduciary Funds** - The District is the trustee, or fiduciary, for some scholarship funds. All of the District's fiduciary activities are reported in a separate Statement of Fiduciary Net Position. These activities are excluded from the District's other financial statements because the District cannot use these assets to finance its operations.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.

### FINANCIAL ANALYSIS OF THE DISTRICT - ENTITY-WIDE STATEMENTS

The District's total net position was negative \$132,826,095 at June 30, 2022. This represents an increase of \$41,382,676 over the prior year. The table below presents condensed financial information for the net position of the District as of June 30, 2022 and 2021.

#### Statement of Net Position June 30, 2022 and 2021

|                                           | Governmental<br>Activities |                        | Business-Type<br>Activities |                    | Totals                 |                        |
|-------------------------------------------|----------------------------|------------------------|-----------------------------|--------------------|------------------------|------------------------|
|                                           | 2022                       | 2021                   | 2022                        | 2021               | 2022                   | 2021                   |
| <b>ASSETS</b>                             |                            |                        |                             |                    |                        |                        |
| Current and other assets                  | \$ 167,197,522             | \$ 154,908,538         | \$2,847,199                 | \$1,151,525        | \$ 170,044,721         | \$ 156,060,063         |
| Noncurrent assets                         | <u>326,338,282</u>         | <u>330,564,757</u>     | <u>614,850</u>              | <u>651,983</u>     | <u>326,953,132</u>     | <u>331,216,740</u>     |
| <b>Total assets</b>                       | <u>493,535,804</u>         | <u>485,473,295</u>     | <u>3,462,049</u>            | <u>1,803,508</u>   | <u>496,997,853</u>     | <u>487,276,803</u>     |
| <b>Deferred outflows of<br/>resources</b> | <u>66,622,701</u>          | <u>60,133,115</u>      | <u>-</u>                    | <u>-</u>           | <u>66,622,701</u>      | <u>60,133,115</u>      |
| <b>LIABILITIES</b>                        |                            |                        |                             |                    |                        |                        |
| Current liabilities                       | 51,903,133                 | 50,792,564             | 646,124                     | 474,235            | 52,549,257             | 51,266,799             |
| Noncurrent liabilities                    | <u>591,016,176</u>         | <u>569,237,617</u>     | <u>-</u>                    | <u>-</u>           | <u>591,016,176</u>     | <u>659,237,617</u>     |
| <b>Total liabilities</b>                  | <u>642,919,309</u>         | <u>710,030,181</u>     | <u>646,124</u>              | <u>474,235</u>     | <u>643,565,433</u>     | <u>710,504,416</u>     |
| <b>Deferred inflows of<br/>resources</b>  | <u>52,881,216</u>          | <u>11,114,273</u>      | <u>-</u>                    | <u>-</u>           | <u>52,881,216</u>      | <u>11,114,273</u>      |
| <b>NET POSITION (DEFICIT)</b>             |                            |                        |                             |                    |                        |                        |
| Net investment in capital<br>assets       | 73,083,096                 | 63,045,948             | 614,850                     | 651,983            | 73,697,946             | 63,697,931             |
| Restricted for capital projects           | 23,443,492                 | 23,571,239             | -                           | -                  | 23,443,492             | 23,571,239             |
| Unrestricted (deficit)                    | <u>(232,168,608)</u>       | <u>(262,155,231)</u>   | <u>2,201,075</u>            | <u>677,290</u>     | <u>(229,967,533)</u>   | <u>(261,477,941)</u>   |
| <b>Total net position (deficit)</b>       | <u>\$(135,642,020)</u>     | <u>\$(175,538,044)</u> | <u>\$2,815,925</u>          | <u>\$1,329,273</u> | <u>\$(132,826,095)</u> | <u>\$(174,208,771)</u> |

The governmental activities restricted net position in the amount of \$23,443,492 are set aside to fund capital improvements, the replacement of and additions to public works, and deferred maintenance. The total unrestricted net position in the amount of negative \$229,967,533 included \$2,201,075 which could be used for capital and other expenditures within the District's food service program.

# WEST CHESTER AREA SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2022

The results of this year's operations as a whole are reported in the Statement of Activities. All expenses are reported in the first column. Specific charges, grants, revenues and subsidies that relate directly to specific expense categories are presented to determine the final amount of the District's activities that are supported by other general revenues. The largest revenues are property taxes, local taxes and the state basic education subsidy.

The table below presents condensed financial information for the Statement of Activities in a different format so that the reader can see the total revenues for the year. Compared to the prior year, the District's total revenues increased by \$21,966,402 or 8.32 percent. The largest changes in revenue occurred in property taxes, other taxes and operating grants and contributions. Property taxes increased by \$8,108,811 or 4.52 percent. Other taxes increased by \$4,973,718 or 16.25 percent related to increases in earned income tax revenues and real estate transfer tax revenue. Operating grants and contributions increased by \$4,669,547 or 11.49 percent due to increases in state subsidy funding and food service federal funding.

Expenses increased by \$2,315,941 or 0.96 percent. The largest drivers of this increase were operation and maintenance of plant and services spending and food services spending. The main driving factors for the increase were related to contracted professional services and contracted food service costs.

### Statement of Activities For the Years Ended June 30, 2022 and 2021

|                                                          | Governmental<br>Activities |                        | Business-Type<br>Activities |                    | Totals                 |                        |
|----------------------------------------------------------|----------------------------|------------------------|-----------------------------|--------------------|------------------------|------------------------|
|                                                          | 2022                       | 2021                   | 2022                        | 2021               | 2022                   | 2021                   |
| <b>REVENUES</b>                                          |                            |                        |                             |                    |                        |                        |
| <b>Program revenues</b>                                  |                            |                        |                             |                    |                        |                        |
| Charges for services                                     | \$ 860,643                 | \$ 310,684             | \$ 378,935                  | \$ 74,148          | \$ 1,239,578           | \$ 384,832             |
| Operating grants and contributions                       | 39,957,064                 | 38,013,762             | 5,369,483                   | 2,643,238          | 45,326,547             | 40,657,000             |
| <b>General revenues</b>                                  |                            |                        |                             |                    |                        |                        |
| Property taxes                                           | 187,631,357                | 179,522,546            | -                           | -                  | 187,631,357            | 179,522,546            |
| Other taxes                                              | 35,572,300                 | 30,598,582             | -                           | -                  | 35,572,300             | 30,598,582             |
| Grants and subsidies not restricted to specific programs | 13,171,900                 | 12,380,541             | -                           | -                  | 13,171,900             | 12,380,541             |
| Other revenues                                           | 2,967,773                  | 402,438                | 3,763                       | 877                | 2,971,536              | 403,315                |
| <b>Total revenues</b>                                    | <b>280,161,037</b>         | <b>261,228,553</b>     | <b>5,752,181</b>            | <b>2,718,263</b>   | <b>285,913,218</b>     | <b>263,946,816</b>     |
| <b>EXPENSES</b>                                          |                            |                        |                             |                    |                        |                        |
| Instruction                                              | 151,301,302                | 151,333,413            | -                           | -                  | 151,301,302            | 151,333,413            |
| Instructional student support services                   | 19,179,424                 | 19,348,969             | -                           | -                  | 19,179,424             | 19,348,969             |
| Administrative and financial support services            | 22,328,558                 | 22,950,358             | -                           | -                  | 22,328,558             | 22,950,358             |
| Operation and maintenance of plant services              | 21,953,333                 | 19,623,304             | -                           | -                  | 21,953,333             | 19,623,304             |
| Pupil transportation                                     | 13,038,802                 | 12,724,832             | -                           | -                  | 13,038,802             | 12,724,832             |
| Student activities                                       | 5,383,162                  | 5,186,177              | -                           | -                  | 5,383,162              | 5,186,177              |
| Community services                                       | 172,562                    | 97,214                 | -                           | -                  | 172,562                | 97,214                 |
| Interest on long-term debt                               | 6,907,870                  | 8,183,477              | -                           | -                  | 6,907,870              | 8,183,477              |
| Food service                                             | -                          | -                      | 4,265,529                   | 2,766,857          | 4,265,529              | 2,766,857              |
| <b>Total expenses</b>                                    | <b>240,265,013</b>         | <b>239,447,744</b>     | <b>4,265,529</b>            | <b>2,766,857</b>   | <b>244,530,542</b>     | <b>242,214,601</b>     |
| <b>CHANGE IN NET POSITION (DEFICIT)</b>                  | <b>38,896,024</b>          | <b>21,780,809</b>      | <b>1,486,652</b>            | <b>(48,594)</b>    | <b>41,382,676</b>      | <b>21,732,215</b>      |
| <b>NET POSITION (DEFICIT)</b>                            |                            |                        |                             |                    |                        |                        |
| Beginning of year                                        | (175,538,044)              | (197,318,853)          | 1,329,273                   | 1,377,867          | (174,208,771)          | (195,940,986)          |
| <b>End of year</b>                                       | <b>\$(135,642,020)</b>     | <b>\$(175,538,044)</b> | <b>\$2,815,925</b>          | <b>\$1,329,273</b> | <b>\$(132,826,095)</b> | <b>\$(174,208,771)</b> |

# WEST CHESTER AREA SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2022

### EXPENSES

The table below presents condensed financial information on the expenses of the District by function. The table illustrates both the gross and net costs of services. Unrestricted grants, subsidies and contributions are deducted to reflect the amount needed to be funded by other revenue sources. The amount needed to be funded by other revenue sources decreased by \$2,467,351 or 1.3 percent less than the prior year. The table for business-type activity reflects condensed financial activities of the food service program, the only business-type activity of the District.

|                                                                | <u>Total Cost of Services</u> |                      | <u>Net Cost of Services</u> |                      |
|----------------------------------------------------------------|-------------------------------|----------------------|-----------------------------|----------------------|
|                                                                | <u>2022</u>                   | <u>2021</u>          | <u>2022</u>                 | <u>2021</u>          |
| <b>Governmental activities</b>                                 |                               |                      |                             |                      |
| Expenses:                                                      |                               |                      |                             |                      |
| Instruction                                                    | \$151,301,302                 | \$151,333,413        | \$124,124,201               | \$125,190,676        |
| Instructional student support                                  | 19,179,424                    | 19,348,969           | 15,365,023                  | 15,776,602           |
| Administrative and financial support                           | 22,328,558                    | 22,950,358           | 20,188,908                  | 20,942,717           |
| Operation and maintenance of plant services                    | 21,953,333                    | 19,623,304           | 18,404,586                  | 16,724,741           |
| Pupil transportation                                           | 13,038,802                    | 12,724,832           | 9,986,794                   | 9,603,388            |
| Student activities                                             | 5,383,162                     | 5,186,177            | 4,297,495                   | 4,604,735            |
| Community services                                             | 172,562                       | 97,214               | 172,429                     | 96,962               |
| Interest on long-term debt                                     | <u>6,907,870</u>              | <u>8,183,477</u>     | <u>6,907,870</u>            | <u>8,183,477</u>     |
| <b>Total expenses</b>                                          | <u>\$240,265,013</u>          | <u>\$239,447,744</u> | <u>199,447,306</u>          | <u>201,123,298</u>   |
| Less: Grant, subsidies and contributions<br>not restricted     |                               |                      | <u>(13,171,900)</u>         | <u>(12,380,541)</u>  |
| <b>Amount needed to be funded by other<br/>revenue sources</b> |                               |                      | <u>\$186,275,406</u>        | <u>\$188,742,757</u> |
| <b>Business-type activities</b>                                |                               |                      |                             |                      |
| Food services                                                  | <u>\$ 4,265,529</u>           | <u>\$ 2,766,857</u>  | <u>\$ (1,482,889)</u>       | <u>\$ 49,471</u>     |

### THE DISTRICT FUNDS

#### General Fund

At June 30, 2022, the District reported a total fund balance of \$83,612,010 which was an increase of \$14,459,481 over the prior year. Of this amount, the District assigned \$52,121,467 of the fund balance towards Tax Rate Stabilization. These funds will be used to offset the 2022-23 budget gaps and eliminate the need for future tax increases. The District committed \$4,159,909 for the purpose of healthcare rate stabilization. Due to the nature of self-insuring health insurance claims, the District experiences volatility in annual health insurance costs, to smooth these expenditures, the District established a health insurance rate stabilization fund which is consistent with the prior year. The District assigned \$2,000,000 to fund fluctuations in alternative education cost, which is consistent with the prior year. The District assigned \$1,000,000 to help minimize the property assessment fluctuations and assigned \$500,000 for Technology\Distance learning expenditures both consistent with the prior year. In 2022 the District assigned \$5,000,000 to fund a portion of the Elementary construction projects to help offset the rising building costs. The remaining assigned fund balance of \$150,756 is assigned for athletic activities. There are nonspendable amounts of \$2,232,155 in fund balance for prepaid expenditures. The remaining fund balance of \$16,447,723 is classified as unassigned and represents 6.34 percent of total expenditures.

The School Board of West Chester Area School District manages the fund balance to respond to unforeseen contingencies and economic conditions. This philosophy was established during a healthy and growing economy within the District and accurate and timely forecasting which allows the District to constantly monitor economic trends within our community. This philosophy conforms to the Board's belief that the tax burden should be aligned with the current funding needs of the District.

# WEST CHESTER AREA SCHOOL DISTRICT

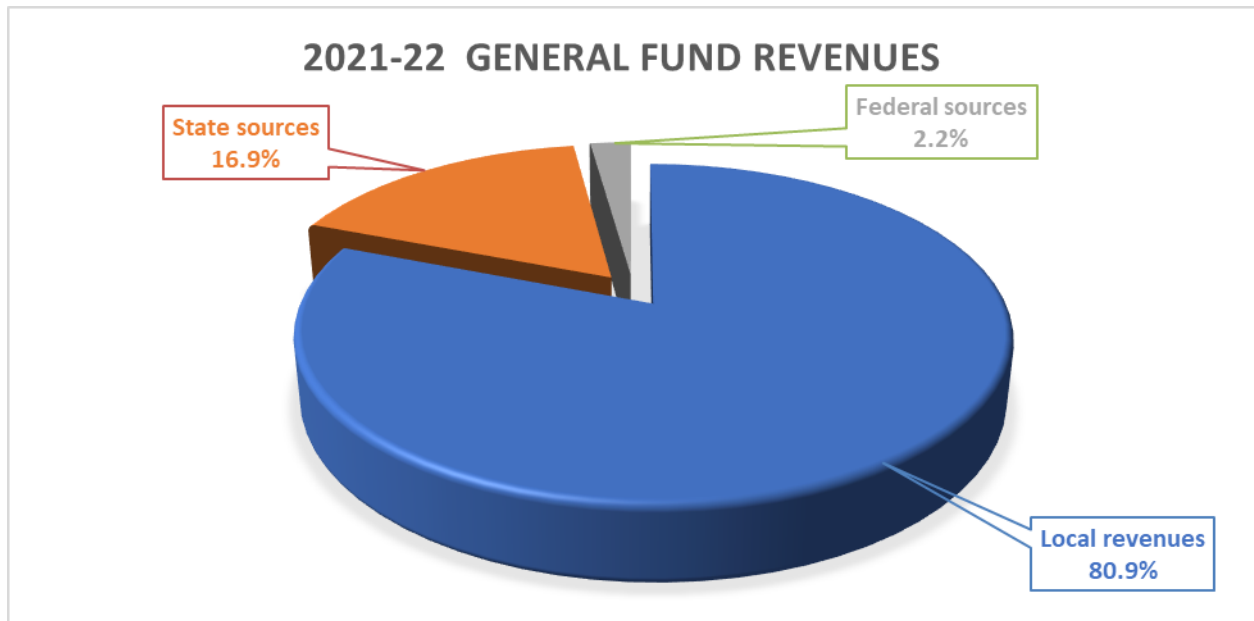
## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2022

### REVENUE

General Fund Revenues, excluding other financing sources, total \$277,709,085 which is an increase from the collections in the prior year. The table below reflects a comparison of current year revenues to prior year revenues:

|                 | <u>General Fund<br/>Revenue<br/>2022</u> | <u>Percentage<br/>of Total</u> | <u>Increase/<br/>(Decrease)<br/>From 2021</u> | <u>Variance<br/>Over/(Under)<br/>Final Budget</u> |
|-----------------|------------------------------------------|--------------------------------|-----------------------------------------------|---------------------------------------------------|
| Local revenues  | \$224,580,123                            | 80.9%                          | \$13,770,485                                  | \$18,514,172                                      |
| State sources   | 46,937,783                               | 16.9%                          | 3,312,001                                     | 975,090                                           |
| Federal sources | <u>6,191,179</u>                         | <u>2.2%</u>                    | <u>(577,340)</u>                              | <u>4,225,157</u>                                  |
|                 | <u>\$277,709,085</u>                     | <u>100.0%</u>                  | <u>\$16,505,146</u>                           | <u>\$23,714,419</u>                               |



Local revenues Increased by \$13,770,485. The District's real estate tax revenue increased \$7,887,700 from the prior year due to a 1.80 percent or 0.3982 mill increase in Chester County and overall property growth within the District. The District's earned income tax revenues increased \$2,481,659, or 10.25 percent from the prior year. Additionally, real estate transfer tax revenue increased by \$2,700,325 or 43.36 percent from the prior year.

The increase in State revenues is due to increases in special education funding, basic education funding and retirement subsidy revenue. Special education funding increased by \$837,479 and basic education funding increased by \$765,511. State pension retirement subsidy increased by \$1,291,697. The state reimburses the District for 50 percent of the District's pension cost.

Federal revenues decreased by 2.2 percent, which is the result of the decrease in Elementary and Secondary School Emergency Relief (ESSER), Governor's Emergency Education Relief (GEER), Coronavirus Aid, Relief, and Economic Security (CARES) and American Rescue Plan (ARP) Funding totaling a decrease of \$763,824. The decreases were offset by an increase in medical access funding of \$120,438.



**WEST CHESTER AREA SCHOOL DISTRICT**

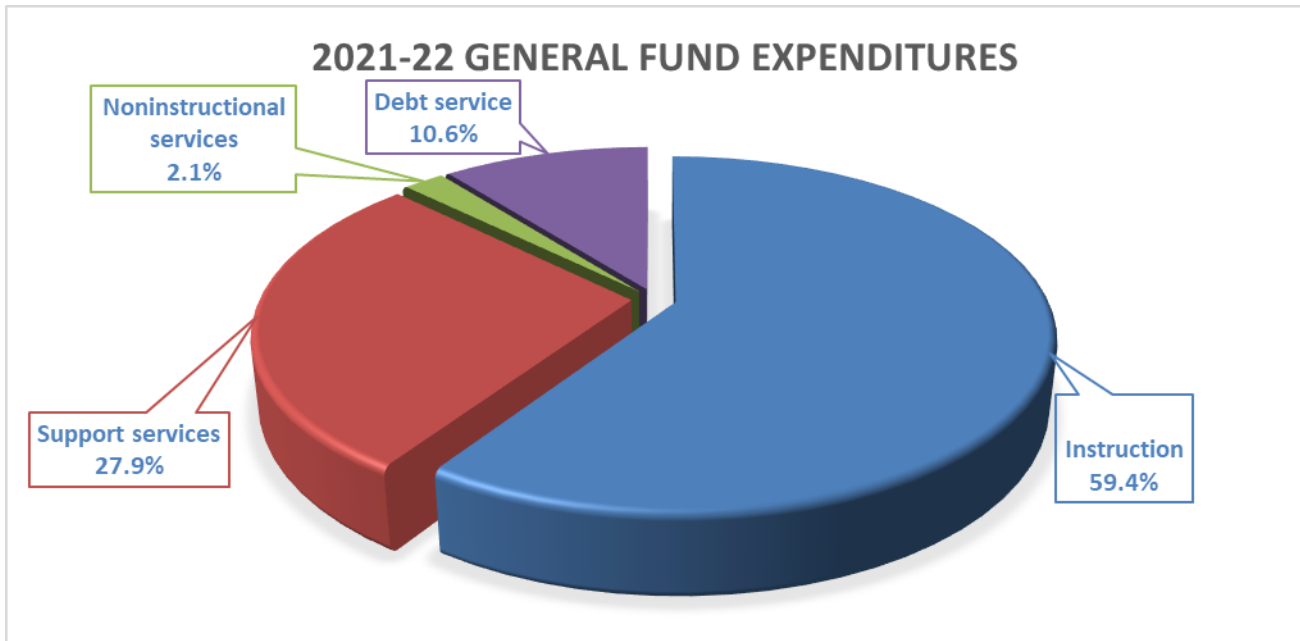
**MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED**

June 30, 2022

**EXPENDITURES**

General Fund expenditures, excluding transfers to other governmental funds, totaled \$259,271,719. This was an increase of \$19,381,965 or 8.08 percent over the prior year, and it was \$9,069,096 under the approved budget. The expenditures were segregated into various programs depending on the functions of the activity. These programs and the costs associated with each, as well as comparison to the costs incurred in the prior year and the final 2021-22 budget, are as follows:

|                           | <u>General Fund Expenditures 2022</u> | <u>Percentage of Total</u> | <u>Increase/ (Decrease) From 2021</u> | <u>Variance Over/(Under) Final Budget</u> |
|---------------------------|---------------------------------------|----------------------------|---------------------------------------|-------------------------------------------|
| Instruction               | \$153,964,663                         | 59.4%                      | \$ 9,311,379                          | \$(2,841,518)                             |
| Support services          | 72,276,557                            | 27.9%                      | 7,382,009                             | (4,920,851)                               |
| Noninstructional services | 5,493,284                             | 2.1%                       | 564,287                               | (283,910)                                 |
| Debt service              | <u>27,537,215</u>                     | <u>10.6%</u>               | <u>2,124,290</u>                      | <u>(1,002,817)</u>                        |
|                           | <u>\$259,271,719</u>                  | <u>100.0%</u>              | <u>\$19,381,965</u>                   | <u>\$(9,069,096)</u>                      |



The driving factors for the 2021-22 increases in instructional expense, non-instructional support services expense, and support services were increases in contracted salaries, medical claims, and contracted professional services. Debt service shows an increase over prior year due to a one-time refunding savings recognized in 2021.

**Capital Projects Fund**

Fiscal 2021-22 represented the twelfth year of the District’s elementary school master plan renovations. By the completion of this plan, all ten existing elementary schools will have been renovated. In 2019 the District identified the need for an eleventh elementary school due to the student growth within the District. During 2021-22, construction was completed on Greystone Elementary School, opened in August 2021. As of June 30, 2022, the District had a capital projects fund balance of \$29,943,488. This was a decrease of \$7,759,899 from the prior year. The District also reported expenditures of \$8,258,472 in 2021-22. These expenditures were primarily related to the design and renovation of the elementary schools.

# WEST CHESTER AREA SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2022

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### Capital Reserve Fund

The Capital Reserve Fund had a fund balance of \$23,443,492 at June 30, 2022. This was a \$127,747 decrease from the prior year. The Capital Reserve Fund is funded by transfers from the General Fund. In 2021-22, the capital outflows from the Capital Reserve Fund were spent on technology replacements and maintenance projects. The Capital Reserve Fund received a transfer in of \$6,730,104 from the General Fund. This transfer represented general fund maintenance projects and debt service savings achieved through refinancing an existing bond issue.

### GENERAL FUND BUDGET

During the fiscal year, the Board of School Directors authorizes revisions to the original budget to accommodate differences from the original budget to the actual expenditures of the District. All adjustments are confirmed again at the time the annual audit is accepted. This is done after the end of the fiscal year in accordance with state law. A schedule showing the District's original and final budget amounts compared with amounts actually paid and received is provided in the financial statements.

Due to legislative restrictions, the District may adopt a preliminary budget six months before the start of the fiscal year. Subsequent to the start of the fiscal year, the District's projections indicated that future budget years would experience a budgetary shortfall due to rising pension rates and limited local revenue increases. In reaction to this anticipated gap, the District has been conservative with spending. This is evident when reviewing the District's actual expenditures versus the approved budget. Total revenues were collected above budgeted amounts at \$23,714,419 over budget or 9.34 percent. Total expenditures were under the amended budget by \$9,069,069 or 3.40 percent.

### CAPITAL ASSETS

At June 30, 2022, the District had \$326,478,649 invested in a broad range of governmental capital assets, including land, buildings, furniture and equipment, and right-to-use leased equipment. This amount represents a net increase (including additions, deletions and depreciation) of \$534,085 or 0.16 percent from the prior year. Additionally, the District's construction in progress balance increased by \$6,682,605 from the prior year.

The following schedule depicts the capital assets for the period July 1, 2021 through June 30, 2022. More detailed information about Capital assets is included in the notes to the financial statements.

|                                | <u>Governmental<br/>Activities</u> | <u>Business-Type<br/>Activities</u> | <u>Total<br/>Assets</u> |
|--------------------------------|------------------------------------|-------------------------------------|-------------------------|
| <b>Capital assets:</b>         |                                    |                                     |                         |
| Land                           | \$ 28,289,916                      | \$ -                                | \$ 28,289,916           |
| Land improvements              | 17,020,529                         | -                                   | 17,020,529              |
| Buildings                      | 431,623,868                        | -                                   | 431,623,868             |
| Construction-in-progress       | 70,496,090                         | -                                   | 70,496,090              |
| Furniture and equipment        | 54,750,468                         | 1,848,015                           | 56,598,483              |
| Right-to-use leased equipment  | <u>875,444</u>                     | <u>-</u>                            | <u>875,444</u>          |
| <b>Total capital assets</b>    | 603,056,315                        | 1,848,015                           | 604,904,330             |
| Total accumulated depreciation | <u>277,192,516</u>                 | <u>1,233,165</u>                    | <u>278,425,681</u>      |
| <b>Capital assets, net</b>     | <u>\$325,863,799</u>               | <u>\$ 614,850</u>                   | <u>\$326,478,649</u>    |

### DEBT ADMINISTRATION

As of June 30, 2022, the District had total outstanding bonds and related charges of \$283,168,168, a decrease of \$20,104,467 from the prior year. Based upon a projection of future debt margins, the retirement of principal on current issues and estimated future borrowing, the District is certain that it will not exceed its debt limit.

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# WEST CHESTER AREA SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED

June 30, 2022

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### Debt Service Schedule June 30, 2022

|                                    | <u>Principal<br/>Outstanding<br/>June 30, 2021</u> | <u>Maturities/<br/>Refinancing</u> | <u>Additions</u>    | <u>Principal<br/>Outstanding<br/>June 30, 2022</u> |
|------------------------------------|----------------------------------------------------|------------------------------------|---------------------|----------------------------------------------------|
| General obligation bonds and notes | \$281,605,000                                      | \$51,970,000                       | \$30,115,000        | \$259,750,000                                      |
| Deferred amounts                   |                                                    |                                    |                     |                                                    |
| Net issuance premiums              | <u>21,667,635</u>                                  | <u>3,130,359</u>                   | <u>4,880,892</u>    | <u>23,418,168</u>                                  |
| Long-term debt                     | <u>\$303,272,635</u>                               | <u>\$55,100,359</u>                | <u>\$34,995,892</u> | <u>\$283,168,168</u>                               |

### OTHER LONG-TERM LIABILITIES

Other obligations include accrued vacation pay and severance for specific employees of the District and lease liability on buildings and equipment. More detailed information about long-term liabilities is included in the notes to the financial statements.

### THE DISTRICT'S FUTURE

West Chester Area School District forecasts budgetary impacts on a rolling five-year cycle. Looking forward, the District is expecting revenues to fall short of anticipated expenditures, creating a budgetary gap. Local revenue, the District's largest budgetary stream, has shown signs of moderate growth over the past year. Interim real estate tax, earned income tax, growth in real estate tax base and transfer tax collections all follow local economic trends. While State funding has increased recently, increases were driven by pension and social security subsidy increases that are mirrored by the cost and do not assist in addressing budgetary gaps.

Expense growth in the future will continue to be driven by staffing, pension and employee benefit costs. The District's employer pension contribution rate rose to 34.94 percent in 2021-2022 and will continue to increase moving forward. The District also projects an annual increase of 7.57 percent per year in health benefits. In response, the District continues to budget conservatively. The District uses fund balance management techniques to reserve funds for future elementary construction costs, potential health care costs, alternative education costs and reduce millage impact. The District has changed health care plans for all its labor groups in an attempt to limit health care expenses. While currently, the District is showing a deficit, the District School Board and staff are working hard to develop methods to address the District's long-term financial needs.

During the past year, the District has seen a large number of residential development projects approved within the School District's boundaries. In anticipation of the influx of new students, the District has adjusted its long-term elementary school master plan and has completed a new 11th elementary school. The District will continue the renovations and/or additions to each of its existing elementary schools. The District has completed six building renovations and is in progress with the seventh renovation. The remaining three elementary school renovations are estimated to be completed through 2030. As for the financing of the remaining renovations plan, the District has always exercised caution in a conservative approach to borrowing, including waiting until long-term bonds (20-year notes) were capable of being sold at advantageous, fixed rates of interest.

### FINANCIAL MANAGEMENT

Our financial report is designed to provide our citizens, taxpayers, parents, students, investors and creditors with a general overview of the District's finances and to show the Board's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, please contact Mr. John Scully, Director of Business Affairs at The West Chester Area School District, 782 Springdale Drive, Exton, PA 19341, (484) 266-1020.

# WEST CHESTER AREA SCHOOL DISTRICT

## STATEMENT OF NET POSITION (DEFICIT)

June 30, 2022

|                                                                                     | Governmental<br>Activities | Business-type<br>Activities | Total                 |
|-------------------------------------------------------------------------------------|----------------------------|-----------------------------|-----------------------|
| <b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>                                    |                            |                             |                       |
| <b>ASSETS</b>                                                                       |                            |                             |                       |
| Current Assets:                                                                     |                            |                             |                       |
| Cash and cash equivalents                                                           | \$ 22,871,678              | \$ 55,320                   | \$ 22,926,998         |
| Investments                                                                         | 128,831,956                | 2,167,808                   | 130,999,764           |
| Internal balances                                                                   | 141,140                    | (141,140)                   | -                     |
| Due from other governments                                                          | 7,620,991                  | 738,884                     | 8,359,875             |
| Other receivables                                                                   | 1,875,545                  | 22,970                      | 1,898,515             |
| Taxes receivable                                                                    | 3,426,557                  | -                           | 3,426,557             |
| Prepaid expenses                                                                    | 2,429,655                  | -                           | 2,429,655             |
| Inventories                                                                         | -                          | 3,357                       | 3,357                 |
| <b>Total current assets</b>                                                         | <b>167,197,522</b>         | <b>2,847,199</b>            | <b>170,044,721</b>    |
| Noncurrent Assets:                                                                  |                            |                             |                       |
| Investments                                                                         | 474,483                    | -                           | 474,483               |
| Capital assets                                                                      |                            |                             |                       |
| Land                                                                                | 28,289,916                 | -                           | 28,289,916            |
| Construction-in-progress                                                            | 70,496,090                 | -                           | 70,496,090            |
| Land improvements                                                                   | 17,020,529                 | -                           | 17,020,529            |
| Buildings                                                                           | 431,623,868                | -                           | 431,623,868           |
| Furniture and equipment                                                             | 54,750,468                 | 1,848,015                   | 56,598,483            |
| Right-to-use leased equipment                                                       | 875,444                    | -                           | 875,444               |
| Less: accumulated depreciation                                                      | (277,192,516)              | (1,233,165)                 | (278,425,681)         |
| <b>Total noncurrent assets</b>                                                      | <b>326,338,282</b>         | <b>614,850</b>              | <b>326,953,132</b>    |
| <b>Total assets</b>                                                                 | <b>493,535,804</b>         | <b>3,462,049</b>            | <b>496,997,853</b>    |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>                                               |                            |                             |                       |
| Deferred amounts on refunding                                                       | 2,887,253                  | -                           | 2,887,253             |
| Deferred outflows relating to OPEB                                                  | 5,650,393                  | -                           | 5,650,393             |
| Deferred outflows relating to pension                                               | 58,085,055                 | -                           | 58,085,055            |
| <b>Total deferred outflows of resources</b>                                         | <b>66,622,701</b>          | <b>-</b>                    | <b>66,622,701</b>     |
| <b>Total assets and deferred outflows of resources</b>                              | <b>\$ 560,158,505</b>      | <b>\$ 3,462,049</b>         | <b>\$ 563,620,554</b> |
| <b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION (DEFICIT)</b>        |                            |                             |                       |
| <b>LIABILITIES</b>                                                                  |                            |                             |                       |
| Current Liabilities:                                                                |                            |                             |                       |
| Accounts payable and other current liabilities                                      | 28,941,067                 | 263,819                     | 29,204,886            |
| Accrued interest                                                                    | 1,728,798                  | -                           | 1,728,798             |
| Unearned revenues                                                                   | 174,357                    | 382,305                     | 556,662               |
| Lease liabilities                                                                   | 282,660                    | -                           | 282,660               |
| Bonds and notes payable, net                                                        | 20,776,251                 | -                           | 20,776,251            |
| <b>Total current liabilities</b>                                                    | <b>51,903,133</b>          | <b>646,124</b>              | <b>52,549,257</b>     |
| Noncurrent Liabilities:                                                             |                            |                             |                       |
| Lease liabilities                                                                   | 431,818                    | -                           | 431,818               |
| Bonds and notes payable, net                                                        | 262,391,917                | -                           | 262,391,917           |
| Accrued severance and compensated absences                                          | 5,820,153                  | -                           | 5,820,153             |
| Net OPEB liability                                                                  | 30,992,288                 | -                           | 30,992,288            |
| Net pension liability                                                               | 291,380,000                | -                           | 291,380,000           |
| <b>Total noncurrent liabilities</b>                                                 | <b>591,016,176</b>         | <b>-</b>                    | <b>591,016,176</b>    |
| <b>Total liabilities</b>                                                            | <b>642,919,309</b>         | <b>646,124</b>              | <b>643,565,433</b>    |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                                                |                            |                             |                       |
| Deferred inflows relating to OPEB                                                   | 2,447,216                  | -                           | 2,447,216             |
| Deferred inflows relating to pension                                                | 50,434,000                 | -                           | 50,434,000            |
| <b>Total deferred inflows of resources</b>                                          | <b>52,881,216</b>          | <b>-</b>                    | <b>52,881,216</b>     |
| <b>NET POSITION (DEFICIT)</b>                                                       |                            |                             |                       |
| Net investment in capital assets                                                    | 73,083,096                 | 614,850                     | 73,697,946            |
| Restricted for capital projects                                                     | 23,443,492                 | -                           | 23,443,492            |
| Unrestricted (deficit)                                                              | (232,168,608)              | 2,201,075                   | (229,967,533)         |
| <b>Total net position (deficit)</b>                                                 | <b>(135,642,020)</b>       | <b>2,815,925</b>            | <b>(132,826,095)</b>  |
| <b>Total liabilities, deferred inflows of resources, and net position (deficit)</b> | <b>\$ 560,158,505</b>      | <b>\$ 3,462,049</b>         | <b>\$ 563,620,554</b> |

See accompanying notes

# WEST CHESTER AREA SCHOOL DISTRICT

## STATEMENT OF ACTIVITIES

Year ended June 30, 2022

|                                                                                | <u>Expenses</u>       | <u>Program Revenues</u>         |                                                   |                                                 | <u>Net (Expense) Revenue and<br/>Changes in Net Position (Deficit)</u> |                                     |                         |
|--------------------------------------------------------------------------------|-----------------------|---------------------------------|---------------------------------------------------|-------------------------------------------------|------------------------------------------------------------------------|-------------------------------------|-------------------------|
|                                                                                |                       | <u>Charges for<br/>Services</u> | <u>Operating<br/>Grants and<br/>Contributions</u> | <u>Capital<br/>Grants and<br/>Contributions</u> | <u>Governmental<br/>Activities</u>                                     | <u>Business-type<br/>Activities</u> | <u>Totals</u>           |
| <b>PRIMARY GOVERNMENT</b>                                                      |                       |                                 |                                                   |                                                 |                                                                        |                                     |                         |
| <b>GOVERNMENTAL ACTIVITIES</b>                                                 |                       |                                 |                                                   |                                                 |                                                                        |                                     |                         |
| Instruction                                                                    | \$ 151,301,302        | \$ 91,069                       | \$ 27,086,032                                     | \$ -                                            | \$ (124,124,201)                                                       | \$ -                                | \$ (124,124,201)        |
| Instructional student support                                                  | 19,179,424            | -                               | 3,814,401                                         | -                                               | (15,365,023)                                                           | -                                   | (15,365,023)            |
| Administrative and financial support services                                  | 22,328,558            | -                               | 2,139,650                                         | -                                               | (20,188,908)                                                           | -                                   | (20,188,908)            |
| Operation and maintenance of plant services                                    | 21,953,333            | 319,729                         | 3,229,018                                         | -                                               | (18,404,586)                                                           | -                                   | (18,404,586)            |
| Pupil transportation                                                           | 13,038,802            | -                               | 3,052,008                                         | -                                               | (9,986,794)                                                            | -                                   | (9,986,794)             |
| Student activities                                                             | 5,383,162             | 449,845                         | 635,822                                           | -                                               | (4,297,495)                                                            | -                                   | (4,297,495)             |
| Community services                                                             | 172,562               | -                               | 133                                               | -                                               | (172,429)                                                              | -                                   | (172,429)               |
| Interest on long-term debt                                                     | 6,907,870             | -                               | -                                                 | -                                               | (6,907,870)                                                            | -                                   | (6,907,870)             |
| <b>Total governmental activities</b>                                           | <u>240,265,013</u>    | <u>860,643</u>                  | <u>39,957,064</u>                                 | <u>-</u>                                        | <u>(199,447,306)</u>                                                   | <u>-</u>                            | <u>(199,447,306)</u>    |
| <b>BUSINESS-TYPE ACTIVITIES</b>                                                |                       |                                 |                                                   |                                                 |                                                                        |                                     |                         |
| Food service                                                                   | <u>4,265,529</u>      | <u>378,935</u>                  | <u>5,369,483</u>                                  | <u>-</u>                                        | <u>-</u>                                                               | <u>1,482,889</u>                    | <u>1,482,889</u>        |
| <b>Total primary government</b>                                                | <u>\$ 244,530,542</u> | <u>\$ 1,239,578</u>             | <u>\$ 45,326,547</u>                              | <u>\$ -</u>                                     | <u>(199,447,306)</u>                                                   | <u>1,482,889</u>                    | <u>(197,964,417)</u>    |
| <b>GENERAL REVENUES</b>                                                        |                       |                                 |                                                   |                                                 |                                                                        |                                     |                         |
| Property taxes, levied for general purposes                                    |                       |                                 |                                                   |                                                 | 187,631,357                                                            | -                                   | 187,631,357             |
| Taxes levied for specific purposes                                             |                       |                                 |                                                   |                                                 | 35,572,300                                                             | -                                   | 35,572,300              |
| Grants, entitlements, and contributions<br>not restricted to specific programs |                       |                                 |                                                   |                                                 | 13,171,900                                                             | -                                   | 13,171,900              |
| Investment earnings                                                            |                       |                                 |                                                   |                                                 | 30,750                                                                 | 3,763                               | 34,513                  |
| Gain on sale of asset                                                          |                       |                                 |                                                   |                                                 | 2,750,000                                                              | -                                   | 2,750,000               |
| Other                                                                          |                       |                                 |                                                   |                                                 | 187,023                                                                | -                                   | 187,023                 |
| <b>Total general revenues</b>                                                  |                       |                                 |                                                   |                                                 | <u>239,343,330</u>                                                     | <u>3,763</u>                        | <u>239,347,093</u>      |
| <b>CHANGE IN NET POSITION (DEFICIT)</b>                                        |                       |                                 |                                                   |                                                 | 39,896,024                                                             | 1,486,652                           | 41,382,676              |
| <b>NET POSITION (DEFICIT)</b>                                                  |                       |                                 |                                                   |                                                 |                                                                        |                                     |                         |
| Beginning of year                                                              |                       |                                 |                                                   |                                                 | <u>(175,538,044)</u>                                                   | <u>1,329,273</u>                    | <u>(174,208,771)</u>    |
| <b>End of year</b>                                                             |                       |                                 |                                                   |                                                 | <u>\$ (135,642,020)</u>                                                | <u>\$ 2,815,925</u>                 | <u>\$ (132,826,095)</u> |

See accompanying notes

# WEST CHESTER AREA SCHOOL DISTRICT

## BALANCE SHEET - GOVERNMENTAL FUNDS

June 30, 2022

|                                                                               | Major Funds          |                         |                         | Other<br>Governmental<br>Fund | Totals               |
|-------------------------------------------------------------------------------|----------------------|-------------------------|-------------------------|-------------------------------|----------------------|
|                                                                               | General<br>Fund      | Capital<br>Project Fund | Capital<br>Reserve Fund |                               |                      |
| <b>ASSETS</b>                                                                 |                      |                         |                         |                               |                      |
| Cash and cash equivalents                                                     | \$ 16,248,959        | \$ 2,507,331            | \$ 4,115,388            | \$ -                          | \$ 22,871,678        |
| Investments                                                                   | 81,015,641           | 29,057,609              | 19,233,189              | -                             | 129,306,439          |
| Taxes receivable                                                              | 3,426,557            | -                       | -                       | -                             | 3,426,557            |
| Due from other funds                                                          | 141,140              | -                       | -                       | -                             | 141,140              |
| Due from other governments                                                    | 7,620,991            | -                       | -                       | -                             | 7,620,991            |
| Other receivables                                                             | 1,628,166            | 2,232                   | 245,147                 | -                             | 1,875,545            |
| Prepaid expenditures                                                          | 2,232,155            | -                       | 197,500                 | -                             | 2,429,655            |
| <b>Total assets</b>                                                           | <b>\$112,313,609</b> | <b>\$31,567,172</b>     | <b>\$23,791,224</b>     | <b>\$ -</b>                   | <b>\$167,672,005</b> |
| <b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>           |                      |                         |                         |                               |                      |
| <b>LIABILITIES</b>                                                            |                      |                         |                         |                               |                      |
| Accounts payable and accrued liabilities                                      | \$ 8,762,194         | \$ 1,623,684            | \$ 347,732              | \$ -                          | \$ 10,733,610        |
| Unearned revenues                                                             | 174,357              | -                       | -                       | -                             | 174,357              |
| Payroll accruals and withholdings                                             | 18,207,457           | -                       | -                       | -                             | 18,207,457           |
| <b>Total liabilities</b>                                                      | <b>27,144,008</b>    | <b>1,623,684</b>        | <b>347,732</b>          | <b>-</b>                      | <b>29,115,424</b>    |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                                          |                      |                         |                         |                               |                      |
| Unavailable revenues - property taxes                                         | 1,557,591            | -                       | -                       | -                             | 1,557,591            |
| <b>FUND BALANCES</b>                                                          |                      |                         |                         |                               |                      |
| Nonspendable                                                                  | 2,232,155            | -                       | 197,500                 | -                             | 2,429,655            |
| Restricted                                                                    | -                    | 29,943,488              | 23,245,992              | -                             | 53,189,480           |
| Committed                                                                     | 4,159,909            | -                       | -                       | -                             | 4,159,909            |
| Assigned                                                                      | 60,772,223           | -                       | -                       | -                             | 60,772,223           |
| Unassigned                                                                    | 16,447,723           | -                       | -                       | -                             | 16,447,723           |
| <b>Total fund balances</b>                                                    | <b>83,612,010</b>    | <b>29,943,488</b>       | <b>23,443,492</b>       | <b>-</b>                      | <b>136,998,990</b>   |
| <b>Total liabilities, deferred inflows<br/>of resources and fund balances</b> | <b>\$112,313,609</b> | <b>\$31,567,172</b>     | <b>\$23,791,224</b>     | <b>\$ -</b>                   | <b>\$167,672,005</b> |

See accompanying notes

# WEST CHESTER AREA SCHOOL DISTRICT

## RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET TO STATEMENT OF NET POSITION (DEFICIT)

June 30, 2022

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------------------|
| <b>TOTAL GOVERNMENTAL FUND BALANCES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     | <b>\$ 136,998,990</b>                 |
| <p>Amounts reported for governmental activities in the statement of net position (deficit) are different because:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |                                       |
| <p>Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of assets was \$603,056,315 and accumulated depreciation was \$277,192,516.</p>                                                                                                                                                                                                                                                                                                                                                                                       |                     |                                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     | 325,863,799                           |
| <p>Some of the District's revenues will be collected after year end, but are not available soon enough to pay the current year's expenditures and, therefore, are reported as unavailable revenue - property taxes in the governmental funds.</p>                                                                                                                                                                                                                                                                                                                                                         |                     |                                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     | 1,557,591                             |
| <p>Governmental funds report deferred amounts on bond refundings as other financing sources. However, these amounts are reported on the statement of net position (deficit) as deferred outflows of resources and amortized over the life of the refunding debt.</p>                                                                                                                                                                                                                                                                                                                                      |                     |                                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     | 2,887,253                             |
| <p>Long-term liabilities applicable to the governmental activities are not due and payable in the current period and, therefore, are not reported in the governmental funds.</p>                                                                                                                                                                                                                                                                                                                                                                                                                          |                     |                                       |
| Accrued interest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | (1,728,798)         |                                       |
| Bonds and notes payable in future years, net                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | (283,168,168)       |                                       |
| Accumulated compensated absences                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | (5,820,153)         |                                       |
| Net pension liability                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | (291,380,000)       |                                       |
| Net OPEB liability                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | (30,992,288)        |                                       |
| Lease liabilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <u>(714,478)</u>    | (613,803,885)                         |
| <p>Deferred inflows and outflows of resources related to the District's net pension and OPEB liabilities are based on the differences between actuarially determined expected and actual investment returns, changes in the actuarially determined proportion of the District's amount of the total pension and OPEB liabilities, differences between actual and expected experience, and pension and OPEB contributions made after the measurement date of the net pension and OPEB liabilities. These amounts will be amortized over the estimated remaining average service life of the employees.</p> |                     |                                       |
| <p>Deferred outflows of resources:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |                                       |
| Deferred outflows - OPEB                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5,650,393           |                                       |
| Deferred outflows - pension                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 58,085,055          |                                       |
| <p>Deferred inflows of resources:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |                                       |
| Deferred inflows - OPEB                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | (2,447,216)         |                                       |
| Deferred inflows - pension                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <u>(50,434,000)</u> | <u>10,854,232</u>                     |
| <b>NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                     | <b><u><u>\$ (135,642,020)</u></u></b> |

See accompanying notes

# WEST CHESTER AREA SCHOOL DISTRICT

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

Year ended June 30, 2022

|                                                                      | Major Funds          |                         |                         | Other<br>Governmental<br>Fund | Totals                |
|----------------------------------------------------------------------|----------------------|-------------------------|-------------------------|-------------------------------|-----------------------|
|                                                                      | General<br>Fund      | Capital<br>Project Fund | Capital<br>Reserve Fund |                               |                       |
| <b>REVENUES</b>                                                      |                      |                         |                         |                               |                       |
| Local sources                                                        | \$ 224,580,123       | \$ -                    | \$ (46,023)             | \$ -                          | \$ 224,534,100        |
| State sources                                                        | 46,937,783           | -                       | -                       | -                             | 46,937,783            |
| Federal sources                                                      | 6,191,179            | -                       | -                       | -                             | 6,191,179             |
| <b>Total revenues</b>                                                | <u>277,709,085</u>   | <u>-</u>                | <u>(46,023)</u>         | <u>-</u>                      | <u>277,663,062</u>    |
| <b>EXPENDITURES</b>                                                  |                      |                         |                         |                               |                       |
| Current:                                                             |                      |                         |                         |                               |                       |
| Instruction                                                          | 153,964,663          | 181,934                 | -                       | -                             | 154,146,597           |
| Support services                                                     | 72,276,557           | 8,987                   | 4,039,555               | -                             | 76,325,099            |
| Operation of noninstructional services                               | 5,493,284            | -                       | -                       | -                             | 5,493,284             |
| Debt service:                                                        |                      |                         |                         |                               |                       |
| Principal                                                            | 17,710,000           | -                       | -                       | -                             | 17,710,000            |
| Interest                                                             | 9,827,215            | -                       | -                       | -                             | 9,827,215             |
| Bond issuance costs                                                  | -                    | 841                     | -                       | 238,260                       | 239,101               |
| Capital outlay                                                       | -                    | 8,066,710               | 2,772,273               | -                             | 10,838,983            |
| <b>Total expenditures</b>                                            | <u>259,271,719</u>   | <u>8,258,472</u>        | <u>6,811,828</u>        | <u>238,260</u>                | <u>274,580,279</u>    |
| <b>EXCESS (DEFICIENCY) OF REVENUES<br/>OVER (UNDER) EXPENDITURES</b> | <u>18,437,366</u>    | <u>(8,258,472)</u>      | <u>(6,857,851)</u>      | <u>(238,260)</u>              | <u>3,082,783</u>      |
| <b>OTHER FINANCING SOURCES (USES)</b>                                |                      |                         |                         |                               |                       |
| Refund of prior year expenditures                                    | 2,219                | -                       | -                       | -                             | 2,219                 |
| Bonds issued for refunding                                           | -                    | -                       | -                       | 30,115,000                    | 30,115,000            |
| Payment to refund bonds                                              | -                    | -                       | -                       | (34,751,390)                  | (34,751,390)          |
| Premium on bonds issued                                              | -                    | -                       | -                       | 4,880,892                     | 4,880,892             |
| Proceeds from sale of capital assets                                 | 2,750,000            | -                       | -                       | -                             | 2,750,000             |
| Proceeds from leases                                                 | -                    | 492,331                 | -                       | -                             | 492,331               |
| Transfers in                                                         | -                    | 6,242                   | 6,730,104               | -                             | 6,736,346             |
| Transfers out                                                        | (6,730,104)          | -                       | -                       | (6,242)                       | (6,736,346)           |
| <b>Total other financing sources (uses)</b>                          | <u>(3,977,885)</u>   | <u>498,573</u>          | <u>6,730,104</u>        | <u>238,260</u>                | <u>3,489,052</u>      |
| <b>NET CHANGES IN FUND BALANCE</b>                                   | <u>14,459,481</u>    | <u>(7,759,899)</u>      | <u>(127,747)</u>        | <u>-</u>                      | <u>6,571,835</u>      |
| <b>FUND BALANCES</b>                                                 |                      |                         |                         |                               |                       |
| Beginning of year                                                    | <u>69,152,529</u>    | <u>37,703,387</u>       | <u>23,571,239</u>       | <u>-</u>                      | <u>130,427,155</u>    |
| <b>End of year</b>                                                   | <u>\$ 83,612,010</u> | <u>\$ 29,943,488</u>    | <u>\$ 23,443,492</u>    | <u>\$ -</u>                   | <u>\$ 136,998,990</u> |

See accompanying notes



# WEST CHESTER AREA SCHOOL DISTRICT

## RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO STATEMENT OF ACTIVITIES

Year ended June 30, 2022

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|                                                         |                     |
|---------------------------------------------------------|---------------------|
| <b>NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS</b> | <b>\$ 6,571,835</b> |
|---------------------------------------------------------|---------------------|

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures, either as district-wide (capital outlay) or function-specific (i.e. instruction, pupil services). However, in the statement of activities, the cost of those assets is allocated over their useful lives as depreciation expense. This is the amount by which capital outlay (\$15,469,468) exceeded depreciation (\$15,390,581) in the period. 78,887

Because some amounts will not be collected for several months after the District's fiscal year ends, they are not considered as "available" revenues in the governmental funds. Unavailable revenues decreased by this amount this year. (254,244)

The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items. Repayment of note principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. 20,265,433

Governmental funds report deferred amounts on bond refundings as other financing sources. However, these amounts are reported on the statement of net position as deferred outflows of resources and amortized over the life of the refunding debt. 619,584

In the statement of activities, certain operating expenses - compensated absences (vacations and sick leave) and special termination benefits (early retirement) - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This is the amount by which current period amounts paid exceeded current period compensated absences earned. 297,703

OPEB expenses in the statement of activities differs from the amount reported in the governmental funds because OPEB expenses are recognized in the statement of activities based on the District's proportionate share of the expenses of the cost-sharing OPEB plan and expenses of the single employer, whereas OPEB expenditures are recognized in the governmental funds when a requirement to remit contributions to the plan exists. (579,883)

Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due and, thus, requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. (100,107)

Pension expense in the statement of activities differs from the amount reported in the governmental funds because pension expense is recognized in the statement of activities based on the organization's proportionate share of the expenses of the cost-sharing pension plan, whereas pension expenditures are recognized in the governmental funds when a requirement to remit contributions to the plan exists. 12,996,816

|                                                                    |                             |
|--------------------------------------------------------------------|-----------------------------|
| <b>CHANGE IN NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES</b> | <b><u>\$ 39,896,024</u></b> |
|--------------------------------------------------------------------|-----------------------------|

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See accompanying notes

# WEST CHESTER AREA SCHOOL DISTRICT

## BUDGETARY COMPARISON STATEMENT - GENERAL FUND

Year ended June 30, 2022

|                                                                  | Budgeted Amounts     |                      | Actual<br>(GAAP Basis) | Variance with<br>Final Budget<br>Positive<br>(Negative) |
|------------------------------------------------------------------|----------------------|----------------------|------------------------|---------------------------------------------------------|
|                                                                  | Original             | Final                |                        |                                                         |
| <b>REVENUES</b>                                                  |                      |                      |                        |                                                         |
| Local sources                                                    | \$ 206,065,951       | \$ 206,065,951       | \$ 224,580,123         | \$ 18,514,172                                           |
| State sources                                                    | 45,962,693           | 45,962,693           | 46,937,783             | 975,090                                                 |
| Federal sources                                                  | 1,966,022            | 1,966,022            | 6,191,179              | 4,225,157                                               |
| <b>Total revenues</b>                                            | <u>253,994,666</u>   | <u>253,994,666</u>   | <u>277,709,085</u>     | <u>23,714,419</u>                                       |
| <b>EXPENDITURES</b>                                              |                      |                      |                        |                                                         |
| <b>Instruction</b>                                               |                      |                      |                        |                                                         |
| Regular programs                                                 | 106,430,746          | 104,908,360          | 104,764,896            | 143,464                                                 |
| Special programs                                                 | 43,668,561           | 43,653,460           | 41,627,522             | 2,025,938                                               |
| Vocational programs                                              | 6,955,155            | 6,941,593            | 6,269,477              | 672,116                                                 |
| Other instructional programs                                     | 340,861              | 1,165,862            | 1,165,862              | -                                                       |
| Nonpublic school programs                                        | 81,975               | 136,906              | 136,906                | -                                                       |
| <b>Total instruction</b>                                         | <u>157,477,298</u>   | <u>156,806,181</u>   | <u>153,964,663</u>     | <u>2,841,518</u>                                        |
| <b>Support services</b>                                          |                      |                      |                        |                                                         |
| Pupil personnel services                                         | 10,925,754           | 10,920,704           | 10,295,221             | 625,483                                                 |
| Instructional staff services                                     | 6,578,807            | 6,565,251            | 6,259,406              | 305,845                                                 |
| Administrative services                                          | 13,898,933           | 13,908,289           | 12,733,314             | 1,174,975                                               |
| Pupil health                                                     | 2,975,305            | 2,971,367            | 2,793,028              | 178,339                                                 |
| Business services                                                | 2,068,847            | 2,063,868            | 1,904,661              | 159,207                                                 |
| Operation and maintenance of plant services                      | 20,367,515           | 22,992,515           | 21,214,876             | 1,777,639                                               |
| Student transportation services                                  | 15,745,719           | 12,702,880           | 12,304,155             | 398,725                                                 |
| Central support services                                         | 4,255,729            | 4,347,496            | 4,046,858              | 300,638                                                 |
| Other support services                                           | 231,221              | 725,038              | 725,038                | -                                                       |
| <b>Total support services</b>                                    | <u>77,047,830</u>    | <u>77,197,408</u>    | <u>72,276,557</u>      | <u>4,920,851</u>                                        |
| <b>Operation of noninstructional services</b>                    |                      |                      |                        |                                                         |
| Student activities                                               | 5,590,588            | 5,607,788            | 5,330,670              | 277,118                                                 |
| Community services                                               | 157,906              | 169,406              | 162,614                | 6,792                                                   |
| <b>Total operation of noninstructional services</b>              | <u>5,748,494</u>     | <u>5,777,194</u>     | <u>5,493,284</u>       | <u>283,910</u>                                          |
| <b>Debt service</b>                                              |                      |                      |                        |                                                         |
| Principal, interest, and fiscal agent fees                       | 28,560,032           | 28,560,032           | 27,537,215             | 1,022,817                                               |
| <b>Total debt service</b>                                        | <u>28,560,032</u>    | <u>28,560,032</u>    | <u>27,537,215</u>      | <u>1,022,817</u>                                        |
| <b>Total expenditures</b>                                        | <u>268,833,654</u>   | <u>268,340,815</u>   | <u>259,271,719</u>     | <u>9,069,096</u>                                        |
| <b>Excess (deficiency) of revenues over (under) expenditures</b> | <u>(14,838,988)</u>  | <u>(14,346,149)</u>  | <u>18,437,366</u>      | <u>32,783,515</u>                                       |
| <b>OTHER FINANCING SOURCES (USES)</b>                            |                      |                      |                        |                                                         |
| Refunds of prior year expenditures                               | -                    | -                    | 2,219                  | 2,219                                                   |
| Budgetary reserve                                                | (4,405,877)          | (4,405,877)          | -                      | 4,405,877                                               |
| Proceeds from sale of capital assets                             | -                    | -                    | 2,750,000              | 2,750,000                                               |
| Transfers out                                                    | (6,237,265)          | (6,730,104)          | (6,730,104)            | -                                                       |
| <b>Total other financing sources (uses)</b>                      | <u>(10,643,142)</u>  | <u>(11,135,981)</u>  | <u>(3,977,885)</u>     | <u>7,158,096</u>                                        |
| <b>NET CHANGE IN FUND BALANCE</b>                                | (25,482,130)         | (25,482,130)         | 14,459,481             | 39,941,611                                              |
| <b>FUND BALANCE</b>                                              |                      |                      |                        |                                                         |
| Beginning of year                                                | 69,152,529           | 69,152,529           | 69,152,529             | -                                                       |
| <b>End of year</b>                                               | <u>\$ 43,670,399</u> | <u>\$ 43,670,399</u> | <u>\$ 83,612,010</u>   | <u>\$ 39,941,611</u>                                    |

See accompanying notes

**WEST CHESTER AREA SCHOOL DISTRICT**

**STATEMENT OF NET POSITION - PROPRIETARY FUND**

**June 30, 2022**

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|                                          | <u>Major Fund</u>  |
|------------------------------------------|--------------------|
|                                          | <u>Food</u>        |
|                                          | <u>Service</u>     |
|                                          | <u>Fund</u>        |
| <b>ASSETS</b>                            |                    |
| <b>CURRENT ASSETS</b>                    |                    |
| Cash and cash equivalents                | \$ 55,320          |
| Investments                              | 2,167,808          |
| Due from other governments               | 738,884            |
| Due from other funds                     |                    |
| Other receivables                        | 22,970             |
| Inventories, donated commodities         | <u>3,357</u>       |
| <b>Total current assets</b>              | <u>2,988,339</u>   |
| <b>CAPITAL ASSETS</b>                    |                    |
| Furniture and equipment, net             | <u>614,850</u>     |
| <b>Total assets</b>                      | <u>\$3,603,189</u> |
| <b>LIABILITIES AND NET POSITION</b>      |                    |
| <b>CURRENT LIABILITIES</b>               |                    |
| Accounts payable and accrued liabilities | \$ 263,819         |
| Due to other funds                       | 141,140            |
| Unearned revenue                         | <u>382,305</u>     |
| <b>Total liabilities</b>                 | <u>787,264</u>     |
| <b>NET POSITION</b>                      |                    |
| Investment in capital assets             | 614,850            |
| Unrestricted                             | <u>2,201,075</u>   |
| <b>TOTAL NET POSITION</b>                | <u>\$2,815,925</u> |

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*See accompanying notes*

# WEST CHESTER AREA SCHOOL DISTRICT

## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUND

Year ended June 30, 2022

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|                                    | <u>Major Fund</u><br><u>Food</u><br><u>Service</u><br><u>Fund</u> |
|------------------------------------|-------------------------------------------------------------------|
| <b>OPERATING REVENUES</b>          |                                                                   |
| Food service revenues              | \$ <u>378,935</u>                                                 |
| <b>OPERATING EXPENSES</b>          |                                                                   |
| Professional and contract services | 4,137,074                                                         |
| Depreciation                       | 130,190                                                           |
| Other operating costs              | <u>(1,735)</u>                                                    |
| <b>Total operating expenses</b>    | <u>4,265,529</u>                                                  |
| <b>Operating loss</b>              | <u>(3,886,594)</u>                                                |
| <b>NONOPERATING REVENUES</b>       |                                                                   |
| State sources                      | 144,303                                                           |
| Federal sources                    | 5,225,180                                                         |
| Interest income                    | <u>3,763</u>                                                      |
| <b>Total nonoperating revenues</b> | <u>5,373,246</u>                                                  |
| <b>CHANGE IN NET POSITION</b>      | 1,486,652                                                         |
| <b>NET POSITION</b>                |                                                                   |
| Beginning of year                  | <u>1,329,273</u>                                                  |
| <b>End of year</b>                 | <u><u>\$ 2,815,925</u></u>                                        |

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See accompanying notes

# WEST CHESTER AREA SCHOOL DISTRICT

## STATEMENT OF CASH FLOWS - PROPRIETARY FUND

Year ended June 30, 2022

|                                                                                          | <u>Major Fund</u>    |
|------------------------------------------------------------------------------------------|----------------------|
|                                                                                          | <u>Food</u>          |
|                                                                                          | <u>Service</u>       |
|                                                                                          | <u>Fund</u>          |
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                                              |                      |
| Receipts from customers                                                                  | \$ 515,160           |
| Payments to suppliers                                                                    | <u>(3,779,591)</u>   |
| <b>Net cash used by operating activities</b>                                             | <u>(3,264,431)</u>   |
| <b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>                                   |                      |
| State sources                                                                            | 147,791              |
| Federal sources                                                                          | <u>4,875,680</u>     |
| <b>Net cash provided by noncapital financing activities</b>                              | <u>5,023,471</u>     |
| <b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>                          |                      |
| Purchase of capital assets                                                               | <u>(93,057)</u>      |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>                                              |                      |
| Sale of investment securities and deposits to investment pools                           | (1,732,197)          |
| Interest income                                                                          | <u>3,763</u>         |
| <b>Net cash used by investing activities</b>                                             | <u>(1,728,434)</u>   |
| <b>Net change in cash and cash equivalents</b>                                           | (62,451)             |
| <b>CASH AND CASH EQUIVALENTS</b>                                                         |                      |
| Beginning of year                                                                        | <u>117,771</u>       |
| End of year                                                                              | <u>\$ 55,320</u>     |
| <b>RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES</b>         |                      |
| Operating loss                                                                           | \$(3,886,594)        |
| <b>Adjustments to reconcile operating loss to net cash used by operating activities:</b> |                      |
| Depreciation                                                                             | 130,190              |
| Commodities usage                                                                        | 254,464              |
| Changes in assets and liabilities:                                                       |                      |
| Increase in other receivables                                                            | (11,057)             |
| Decrease in inventory                                                                    | 7,137                |
| Increase in accounts payable and accrued liabilities                                     | 24,607               |
| Increase in due to other funds                                                           | 69,540               |
| Increase in unearned revenue                                                             | <u>147,282</u>       |
| <b>Net cash used by operating activities</b>                                             | <u>\$(3,264,431)</u> |
| <b>SUPPLEMENTAL DISCLOSURE</b>                                                           |                      |
| <b>Noncash noncapital financing activity</b>                                             |                      |
| USDA donated commodities                                                                 | <u>\$ 254,464</u>    |

See accompanying notes

**WEST CHESTER AREA SCHOOL DISTRICT**

**STATEMENT OF NET POSITION - FIDUCIARY FUNDS**

June 30, 2022

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|                                           | <u>Custodial Funds</u>                |                                     |                                      |                                       |
|-------------------------------------------|---------------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|
|                                           | <u>Student<br/>Activity<br/>Funds</u> | <u>Other<br/>Custodial<br/>Fund</u> | <u>Total<br/>Custodial<br/>Funds</u> | <u>Private-<br/>Purpose<br/>Trust</u> |
| <b>ASSETS</b>                             |                                       |                                     |                                      |                                       |
| Cash and cash equivalents                 | \$ 393,253                            | \$ 116,841                          | 510,094                              | \$ 555,387                            |
| <b>Total assets</b>                       | <u>\$ 393,253</u>                     | <u>\$ 116,841</u>                   | <u>\$ 510,094</u>                    | <u>\$ 555,387</u>                     |
| <b>LIABILITIES AND NET POSITION</b>       |                                       |                                     |                                      |                                       |
| <b>LIABILITIES:</b>                       |                                       |                                     |                                      |                                       |
| Other current liabilities                 | 9,065                                 | 6,884                               | 15,949                               | 1,895                                 |
| <b>Total liabilities</b>                  | <u>9,065</u>                          | <u>6,884</u>                        | <u>15,949</u>                        | <u>1,895</u>                          |
| <b>NET POSITION:</b>                      |                                       |                                     |                                      |                                       |
| Restricted                                | 384,188                               | 109,957                             | 494,145                              | 553,492                               |
| <b>Total net position</b>                 | <u>384,188</u>                        | <u>109,957</u>                      | <u>494,145</u>                       | <u>553,492</u>                        |
| <b>Total liabilities and net position</b> | <u>\$ 393,253</u>                     | <u>\$ 116,841</u>                   | <u>\$ 510,094</u>                    | <u>\$ 555,387</u>                     |

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See accompanying notes

**WEST CHESTER AREA SCHOOL DISTRICT**

**STATEMENT OF CHANGES IN NET POSITION - FIDUCIARY FUNDS**

Year ended June 30, 2022

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|                               | <u>Custodial Funds</u>                |                                     |                                      |                                       |
|-------------------------------|---------------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|
|                               | <u>Student<br/>Activity<br/>Funds</u> | <u>Other<br/>Custodial<br/>Fund</u> | <u>Total<br/>Custodial<br/>Funds</u> | <u>Private-<br/>Purpose<br/>Trust</u> |
| <b>ADDITIONS</b>              |                                       |                                     |                                      |                                       |
| Gifts and contributions       | <u>\$ 615,384</u>                     | <u>\$ 163,564</u>                   | <u>\$ 778,948</u>                    | <u>\$ 339,928</u>                     |
|                               | <u>615,384</u>                        | <u>163,564</u>                      | <u>778,948</u>                       | <u>339,928</u>                        |
| <b>DEDUCTIONS</b>             |                                       |                                     |                                      |                                       |
| Activity expense              | <u>561,244</u>                        | <u>228,008</u>                      | <u>789,252</u>                       | <u>388,457</u>                        |
| <b>Total deductions</b>       | <u>561,244</u>                        | <u>228,008</u>                      | <u>789,252</u>                       | <u>388,457</u>                        |
| <b>CHANGE IN NET POSITION</b> | 54,140                                | (64,444)                            | (10,304)                             | (48,529)                              |
| <b>NET POSITION</b>           |                                       |                                     |                                      |                                       |
| Beginning of year             | <u>330,048</u>                        | <u>174,401</u>                      | <u>504,449</u>                       | <u>602,021</u>                        |
| <b>End of year</b>            | <u>\$ 384,188</u>                     | <u>\$ 109,957</u>                   | <u>\$ 494,145</u>                    | <u>\$ 553,492</u>                     |

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See accompanying notes

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The West Chester Area School District's (the "*District*") financial statements are prepared in accordance with accounting principles generally accepted in the United States of America ("*GAAP*"). The Governmental Accounting Standards Board ("*GASB*") is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the District are discussed below.

#### **Reporting Entity**

The District is governed by an elected Board of Directors. GAAP requires that the financial statements present the District and its component units, entities for which the District is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the District's operations and, therefore, data from these units are required to be combined with data of the primary school district. Each discretely presented component unit, on the other hand, is required to be reported in a separate column in the entity-wide financial statements to emphasize it is legally separate from the District. Based on the application of these principles, there are no component units presented in the District's financial statements.

#### **Entity-Wide and Fund Financial Statements**

The entity-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the District and its component units. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for services.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds even though the latter are excluded from the entity-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The entity-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.



# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and, therefore, have been recognized as revenues of the current fiscal period. Only a portion of special assessment receivables due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the District.

The District reports the following major governmental funds:

- General Fund - The General Fund is the District's primary operating fund. It accounts for all financial resources, except those required to be accounted for in another fund.
- Capital Projects Fund - The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital assets other than those financed by enterprise operations.
- Capital Reserve Fund - The Capital Reserve Fund is used for funds set aside that are legally restricted to expenditures for specific purposes.

The District reports one nonmajor fund (debt service) which is used to record certain debt activity.

The District reports the following major proprietary fund:

- Food Service Fund - The Food Service Fund (an enterprise fund) is used to account for the operations of the District's school cafeterias that are financed and operated in a manner similar to a private business enterprise wherein the intent of the governing body is that the cost of providing goods or services to the school population on a continuing basis will be recovered or financed primarily through user charges.

These funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds' principal ongoing operations. The principal operating revenue of the District's enterprise fund is food service charges. Operating expenses for the District's enterprise fund includes food production costs, supplies, and administrative costs. All revenues or expenses not meeting this definition are reported as nonoperating revenues and expenses.

For purposes of the statement of cash flows of proprietary funds, cash equivalents include all highly liquid debt instruments with original maturities of three months or less.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Additionally, the District reports the following fund types:

*Fiduciary Funds* - Fiduciary Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, or other governments. These include private-purpose trust funds and custodial funds. Private-purpose trust funds account for resources, including both principal and earnings, which must be expended in accordance with a trust agreement. Custodial funds are purely custodial in nature.

### **Assets, Liabilities, and Net Position or Equity**

#### ***Deposits and Investments***

Under Section 440-1 of the Public School Code of 1949, as amended, the District is permitted to invest funds consistent with sound business practices in the following types of investments:

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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- Obligations of (a) the United States of America or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America; (b) the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth; or (c) any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision.
- Deposits in savings accounts or time deposits or share accounts of institutions insured by the Federal Deposit Insurance Corporation ("FDIC") or the Federal Savings and Loan Insurance Corporation ("FSLIC") to the extent that such accounts are so insured and, for any amounts above the insured maximum, provided that approved collateral as provided by law therefore shall be pledged by the depository.

In 2016, permitted investments were expanded to include highly rated commercial paper, bankers' acceptances, and negotiable certificates of deposit.

Investments are reported at fair value, except for repurchase agreements and nonnegotiable certificates of deposit which are reported at cost. In establishing the fair value of investments, the District uses the following hierarchy. The lowest level of valuation available is used for all investments.

- Level 1 – Valuations based on quoted market prices in active markets for identical assets or liabilities that the entity has the ability to access.
- Level 2 – Valuations based on quoted prices of similar products in active markets or identical products in markets that are not active or for which all significant inputs are observable, directly or indirectly.
- Level 3 – Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

### **Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the entity-wide financial statements as "internal balances."

All trade and property tax receivables are shown net of any allowance for uncollectibles. There are no allowances at June 30, 2022.

Property taxes are levied on July 1 and payable in the following periods:

|                          |                                     |
|--------------------------|-------------------------------------|
| July 1 – August 31       | - Discount period, 2% of gross levy |
| September 1 – October 31 | - Flat period                       |
| November 1 to collection | - Penalty period, 10% of gross levy |
| January 15               | - Lien date                         |

### **Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are reported as prepaid items in both entity-wide and fund financial statements.

### **Inventory**

All inventories are valued at the lower of cost (first-in, first-out method) or market. Inventories reported in the governmental funds consist of expendable materials and supplies, which are recorded as expenditures when purchased. Inventories in the proprietary fund consist of food and related supplies, and are recorded as expenses when consumed.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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### **Capital Assets**

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the entity-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets' lives are not capitalized. Donated capital assets, donated works of art, historical treasures and similar assets, and capital assets that are received in a service concession arrangement will be measured at acquisition value.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during construction is not capitalized.

Property, plant, and equipment is depreciated using the straight-line method over the following estimated useful lives:

|                         |               |
|-------------------------|---------------|
| Buildings               | 20 – 40 years |
| Land improvements       | 20 years      |
| Furniture and equipment | 3 – 10 years  |

### **Compensated Absences**

It is the District's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. The liability for unpaid accumulated sick leave is accounted for in the accrued severance pay. This time is paid out only through severance pay calculations.

District employees who are required to work on a 12-month schedule are credited with vacation at rates which vary with length of service or job classification. Vacation must be taken in the year subsequent to when it was earned. If separation of service occurs in the year subsequent to earning, then the unused balance of the amount earned in the prior year is paid at separation. The liability at June 30 represents vacation earned at the date.

### **Accrued Severance Pay**

Administrative personnel who have completed at least 12 years of credited District service and retire under normal PSERS guidelines receive severance pay in the form of compensation. Instructional, secretarial, and support personnel who have completed at least 15 years of credited District service and retire under the normal PSERS guidelines receive severance pay in the form of compensation. Administrative personnel receive \$45 - \$80 per day for every day of accumulated sick and personal days at retirement. Instructional personnel receive \$45 - \$80 per day. Secretarial and support personnel receive \$65 per day for every day of accumulated sick and personal days at retirement to a maximum \$10,000 of compensation. Severance pay generally is liquidated by the General Fund.

### **Long-term Obligations**

In the entity-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are netted against outstanding principal balances and amortized over the life of the bonds. Bond issuance costs are expensed when incurred. Deferred amounts on refunding are recorded as deferred inflows or outflows of resources and amortized over the life of the old debt or the life of the new debt, whichever is shorter. All amortized amounts are amortized using the straight-line method which approximates the effective interest method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

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# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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### **Deferred Outflows and Deferred Inflows of Resources**

In addition to assets and liabilities, the statement of net position includes separate sections for deferred outflows of resources and deferred inflows of resources. These separate financial statement elements represent an addition to or consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense) or inflow of resources (revenue) until then. The District has various items that are reported in these categories.

The first deferred outflow is the deferred charge on refunding reported in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

The second deferred outflow of resources relates to certain changes to the net pension and OPEB liabilities which are required to be amortized over a period of years; the unamortized portions of these changes are reflected as deferred outflows of resources in the statement of net position. In the statement of net position, a deferred inflow of resources is recorded for differences related to changes in the net pension and OPEB liabilities which will be amortized over future periods. See Notes 13 through 15 for further analysis of deferred outflows and inflows of resources related to the net pension and OPEB liabilities.

Governmental funds report deferred inflows of resources in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition with resources that have been received, but not yet earned. At the end of the current fiscal year, deferred inflows of resources reported in the general fund resulted from delinquent property taxes receivable.

### **Fund Equity**

Fund balance will be displayed in the following classification (if applicable) depicting the relative strength of the spending constraints placed on the purposes for which resources can be used:

- *Nonspendable* – that portion of the fund balance that cannot be spent because it is either in a nonspendable form or legally or contractually required to be maintained intact.
- *Restricted* – that portion of the fund balance that is constrained to be used for a specific purpose as per an external party or law.
- *Committed* – that portion of the balance that is to be used for a specific purpose as per School Board motion. These constraints can be removed or changed by equal level action. Action to constrain resources should occur prior to the fiscal year end. Direction from the School Board can commit specific dollar amounts, percentages, or funds related to a specific activity.
- *Assigned* – that portion of the fund balance that is intended to be used for specific purposes. The Property and Finance Committee, the Superintendent, or the Director of Business Affairs may assign amounts for specific purposes.
- *Unassigned* – that portion of the fund balance that represents expendable available financial resources. It is the residual after the nonspendable, restricted, committed, and assigned portions are deducted from the total fund balance. A negative unassigned fund balance may be reported in the other governmental funds (not general fund) if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds and, finally, unassigned funds, as needed, unless the School Board, Property and Finance Committee, Superintendent, or Director of Business Affairs has provided otherwise in its commitment or assignment actions.

The District is committed to maintaining a prudent level of financial resources to protect against the needs to reduce service levels because of temporary revenue shortfalls or unpredicted expenditures. The District's minimum fund balance policy requires that the unassigned fund balance equal or exceed five percent of the subsequent year's general fund operating expenditures.

### **Net Position**

The entity-wide financial statements report net position in one of three components. Net investment in capital assets consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of borrowings attributable to acquiring, constructing or improving those assets. Net position is reported as restricted when constraints placed on net position use are either externally imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Those restrictions affect net position arising from the capital projects fund. Unrestricted net position consists of net position that does not meet the definition of "net investment in capital assets" or "restricted."

### **Use of Estimates in the Preparation of Financial Statements**

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### **Implementation of New Accounting Pronouncements**

Effective July 1, 2021, the District adopted the provisions of GASB Statement No. 87 "Leases", GASB Statement No. 89, "Accounting for Interest Cost Incurred Before the End of a Construction Period"; GASB Statement No. 91, "Conduit Debt Obligations", and GASB Statement No. 92, "Omnibus 2020".

The objective of GASB Statement No. 87 is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. GASB Statement No. 87 increases the usefulness of financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under GASB Statement No. 87, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about leasing activities. As a result of the implementation of Statement No. 87, the District recognized its right-to-use lease assets and corresponding liabilities for the year ended June 30, 2022.

The objectives of GASB Statement No. 89 are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. GASB Statement No. 89 establishes accounting required for interest cost incurred before the end of a construction period. Such interest costs include all interest that previously was accounted for in accordance with the requirements of GASB Statement No. 62, "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements", which are superseded by GASB Statement No. 89. GASB Statement No. 89 requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. GASB Statement No. 89 also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with government fund accounting principles. The implementation of GASB Statement No. 89 had no impact on the financial statements of the District for the year ended June 30, 2022.

GASB Statement No. 91 provides a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures. The implementation of GASB Statement No. 91 had no impact on the District's financial statements for the year ended June 30, 2022.

GASB Statement No. 92 addresses a variety of topics to enhance comparability in accounting and financial reporting and improve consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. The implementation of GASB Statement No. 92 had no impact on the District's financial statements for the year ended June 30, 2022.

### **New Accounting Pronouncements**

GASB Statement No. 94, "*Public-Private and Public-Public Partnerships and Availability Payment Arrangements*" will be effective for the District for the year ended June 30, 2023. GASB Statement No. 94 improves financial reporting by addressing issues related to public-private and public-public partnership arrangements ("**PPP**"s). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this Statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement.

GASB Statement No. 96, "*Subscription-Based Information Technology Arrangements*" will be effective for the District for the year ended June 30, 2023. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements ("**SBITA**"s) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, Leases, as amended.

## **(2) BUDGETARY INFORMATION**

Budgets are adopted on a basis consistent with GAAP. An annual appropriated budget is adopted for the general fund. All annual appropriations lapse at fiscal year-end. Project-length financial plans are adopted for all capital projects funds.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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The District follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The Director of Business Affairs submits to the School Board a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted at the District offices to obtain taxpayer comments.
3. Prior to July 1, the budget is legally enacted through passage of an ordinance.
4. Formal budgetary integration is employed as a management control device during the year for the general fund.
5. Budgeted amounts are as originally adopted, or as amended by the School Board.

### (3) DEPOSITS

#### Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned. The District does not have a policy for custodial credit risk but operates under the provisions of Commonwealth laws (Act 72). At June 30, 2022, the carrying amount of the District's deposits was \$23,992,479, and the bank balance was \$26,894,955. Of the bank balance, \$250,000 was covered by federal depository insurance. The remaining balance was fully collateralized. This collateral was held by the depository's agent on a pooled basis not in the District's name and, therefore, subject to custodial credit risk.

### (4) INVESTMENTS

The District purchases money market holdings, certificates of deposit ("**CDs**") and government agency securities through Fulton Financial Advisors. The money market is a federal money market fund and maintains a stable net asset value of \$1 per share, is rated by a nationally recognized statistical rating organization, and is subject to an independent annual audit. As of June 30, 2022, it was rated AAA by a nationally recognized statistical rating agency. Fulton Financial Advisors is a registered member of the Securities and Exchange Commission and subject to the Commission's oversight. These investments are held by a third party. Investments are in short-term securities in accordance with the District's investment policy and school district code. All agency securities purchased are highly rated by a nationally recognized rating agency. All CDs are purchased at values to stay within the FDIC insurance limits.

The District also invests in the Pennsylvania Local Government Investment Trust ("**PLGIT**"), the Pennsylvania School District Liquid Asset Fund ("**PSDLAF**"), and the Pennsylvania Treasurer's Investment Program for Local Governments ("**PTIP**"). Although not registered with the Securities and Exchange Commission and not subject to regulatory oversight, PLGIT, PSDLAF and PTIP act like money market mutual funds in that their objective is to maintain a stable net asset value of \$1 per share, are rated by a nationally recognized statistical rating organization, and are subject to an independent annual audit. These external investment pools are considered 2a7- like pools and are recorded at amortized cost. The amortized cost, which approximates fair value of the pool, is determined by the pool's share price. As of June 30, 2022, PLGIT, PSDLAF and PTIP were rated as AAAM by a nationally recognized statistical rating organization. As of June 30, 2022, the District had \$55,792,604 invested in PLGIT, PSDLAF and PTIP (\$24,454,978 in the General Fund, \$29,057,609 in the Capital Projects Fund, \$112,209 in the Capital Reserve Fund and \$2,167,808 in the Food Service Fund.)

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

The District categorizes its fair value measurements within the fair value hierarchy established by GAAP. The District has the following recurring fair value measurements as of June 30, 2022:

|                                   | <u>Fair Value</u>   | <u>Level 1</u>      | <u>Level 2</u>      | <u>Maturity<br/>Less Than<br/>One Year</u> | <u>Maturity<br/>Greater Than<br/>One Year</u> |
|-----------------------------------|---------------------|---------------------|---------------------|--------------------------------------------|-----------------------------------------------|
| <b>General Fund</b>               |                     |                     |                     |                                            |                                               |
| CRIMS – Agencies                  | \$ 4,989,225        | \$ -                | \$ 4,989,225        | \$ 4,989,225                               | \$ -                                          |
| CRIMS – Certificates of deposit   | 1,711,255           | -                   | 1,711,255           | 1,711,255                                  | -                                             |
| CRIMS – Commercial paper          | 494,990             | -                   | 494,990             | 494,990                                    | -                                             |
| CRIMS – Money market              | 21,417,742          | 21,417,742          | -                   | 21,417,742                                 | -                                             |
| CRIMS – U.S. Treasuries           | <u>27,947,451</u>   | <u>-</u>            | <u>27,947,451</u>   | <u>27,947,451</u>                          | <u>-</u>                                      |
| <b>Total General Fund</b>         | <u>56,560,663</u>   | <u>21,417,742</u>   | <u>35,142,921</u>   | <u>56,560,663</u>                          | <u>-</u>                                      |
| <b>Capital Reserve Fund</b>       |                     |                     |                     |                                            |                                               |
| CRIMS – Agencies                  | 2,499,129           | -                   | 2,499,129           | 2,499,129                                  | -                                             |
| CRIMS – Certificates of deposit   | 4,800,512           | -                   | 4,800,512           | 4,326,029                                  | 474,483                                       |
| CRIMS – Commercial paper          | 7,405,063           | -                   | 7,405,063           | 7,405,063                                  | -                                             |
| CRIMS – Money market              | 1,457,844           | 1,457,844           | -                   | 1,457,844                                  | -                                             |
| CRIMS – Municipal bonds           | 464,978             | -                   | 464,978             | 464,978                                    | -                                             |
| CRIMS – U.S. Treasuries           | <u>2,493,454</u>    | <u>-</u>            | <u>2,493,454</u>    | <u>2,493,454</u>                           | <u>-</u>                                      |
| <b>Total Capital Reserve Fund</b> | <u>19,120,980</u>   | <u>1,457,844</u>    | <u>17,663,136</u>   | <u>18,646,497</u>                          | <u>474,483</u>                                |
| <b>Totals</b>                     | <u>\$75,681,643</u> | <u>\$22,875,586</u> | <u>\$52,806,057</u> | <u>\$75,207,160</u>                        | <u>\$474,483</u>                              |

### Concentration Risk

Investments shall be diversified by avoiding concentration in obligations of a specific issuer (excluding U.S. Treasury securities) and continuously investing a portion of the portfolio in readily available funds such as local government investment pools, money market mutual funds or bank accounts subject to immediate withdrawal.

### Interest Rate Risk

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the District to meet all projected obligations. For operating funds, the maximum weighted average maturity will be no more than six months at any point in time, and the maximum maturity of any individual investment will be 397 days from purchase date to maturity date. For reserve funds, the maximum weighted average maturity will be no more than two and one-half years from at any point in time and the maximum maturity of any individual investment will be five years from purchase date to maturity date. Scholarship and other similarly designated funds shall be invested such that the final maturity will be suitable to the expected life of the designated fund.

## (5) TAXES RECEIVABLE

Unearned revenues in the governmental funds and government-wide financial statements consisted of revenues received but not yet earned.

Taxes receivable as of year-end for the District, in the aggregate, are as follows:

|                        | <u>General Fund</u> |
|------------------------|---------------------|
| Real estate taxes      | \$1,819,732         |
| Transfer taxes         | 544,586             |
| Earned income taxes    | <u>1,062,239</u>    |
| Total taxes receivable | <u>\$3,426,557</u>  |



# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

The District's evaluation of taxes resulted in no allowance for uncollectible accounts.

Governmental funds report unearned revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, unavailable revenue of \$1,557,591 reported in the governmental funds resulted from delinquent property taxes receivable which was not collected within 60 days of fiscal year end.

### (6) CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2022 was as follows:

|                                                    | <u>Beginning<br/>Balance</u> | <u>Increases</u>    | <u>Decreases</u>   | <u>Ending<br/>Balance</u> |
|----------------------------------------------------|------------------------------|---------------------|--------------------|---------------------------|
| <b>Governmental activities</b>                     |                              |                     |                    |                           |
| Capital assets not being depreciated               |                              |                     |                    |                           |
| Land                                               | \$ 28,289,916                | \$ -                | \$ -               | \$ 28,289,916             |
| Construction-in-progress                           | <u>63,813,485</u>            | <u>10,431,250</u>   | <u>3,748,645</u>   | <u>70,496,090</u>         |
| <b>Total capital assets not being depreciated</b>  | <u>92,103,401</u>            | <u>10,431,250</u>   | <u>3,748,645</u>   | <u>98,786,006</u>         |
| Capital assets being depreciated                   |                              |                     |                    |                           |
| Land improvements                                  | 16,502,403                   | 518,126             | -                  | 17,020,529                |
| Buildings                                          | 428,656,395                  | 3,141,473           | 174,000            | 431,623,868               |
| Furniture and equipment                            | 49,623,204                   | 5,127,264           | -                  | 54,750,468                |
| Right-to-use leased equipment                      | <u>383,113</u>               | <u>492,331</u>      | <u>-</u>           | <u>875,444</u>            |
| <b>Total capital assets being depreciated</b>      | <u>495,165,115</u>           | <u>9,279,194</u>    | <u>174,000</u>     | <u>504,270,309</u>        |
| Less: accumulated depreciation for                 |                              |                     |                    |                           |
| Land improvements                                  | 10,108,689                   | 647,028             | -                  | 10,755,717                |
| Buildings                                          | 212,648,404                  | 10,909,222          | 174,000            | 223,383,626               |
| Furniture and equipment                            | 39,218,842                   | 3,657,508           | -                  | 42,876,350                |
| Right-to-use leased equipment                      | <u>-</u>                     | <u>176,823</u>      | <u>-</u>           | <u>176,823</u>            |
| <b>Total accumulated depreciation</b>              | <u>261,975,935</u>           | <u>15,390,581</u>   | <u>174,000</u>     | <u>277,192,516</u>        |
| <b>Total capital assets being depreciated, net</b> | <u>233,189,180</u>           | <u>(6,111,387)</u>  | <u>-</u>           | <u>227,077,793</u>        |
| <b>Government activities assets, net</b>           | <u>\$325,292,581</u>         | <u>\$ 4,319,863</u> | <u>\$3,748,645</u> | <u>\$325,863,799</u>      |
| <b>Business-type activities</b>                    |                              |                     |                    |                           |
| Capital asset being depreciated                    |                              |                     |                    |                           |
| Furniture and equipment                            | \$ 1,754,958                 | \$ 93,057           | \$ -               | \$ 1,848,015              |
| Less: accumulated depreciation                     | <u>1,102,975</u>             | <u>130,190</u>      | <u>-</u>           | <u>1,233,165</u>          |
| <b>Business-type capital assets, net</b>           | <u>\$ 651,983</u>            | <u>\$ (37,133)</u>  | <u>\$ -</u>        | <u>\$ 614,850</u>         |

Depreciation expense was charged to functions/programs of the District as follows:

|                                                             |                     |
|-------------------------------------------------------------|---------------------|
| <b>Governmental activities</b>                              |                     |
| Instruction                                                 | \$ 9,716,509        |
| Instructional Student Support                               | 1,207,534           |
| Administrative and Financial Support Services               | 1,470,222           |
| Operation and Maintenance of Plant Services                 | 1,883,742           |
| Pupil Transportation                                        | 769,725             |
| Student Activities                                          | 332,700             |
| Community Services                                          | <u>10,149</u>       |
| <b>Total depreciation expense – governmental activities</b> | <u>\$15,390,581</u> |
| <b>Depreciation expense – business-type activities</b>      | <u>\$ 130,190</u>   |

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

### (7) INTERNAL RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances as of June 30, 2022 is as follows:

| <u>Receivable To</u> | <u>Amount</u>     | <u>Payable From</u> | <u>Amount</u>     |
|----------------------|-------------------|---------------------|-------------------|
| General Fund         | <u>\$ 141,140</u> | Food Service Fund   | <u>\$ 141,140</u> |

Interfund receivables and payables exist as a result of a time lag between dates when goods and services were provided and payments between funds were made. All will be paid within one year.

| <u>Transfers Out</u>       | <u>Amount</u>      | <u>Transfers In</u>   | <u>Amount</u>      |
|----------------------------|--------------------|-----------------------|--------------------|
| General Fund               | \$6,730,104        | Capital Reserve Fund  | \$6,730,104        |
| Nonmajor Governmental Fund | <u>6,242</u>       | Capital Projects Fund | <u>6,242</u>       |
|                            | <u>\$6,736,346</u> |                       | <u>\$6,736,346</u> |

The general fund transferred funds to the capital reserve fund for the year ended June 30, 2022 to fund future planned capital expenditures. The nonmajor governmental fund transferred excess funds related to the bond refunding to the capital projects fund.

### (8) LONG-TERM DEBT

The following summarizes the changes in the long-term liabilities of governmental activities for the year ended June 30, 2022:

|                                             | <u>Beginning Balance</u> | <u>Repayments</u> | <u>Additions</u> | <u>Ending Balance</u> | <u>Due Within One Year</u> |
|---------------------------------------------|--------------------------|-------------------|------------------|-----------------------|----------------------------|
| General obligation note, Series of 2009     | \$ 9,300,000             | \$ 650,000        | \$ -             | \$ 8,650,000          | \$ 520,000                 |
| General obligation bonds, Series A of 2012  | 21,000,000               | 21,000,000        | -                | -                     | -                          |
| General obligation bonds, Series AA of 2012 | 7,620,000                | 7,620,000         | -                | -                     | -                          |
| General obligation bonds, Series of 2014    | 12,000,000               | -                 | -                | 12,000,000            | -                          |
| General obligation bonds, Series A of 2014  | 24,500,000               | 1,185,000         | -                | 23,315,000            | 14,570,000                 |
| General obligation bonds, Series AA of 2014 | 55,875,000               | 305,000           | -                | 55,570,000            | 315,000                    |
| General obligation bonds, Series AA of 2015 | 770,000                  | 770,000           | -                | -                     | -                          |
| General obligation bonds, Series of 2016    | 6,400,000                | 2,035,000         | -                | 4,365,000             | 2,130,000                  |
| General obligation bonds, Series A of 2016  | 32,005,000               | 5,000             | -                | 32,000,000            | 5,000                      |
| General obligation bonds, Series AA of 2016 | 8,480,000                | 8,480,000         | -                | -                     | -                          |
| General obligation bonds, Series of 2017    | 5,405,000                | 5,405,000         | -                | -                     | -                          |
| General obligation bonds, Series A of 2017  | 9,735,000                | 5,000             | -                | 9,730,000             | 5,000                      |
| General obligation bonds, Series of 2018    | 9,980,000                | 5,000             | -                | 9,975,000             | 5,000                      |
| General obligation bonds, Series of 2019    | 34,745,000               | 5,000             | -                | 34,740,000            | 5,000                      |

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

|                                             |                      |                     |                     |                      |                     |
|---------------------------------------------|----------------------|---------------------|---------------------|----------------------|---------------------|
| General obligation bonds,<br>Series of 2020 | 14,540,000           | 4,495,000           | -                   | 10,045,000           | 50,000              |
| General obligation bonds,<br>Series of 2021 | 29,250,000           | 5,000               | -                   | 29,245,000           | 5,000               |
| General obligation bonds,<br>Series of 2022 | <u>-</u>             | <u>-</u>            | <u>30,115,000</u>   | <u>30,115,000</u>    | <u>5,000</u>        |
|                                             | 281,605,000          | 51,970,000          | 30,115,000          | 259,750,000          | 17,615,000          |
| Deferred amounts:                           |                      |                     |                     |                      |                     |
| Issuance premiums                           | <u>21,667,635</u>    | <u>3,130,359</u>    | <u>4,880,892</u>    | <u>23,418,168</u>    | <u>3,161,251</u>    |
|                                             | <u>\$303,272,635</u> | <u>\$55,100,359</u> | <u>\$34,995,892</u> | <u>\$283,168,168</u> | <u>\$20,776,251</u> |

### General Obligation Bonds:

|                                                                                                                                                                                                                                                                                     |                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Series of 2014, original principal amount of \$12,000,000, maturing May 15, 2025 through May 15, 2032, bearing interest ranging from 3.75% to 4.25%, interest payable semi-annually on May 15 and November 15.                                                                      | \$ 12,000,000      |
| Refunding Series A of 2014, original principal amount of \$30,890,000, maturing May 15, 2015 through May 15, 2024, bearing interest ranging from 0.30% to 5%, interest payable semi-annually on May 15 and November 15.                                                             | 23,315,000         |
| Refunding Series AA of 2014, original principal amount of \$57,635,000, maturing May 15, 2016 through May 15, 2030, bearing interest ranging from 2.00% to 5.00%, interest payable semi-annually on May 15 and November 15.                                                         | 55,570,000         |
| Refunding Series of 2016, original principal amount of \$15,300,000, maturing April 15, 2016 through April 15, 2024, bearing interest ranging from 1.50% to 5.00%, interest payable semi-annually on April 15 and October 15.                                                       | 4,365,000          |
| Refunding Series A of 2016, original principal amount of \$32,030,000, maturing February 15, 2017 through February 15, 2027, bearing interest ranging from 1.35% to 5.00%, interest payable semi-annually on February 15 and August 15.                                             | 32,000,000         |
| Series A of 2017, original principal amount of \$9,750,000, maturing May 15, 2019 through May 15, 2032, bearing interest ranging from 1.75% to 2.50%, interest payable semi-annually on May 15 and November 15.                                                                     | 9,730,000          |
| Series of 2018, original principal amount of \$9,990,000, maturing May 15, 2020 through May 15, 2039, bearing interest of 4.00%, interest payable semi-annually on May 15 and November 15.                                                                                          | 9,975,000          |
| Series of 2019, original principal amount of \$34,750,000, maturing May 15, 2021 through May 15, 2040, bearing interest ranging from 1.25% to 3.50%, interest payable semi-annually on May 15 and November 15.                                                                      | 34,740,000         |
| Series of 2020, original principal amount of \$16,750,000, maturing March 15, 2021 through March 15, 2032, bearing interest ranging from 2.00% to 5.00%, interest payable semi-annually on March 15 and September 15. The refunding resulted in a cash flow savings of \$1,493,033. | 10,045,000         |
| Series of 2021, original principal amount of \$29,250,000, maturing May 1, 2022 through May 1, 2041, bearing interest ranging from 1.50% to 4.00%, interest payable semi-annually on May 1 and November 1.                                                                          | 29,245,000         |
| Series of 2022, original principal amount of \$30,115,000, maturing May 15, 2022 through May 15, 2032, bearing interest ranging from 3.00% to 5.00%, interest payable semi-annually on May 15 and November 15.                                                                      | <u>30,115,000</u>  |
| <b>Total general obligation bonds</b>                                                                                                                                                                                                                                               | <u>251,100,000</u> |

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

### General Obligation Notes:

Series of 2009, original principal amount of \$10,000,000, maturing October 1, 2010 through October 1, 2027, bearing interest at a rate not to exceed 25%. Interest to be paid monthly.

|                                                 |                             |
|-------------------------------------------------|-----------------------------|
|                                                 | 8,650,000                   |
| <b>Total general obligation bonds and notes</b> | <b><u>\$259,750,000</u></b> |

Payments of long-term debt are expected to be funded by the General Fund.

Presented below is a summary of the bonds and notes debt service requirements to maturity by year:

| <u>Year Ending June 30,</u> | <u>Principal</u>     | <u>Interest</u>     | <u>Total Debt Service</u> |
|-----------------------------|----------------------|---------------------|---------------------------|
| 2023                        | \$ 17,615,000        | \$10,341,904        | \$ 27,956,904             |
| 2024                        | 17,905,000           | 9,331,578           | 27,236,578                |
| 2025                        | 18,730,000           | 8,449,040           | 27,179,040                |
| 2026                        | 19,760,000           | 7,519,248           | 27,279,248                |
| 2027                        | 20,275,000           | 6,986,257           | 27,261,257                |
| 2028-2032                   | 98,020,000           | 22,452,757          | 120,472,757               |
| 2033-2037                   | 38,470,000           | 10,376,545          | 48,846,545                |
| 2038-2041                   | <u>28,975,000</u>    | <u>2,537,925</u>    | <u>31,512,925</u>         |
|                             | <u>\$259,750,000</u> | <u>\$77,995,254</u> | <u>\$337,745,254</u>      |

### (9) CHANGES IN OTHER LONG-TERM LIABILITIES

The following summarizes the changes in other long-term liabilities for the year ended June 30, 2022:

|                                    | <u>Balance</u><br><u>July 1, 2021</u> | <u>Increases</u>    | <u>Decreases</u>     | <u>Balance</u><br><u>June 30, 2022</u> | <u>Amount</u><br><u>Due Within</u><br><u>One Year</u> |
|------------------------------------|---------------------------------------|---------------------|----------------------|----------------------------------------|-------------------------------------------------------|
| Accrued compensated absences       | \$ 2,170,858                          | \$ 584,054          | \$ 766,307           | \$ 1,988,605                           | \$ -                                                  |
| Accrued severance                  | <u>3,946,998</u>                      | <u>756,583</u>      | <u>872,033</u>       | <u>3,831,548</u>                       | <u>-</u>                                              |
| <b>Subtotal</b>                    | 6,117,856                             | 1,340,637           | 1,638,340            | 5,820,153                              | -                                                     |
| Right-to-use leases payable        | 383,113                               | 492,331             | 160,966              | 714,478                                | 282,660                                               |
| Net OPEB liability                 | 29,066,162                            | 3,150,709           | 1,224,583            | 30,992,288                             | -                                                     |
| Net pension liability              | 341,620,000                           | -                   | 50,240,000           | 291,380,000                            | -                                                     |
| Bonds and notes payable, net       | <u>303,272,635</u>                    | <u>34,995,892</u>   | <u>55,100,359</u>    | <u>283,168,168</u>                     | <u>20,776,251</u>                                     |
| <b>Total long-term liabilities</b> | <u>\$680,459,766</u>                  | <u>\$39,979,569</u> | <u>\$108,364,248</u> | <u>\$612,075,087</u>                   | <u>\$21,058,911</u>                                   |

### (10) CONTINGENT LIABILITIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally, the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

#### Litigation

The District is a defendant in various matters of litigation and claims. These matters result from the normal course of business. The District has accrued for a settlement agreement executed subsequent to yearend. It is not presently possible to determine the ultimate outcome or settlement cost, if any, for the remaining matters.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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### (11) CONSTRUCTION COMMITMENTS

As of June 30, 2022, the District had construction projects yet to be completed. The commitments and amounts completed to date are as follows:

|             | <u>Contract<br/>Amounts</u> | <u>Completed<br/>Through<br/>June 30, 2022</u> | <u>Remaining<br/>Commitments</u> |
|-------------|-----------------------------|------------------------------------------------|----------------------------------|
| Renovations | <u>\$97,126,116</u>         | <u>\$69,475,194</u>                            | <u>\$27,650,922</u>              |

As of June 30, 2022, the District has incurred costs totaling \$1,020,896 for project costs that were not under a formal contract.

### (12) RISK MANAGEMENT

The District self-insures worker's compensation through its Insurance Consortium. The District's Insurance Consortium is an association consisting of school districts, intermediate units, and vocational-technical schools of the Commonwealth of Pennsylvania. The District obtained a self-insurance exemption from the Commonwealth of Pennsylvania, Department of Labor and Industry, Bureau of Worker's Compensation, which allows the District to self-insure workers' compensation.

Each year the District is required to deposit funds into the central fund. The District then is billed monthly for actual claims for the current year paid during the previous month up to the level of retention. After the level of retention is reached, claim payments are made from the central fund. At the end of each fiscal year, reserves are established or adjusted on all outstanding claims. Funds in the central fund at the end of the fiscal year are not refunded. Total claims paid for the year ended June 30, 2022 were \$305,403.

Additionally, the District self-insures group medical, dental, vision, and prescription coverage. The District has accrued a two-month value for potential claims under medical, dental, vision and prescription coverage. Total claims paid for the year ended June 30, 2022 were \$23,595,378.

The District is exposed to various risks of loss related to theft of, damage to, and destruction of assets, errors and omissions, and natural disasters. The District has purchased various insurance policies to safeguard its assets from risk of loss. There was no change in the level of the District's insurance coverage and no settlements exceeding insurance coverage during the year ended June 30, 2022 and the three previous fiscal years.

#### Change in Aggregate Claim Liabilities

|                                              | <u>June 30, 2022</u> | <u>June 30, 2021</u> |
|----------------------------------------------|----------------------|----------------------|
| Claims liability - beginning of year         | \$ 3,792,761         | \$ 4,010,121         |
| Current year claims and changes in estimates | 24,170,357           | 20,650,810           |
| Claim payments by the District               | <u>(23,595,378)</u>  | <u>(20,868,170)</u>  |
| Claims liability - end of year               | <u>\$ 4,367,740</u>  | <u>\$ 3,792,761</u>  |

### (13) PENSION PLAN

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public School Employees Retirement System ("**PSERS**") and additions to/deductions from PSERS's fiduciary net position have been determined on the same basis as they are reported by PSERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

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# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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### Plan Description

PSERS is a governmental cost-sharing multi-employer defined benefit pension plan that provides retirement benefits to public school employees of the Commonwealth of Pennsylvania. The members eligible to participate in the system include all full-time public employees, part-time hourly public school employees who render at least 500 hours of service in the school year, and part-time per diem public school employees who render at least 80 days of service in the school year in any of the reporting entities in Pennsylvania. PSERS issues a publicly available financial report that can be obtained at [www.psers.state.pa.us](http://www.psers.state.pa.us).

### Benefits Provided

PSERS provides retirement, disability, and death benefits. Members are eligible for monthly retirement benefits upon reaching (a) age 62 with at least 1 year credited service; (b) age 60 with 30 more years of credited service; or (c) 35 or more years of service regardless of age. Act 120 of 2010 (Act 120) preserves the benefits of existing members and introduced benefit reductions for individuals who become new members on or after July 1, 2011. Act 120 created two membership classes, Membership Class T-E (Class T-E) and Membership Class T-F (Class T-F). To qualify for normal retirement, Class T-E and Class T-F members must work until age 65 with a minimum of 3 years of service or attain a total combination of age and service that is equal to or greater than 92 with a minimum of 35 years of service. Benefits are generally equal to 2% or 2.5%, depending upon membership class, of the member's final average salary (as defined in the code) multiplied by the number of years of credited service. For members whose membership started prior to July 1, 2011, after completion of five years of service, a member's right to the defined benefits is vested and early retirement benefits may be elected. For Class T-E and Class T-F members, the right to benefits is vested after ten years of service.

Participants are eligible for disability retirement benefits after completion of five years of credited service. Such benefits are generally equal to 2.00% or 2.50%, depending upon membership class, of the member's final average salary (as defined in the code) multiplied by the number of years of credited service, but not less than one-third of such salary nor greater than the benefit the member would have had at normal retirement age. Members over normal retirement age may apply for disability benefits.

Death benefits are payable upon the death of an active member who has reached age 62 with at least one year of credited service (age 65 with at least three years of credited service for Class T-E and Class T-F members) or who has at least five years of credited service (ten years for Class T-E and Class T-F members). Such benefits are actuarially equivalent to the benefit that would have been effective if the member had retired on the day before death.

### Contributions

#### Member Contributions

Active members who joined the system prior to July 22, 1983, contribute at 5.25% (Membership Class T-C) or at 6.50% (Membership Class T-D) of the member's qualifying compensation.

Members who joined the system on or after July 22, 1983 and who were active or inactive as of July 1, 2001, contribute at 6.25% (Membership Class T-C) or at 7.50% (Membership Class T-D) of the member's qualifying compensation.

Members who joined the system after June 30, 2001 and before July 1, 2011, contribute at 7.50% (automatic Membership Class T-D). For all new hires and for members who elected Class T-D membership, the higher contribution rates began with service rendered on or after January 1, 2002.

Members who joined the system after June 30, 2011, automatically contribute at the Membership Class T-E rate of 7.50% (base rate) of the member's qualifying compensation. All new hires after June 30, 2011, who elect T-F membership, contribute at 10.30% (base rate) of the member's qualifying compensation. Membership Class T-E and T-F are affected by a "shared risk" provision in Act 120 of 2010 that in future fiscal years could cause Membership Class T-E contribution rate to fluctuate between 7.50% and 9.50% and Membership Class T-F contribution rate to fluctuate between 10.30% and 12.30%.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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Employees who become an active member of PSERS on or after July 1, 2019, are enrolled in a hybrid plan that has a defined benefit and defined contribution component. Members who joined PSERS after June 30, 2019, automatically contribute at the Membership Class T-G rate of 8.25% (base rate), including a 2.75% defined contribution component of the member's qualifying compensation. All new hires after June 30, 2019, who elect T-H membership, contribute at 7.50% (base rate), including a 3.00% defined contribution component of the member's qualifying compensation. Membership Class T-G and T-H are affected by a "shared risk" provision in Act 120 of 2010 that in future fiscal years could cause Membership Class T-G contribution rate to fluctuate between 5.50% and 8.50% and Membership Class T-H contribution rate to fluctuate between 4.50% and 7.50%. All new members can also elect a DC membership and contribute at 7.50% (base rate) to a defined contribution plan that has no defined benefit component.

### **Employer Contributions**

The District's contractually required contribution rate for fiscal year ended June 30, 2022 was 34.14% of covered payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the District were \$35,926,508 for the year ended June 30, 2022.

### **Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2022, the District reported a liability of \$291,380,000 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by rolling forward the system's total pension liability as of June 30, 2020 to June 30, 2021. The District's proportion of the net pension liability was calculated utilizing the employer's one-year reported covered payroll as it relates to the total one-year reported covered payroll. At June 30, 2022, the District's proportion was 0.7097 percent, which was an increase of 0.0159 percent from its proportion measured as of June 30, 2021. As of June 30, 2022, the net pension liability of \$291,380,000 is related to the governmental funds and is recorded in the governmental activities in the government-wide statement of net position (deficit).

For the year ended June 30, 2022, the District recognized net pension expense of \$22,896,000. At June 30, 2022, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|                                                                                          | <b><u>Deferred Outflows<br/>of Resources</u></b> | <b><u>Deferred Inflows<br/>of Resources</u></b> |
|------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------------------------|
| Difference between expected and actual experience                                        | \$ 215,000                                       | \$ 3,828,000                                    |
| Changes in assumptions                                                                   | 14,133,000                                       | -                                               |
| Net difference between projected and actual investment earnings                          | -                                                | 46,382,000                                      |
| Changes in proportions                                                                   | 7,864,000                                        | 224,000                                         |
| Difference between employer contributions and proportionate share of total contributions | (53,453)                                         | -                                               |
| Contributions subsequent to the measurement date                                         | <u>35,926,508</u>                                | <u>-</u>                                        |
|                                                                                          | <b><u>\$58,085,055</u></b>                       | <b><u>\$50,434,000</u></b>                      |

\$35,926,508 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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### Year ended June 30,

|      |                              |
|------|------------------------------|
| 2023 | \$ (6,810,380)               |
| 2024 | (2,694,483)                  |
| 2025 | (3,768,559)                  |
| 2026 | <u>(15,002,031)</u>          |
|      | <u><u>\$(28,275,453)</u></u> |

### Actuarial Assumptions

The total pension liability as of June 30, 2021 was determined by rolling forward PSERS' total pension liability at June 30, 2020 to June 30, 2021 using the following actuarial assumptions, applied to all periods included in the measurement:

- Actuarial cost method – entry age normal – level % of pay
- Investment return – 7.00%, includes inflation at 2.50%
- Salary growth – Effective average of 4.50%, comprised of inflation of 2.50% and 2.00% for real wage growth and for merit or seniority increases.
- Mortality rates were based on a blend of 50% PubT-2010 and 50% PubG-2010 retiree tables for males and females, adjusted to reflect PSERS' experience and projected using a modified version of the MP-2020 improvement scale.
- The discount rate used to measure the total pension liability decreased from 7.25% as of June 30, 2020 to 7.00% as of June 30, 2021.

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial valuation experience study that was performed for the five year period ending June 30, 2020.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The pension plan's policy in regard to the allocation of invested plan assets is established and may be amended by the board. Plan assets are managed with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the pension.

| <u>Asset Class</u>   | <u>Target Allocation</u> | <u>Long-Term Expected Real Rate of Return</u> |
|----------------------|--------------------------|-----------------------------------------------|
| Global public equity | 27.0 %                   | 5.2%                                          |
| Private equity       | 12.0 %                   | 7.3%                                          |
| Fixed income         | 35.0 %                   | 1.8%                                          |
| Commodities          | 10.0 %                   | 2.0%                                          |
| Absolute return      | 8.0 %                    | 3.1%                                          |
| Infrastructure/MLPs  | 8.0 %                    | 5.1%                                          |
| Real estate          | 10.0 %                   | 4.7%                                          |
| Cash                 | 3.0 %                    | 0.1%                                          |
| Leverage             | <u>(13.0)%</u>           | 0.1%                                          |
|                      | <u>100.0 %</u>           |                                               |

The above was the PSERS Board's adopted asset allocation policy and best estimates of geometric real rates of return for each major asset class as of June 30, 2021.



# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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### Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

### Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following represents the net pension liability, calculated using the discount rate of 7.00%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.00%) or 1-percentage point higher (8.00%) than the current rate:

|                                                             | <u>1% Decrease</u><br><u>6.00%</u> | <u>Current</u><br><u>Discount</u><br><u>Rate</u><br><u>7.00%</u> | <u>1% Increase</u><br><u>8.00%</u> |
|-------------------------------------------------------------|------------------------------------|------------------------------------------------------------------|------------------------------------|
| District's proportionate share of the net pension liability | <u>\$382,446,000</u>               | <u>\$291,380,000</u>                                             | <u>\$214,560,000</u>               |

### Pension Plan Fiduciary Net Position

Detailed information about the PSERS' fiduciary net position is available in PSERS Annual Comprehensive Financial Report which can be found on the system's website at [www.psers.pa.gov](http://www.psers.pa.gov).

## (14) POSTEMPLOYMENT HEALTHCARE PLAN

### Plan Description

The District administers a single employer defined benefit healthcare plan to eligible retirees and their spouses. The District has three bargaining units which participate in this plan: the West Chester Education Support Professionals, West Chester Service Support Professionals, and West Chester Area Education Association (teachers). In addition, the administrators and the non-bargaining staff members participate in the plan. Members of the Education Support Professionals and the Service Support Professionals who were at least 50 years old as of July 1, 2012 and had 20 years of service upon retirement are eligible to receive a health reimbursement account ("**HRA**") of \$2,000 per year towards the PSERS Health Options Program for a maximum of four years.

Teachers that reached age 50 as of July 1, 2014 and had 20 years of service in the District and retired prior to July 1, 2021 were eligible to receive an HRA of \$20,000 and cannot elect coverage under a medical plan provide by the District. Teachers retiring on or after July 1, 2021 may continue the medical benefits by paying the full COBRA premium.

Administrators that reach age 50 with 12 years of service and five years as an administrator receive benefits for administrator and spouse for 10 years or until Medicare eligible. Administrators receiving this benefit are required to cost share for administrator coverage at a rate equal to the higher of the maximum reimbursement provided by PSERS (currently \$100 per month) or active employee contribution and up to 50 percent of the cost of the spousal coverage cost.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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Non-bargaining employees that reach age 50 with 15 years of service receive single coverage benefits until Medicare eligible. Non-bargaining staff receiving this benefit are required to cost share for non-bargaining employee coverage at a rate equal to the higher of the maximum reimbursement provided by the PSERS (currently \$100 per month) or active employee contribution. The employee must retire from service to receive the post-employee benefits and not work for another school district.

The health insurance plan is a single employer, defined benefit OPEB plan. The medical, prescription drug, dental, and vision benefits are self-insured. Only the PC-65 product is fully insured. The medical benefits are administered through Blue Cross, and the prescription drug benefits through Caremark. Separate financial statements are not issued for the plan.

### **Participants**

As of June 30, 2022, the Plan had 1,395 participants, consisting of 1,336 active participants, zero vested former participants, and 59 retired participants. Participant data is based on census information as of July 2020.

### **Funding Policy**

The contribution requirements of plan members are established and may be amended by the Board of School Directors. The District has no assets accumulated in a trust or equivalent arrangement for the purpose of administering the OPEB plan. The required contribution is based on projected pay-as-you-go financing requirements, with any additional amount to prefund as determined annually by the Board of School Directors. For fiscal year 2022, the District paid \$897,638 to plan members eligible for receiving benefits.

### **Actuarial Assumptions and Other Inputs**

The total OPEB liability was measured as of July 1, 2020, which was the same date of the most recent actuarial valuation.

### **Discount Rate**

The discount rate was 2.28 percent based on the S&P Municipal Bond 20-year High Grade Rate Index at July 1, 2021 and increase from the prior measurement date (22.58 percent).

### **Withdrawal**

Rates of withdrawal vary by age, gender, and years of service. Sample rates for employees with more than 10 years of service are shown below. Rates for new employees start at 22.9 percent for both men and women and decrease with age and service.

| <b><u>Age</u></b> | <b><u>Male<br/>Rate</u></b> | <b><u>Female<br/>Rate</u></b> | <b><u>Age</u></b> | <b><u>Male<br/>Rate</u></b> | <b><u>Female<br/>Rate</u></b> |
|-------------------|-----------------------------|-------------------------------|-------------------|-----------------------------|-------------------------------|
| 25                | 2.5700%                     | 5.0200%                       | 45                | 1.3700%                     | 1.6500%                       |
| 30                | 2.5700%                     | 4.0200%                       | 50                | 1.9200%                     | 2.0600%                       |
| 35                | 1.5000%                     | 2.8500%                       | 55                | 3.3800%                     | 3.1100%                       |
| 40                | 1.3400%                     | 1.6000%                       | 60                | 5.5700%                     | 6.4000%                       |

### **Mortality**

Separate rates are assumed preretirement and postretirement using the PSERS defined benefit pension plan actuarial valuation.

Incorporated into the table are rates projected generationally by the Buck Modified 2016 projection scale to reflect mortality improvement.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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### Disability

No disability was assumed.

### Retirement

Assumed retirement rates are based on PSERS plan experience and vary by age, service, and gender.

| <u>Age</u> | <u>Age 55 and<br/>25 Years of Service</u> |               | <u>Superannuation</u> |               |
|------------|-------------------------------------------|---------------|-----------------------|---------------|
|            | <u>Male</u>                               | <u>Female</u> | <u>Male</u>           | <u>Female</u> |
| 55         | 19%                                       | 19%           | 27%                   | 10%           |
| 56         | 17%                                       | 17%           | 32%                   | 30%           |
| 57         | 17%                                       | 17%           | 32%                   | 30%           |
| 58         | 17%                                       | 17%           | 32%                   | 35%           |
| 59         | 22%                                       | 21%           | 31%                   | 36%           |
| 60         | 14%                                       | 17%           | 31%                   | 36%           |
| 61         | 29%                                       | 30%           | 29%                   | 31%           |
| 62         | 51%                                       | 61%           | 51%                   | 61%           |
| 63         | 26%                                       | 26%           | 26%                   | 26%           |
| 64         | 21%                                       | 22%           | 21%                   | 22%           |
| 65         | 100%                                      | 100%          | 100%                  | 100%          |

### Salary

An assumption for salary increases is used only for spreading contributions over future pay under the entry age normal cost method. For this purpose, salary increases are composed of 2.50 percent cost of living adjustment, 1.0 percent real wage growth, and for teachers and administrators, a merit increase which varies by age from 0.00 to 2.75 percent.

### Percent of Eligible Retirees Electing Coverage in Plan

One hundred percent of employees eligible for an HRA account are assumed to elect it. Ninety percent of employees eligible for subsidized coverage, fifty percent of teachers, and twenty-five percent of all other employees only eligible for self-paid coverage are assumed to elect coverage. One hundred percent of administrators and forty percent of all other employees are assumed to elect group life insurance.

### Percent Married at Retirement

Ninety percent of administrators and fifteen percent of all other employees are assumed to be married and have a spouse covered by the plan at retirement. Non-spouse dependents are deemed to be immaterial.

### Spouse Age

Wives are assumed to be two years younger than their husbands.

### Per Capita Claims Cost

The per capita claims cost for medical and prescription drug is based on the expected portion of the group's overall cost attributed to individuals in the specified age and gender brackets.

Dental and vision costs are assumed to not vary with age or gender. The resulting costs are as follows:

**WEST CHESTER AREA SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

June 30, 2022

| <u>Age</u> | <u>Medical</u> |               | <u>Prescription Drug</u>    |               |
|------------|----------------|---------------|-----------------------------|---------------|
|            | <u>Male</u>    | <u>Female</u> | <u>Male</u>                 | <u>Female</u> |
| 45 – 49    | \$ 6,591       | \$ 9,518      | \$1,266                     | \$1,771       |
| 50 – 54    | \$ 8,729       | \$10,757      | \$1,624                     | \$2,001       |
| 55 – 59    | \$10,631       | \$11,256      | \$1,978                     | \$2,094       |
| 60 – 64    | \$13,873       | \$12,931      | \$2,581                     | \$2,405       |
| 65+        | \$10,516       | \$11,156      | N/A – included with Medical |               |

**Life Insurance**

It is assumed that the annual cost to provide life insurance varies by age and gender. The assumed cost is equal to the amount of coverage times the applicable mortality factor contained in the valuation mortality table. Retiree contributions are \$0.095 per month per \$1,000 of coverage and are assumed to not increase.

**Retiree Contributions**

Retiree contributions are assumed to increase at the same rate as the healthcare cost trend rate.

**Healthcare Cost Trend Rate**

The healthcare cost trend rate was 5.5 percent in 2020 through 2023. Rates gradually decrease from 5.4 percent in 2024 to 4.0 percent in 2075 and later based on the Society of Actuaries Long-Run Medical Cost Trend Model.

**Actuarial Cost Method – Entry Age Normal**

Under the entry age normal cost method, the normal cost is the present value of benefits allocated to the year following the valuation date. Benefits are allocated on a level basis over the earnings of an individual between the date of hire and the assumed retirement age. The accrued liability as of the valuation date is the excess of the present value of future benefits over the present value of future normal cost. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets. Actuarial gains and losses serve to reduce or increase the unfunded accrued liability.

**Sensitivity Analysis**

The following presents the net OPEB liability, calculated using the valuation discount rate, as well as what the net OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate.

|                                                          | <u>1% Decrease</u><br><u>1.28%</u> | <u>Current Discount Rate</u><br><u>2.28%</u> | <u>1% Increase</u><br><u>3.28%</u> |
|----------------------------------------------------------|------------------------------------|----------------------------------------------|------------------------------------|
| District's proportionate share of the net OPEB liability | <u>\$15,107,653</u>                | <u>\$14,195,288</u>                          | <u>\$13,319,887</u>                |

The following presents the net OPEB liability, calculated using the valuation healthcare cost trend rate, as well as what the net OPEB liability would be if it were calculated using a trend rate that is one percentage point lower each year or one percentage point higher each year than the current rate.

|                                                          | <u>1% Decrease</u>  | <u>Trend Rate</u>   | <u>1% Increase</u>  |
|----------------------------------------------------------|---------------------|---------------------|---------------------|
| District's proportionate share of the net OPEB liability | <u>\$12,578,096</u> | <u>\$14,195,288</u> | <u>\$16,107,607</u> |

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

### Changes in Total OPEB Liability

|                                    |                     |
|------------------------------------|---------------------|
| <b>Balances as of July 1, 2020</b> | <u>\$14,131,162</u> |
| <b>Changes for the year</b>        |                     |
| Service cost                       | 1,015,500           |
| Interest on total OPEB liability   | 273,209             |
| Changes in assumptions             | (379,061)           |
| Benefit payments                   | <u>(845,522)</u>    |
| <b>Net changes</b>                 | <u>64,126</u>       |
| <b>Balances as of July 1, 2021</b> | <u>\$14,195,288</u> |

For the year ended June 30, 2022, the District recognized OPEB expense of \$1,229,792. At June 30, 2022, the District had deferred outflows of resources and deferred inflows of resources related to the OPEB plan from the following sources:

|                                                    | <u>Deferred Outflows<br/>of Resources</u> | <u>Deferred Inflows<br/>of Resources</u> |
|----------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience | \$ -                                      | \$1,600,036                              |
| Changes in assumptions                             | 1,460,709                                 | 594,180                                  |
| Payments subsequent to measurement date            | <u>897,638</u>                            | <u>-</u>                                 |
|                                                    | <u>\$2,358,347</u>                        | <u>\$2,194,216</u>                       |

\$897,638 reported as deferred outflows of resources related to OPEB resulting from District payments subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the year ended June 30, 2023. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in OPEB expense as follows:

### Year ended June 30,

|            |                    |
|------------|--------------------|
| 2023       | \$ (58,917)        |
| 2024       | (58,917)           |
| 2025       | (58,917)           |
| 2026       | (58,917)           |
| 2027       | (58,917)           |
| Thereafter | <u>(438,922)</u>   |
|            | <u>\$(733,507)</u> |

## (15) PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM OTHER POSTEMPLOYMENT BENEFITS

### Cost Sharing Multiple-Employer Defined Benefit OPEB Plan

PSERS provides health insurance premium assistance which, is a governmental cost sharing, multiple-employer OPEB plan for all eligible retirees who qualify and elect to participate. Employer contribution rates for health insurance premium assistance are established to provide reserves in the health insurance account that are sufficient for the payment of health insurance premium assistance benefits for each succeeding year. Effective January 1, 2002 under the provisions of Act 9 of 2001, participating eligible retirees are entitled to receive premium assistance payments equal to the lesser of \$100 per month or their out-of-pocket monthly health insurance premium. To receive premium assistance, eligible retirees must obtain their health insurance through either their school employer or the PSERS' health options program. As of June 30, 2021, there were no assumed future benefit increases to participating eligible retirees.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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Retirees of PSERS can participate in the health insurance premium assistance program if they satisfy the following criteria:

- Have 24 ½ or more years of service, or
- Are a disability retiree, or
- Have 15 or more years of service and retired after reaching superannuation age, and
- Participate in the PSERS' health options program or employer-sponsored health insurance program.

### **Benefits Provided**

Participating eligible retirees are entitled to receive premium assistance payments equal to the lesser of \$100 per month or their out-of-pocket monthly health insurance premium. To receive premium assistance, eligible retirees must obtain their health insurance through either their school employer or the PSERS' health options program. As of June 30, 2021, there were no assumed future benefit increases to participating eligible retirees.

### **Employer Contributions**

The District's contractually required contribution rate for the fiscal year ended June 30, 2022 was 0.80% of covered payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the OPEB plan from the District were \$845,578 for the year ended June 30, 2022.

### **OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At June 30, 2022, the District reported a liability of \$16,797,000 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2021, and the total OPEB liability used to calculate the net OPEB liability was determined by rolling forward PSERS' total OPEB liability as of June 30, 2020 to June 30, 2021. The District's proportion of the net OPEB liability was calculated utilizing the employer's one-year reported covered payroll as it relates to the total one-year reported covered payroll. At June 30, 2022, the District's proportion was 0.7087 percent, which was an increase of 0.0175 percent from its proportion measured as of June 30, 2021. As of June 30, 2022, the OPEB liability of \$16,797,000 is related to the governmental funds and is recorded in the governmental activities in the government-wide statement of net position (deficit).

For the year ended June 30, 2022, the District recognized OPEB expense of \$1,094,000. At June 30, 2022, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

|                                                                                          | <b><u>Deferred Outflows<br/>of Resources</u></b> | <b><u>Deferred Inflows<br/>of Resources</u></b> |
|------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------------------------|
| Difference between expected and actual experience                                        | \$ 156,000                                       | \$ -                                            |
| Changes in assumptions                                                                   | 1,789,000                                        | 224,000                                         |
| Net difference between projected and actual investment earnings                          | 33,000                                           | -                                               |
| Changes in proportions                                                                   | 469,000                                          | 29,000                                          |
| Difference between employer contributions and proportionate share of total contributions | (532)                                            | -                                               |
| Contributions subsequent to the measurement date                                         | <u>845,578</u>                                   | <u>-</u>                                        |
|                                                                                          | <b><u>\$3,292,046</u></b>                        | <b><u>\$253,000</u></b>                         |

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# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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\$845,578 reported as deferred outflows of resources related to OPEB resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

**Year ended June 30,**

|            |                    |
|------------|--------------------|
| 2023       | \$ 360,307         |
| 2024       | 356,306            |
| 2025       | 468,797            |
| 2026       | 392,695            |
| 2027       | 341,614            |
| Thereafter | <u>273,749</u>     |
|            | <u>\$2,193,468</u> |

**Actuarial Assumptions**

The OPEB liability as of June 30, 2021, was determined by rolling forward the PSERS' OPEB liability as of June 30, 2020 to June 30, 2021 using the following actuarial assumptions, applied to all periods included in the measurement:

- Actuarial cost method - entry age normal - level % of pay
- Investment return – 2.18% - Standard & Poor's 20-year municipal bond rate
- Salary growth – Effective average of 4.50%, comprised of inflation of 2.50% and 2.00% for real wage growth and for merit or seniority increases.
- Premium assistance reimbursement is capped at \$1,200 per year.
- Assumed healthcare cost trends were applied to retirees with less than \$1,200 in premium assistance per year.
- Mortality rates were based on a blend of 50% PubT-2010 and 50% PubG-2010 Retiree Tables for Males and Females, adjusted to reflect PSERS' experience and projected using a modified version of the MP-2020 Improvement Scale.

Participation rate:

- Eligible retirees will elect to participate pre age 65 at 50%
- Eligible retirees will elect to participate post age 65 at 70%

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study that was performed for the five-year period June 30, 2020.

The following assumptions were used to determine the contribution rate:

- The results of the actuarial valuation as of June 30, 2019 determined the employer contribution rate for fiscal year 2021.
- Cost method - amount necessary to assure solvency of premium assistance through the third fiscal year after the valuation date.
- Asset valuation method: market value.
- Participation rate: 63% of eligible retirees are assumed to elect premium assistance.
- Mortality tables for males and females, adjusted to reflect PSERS' experience and projected using a modified version of the MP-2015 Mortality Improvement Scale.

Investments consist primarily of short term assets designed to protect the principal of the OPEB plan assets. The expected rate of return on OPEB plan investments was determined using the OPEB asset allocation policy and best estimates of geometric real rates of return for each asset class.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

The OPEB plan's policy in regard to the allocation of invested plan assets is established and may be amended by the Board. Under the program, as defined in the retirement code employer contribution rates for health insurance premium assistance are established to provide reserves in the health insurance account that are sufficient for the payment of health insurance premium assistance benefits for each succeeding year.

| <u>OPEB – Asset Class</u> | <u>Target Allocation</u> | <u>Long-Term Expected Real Rate of Return</u> |
|---------------------------|--------------------------|-----------------------------------------------|
| Cash                      | 79.80%                   | 0.10 %                                        |
| US Core Fixed Income      | 17.50%                   | 0.70 %                                        |
| Non-US Developed Fixed    | <u>2.70%</u>             | (0.30)%                                       |
|                           | <u>100.00%</u>           |                                               |

The above was the Board's adopted asset allocation policy and best estimates of geometric real rates of return for each major asset class as of June 30, 2021.

### Discount Rate

The discount rate used to measure the OPEB liability was 2.18%. Under the OPEB plan's funding policy, contributions are structured for short term funding of health insurance premium assistance. The funding policy sets contribution rates necessary to assure solvency of health insurance premium assistance through the third fiscal year after the actuarial valuation date. The health insurance premium assistance account is funded to establish reserves that are sufficient for the payment of health insurance premium assistance benefits for each succeeding year. Due to the short term funding policy, the OPEB plan's fiduciary net position was not projected to be sufficient to meet projected future benefit payments, therefore the OPEB plan is considered a "pay-as-you-go" plan. A discount rate of 2.18% which represents the Standard & Poor's 20 year municipal bond rate at June 30, 2021, was applied to all projected benefit payments to measure the total OPEB liability.

### Sensitivity of District's Proportionate Share of the Net OPEB Liability to Change in Healthcare Cost Trend Rates

Healthcare cost trends were applied to retirees receiving less than \$1,200 in annual health insurance premium assistance. As of June 30, 2021, retirees health insurance premium assistance benefits are not subject to future healthcare cost increases. The healthcare insurance premium assistance reimbursement for qualifying retirees is capped at a maximum of \$1,200. The actual number of retirees receiving less than the \$1,200 per year cap is a small percentage of the total population and has a minimal impact on healthcare cost trends as depicted below.

The following presents the net OPEB liability for June 30, 2021, calculated using current healthcare cost trends as well as what net OPEB liability would be if it health cost trends were 1-percentage point lower or 1-percentage point higher than the current rate:

|                                                          | <u>1% Decrease</u>  | <u>Trend Rate</u>   | <u>1% Increase</u>  |
|----------------------------------------------------------|---------------------|---------------------|---------------------|
| District's proportionate share of the net OPEB liability | <u>\$16,796,000</u> | <u>\$16,797,000</u> | <u>\$16,799,000</u> |

### Sensitivity of the District's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability, calculated using the discount rate of 2.18%, as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (1.18%) or 1-percentage-point higher (3.18%) than the current rate:



# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

|                                                          | <u>1% Decrease</u><br><u>1.18%</u> | <u>Current Discount Rate</u><br><u>2.18%</u> | <u>1% Increase</u><br><u>3.18%</u> |
|----------------------------------------------------------|------------------------------------|----------------------------------------------|------------------------------------|
| District's proportionate share of the net OPEB liability | <u>\$19,277,000</u>                | <u>\$16,797,000</u>                          | <u>\$14,755,000</u>                |

### **OPEB Plan Fiduciary Net Position**

Detailed information about PSERS' fiduciary net position is available in PSERS Annual Comprehensive Financial Report which can be found on PSERS's website at [www.psers.pa.gov](http://www.psers.pa.gov).

### (16) NET OPEB LIABILITY AND DEFERRED INFLOWS AND OUTFLOWS OF RESOURCES

The District's aggregate net OPEB liability and deferred inflows and outflows of resources are as follows:

|                             | <u>Net OPEB Liability</u> | <u>Deferred Outflows of Resources</u> | <u>Deferred Inflows of Resources</u> |
|-----------------------------|---------------------------|---------------------------------------|--------------------------------------|
| District Plan (See Note 14) | \$ 14,195,288             | \$ 2,358,347                          | \$ 2,194,216                         |
| PSERS Plan (See Note 15)    | <u>16,797,000</u>         | <u>3,292,046</u>                      | <u>253,000</u>                       |
|                             | <u>\$30,992,288</u>       | <u>\$5,650,393</u>                    | <u>\$2,447,216</u>                   |

### (17) FUND BALANCES

As of June 30, 2022, fund balances are composed of the following:

|                                  | <u>General Fund</u> | <u>Capital Projects Funds</u> | <u>Capital Reserve Fund</u> | <u>Total Governmental Funds</u> |
|----------------------------------|---------------------|-------------------------------|-----------------------------|---------------------------------|
| Nonspendable                     |                     |                               |                             |                                 |
| Prepaid expenditures             | \$ 2,232,155        | \$ -                          | \$ 197,500                  | \$ 2,429,655                    |
| Restricted for                   |                     |                               |                             |                                 |
| Capital projects                 | -                   | 29,943,488                    | 23,245,992                  | 53,189,480                      |
| Committed to                     |                     |                               |                             |                                 |
| Healthcare                       | 4,159,909           | -                             | -                           | 4,159,909                       |
| Assigned to                      |                     |                               |                             |                                 |
| Tax stabilization                | 52,121,467          | -                             | -                           | 52,121,467                      |
| Capital projects                 | 5,000,000           | -                             | -                           | 5,000,000                       |
| Alternative education            | 2,000,000           | -                             | -                           | 2,000,000                       |
| Property assessment fluctuations | 1,000,000           | -                             | -                           | 1,000,000                       |
| Technology/distance learning     | 500,000             | -                             | -                           | 500,000                         |
| Student activities               | 150,756             | -                             | -                           | 150,756                         |
| Unassigned                       | <u>16,447,723</u>   | <u>-</u>                      | <u>-</u>                    | <u>16,447,723</u>               |
| <b>Total fund balances</b>       | <u>\$83,612,010</u> | <u>\$29,943,488</u>           | <u>\$23,443,492</u>         | <u>\$136,998,990</u>            |

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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### (18) ON-BEHALF PAYMENTS FOR FRINGE BENEFITS

The District recognizes contributions made by the Commonwealth of Pennsylvania as revenue and expenses to be used for District employees' social security and pension contributions. On-behalf payments to the District totaled \$3,817,813 and \$18,656,791 for social security and retirement contributions for the year ended June 30, 2022, respectively. These contributions are recorded in the General Fund as revenue and expenditures.

### (19) NET INVESTMENT IN CAPITAL ASSETS

Net position (deficit) of the governmental activities net investment in capital assets, at June 30, 2022, are as follows:

|                                         |                             |
|-----------------------------------------|-----------------------------|
| Capital assets                          | \$ 603,056,315              |
| Deferred outflows of resources          | 2,887,253                   |
| Unspent debt proceeds                   | 29,943,488                  |
| Accumulated depreciation                | <u>(277,192,516)</u>        |
|                                         | 358,694,540                 |
| Lease liabilities                       | (714,478)                   |
| Accrued interest payable                | (1,728,798)                 |
| Bonds and notes payable, net            | <u>(283,168,168)</u>        |
| <b>Net investment in capital assets</b> | <b><u>\$ 73,083,096</u></b> |

Components of the net position of the business-type activities net investment in capital assets at June 30, 2022 are as follows:

|                                         |                          |
|-----------------------------------------|--------------------------|
| Capital assets                          | 1,843,363                |
| Accumulated depreciation                | <u>(1,228,513)</u>       |
| <b>Net investment in capital assets</b> | <b><u>\$ 614,850</u></b> |

### (20) DEFICIT NET POSITION

For governmental activities, the unrestricted net deficit amount of \$232,168,608 includes the effect of deferring the recognition of pension and OPEB contributions made subsequent to the measurement date of the net pension and OPEB liabilities, the unamortized portion of contributions made in excess of the District's share of its proportionate contributions to its pension and OPEB plans, the differences between projected and actual investment earnings, and the deferred outflows resulting from the change in the District's share of the net pension and OPEB liabilities. This is offset by the District's actuarially determined net pension and OPEB liabilities and the deferred inflow resulting from the difference between actual and expected experience.

### (21) RIGHT-TO-USE LEASES PAYABLE

The District has entered into long-term lease agreements as lessee for the use of premises and equipment. Initial lease liabilities were recorded in the amount of \$875,444. As of 6/30/2022, the carrying value of the lease liabilities is \$714,478. The leases have discount rates ranging from 0.31% to 2.54%. The premises and equipment's estimated useful lives were 5 years as of their contract commencements. The value of the intangible right-to-use assets as of 6/30/2022 is \$698,621, net of accumulated amortization of \$176,823, and is included with noncurrent assets on the statement of net position.

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2022

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Future minimum lease payments under these leases are as follows:

**Year ending June 30,**

|                                         |                  |
|-----------------------------------------|------------------|
| 2023                                    | \$294,045        |
| 2024                                    | 230,243          |
| 2025                                    | 173,736          |
| 2026                                    | 37,898           |
| Less: amount representing interest      | <u>(21,444)</u>  |
| Present value of minimum lease payments | <u>\$714,478</u> |

### (22) SUBSEQUENT EVENTS

Management has evaluated subsequent events through December 12, 2022, the date on which the financial statements were available to be issued. No material subsequent events have occurred since June 30, 2022 that required recognition or disclosure in the financial statements.

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# WEST CHESTER AREA SCHOOL DISTRICT

## *REQUIRED SUPPLEMENTARY INFORMATION*



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**WEST CHESTER AREA SCHOOL DISTRICT**

**SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY - PSERS**

Year ended June 30

|                                                                                                              | <u>Measurement Date</u> |                |                |                |                |                |                |                |
|--------------------------------------------------------------------------------------------------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                                                                                              | <u>2021</u>             | <u>2020</u>    | <u>2019</u>    | <u>2018</u>    | <u>2017</u>    | <u>2016</u>    | <u>2015</u>    | <u>2014</u>    |
| District's proportion of the net pension liability                                                           | 0.7097%                 | 0.6938%        | 0.6849%        | 0.6868%        | 0.6802%        | 0.6812%        | 0.6766%        | 0.6629%        |
| District's proportionate share of the net pension liability                                                  | \$ 291,380,000          | \$ 341,620,000 | \$ 320,414,000 | \$ 329,698,000 | \$ 335,940,000 | \$ 337,581,000 | \$ 293,071,000 | \$ 262,381,000 |
| District's covered payroll                                                                                   | \$ 100,469,803          | \$ 97,013,811  | \$ 94,461,534  | \$ 92,486,543  | \$ 90,557,920  | \$ 88,217,090  | \$ 87,061,277  | \$ 83,621,635  |
| District's proportionate share of the net pension liability liability as a percentage of its covered payroll | 290.02%                 | 352.14%        | 339.20%        | 356.48%        | 370.92%        | 382.67%        | 336.63%        | 313.77%        |
| Plan fiduciary net position as a percentage of the total pension liability                                   | 63.67%                  | 54.32%         | 55.66%         | 54.00%         | 51.84%         | 50.14%         | 54.36%         | 57.24%         |

-69-

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

**WEST CHESTER AREA SCHOOL DISTRICT**

**SCHEDULE OF THE DISTRICT'S PENSION PLAN CONTRIBUTIONS - PSERS**

**Year ended June 30**

|                                                                         | <u>2022</u>          | <u>2021</u>          | <u>2020</u>          | <u>2019</u>          | <u>2018</u>          | <u>2017</u>          | <u>2016</u>          | <u>2015</u>          |
|-------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Contractually required contribution                                     | \$ 35,926,508        | \$ 33,643,257        | \$ 32,290,025        | \$ 30,811,370        | \$ 29,303,512        | \$ 26,330,342        | \$ 22,053,155        | \$ 17,854,136        |
| Contributions in relation to the<br>contractually required contribution | <u>\$ 35,926,508</u> | <u>\$ 33,643,257</u> | <u>\$ 32,290,025</u> | <u>\$ 30,811,370</u> | <u>\$ 29,303,512</u> | <u>\$ 26,330,342</u> | <u>\$ 22,053,155</u> | <u>\$ 17,854,136</u> |
| Contribution excess                                                     | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                    |
| District's covered payroll                                              | \$ 105,232,888       | \$ 100,469,803       | \$ 97,013,811        | \$ 94,461,534        | \$ 92,486,543        | \$ 90,557,920        | \$ 88,217,090        | \$ 87,061,277        |
| Contributions as a percentage of<br>covered payroll                     | 34.14%               | 34.68%               | 33.36%               | 32.60%               | 31.68%               | 29.08%               | 25.00%               | 20.51%               |

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.



**WEST CHESTER AREA SCHOOL DISTRICT**

**SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE OPEB LIABILITY -PSERS**

**Year ended June 30**

|                                                                                                 | <b>Measurement Date</b> |                    |                    |                    |                    |
|-------------------------------------------------------------------------------------------------|-------------------------|--------------------|--------------------|--------------------|--------------------|
|                                                                                                 | <b><u>2021</u></b>      | <b><u>2020</u></b> | <b><u>2019</u></b> | <b><u>2018</u></b> | <b><u>2017</u></b> |
| District's proportion of the net OPEB liability                                                 | 0.7087%                 | 0.6921%            | 0.6849%            | 0.6868%            | 0.6802%            |
| District's proportionate share of the net OPEB liability                                        | \$ 16,797,000           | \$ 14,935,000      | \$ 14,567,000      | \$ 14,319,000      | \$ 13,858,000      |
| District's covered payroll                                                                      | \$ 100,469,803          | \$ 97,013,811      | \$ 94,461,534      | \$ 92,486,543      | \$ 90,557,920      |
| District's proportionate share of the net OPEB liability as a percentage of its covered payroll | 16.72%                  | 15.39%             | 15.41%             | 15.48%             | 15.30%             |
| Plan fiduciary net position as a percentage of the total OPEB liability                         | 5.30%                   | 5.69%              | 5.56%              | 5.56%              | 5.73%              |

In accordance with GASB Statement No. 75, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

# WEST CHESTER AREA SCHOOL DISTRICT

## SCHEDULE OF THE DISTRICT'S OPEB PLAN CONTRIBUTIONS - PSERS

Year ended June 30

|                                                                      | <u>2022</u>       | <u>2021</u>       | <u>2020</u>       | <u>2019</u>       | <u>2018</u>       |
|----------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Contractually required contribution                                  | \$ 845,578        | \$ 823,261        | \$ 813,058        | \$ 784,461        | \$ 766,286        |
| Contributions in relation to the contractually required contribution | <u>\$ 845,578</u> | <u>\$ 823,261</u> | <u>\$ 813,058</u> | <u>\$ 784,461</u> | <u>\$ 766,286</u> |
| Contribution deficiency (excess)                                     | -                 | -                 | -                 | -                 | -                 |
| District's covered payroll                                           | \$ 105,232,888    | \$ 100,469,803    | \$ 97,013,811     | \$ 94,461,534     | \$ 92,486,543     |
| Contributions as a percentage of covered payroll                     | 0.80%             | 0.82%             | 0.84%             | 0.83%             | 0.83%             |

In accordance with GASB Statement No. 75, this schedule has been prepared prospectively. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

# WEST CHESTER AREA SCHOOL DISTRICT

## SCHEDULE OF CHANGES IN OPEB LIABILITY - SINGLE EMPLOYER PLAN

Year ended June 30

|                                                              | Measurement Date     |                      |                      |                      |                      |
|--------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|                                                              | <u>2021</u>          | <u>2020</u>          | <u>2019</u>          | <u>2018</u>          | <u>2017</u>          |
| <b>TOTAL OPEB LIABILITY</b>                                  |                      |                      |                      |                      |                      |
| Service cost                                                 | \$ 1,015,500         | \$ 735,880           | \$ 739,219           | \$ 878,395           | \$ 836,027           |
| Interest on total OPEB liability                             | 273,209              | 479,114              | 444,034              | 507,610              | 399,221              |
| Changes of assumptions                                       | -                    | (336,349)            | -                    | 104,436              | -                    |
| Differences between expected and actual experience           | -                    | (1,006,275)          | -                    | (1,065,299)          | -                    |
| Effect of assumption changes or inputs                       | (379,061)            | 1,343,955            | (314,852)            | 32,607               | 524,653              |
| Benefit payments                                             | <u>(845,522)</u>     | <u>(1,327,997)</u>   | <u>(1,716,834)</u>   | <u>(1,539,717)</u>   | <u>(1,709,852)</u>   |
| <b>Net change in total OPEB liability</b>                    | 64,126               | (111,672)            | (848,433)            | (1,081,968)          | 50,049               |
| <b>Total OPEB liability, beginning</b>                       | <u>14,131,162</u>    | <u>14,242,834</u>    | <u>15,091,267</u>    | <u>16,173,236</u>    | <u>16,123,187</u>    |
| <b>Total OPEB liability, ending</b>                          | <u>\$ 14,195,288</u> | <u>\$ 14,131,162</u> | <u>\$ 14,242,834</u> | <u>\$ 15,091,268</u> | <u>\$ 16,173,236</u> |
| <b>Covered-employee payroll</b>                              | \$ 92,399,865        | \$ 92,399,865        | \$ 91,742,174        | \$ 91,742,174        | \$ 88,476,720        |
| <b>Net OPEB liability as a % of covered employee payroll</b> | 15.36%               | 15.29%               | 15.52%               | 16.45%               | 18.28%               |

### Notes of Schedule

No assets are accumulated in a trust to pay benefits related to this plan.

The trend assumption was updated. Assumptions for salary, mortality, withdrawal and retirement were updated based on new PSERS assumption.

This schedule is to present the requirement to show information for ten (10) years. However, until a full ten-year trend is completed, information for only those years for which information is available is shown.

# WEST CHESTER AREA SCHOOL DISTRICT

## STATISTICAL SECTION



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# WEST CHESTER AREA SCHOOL DISTRICT

## STATISTICAL SECTION

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The Statistical Section of the West Chester Area School District's Annual Comprehensive Financial Report (ACFR) presents other detailed information to allow the reader a better understanding of the Government's overall financial health in conjunction with the information in the financial statements, note disclosures, and required supplementary information.

| <b><u>Contents</u></b>                                                                                                                                                                        | <b><u>Pages</u></b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>Financial Trends</b> .....                                                                                                                                                                 | 66-72               |
| <i>These schedules contain selected information from current and previous years' financial statements to allow users to assess financial trends.</i>                                          |                     |
| <b>Revenue Capacity</b> .....                                                                                                                                                                 | 73-78               |
| <i>These schedules contain information useful in assessing the District's ability to raise own-source revenue.</i>                                                                            |                     |
| <b>Debt Capacity</b> .....                                                                                                                                                                    | 79-82               |
| <i>These schedules contain information useful in assessing the District's ability to afford the existing debt as well as the District's ability to issue new debt.</i>                        |                     |
| <b>Demographic and Economic Information</b> .....                                                                                                                                             | 83-85               |
| <i>These schedules contain information about the socio-economic environment within which the District's financial activities take place.</i>                                                  |                     |
| <b>Operating Information</b> .....                                                                                                                                                            | 86-90               |
| <i>These schedules contain information about the size of the District's workforce, the services it provides in relation to other service providers in the area and District's facilities.</i> |                     |



# WEST CHESTER AREA SCHOOL DISTRICT

## FINANCIAL TRENDS



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# WEST CHESTER AREA SCHOOL DISTRICT

## NET POSITION BY COMPONENT UNIT

Fiscal year ending June 30,  
Full accrual method of accounting

|                                              | 2013                 | 2014                 | 2015 *                  | 2016 *                  | 2017 *                  | 2018 *                  | 2019 *                  | 2020 *                  | 2021 *                  | 2022 *                  |
|----------------------------------------------|----------------------|----------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>Governmental activities</b>               |                      |                      |                         |                         |                         |                         |                         |                         |                         |                         |
| Net investment in capital assets             | \$ 5,876,233         | \$ 7,710,407         | \$ 20,989,220           | \$ 11,063,839           | \$ 23,124,893           | \$ 29,976,250           | \$ 43,699,285           | \$ 49,714,318           | \$ 63,045,948           | \$ 73,083,096           |
| Restricted: capital projects                 | 15,646,701           | 17,672,551           | 22,203,300              | 27,440,218              | 22,444,089              | 22,461,479              | 20,557,393              | 21,345,455              | 23,571,239              | 23,443,492              |
| Unrestricted                                 | <u>30,867,282</u>    | <u>34,101,596</u>    | <u>(234,457,232)</u>    | <u>(235,432,024)</u>    | <u>(246,710,005)</u>    | <u>(278,924,988)</u>    | <u>(283,616,991)</u>    | <u>(268,378,626)</u>    | <u>(262,155,231)</u>    | <u>(232,168,608)</u>    |
| <b>Net position governmental activities</b>  | <u>52,390,216</u>    | <u>59,484,554</u>    | <u>(191,264,712)</u>    | <u>(196,927,967)</u>    | <u>(201,141,023)</u>    | <u>(226,487,259)</u>    | <u>(219,360,313)</u>    | <u>(197,318,853)</u>    | <u>(175,538,044)</u>    | <u>(135,642,020)</u>    |
| <b>Business-type activities</b>              |                      |                      |                         |                         |                         |                         |                         |                         |                         |                         |
| Net investment in capital assets             | 169,778              | 224,324              | 297,638                 | 402,386                 | 590,353                 | 682,070                 | 702,071                 | 657,609                 | 651,983                 | 614,850                 |
| Restricted: capital projects                 | -                    | -                    | -                       | -                       | -                       | -                       | -                       | -                       | -                       | -                       |
| Unrestricted                                 | <u>1,179,940</u>     | <u>1,088,267</u>     | <u>1,110,539</u>        | <u>1,042,569</u>        | <u>877,036</u>          | <u>849,539</u>          | <u>937,095</u>          | <u>720,258</u>          | <u>677,290</u>          | <u>2,201,075</u>        |
| <b>Net position business type activities</b> | <u>1,349,718</u>     | <u>1,312,591</u>     | <u>1,408,177</u>        | <u>1,444,955</u>        | <u>1,467,389</u>        | <u>1,531,609</u>        | <u>1,639,166</u>        | <u>1,377,867</u>        | <u>1,329,273</u>        | <u>2,815,925</u>        |
| <b>Total primary government</b>              |                      |                      |                         |                         |                         |                         |                         |                         |                         |                         |
| Net investment in capital assets             | 6,046,011            | 7,934,731            | 21,286,858              | 11,466,225              | 23,715,246              | 30,658,320              | 44,401,356              | 50,371,927              | 63,697,931              | 73,697,946              |
| Restricted: capital projects                 | 15,646,701           | 17,672,551           | 22,203,300              | 27,440,218              | 22,444,089              | 22,461,479              | 20,557,393              | 21,345,455              | 23,571,239              | 23,443,492              |
| Unrestricted                                 | <u>32,047,222</u>    | <u>35,189,863</u>    | <u>(233,346,693)</u>    | <u>(234,389,455)</u>    | <u>(245,832,969)</u>    | <u>(278,075,449)</u>    | <u>(282,679,896)</u>    | <u>(267,658,368)</u>    | <u>(261,477,941)</u>    | <u>(229,967,533)</u>    |
| <b>Net position primary government</b>       | <u>\$ 53,739,934</u> | <u>\$ 60,797,145</u> | <u>\$ (189,856,535)</u> | <u>\$ (195,483,012)</u> | <u>\$ (199,673,634)</u> | <u>\$ (224,955,650)</u> | <u>\$ (217,721,147)</u> | <u>\$ (195,940,986)</u> | <u>\$ (174,208,771)</u> | <u>\$ (132,826,095)</u> |

\* Note: Starting in 2014-15, the District booked their share of the PSERS multiple employer pension plan liability to comply with GASB 67/68.

\* Note: Starting in 2017-18, the District booked their net OPEB liabilities to comply with GASB 75. 2017 data was restated.

Source: District Audited Financial Statements

# WEST CHESTER AREA SCHOOL DISTRICT

## CHANGES IN NET POSITION

### (Full Accrual Method of Accounting)

|                                                                            | 2013                 | 2014                 | 2015 *               | 2016 *                | 2017 *                | 2018 *               | 2019 *               | 2020 *               | 2021 *               | 2022 *               |
|----------------------------------------------------------------------------|----------------------|----------------------|----------------------|-----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>EXPENSES</b>                                                            |                      |                      |                      |                       |                       |                      |                      |                      |                      |                      |
| Governmental activities                                                    |                      |                      |                      |                       |                       |                      |                      |                      |                      |                      |
| Instruction                                                                | 121,882,872          | 121,627,033          | 133,218,154          | 144,772,158           | 155,262,037           | 156,086,694          | 153,646,716          | 148,865,697          | 151,333,413          | 151,301,302          |
| Instructional student support                                              | 14,429,547           | 15,311,671           | 16,718,808           | 17,710,876            | 18,519,607            | 18,314,954           | 18,205,681           | 18,695,408           | 19,348,969           | 19,179,424           |
| Administrative and financial support services                              | 14,417,208           | 15,643,360           | 17,552,768           | 18,127,334            | 19,342,370            | 19,943,338           | 24,435,957           | 20,927,142           | 22,950,358           | 22,328,558           |
| Operation and maintenance of plant services                                | 16,984,316           | 18,309,057           | 17,447,190           | 17,439,654            | 18,039,504            | 17,457,046           | 18,774,548           | 18,228,580           | 19,623,304           | 21,953,333           |
| Pupil transportation                                                       | 13,208,001           | 13,420,543           | 13,850,307           | 14,042,517            | 14,429,271            | 14,133,742           | 14,219,229           | 13,120,151           | 12,724,832           | 13,038,802           |
| Student activities                                                         | 4,147,431            | 4,377,690            | 4,855,516            | 5,132,865             | 5,214,620             | 5,367,392            | 5,444,746            | 5,117,896            | 5,186,177            | 5,383,162            |
| Community services                                                         | 145,929              | 116,354              | 140,742              | 142,350               | 171,227               | 151,336              | 148,357              | 110,805              | 97,214               | 172,562              |
| Interest on long term debt                                                 | 9,722,107            | 10,397,433           | 8,566,732            | 8,945,807             | 8,679,619             | 8,454,782            | 8,246,501            | 8,818,963            | 8,183,477            | 6,907,870            |
| <b>Total governmental activities</b>                                       | <b>194,937,411</b>   | <b>199,203,141</b>   | <b>212,350,217</b>   | <b>226,313,561</b>    | <b>239,658,255</b>    | <b>239,909,284</b>   | <b>243,121,735</b>   | <b>233,884,642</b>   | <b>239,447,744</b>   | <b>240,265,013</b>   |
| Business type activities                                                   |                      |                      |                      |                       |                       |                      |                      |                      |                      |                      |
| Food service                                                               | 3,390,811            | 3,493,078            | 3,182,033            | 3,229,852             | 3,294,375             | 3,465,882            | 3,482,919            | 2,946,728            | 2,766,857            | 4,265,529            |
| <b>Total primary government activities</b>                                 | <b>198,328,222</b>   | <b>202,696,219</b>   | <b>215,532,250</b>   | <b>229,543,413</b>    | <b>242,952,630</b>    | <b>243,375,166</b>   | <b>246,604,654</b>   | <b>236,831,370</b>   | <b>242,214,601</b>   | <b>244,530,542</b>   |
| <b>PROGRAM REVENUE</b>                                                     |                      |                      |                      |                       |                       |                      |                      |                      |                      |                      |
| Governmental activities                                                    |                      |                      |                      |                       |                       |                      |                      |                      |                      |                      |
| Charges for service                                                        |                      |                      |                      |                       |                       |                      |                      |                      |                      |                      |
| Instruction                                                                | 726,912              | 437,675              | 362,760              | 542,986               | 280,006               | 205,288              | 128,167              | 120,608              | 96,563               | 91,069               |
| Operation and maintenance of plant services                                | 298,044              | 332,728              | 347,233              | 402,308               | 509,869               | 481,072              | 444,124              | 270,577              | 212,546              | 319,729              |
| Student activities                                                         | 413,737              | 419,389              | 423,407              | 430,050               | 437,573               | 515,614              | 516,532              | 464,513              | 1,575                | 449,845              |
| Operating grants and contributions                                         | 23,107,309           | 23,727,227           | 26,309,774           | 27,743,196            | 32,894,525            | 34,373,891           | 34,458,080           | 35,297,106           | 38,013,762           | 39,957,064           |
| <b>Total governmental program revenue</b>                                  | <b>24,546,002</b>    | <b>24,917,019</b>    | <b>27,443,174</b>    | <b>29,118,540</b>     | <b>34,121,973</b>     | <b>35,575,865</b>    | <b>35,546,903</b>    | <b>36,152,804</b>    | <b>38,324,446</b>    | <b>40,817,707</b>    |
| Business type activities                                                   |                      |                      |                      |                       |                       |                      |                      |                      |                      |                      |
| Charges for services                                                       | 2,549,584            | 2,549,726            | 2,335,418            | 2,293,122             | 2,493,463             | 2,605,888            | 2,627,303            | 1,883,936            | 74,148               | 378,935              |
| Operating grants and contributions                                         | 861,272              | 904,898              | 940,701              | 973,508               | 823,346               | 908,238              | 921,644              | 779,635              | 2,643,238            | 5,369,483            |
| <b>Total business type program revenues</b>                                | <b>3,410,856</b>     | <b>3,454,624</b>     | <b>3,276,119</b>     | <b>3,266,630</b>      | <b>3,316,809</b>      | <b>3,514,126</b>     | <b>3,548,947</b>     | <b>2,663,571</b>     | <b>2,717,386</b>     | <b>5,748,418</b>     |
| <b>Total primary government revenues</b>                                   | <b>27,956,858</b>    | <b>28,371,643</b>    | <b>30,719,293</b>    | <b>32,385,170</b>     | <b>37,438,782</b>     | <b>39,089,991</b>    | <b>39,095,850</b>    | <b>38,816,375</b>    | <b>41,041,832</b>    | <b>46,566,125</b>    |
| <b>NET REVENUES (EXPENSES)</b>                                             |                      |                      |                      |                       |                       |                      |                      |                      |                      |                      |
| Governmental activities                                                    | (170,391,409)        | (174,286,122)        | (184,907,043)        | (197,195,021)         | (205,536,282)         | (204,333,419)        | (207,574,832)        | (197,731,838)        | (201,123,298)        | (199,447,306)        |
| Business type activities                                                   | 20,045               | (38,454)             | 94,086               | 36,778                | 22,434                | 48,244               | 66,028               | (283,157)            | (49,471)             | 1,482,889            |
| <b>Total primary government net revenues</b>                               | <b>(170,371,364)</b> | <b>(174,324,576)</b> | <b>(184,812,957)</b> | <b>(197,158,243)</b>  | <b>(205,513,848)</b>  | <b>(204,285,175)</b> | <b>(207,508,804)</b> | <b>(198,014,995)</b> | <b>(201,172,769)</b> | <b>(197,964,417)</b> |
| <b>GENERAL REVENUES</b>                                                    |                      |                      |                      |                       |                       |                      |                      |                      |                      |                      |
| Property taxes, levied for general purpose                                 | 147,198,156          | 147,270,504          | 151,649,702          | 155,710,300           | 161,164,936           | 166,944,204          | 173,161,730          | 177,781,018          | 179,522,546          | 187,631,357          |
| Taxes levied for specific purpose                                          | 22,388,938           | 23,154,723           | 23,565,368           | 24,321,396            | 27,524,533            | 26,082,351           | 26,230,460           | 26,466,353           | 30,598,582           | 35,572,300           |
| Grants, entitlements and contributions not restricted to specific programs | 10,472,277           | 10,652,411           | 10,859,971           | 10,928,639            | 11,552,814            | 11,745,770           | 11,889,779           | 12,408,464           | 12,380,541           | 13,171,900           |
| Investment earnings                                                        | 155,424              | 137,174              | 258,288              | 392,047               | 889,980               | 1,685,449            | 3,309,319            | 2,970,687            | 263,711              | 34,513               |
| Gain on sale of asset                                                      | 5,300                | 20,608               | 70,058               | -                     | 9,572                 | (4,313)              | -                    | -                    | -                    | 2,750,000            |
| Other                                                                      | 496,037              | 146,367              | 132,287              | 179,384               | 181,391               | 218,346              | 152,019              | 168,635              | 139,604              | 187,023              |
| <b>Total general revenues</b>                                              | <b>180,716,132</b>   | <b>181,381,787</b>   | <b>186,535,674</b>   | <b>191,531,766</b>    | <b>201,323,226</b>    | <b>206,671,807</b>   | <b>214,743,307</b>   | <b>219,795,157</b>   | <b>222,904,984</b>   | <b>239,347,093</b>   |
| <b>CHANGE IN NET POSITION</b>                                              | <b>\$ 10,344,766</b> | <b>\$ 7,057,211</b>  | <b>\$ 1,722,717</b>  | <b>\$ (5,626,477)</b> | <b>\$ (4,190,622)</b> | <b>\$ 2,386,632</b>  | <b>\$ 7,234,503</b>  | <b>\$ 21,780,162</b> | <b>\$ 21,732,215</b> | <b>\$ 41,382,676</b> |

\* Note: Beginning in 2014-15, the District booked their share of the PSERS multiple employer pension plan liability to comply with GASB 67/68.

\* Note: Starting in 2017-18, the District booked their net OPEB liabilities to comply with GASB 75. 2017 data was restated.

Source: District Audited Financial Statements

# WEST CHESTER AREA SCHOOL DISTRICT

## FUND BALANCE - GOVERNMENTAL FUNDS

### (Modified Accrual Method of Accounting)

|                                        | <u>2013</u>          | <u>2014</u>          | <u>2015</u>          | <u>2016</u>          | <u>2017</u>          | <u>2018</u>          | <u>2019</u>          | <u>2020</u>           | <u>2021</u>           | <u>2022</u>           |
|----------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|
| <b>General fund</b>                    |                      |                      |                      |                      |                      |                      |                      |                       |                       |                       |
| *Non-spendable                         | \$ 1,918,300         | \$ 3,482,456         | \$ 4,128,770         | \$ 2,066,625         | \$ 2,688,371         | \$ 2,649,038         | \$ 2,748,654         | \$ 2,912,426          | \$ 2,818,432          | \$ 2,232,155          |
| *Restricted                            | 1,894,735            | -                    | -                    | -                    | -                    | -                    | -                    | -                     | -                     | -                     |
| *Committed                             |                      |                      |                      |                      |                      |                      |                      |                       |                       |                       |
| Pension                                | 5,000,000            | 4,500,000            | 2,117,000            | 2,117,000            | 1,117,000            | -                    | -                    | -                     | -                     | -                     |
| Healthcare                             | 4,171,100            | 4,856,190            | 4,899,442            | 4,159,909            | 4,159,909            | 4,159,909            | 4,159,909            | 4,159,909             | 4,159,909             | 4,159,909             |
| *Assigned                              |                      |                      |                      |                      |                      |                      |                      |                       |                       |                       |
| Gate receipts                          | 102,739              | 119,782              | 115,700              | 89,487               | 79,324               | 69,756               | 83,577               | 128,904               | 128,904               | 150,756               |
| Alternative education                  | -                    | -                    | -                    | -                    | 500,000              | 676,000              | 1,000,000            | 1,000,000             | 2,000,000             | 2,000,000             |
| Enrollment growth                      | -                    | -                    | -                    | -                    | -                    | -                    | 2,500,000            | 3,500,000             | 4,500,000             | -                     |
| Property assessment fluctuations       | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                     | 1,000,000             | 1,000,000             |
| Technology/distance learning           | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                     | 500,000               | 500,000               |
| Elementary construction                | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                     | -                     | 5,000,000             |
| Tax stabilization                      | 6,830,500            | 5,951,300            | 5,646,426            | 5,471,005            | 7,227,366            | 11,304,138           | 13,945,496           | 29,486,832            | 38,183,867            | 52,121,467            |
| *Unassigned                            | <u>12,454,515</u>    | <u>14,441,344</u>    | <u>14,758,221</u>    | <u>14,856,952</u>    | <u>13,008,223</u>    | <u>13,047,547</u>    | <u>14,431,188</u>    | <u>14,267,415</u>     | <u>15,861,417</u>     | <u>16,447,723</u>     |
| <b>Total general fund fund balance</b> | <u>32,371,889</u>    | <u>33,351,072</u>    | <u>31,665,559</u>    | <u>28,760,978</u>    | <u>28,780,193</u>    | <u>31,906,388</u>    | <u>38,868,824</u>    | <u>55,455,486</u>     | <u>69,152,529</u>     | <u>83,612,010</u>     |
| <b>All other funds</b>                 |                      |                      |                      |                      |                      |                      |                      |                       |                       |                       |
| *Non-spendable - capital projects fund | -                    | -                    | -                    | -                    | -                    | 3,500                | -                    | 3,500                 | -                     | -                     |
| *Non-spendable - capital reserve fund  | -                    | -                    | -                    | -                    | -                    | 304,850              | 632,750              | 583,400               | 425,050               | 197,500               |
| *Restricted - capital projects fund    | 7,119,899            | 8,376,597            | -                    | 4,038,838            | 4,354,841            | 4,841,678            | -                    | 24,354,297            | 37,703,387            | 29,943,488            |
| *Restricted - capital reserve fund     | 15,646,701           | 17,672,551           | 22,203,300           | 27,440,218           | 22,444,089           | 22,156,629           | 19,924,643           | 20,762,055            | 23,146,189            | 23,245,992            |
| *Assigned - capital projects fund      | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                     | -                     | -                     |
| *Unassigned - capital projects fund    | -                    | -                    | (3,451,176)          | -                    | -                    | -                    | (1,309,859)          | -                     | -                     | -                     |
| <b>Total other funds</b>               | <u>22,766,600</u>    | <u>26,049,148</u>    | <u>18,752,124</u>    | <u>31,479,056</u>    | <u>26,798,930</u>    | <u>27,306,657</u>    | <u>19,247,534</u>    | <u>45,703,252</u>     | <u>61,274,626</u>     | <u>53,386,980</u>     |
| <b>TOTAL FUND BALANCE</b>              | <u>\$ 55,138,489</u> | <u>\$ 59,400,220</u> | <u>\$ 50,417,683</u> | <u>\$ 60,240,034</u> | <u>\$ 55,579,123</u> | <u>\$ 59,213,045</u> | <u>\$ 58,116,358</u> | <u>\$ 101,158,738</u> | <u>\$ 130,427,155</u> | <u>\$ 136,998,990</u> |

\* Note: In 2010-11, the District changed their fund balance designations to comply with GASB 54.

Source: District's Audited Financial Statements

# WEST CHESTER AREA SCHOOL DISTRICT

## CHANGE IN FUND BALANCE - GOVERNMENTAL FUNDS

### (Modified Accrual Method of Accounting)

|                                                                  | <u>2012-13</u>       | <u>2013-14</u>       | <u>2014-15</u>       | <u>2015-16</u>       | <u>2016-17</u>       | <u>2017-18</u>       | <u>2018-19</u>       | <u>2019-20</u>        | <u>2020-21</u>        | <u>2021-22</u>        |
|------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|
| <b>Governmental fund revenue</b>                                 |                      |                      |                      |                      |                      |                      |                      |                       |                       |                       |
| Local source                                                     | \$ 171,550,034       | \$ 172,123,685       | \$ 176,877,190       | \$ 182,144,526       | \$ 191,077,358       | \$ 196,281,802       | \$ 203,793,322       | \$ 208,166,967        | \$ 210,851,588        | \$ 224,534,100        |
| State source                                                     | 29,530,022           | 31,717,857           | 34,209,926           | 35,806,499           | 41,156,644           | 42,747,951           | 42,679,137           | 44,089,036            | 43,625,782            | 46,937,783            |
| Federal source                                                   | 4,048,275            | 2,661,783            | 2,959,820            | 2,865,335            | 3,290,697            | 3,371,711            | 3,668,721            | 3,616,532             | 6,768,519             | 6,191,179             |
| <b>Total governmental revenues</b>                               | <u>205,128,331</u>   | <u>206,503,325</u>   | <u>214,046,936</u>   | <u>220,816,360</u>   | <u>235,524,699</u>   | <u>242,401,464</u>   | <u>250,141,180</u>   | <u>255,872,535</u>    | <u>261,245,889</u>    | <u>277,663,062</u>    |
| <b>Governmental expenditures</b>                                 |                      |                      |                      |                      |                      |                      |                      |                       |                       |                       |
| Instruction                                                      | 114,302,116          | 117,342,618          | 124,056,139          | 132,490,382          | 139,655,181          | 143,132,798          | 142,088,010          | 139,156,057           | 144,653,284           | 154,146,597           |
| Support services                                                 | 56,041,159           | 57,581,176           | 59,939,165           | 61,755,726           | 63,322,354           | 64,116,200           | 70,070,279           | 65,817,409            | 69,251,877            | 76,325,099            |
| Noninstructional services                                        | 4,159,666            | 4,237,967            | 4,610,182            | 4,803,105            | 4,865,617            | 5,038,435            | 5,180,293            | 4,854,313             | 4,928,997             | 5,493,284             |
| Facilities acquisition construction and improvement              | 15,543,569           | 11,335,852           | 13,509,139           | 8,309,294            | 16,627,237           | 11,251,782           | 18,141,710           | 16,472,182            | 22,756,543            | 10,838,983            |
| Debt service principal                                           | 11,137,000           | 12,602,000           | 11,620,000           | 8,176,000            | 14,160,000           | 14,695,000           | 15,690,000           | 16,290,000            | 15,830,000            | 17,710,000            |
| Debt service interest                                            | 10,759,024           | 11,051,792           | 9,543,869            | 10,174,433           | 9,925,387            | 10,160,902           | 9,881,842            | 10,251,652            | 9,582,925             | 9,827,215             |
| Bond issuance costs                                              | -                    | -                    | 56,166               | 464,253              | 327,788              | 163,150              | 176,732              | 388,048               | 498,947               | 239,101               |
| <b>Total governmental expenditures</b>                           | <u>211,942,534</u>   | <u>214,151,405</u>   | <u>223,334,660</u>   | <u>226,173,193</u>   | <u>248,883,564</u>   | <u>248,558,267</u>   | <u>261,228,866</u>   | <u>253,229,661</u>    | <u>267,502,573</u>    | <u>274,580,279</u>    |
| <b>Excess (deficiency) of revenues over (under) expenditures</b> | <u>(6,814,203)</u>   | <u>(7,648,080)</u>   | <u>(9,287,724)</u>   | <u>(5,356,833)</u>   | <u>(13,358,865)</u>  | <u>(6,156,803)</u>   | <u>(11,087,686)</u>  | <u>2,642,874</u>      | <u>(6,256,684)</u>    | <u>3,082,783</u>      |
| <b>Governmental other financing sources</b>                      |                      |                      |                      |                      |                      |                      |                      |                       |                       |                       |
| Proceeds from long-term debt                                     | 68,545,000           | 42,890,000           | 65,485,000           | 61,900,000           | 15,995,000           | 9,750,000            | 9,990,000            | 34,750,000            | 46,050,000            | 30,115,000            |
| Premium on bonds issued                                          | -                    | -                    | -                    | -                    | -                    | -                    | -                    | 5,643,840             | 7,283,242             | 4,880,892             |
| Interfund transfers in                                           | 3,806,560            | 4,599,268            | 8,645,910            | 9,125,784            | 6,205,679            | 5,135,385            | 5,257,722            | 5,451,612             | 7,635,789             | 6,736,346             |
| Other financing sources (uses)                                   | 8,688,471            | 4,519,556            | 5,861,632            | 8,300,311            | 97,083               | -                    | -                    | -                     | -                     | -                     |
| Debt service refunded                                            | (56,196,858)         | (35,443,421)         | (71,069,921)         | (60,135,702)         | (7,438,378)          | -                    | -                    | -                     | (17,824,521)          | (34,751,390)          |
| Sale of assets                                                   | 5,300                | 26,540               | 94,983               | 5,077,718            | 9,572                | -                    | -                    | -                     | -                     | 2,750,000             |
| Leases right to use                                              | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                     | -                     | 492,331               |
| Refund of prior year revenues                                    | -                    | (97,744)             | (82,898)             | -                    | -                    | -                    | -                    | -                     | (3,700)               | -                     |
| Refund of prior year expenditures                                | 411,520              | 14,880               | 16,391               | 36,857               | 34,677               | 40,726               | 999                  | 5,666                 | 20,080                | 2,219                 |
| Interfund transfers out                                          | (3,806,560)          | (4,599,268)          | (8,645,910)          | (9,125,784)          | (6,205,679)          | (5,135,385)          | (5,257,722)          | (5,451,612)           | (7,635,789)           | (6,736,346)           |
| <b>Total governmental other financing sources</b>                | <u>21,453,433</u>    | <u>11,909,811</u>    | <u>305,187</u>       | <u>15,179,184</u>    | <u>8,697,954</u>     | <u>9,790,726</u>     | <u>9,990,999</u>     | <u>40,399,506</u>     | <u>35,525,101</u>     | <u>3,489,052</u>      |
| <b>NET CHANGE IN GOVERNMENTAL FUND BALANCE</b>                   | 14,639,230           | 4,261,731            | (8,982,537)          | 9,822,351            | (4,660,911)          | 3,633,923            | (1,096,687)          | 43,042,380            | 29,268,417            | 6,571,835             |
| <b>GOVERNMENTAL FUND BALANCE</b>                                 |                      |                      |                      |                      |                      |                      |                      |                       |                       |                       |
| Beginning of year                                                | 40,499,258           | 55,138,488           | 59,400,219           | 50,417,682           | 60,240,033           | 55,579,122           | 59,213,045           | 58,116,358            | 101,158,738           | 130,427,155           |
| <b>End of year</b>                                               | <u>\$ 55,138,488</u> | <u>\$ 59,400,219</u> | <u>\$ 50,417,682</u> | <u>\$ 60,240,033</u> | <u>\$ 55,579,122</u> | <u>\$ 59,213,045</u> | <u>\$ 58,116,358</u> | <u>\$ 101,158,738</u> | <u>\$ 130,427,155</u> | <u>\$ 136,998,990</u> |
| Debt Service as % of Expenditures                                | 10.3%                | 11.0%                | 9.5%                 | 8.3%                 | 9.8%                 | 10.1%                | 9.9%                 | 10.6%                 | 9.7%                  | 10.1%                 |

Source: District's Audited Financial Statements

# WEST CHESTER AREA SCHOOL DISTRICT

## GENERAL FUND REVENUES BY SOURCE - MODIFIED ACCRUAL METHOD OF ACCOUNTING (UNAUDITED)

(Thousands)

|                                                       | 2012-13             | 2013-14             | 2014-15             | 2015-16             | 2016-17             | 2017-18             | 2018-19             | 2019-20             | 2020-21             | 2021-22             |
|-------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Local</b>                                          | 171,524.8           | 172,073.7           | 176,800.8           | 182,121.6           | 190,954.0           | 196,055.3           | 203,173.8           | 207,402.9           | 210,829.7           | 227,332.3           |
| Real estate                                           | 143,413.1           | 143,904.6           | 148,403.7           | 152,710.0           | 157,685.1           | 164,235.5           | 170,684.5           | 174,620.8           | 176,258.1           | 184,145.8           |
| Current                                               | 141,839.9           | 143,225.1           | 147,447.7           | 151,929.0           | 156,989.6           | 163,169.6           | 169,592.6           | 173,636.8           | 174,260.5           | 180,091.7           |
| Interim                                               | 1,573.2             | 679.5               | 956.0               | 780.9               | 695.5               | 1,065.9             | 1,092.0             | 984.1               | 1,997.6             | 4,054.2             |
| Earned income                                         | 18,691.5            | 19,460.5            | 19,360.0            | 20,118.5            | 21,336.5            | 21,121.8            | 21,510.4            | 21,583.6            | 24,213.4            | 26,695.1            |
| Real estate transfer                                  | 3,473.6             | 3,724.7             | 4,145.2             | 4,207.4             | 6,115.0             | 4,983.5             | 4,420.7             | 4,657.3             | 6,227.6             | 8,927.9             |
| Other taxes PURTA                                     | 223.8               | 210.8               | 214.7               | 198.3               | 196.7               | 183.3               | 192.8               | 177.6               | 195.0               | 203.6               |
| Delinquent taxes                                      | 4,069.9             | 3,365.9             | 3,246.0             | 3,000.3             | 3,479.8             | 2,708.7             | 2,477.2             | 3,160.2             | 3,264.4             | 3,485.5             |
| Investment earnings                                   | 129.8               | 71.0                | 165.5               | 332.2               | 731.9               | 1,402.3             | 2,657.0             | 2,179.0             | 220.9               | 76.8                |
| Gate receipts                                         | 122.9               | 130.7               | 136.3               | 152.9               | 160.6               | 150.9               | 162.8               | 161.9               | -                   | 172.0               |
| Other                                                 | 1,400.2             | 1,205.5             | 1,129.4             | 1,401.8             | 1,248.3             | 1,269.4             | 1,068.4             | 862.4               | 450.3               | 3,625.6             |
| <b>State</b>                                          | 29,520.4            | 31,717.8            | 34,209.9            | 35,806.5            | 41,156.6            | 42,748.0            | 42,679.1            | 44,089.0            | 43,625.8            | 46,937.8            |
| Student subsidies                                     | 21,204.2            | 21,371.8            | 21,729.3            | 21,234.5            | 24,125.8            | 24,332.1            | 23,436.2            | 23,988.4            | 22,673.9            | 24,463.2            |
| Basic instruction                                     | 7,047.0             | 7,247.3             | 7,239.7             | 7,573.2             | 8,012.2             | 8,202.4             | 8,421.6             | 8,810.2             | 8,810.2             | 9,575.7             |
| Special education                                     | 5,355.9             | 5,311.1             | 5,413.4             | 5,801.6             | 5,902.9             | 6,454.1             | 6,128.9             | 6,125.2             | 5,077.2             | 5,914.7             |
| Tuition private home placement                        | 121.7               | 113.9               | 111.5               | 179.4               | 236.2               | 191.4               | 231.1               | 173.7               | 95.8                | 103.9               |
| Transportation                                        | 3,710.0             | 3,750.5             | 3,637.2             | 3,671.8             | 3,674.1             | 3,736.8             | 3,313.9             | 3,260.1             | 3,087.6             | 3,008.3             |
| Medical, dental and nurse                             | 261.5               | 256.8               | 222.3               | 253.9               | 256.4               | 250.3               | 255.3               | 252.5               | 253.6               | 250.4               |
| Rent                                                  | 1,151.2             | 1,160.4             | 1,181.7             | -                   | 2,104.1             | 1,554.5             | 1,163.8             | 1,121.1             | 1,051.6             | 1,596.5             |
| Charter schools                                       | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Ready To Learn block grants and accountability grants | 126.7               | 126.7               | 303.2               | 399.1               | 399.1               | 399.1               | 399.1               | 399.1               | 399.1               | 399.1               |
| Property tax relief                                   | 3,425.3             | 3,405.1             | 3,620.3             | 3,355.4             | 3,540.6             | 3,543.4             | 3,468.1             | 3,598.3             | 3,570.3             | 3,596.2             |
| Other                                                 | 4.9                 | -                   | -                   | -                   | -                   | -                   | 54.2                | 248.3               | 328.4               | 18.3                |
| Teacher subsidies                                     | 8,316.2             | 10,346.1            | 12,480.7            | 14,572.0            | 17,030.9            | 18,415.8            | 19,243.0            | 20,100.6            | 20,951.8            | 22,474.6            |
| Social security                                       | 3,084.5             | 3,148.8             | 3,163.7             | 3,194.0             | 3,450.6             | 3,337.5             | 3,415.4             | 3,497.6             | 3,586.7             | 3,817.8             |
| Retirement                                            | 5,231.7             | 7,197.3             | 9,317.0             | 11,378.0            | 13,580.3            | 15,078.3            | 15,827.6            | 16,602.9            | 17,365.1            | 18,656.8            |
| <b>Federal</b>                                        | 4,059.2             | 2,661.8             | 2,959.8             | 2,865.3             | 3,290.7             | 3,371.7             | 3,668.7             | 3,616.5             | 6,768.6             | 6,191.2             |
| Title I                                               | 1,752.2             | 459.6               | 818.0               | 828.9               | 1,013.2             | 867.6               | 704.5               | 598.8               | 574.7               | 555.2               |
| Title II                                              | 249.0               | 199.4               | 293.9               | 374.0               | 384.1               | 247.2               | 207.9               | 267.5               | 313.2               | 259.0               |
| Basic Education ARRA funds                            | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| IDEA - ARRA funds                                     | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Ed Jobs - ARRA                                        | 0.4                 | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Title I - ARRA                                        | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| IDEA                                                  | 1,282.4             | 1,154.7             | 1,215.8             | 1,199.7             | 1,333.6             | 1,318.1             | 1,331.4             | 1,341.0             | 1,551.6             | 1,730.8             |
| MA direct services/time study                         | 659.4               | 722.7               | 516.0               | 305.5               | 467.1               | 803.0               | 1,251.2             | 1,021.7             | 1,030.3             | 1,156.7             |
| Other                                                 | 115.8               | 125.5               | 116.0               | 157.2               | 92.7                | 135.8               | 173.8               | 387.6               | 223.5               | 178.0               |
| COVID related grants                                  | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | 3,075.3             | 2,311.4             |
| <b>Local taxes and subsidies</b>                      | <u>\$ 205,104.4</u> | <u>\$ 206,453.4</u> | <u>\$ 213,970.5</u> | <u>\$ 220,793.4</u> | <u>\$ 235,401.3</u> | <u>\$ 242,175.0</u> | <u>\$ 249,521.6</u> | <u>\$ 255,108.4</u> | <u>\$ 261,224.1</u> | <u>\$ 280,461.3</u> |

# WEST CHESTER AREA SCHOOL DISTRICT

## GENERAL FUND EXPENDITURES BY TYPE - MODIFIED ACCRUAL METHOD OF ACCOUNTING - UNAUDITED

(Thousands)

|                                            | 2012-13      | 2013-14      | 2014-15      | 2015-16      | 2016-17      | 2017-18      | 2018-19      | 2019-20      | 2020-21      | 2021-22      |
|--------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Staff</b>                               | \$ 122,215.9 | \$ 128,483.3 | \$ 134,876.4 | \$ 141,123.7 | \$ 145,153.0 | \$ 149,824.5 | \$ 153,661.8 | \$ 153,376.6 | \$ 160,538.7 | \$ 171,700.6 |
| <b>Total salaries</b>                      | 84,930.4     | 86,263.3     | 87,846.4     | 88,923.5     | 91,156.6     | 93,554.7     | 95,606.4     | 98,130.0     | 102,002.8    | 107,476.0    |
| <b>Administration</b>                      |              |              |              |              |              |              |              |              |              |              |
| Regular salaries                           | 7,328.4      | 7,337.7      | 7,644.7      | 8,027.5      | 8,029.5      | 8,235.3      | 8,541.5      | 9,042.3      | 9,227.4      | 9,852.7      |
| <b>Teachers</b>                            |              |              |              |              |              |              |              |              |              |              |
| Regular salaries                           | 60,035.7     | 60,830.1     | 61,479.2     | 61,938.5     | 64,701.3     | 66,792.4     | 68,446.8     | 70,120.6     | 73,524.6     | 75,998.6     |
| Extra duty payments                        | 992.6        | 1,007.6      | 1,059.6      | 1,161.3      | 950.6        | 979.6        | 878.6        | 896.7        | 1,727.1      | 2,581.4      |
| Sabbatical payments                        | 179.1        | 35.2         | 125.0        | 304.5        | 209.9        | 181.9        | 255.9        | 294.7        | 530.3        | 462.3        |
| Subject chair payments                     | 348.5        | 346.7        | 365.9        | 365.4        | 363.7        | 355.5        | 367.5        | 358.3        | 380.1        | 622.2        |
| Severance payments                         | 144.4        | 380.6        | 209.1        | 142.1        | 79.9         | 353.1        | 205.6        | 220.1        | 192.3        | 194.6        |
| Supplemental contracts                     | 1,899.8      | 1,948.3      | 2,028.1      | 2,051.4      | 2,017.0      | 2,019.0      | 2,110.8      | 1,993.0      | 2,085.1      | 2,223.0      |
| <b>Total teachers</b>                      | 63,600.1     | 64,548.5     | 65,267.0     | 65,963.1     | 68,322.4     | 70,681.6     | 72,265.2     | 73,883.5     | 78,439.4     | 82,082.2     |
| <b>Technical</b>                           |              |              |              |              |              |              |              |              |              |              |
| Regular salaries                           | 2,928.1      | 3,022.6      | 3,502.0      | 3,679.7      | 3,694.7      | 3,569.3      | 3,659.6      | 3,783.4      | 3,589.1      | 3,689.9      |
| <b>Office clerical</b>                     |              |              |              |              |              |              |              |              |              |              |
| Regular salaries                           | 5,860.8      | 5,932.0      | 6,179.8      | 6,058.3      | 5,983.9      | 5,745.7      | 5,778.3      | 5,958.6      | 5,495.4      | 6,246.8      |
| <b>Crafts and trades</b>                   |              |              |              |              |              |              |              |              |              |              |
| Regular salaries                           | 5,213.0      | 5,422.6      | 5,252.9      | 5,194.9      | 5,126.1      | 5,322.9      | 5,361.8      | 5,462.2      | 5,251.4      | 5,604.4      |
| <b>Benefits</b>                            |              |              |              |              |              |              |              |              |              |              |
| Medical                                    | 16,558.1     | 17,768.2     | 17,621.6     | 18,953.6     | 17,331.7     | 16,627.9     | 17,224.8     | 13,444.7     | 15,228.1     | 15,987.9     |
| Dental                                     | 1,236.8      | 1,108.5      | 1,180.2      | 1,259.4      | 1,103.1      | 1,184.1      | 1,180.5      | 978.2        | 1,194.2      | 1,160.7      |
| Vision                                     | 168.0        | 113.1        | 195.9        | 176.7        | 180.6        | 178.1        | 195.0        | 149.4        | 164.8        | 169.2        |
| Prescription                               | 4,037.1      | 4,060.6      | 5,593.9      | 5,041.2      | 4,694.0      | 4,476.0      | 4,076.1      | 3,459.6      | 3,438.3      | 5,176.1      |
| Social security                            | 6,239.8      | 6,322.0      | 6,387.7      | 6,451.4      | 6,609.1      | 6,733.9      | 6,891.7      | 7,057.1      | 7,313.9      | 7,757.5      |
| Retirement                                 | 10,373.6     | 14,359.6     | 18,603.4     | 22,726.1     | 27,068.7     | 30,058.2     | 31,584.7     | 33,218.9     | 34,674.3     | 37,059.7     |
| Tuition reimbursement                      | 733.3        | 610.0        | 360.4        | 196.9        | 442.4        | 443.2        | 427.9        | 370.6        | 410.2        | 476.6        |
| Life and disability                        | 263.1        | 307.0        | 417.8        | 321.1        | 331.1        | 361.6        | 540.4        | 550.0        | 531.8        | 343.9        |
| Workers compensation/unemployment/other    | 654.3        | 800.6        | 823.2        | 1,461.8      | 1,307.1      | 1,344.7      | 1,079.2      | 965.8        | 1,114.6      | 1,151.4      |
| <b>Total benefits</b>                      | 40,264.1     | 45,449.6     | 51,184.0     | 56,588.2     | 59,068.0     | 61,407.8     | 63,200.4     | 60,194.3     | 64,070.3     | 69,283.0     |
| Less cost sharing                          | (2,978.7)    | (3,229.5)    | (4,154.0)    | (4,387.9)    | (5,071.6)    | (5,138.0)    | (5,145.1)    | (4,947.7)    | (5,534.4)    | (5,058.4)    |
| <b>Net benefits</b>                        | 37,285.4     | 42,220.0     | 47,030.0     | 52,200.2     | 53,996.4     | 56,269.8     | 58,055.4     | 55,246.6     | 58,535.9     | 64,224.6     |
| <b>Professional and technical services</b> | 13,149.7     | 13,396.4     | 14,064.2     | 16,811.9     | 18,965.1     | 18,183.6     | 17,678.1     | 15,768.5     | 14,079.1     | 19,979.3     |
| Substitute service                         | 1,447.7      | 1,350.9      | 1,365.9      | 1,926.4      | 1,933.7      | 2,034.1      | 2,219.1      | 1,953.2      | 1,708.6      | 2,731.5      |
| Contracted therapeutic staff               | 666.7        | 860.2        | 1,299.2      | 1,571.8      | 1,736.1      | 1,850.3      | 1,668.8      | 1,328.2      | 1,502.3      | 1,792.0      |
| Contracted aides - special education       | 831.6        | 1,123.4      | 1,138.8      | 1,496.2      | 2,213.6      | 2,194.2      | 2,046.5      | 1,228.8      | 667.1        | 1,129.9      |
| Contracted aides - other                   | -            | -            | -            | -            | 126.7        | 392.3        | 315.9        | 136.8        | 117.0        | 193.5        |
| CCIU - special education programs          | 3,208.9      | 3,455.2      | 3,249.5      | 3,603.2      | 3,887.2      | 3,787.5      | 3,319.0      | 2,825.6      | 2,519.0      | 3,234.5      |
| Occupational/physical therapy              | 1,087.4      | 1,004.4      | 982.0        | 1,060.0      | 1,156.0      | 1,178.4      | 1,050.1      | 979.0        | 982.7        | 1,102.0      |
| Due process hearings                       | 738.2        | 603.3        | 496.1        | 948.7        | 1,344.1      | 823.3        | 645.2        | 915.5        | 809.6        | 1,080.6      |
| Early intervention                         | 353.7        | 260.5        | 276.5        | 365.8        | 348.7        | 242.5        | 267.3        | 231.4        | 356.8        | 158.1        |

# WEST CHESTER AREA SCHOOL DISTRICT

## GENERAL FUND EXPENDITURES BY TYPE - MODIFIED ACCRUAL METHOD OF ACCOUNTING - UNAUDITED

(Thousands)

|                                           | 2012-13             | 2013-14             | 2014-15             | 2015-16             | 2016-17             | 2017-18             | 2018-19             | 2019-20             | 2020-21             | 2021-22             |
|-------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Extended school year                      | 564.7               | 573.1               | 502.4               | 735.9               | 669.5               | 695.2               | 774.0               | 605.9               | 412.4               | 616.1               |
| Alternative education - special education | 1,378.6             | 1,212.5             | 1,412.1             | 1,585.5             | 2,044.2             | 1,744.3             | 1,790.5             | 2,004.6             | 1,847.7             | 2,034.3             |
| Alternative education - reg               | 419.4               | 426.5               | 745.9               | 727.5               | 797.2               | 830.4               | 1,120.7             | 1,093.1             | 515.7               | -                   |
| Tax collection                            | 627.7               | 669.7               | 646.0               | 672.8               | 725.4               | 624.8               | 593.9               | 683.8               | 732.4               | 915.4               |
| Legal                                     | 416.2               | 441.0               | 365.2               | 354.2               | 396.4               | 311.8               | 303.6               | 246.1               | 309.7               | 335.5               |
| Other                                     | 1,408.9             | 1,415.8             | 1,584.6             | 1,763.9             | 1,586.1             | 1,474.4             | 1,563.5             | 1,536.6             | 1,598.1             | 4,655.9             |
| <b>Purchased Property Services</b>        | <b>3,616.2</b>      | <b>3,365.5</b>      | <b>3,299.2</b>      | <b>3,447.5</b>      | <b>4,002.5</b>      | <b>3,675.1</b>      | <b>3,558.8</b>      | <b>3,600.2</b>      | <b>3,096.2</b>      | <b>3,643.8</b>      |
| Electricity                               | 1,983.2             | 1,696.4             | 1,544.9             | 1,621.8             | 1,787.6             | 1,671.6             | 1,571.0             | 1,573.9             | 1,487.3             | 1,752.8             |
| Water/sewer                               | 511.6               | 505.4               | 521.0               | 502.9               | 534.1               | 517.0               | 581.9               | 587.2               | 538.4               | 640.4               |
| Trash removal                             | 91.8                | 95.2                | 89.8                | 85.8                | 90.9                | 81.7                | 82.9                | 78.0                | 88.9                | 93.1                |
| Office rental                             | 123.9               | 103.3               | 134.5               | 137.6               | 164.0               | 185.1               | 187.4               | 267.8               | 266.4               | 128.6               |
| Other                                     | 905.7               | 965.1               | 1,009.0             | 1,099.3             | 1,425.8             | 1,219.7             | 1,135.6             | 1,093.3             | 715.2               | 1,028.8             |
| <b>Other Services</b>                     | <b>27,473.0</b>     | <b>26,284.5</b>     | <b>27,466.0</b>     | <b>29,050.4</b>     | <b>30,952.7</b>     | <b>30,751.7</b>     | <b>30,128.1</b>     | <b>27,847.9</b>     | <b>27,060.7</b>     | <b>27,412.5</b>     |
| Charter schools                           | 8,031.7             | 8,114.0             | 8,079.9             | 9,455.1             | 9,818.8             | 9,574.3             | 8,277.9             | 7,775.7             | 7,868.6             | 7,812.1             |
| Tuition: special education                | 2,548.0             | 2,376.4             | 2,651.9             | 2,462.8             | 3,530.1             | 3,674.9             | 4,317.8             | 3,828.3             | 3,598.9             | 3,151.9             |
| Tuition: CAT                              | 1,658.3             | 1,828.8             | 2,262.4             | 2,597.2             | 2,722.4             | 2,755.7             | 2,738.8             | 2,557.8             | 2,489.5             | 2,680.4             |
| Tuition: other                            | 419.5               | 200.7               | 152.5               | 130.7               | 96.0                | 172.3               | 294.1               | 144.3               | 151.8               | 156.0               |
| Bussing: public schools                   | 4,519.8             | 4,413.3             | 4,637.8             | 4,905.4             | 4,898.1             | 4,700.3             | 5,071.3             | 4,825.6             | 4,814.6             | 5,510.6             |
| Bussing: non-public                       | 4,395.9             | 4,530.5             | 4,358.6             | 4,424.3             | 4,422.4             | 4,409.5             | 4,116.7             | 3,727.9             | 3,860.0             | 3,011.5             |
| Bussing: special education                | 3,570.3             | 3,370.2             | 3,675.5             | 3,495.5             | 3,848.1             | 3,855.9             | 3,867.3             | 3,503.4             | 3,062.1             | 3,391.3             |
| Bussing: extracurricular                  | 291.1               | 284.6               | 325.5               | 316.3               | 327.4               | 318.0               | 297.0               | 216.2               | 92.8                | 264.2               |
| Insurance                                 | 416.9               | 478.5               | 462.6               | 492.8               | 501.6               | 497.4               | 500.5               | 519.2               | 519.0               | 553.9               |
| Telephone/postage                         | 462.1               | 390.2               | 501.0               | 489.4               | 492.5               | 517.2               | 374.8               | 495.9               | 508.8               | 639.1               |
| Other services - Glen Mills               | 866.0               | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Other                                     | 293.4               | 297.3               | 358.3               | 280.9               | 295.4               | 276.2               | 272.0               | 253.5               | 94.4                | 241.5               |
| <b>Supplies</b>                           | <b>4,758.0</b>      | <b>4,724.8</b>      | <b>5,066.2</b>      | <b>4,717.5</b>      | <b>4,797.8</b>      | <b>5,393.6</b>      | <b>5,889.2</b>      | <b>5,209.7</b>      | <b>8,614.2</b>      | <b>7,250.9</b>      |
| Heating fuel                              | 695.0               | 978.8               | 876.5               | 620.2               | 605.3               | 646.7               | 756.0               | 568.2               | 804.6               | 894.0               |
| Other operations/maintenance supplies     | 735.4               | 777.4               | 648.7               | 652.5               | 714.6               | 696.2               | 845.5               | 701.4               | 1,214.5             | 972.1               |
| Educational                               | 2,078.2             | 1,651.5             | 1,881.1             | 1,925.2             | 1,828.6             | 1,870.3             | 2,046.1             | 2,024.9             | 3,274.6             | 2,639.3             |
| Curriculum proposals                      | 793.5               | 885.1               | 1,230.0             | 1,123.3             | 881.4               | 1,123.1             | 1,062.3             | 777.0               | 843.3               | 700.4               |
| Educational/administrative software       | 356.9               | 327.0               | 409.9               | 394.3               | 680.8               | 1,006.0             | 1,082.5             | 1,115.4             | 2,421.4             | 1,926.6             |
| Administration/business                   | 99.0                | 104.9               | 20.1                | 2.1                 | 87.1                | 51.3                | 96.8                | 22.7                | 55.8                | 118.7               |
| Other                                     | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| <b>Other objects</b>                      | <b>(126.6)</b>      | <b>359.6</b>        | <b>534.1</b>        | <b>367.2</b>        | <b>411.3</b>        | <b>773.7</b>        | <b>403.7</b>        | <b>337.3</b>        | <b>337.3</b>        | <b>1,057.1</b>      |
| <b>Dues and fees - athletics</b>          | <b>144.3</b>        | <b>113.7</b>        | <b>140.4</b>        | <b>179.1</b>        | <b>170.7</b>        | <b>160.5</b>        | <b>148.9</b>        | <b>116.6</b>        | <b>-</b>            | <b>150.2</b>        |
| <b>Property</b>                           | <b>1,313.7</b>      | <b>511.4</b>        | <b>455.8</b>        | <b>542.9</b>        | <b>650.3</b>        | <b>294.8</b>        | <b>261.0</b>        | <b>271.8</b>        | <b>754.3</b>        | <b>540.2</b>        |
| Technology equipment                      | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| G/F maintenance projects                  | 650.3               | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   | -                   |
| Other equipment                           | 663.4               | 511.4               | 455.8               | 542.9               | 650.3               | 294.8               | 261.0               | 271.8               | 754.3               | 540.2               |
| <b>Debt service</b>                       | <b>21,896.0</b>     | <b>23,653.8</b>     | <b>21,163.9</b>     | <b>18,350.4</b>     | <b>24,085.4</b>     | <b>24,855.9</b>     | <b>25,571.8</b>     | <b>26,541.7</b>     | <b>25,412.9</b>     | <b>27,537.2</b>     |
| Bond payments                             | 21,896.0            | 23,653.8            | 21,163.9            | 18,350.4            | 24,085.4            | 24,855.9            | 25,571.8            | 26,541.7            | 25,412.9            | 27,537.2            |
| <b>TOTAL EXPENSE</b>                      | <b>\$ 194,440.2</b> | <b>\$ 200,892.9</b> | <b>\$ 207,066.3</b> | <b>\$ 214,590.7</b> | <b>\$ 229,188.8</b> | <b>\$ 233,913.4</b> | <b>\$ 237,301.5</b> | <b>\$ 233,070.2</b> | <b>\$ 239,893.5</b> | <b>\$ 259,271.7</b> |

# WEST CHESTER AREA SCHOOL DISTRICT

## REVENUE CAPACITY





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# WEST CHESTER AREA SCHOOL DISTRICT

## GOVERNMENTAL FUNDS - MOST SIGNIFICANT OWN-SOURCE REVENUES

(Modified Accrual Method of Accounting)

| <u>Fiscal Year</u> | <u>Chester County Millage Rate</u> | <u>Delaware County Millage Rate</u> | <u>Current Real Estate Taxes</u> | <u>Interim Real Estate Taxes</u> | <u>Delinquent Real Estate Taxes</u> | <u>Act 511 Taxes *</u> | <u>Other Local Revenues</u> | <u>Total Local Revenues</u> |
|--------------------|------------------------------------|-------------------------------------|----------------------------------|----------------------------------|-------------------------------------|------------------------|-----------------------------|-----------------------------|
| 2012-13            | 18.67                              | 13.78                               | \$ 141,839,871                   | \$ 1,573,196                     | \$ 4,069,877                        | \$ 22,165,152          | \$ 1,878,001                | \$ 171,526,098              |
| 2013-14            | 18.67                              | 13.62                               | 143,225,113                      | 679,486                          | 3,365,905                           | 23,185,205             | 1,603,099                   | 172,058,808                 |
| 2014-15            | 19.21                              | 13.65                               | 147,447,717                      | 955,973                          | 3,246,013                           | 23,505,223             | 1,629,472                   | 176,784,398                 |
| 2015-16            | 19.5779                            | 13.9059                             | 151,929,043                      | 780,930                          | 3,000,329                           | 24,325,967             | 2,048,424                   | 182,084,693                 |
| 2016-17            | 20.0982                            | 14.7113                             | 156,989,628                      | 695,464                          | 3,479,843                           | 27,451,544             | 2,302,843                   | 190,919,322                 |
| 2017-18            | 20.6841                            | 15.2086                             | 163,169,638                      | 1,065,856                        | 2,708,709                           | 26,105,252             | 2,965,157                   | 196,014,612                 |
| 2018-19            | 21.2723                            | 16.0761                             | 169,592,595                      | 1,091,954                        | 2,477,181                           | 25,931,136             | 4,079,916                   | 203,172,782                 |
| 2019-20            | 21.6622                            | 16.2597                             | 173,636,758                      | 984,090                          | 3,160,170                           | 26,240,881             | 3,375,286                   | 207,397,185                 |
| 2020-21            | 21.6622                            | 16.6626                             | 174,260,525                      | 1,997,620                        | 3,264,401                           | 30,440,986             | 846,107                     | 210,809,638                 |
| 2021-22**          | 22.0604                            | 9.5164                              | 180,091,669                      | 4,054,176                        | 3,485,512                           | 35,622,969             | 1,325,796                   | 224,580,123                 |

\* Act 511 Taxes include Earned Income and Real Estate Transfer Taxes

\*\* Reassessment done in Delaware County

Source: District Annual Financial Report (AFR)

# WEST CHESTER AREA SCHOOL DISTRICT

## ANALYSIS OF ASSESSED VALUE FOR TAXABLE REAL ESTATE - UNAUDITED

| Land Use Description          | 2012-13              | Assessment<br>Total     | 2013-14              | Assessment<br>Total     | 2014-15              | Assessment<br>Total     | 2015-16              | Assessment<br>Total     | 2016-17              | Assessment<br>Total     |
|-------------------------------|----------------------|-------------------------|----------------------|-------------------------|----------------------|-------------------------|----------------------|-------------------------|----------------------|-------------------------|
|                               | Number of<br>Parcels |                         | Number of<br>Parcels |                         | Number of<br>Parcels |                         | Number of<br>Parcels |                         | Number of<br>Parcels |                         |
| <b>CHESTER COUNTY</b>         |                      |                         |                      |                         |                      |                         |                      |                         |                      |                         |
| Not identified                | -                    |                         | -                    |                         | -                    |                         | -                    |                         | -                    |                         |
| Commercial properties         | 1,677                | \$ 1,391,810,649        | 1,714                | \$ 1,369,224,799        | 1,712                | \$ 1,365,713,429        | 1,709                | \$ 1,367,742,137        | 1,714                | \$ 1,382,831,647        |
| Farm properties               | 70                   | 22,769,440              | 68                   | 22,066,740              | 68                   | 22,066,740              | 69                   | 22,703,280              | 69                   | 22,730,390              |
| Industrial properties         | 89                   | 148,943,570             | 88                   | 146,750,180             | 88                   | 145,936,270             | 87                   | 145,405,235             | 87                   | 145,188,555             |
| Residential properties        | 30,033               | 6,012,449,332           | 30,145               | 6,044,809,459           | 30,250               | 6,063,262,560           | 30,365               | 6,115,048,985           | 30,410               | 6,132,798,573           |
| Vacant land                   | 1,308                | 55,913,330              | 1,162                | 50,755,900              | 1,163                | 49,319,210              | 1,090                | 47,541,320              | 1,068                | 45,006,370              |
| <b>Total Chester County</b>   | <b>33,177</b>        | <b>7,631,886,321</b>    | <b>33,177</b>        | <b>7,633,607,078</b>    | <b>33,281</b>        | <b>7,646,298,209</b>    | <b>33,320</b>        | <b>7,698,440,957</b>    | <b>33,348</b>        | <b>7,728,555,535</b>    |
| <b>DELAWARE COUNTY</b>        |                      |                         |                      |                         |                      |                         |                      |                         |                      |                         |
| Commercial/industrial         | 14                   | 8,533,463               | 14                   | 8,533,463               | 14                   | 8,533,463               | 14                   | 8,533,463               | 14                   | 8,533,463               |
| Residential/farms/vacant land | 2,189                | 629,392,646             | 2,193                | 629,105,934             | 2,192                | 633,891,761             | 2,194                | 638,801,396             | 2,199                | 638,865,520             |
| <b>Total Delaware County</b>  | <b>2,203</b>         | <b>637,926,109</b>      | <b>2,207</b>         | <b>637,639,397</b>      | <b>2,206</b>         | <b>642,425,224</b>      | <b>2,208</b>         | <b>647,334,859</b>      | <b>2,213</b>         | <b>647,398,983</b>      |
| <b>Grand total</b>            | <b>35,380</b>        | <b>\$ 8,269,812,430</b> | <b>35,384</b>        | <b>\$ 8,271,246,475</b> | <b>35,487</b>        | <b>\$ 8,288,723,433</b> | <b>35,528</b>        | <b>\$ 8,345,775,816</b> | <b>35,561</b>        | <b>\$ 8,375,954,518</b> |
| <b>2017-18</b>                |                      |                         |                      |                         |                      |                         |                      |                         |                      |                         |
| Land Use Description          | Number of<br>Parcels | Assessment<br>Total     | 2018-19              | Assessment<br>Total     | 2019-20              | Assessment<br>Total     | 2020-21              | Assessment<br>Total     | 2021-22              | Assessment<br>Total     |
|                               | Number of<br>Parcels |                         | Number of<br>Parcels |                         | Number of<br>Parcels |                         | Number of<br>Parcels |                         |                      |                         |
| <b>CHESTER COUNTY</b>         |                      |                         |                      |                         |                      |                         |                      |                         |                      |                         |
| Not Identified                | -                    |                         | -                    |                         | -                    |                         | -                    |                         | -                    |                         |
| Commercial Properties         | 1,722                | \$ 1,393,879,547        | 1,724                | \$ 1,386,487,480        | 1,730                | \$ 1,419,240,638        | 1,732                | \$ 1,409,206,133        | 1,749                | \$ 1,373,439,443        |
| Farm Properties               | 69                   | 23,544,790              | 70                   | 23,886,590              | 67                   | 22,327,250              | 68                   | 22,616,460              | 67                   | 22,549,430              |
| Industrial Properties         | 87                   | 145,353,765             | 86                   | 145,152,395             | 86                   | 146,105,675             | 86                   | 142,070,645             | 85                   | 139,232,465             |
| Residential Properties        | 30,433               | 6,213,361,838           | 30,490               | 6,239,593,971           | 30,571               | 6,286,518,818           | 30,681               | 6,333,174,618           | 30,829               | 6,419,779,433           |
| Vacant Land                   | 1,039                | 47,346,930              | 1,089                | 46,914,600              | 1,135                | 47,370,590              | 1,464                | 55,803,640              | 1,421                | 53,477,760              |
| <b>Total Chester County</b>   | <b>33,350</b>        | <b>7,823,486,870</b>    | <b>33,459</b>        | <b>7,842,035,036</b>    | <b>33,589</b>        | <b>7,921,562,971</b>    | <b>34,031</b>        | <b>7,962,871,496</b>    | <b>34,151</b>        | <b>8,008,478,531</b>    |
| <b>DELAWARE COUNTY</b>        |                      |                         |                      |                         |                      |                         |                      |                         |                      |                         |
| Commercial/Industrial         | 14                   | 8,008,833               | 14                   | 8,008,833               | 14                   | 8,008,833               | 16                   | 9,157,733               | 14                   | 26,710,280              |
| Residential/Farms/Vacant Land | 2,198                | 639,278,166             | 2,199                | 640,107,224             | 2,210                | 640,087,346             | 2,227                | 643,408,747             | 2,229                | 1,113,758,696           |
| <b>Total Delaware County</b>  | <b>2,212</b>         | <b>647,286,999</b>      | <b>2,213</b>         | <b>648,116,057</b>      | <b>2,224</b>         | <b>648,096,179</b>      | <b>2,243</b>         | <b>652,566,480</b>      | <b>2,243</b>         | <b>1,140,468,976</b>    |
| <b>Grand total</b>            | <b>35,562</b>        | <b>\$ 8,470,773,869</b> | <b>35,672</b>        | <b>\$ 8,490,151,093</b> | <b>35,813</b>        | <b>\$ 8,569,659,150</b> | <b>36,274</b>        | <b>\$ 8,615,437,976</b> | <b>36,394</b>        | <b>\$ 9,148,947,507</b> |

Source: County Land Use Code Report

# WEST CHESTER AREA SCHOOL DISTRICT

## MARKET VALUE VERSUS ASSESSED VALUE OF TAXABLE REAL ESTATE

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|      | <b>Market<br/>Value<br/>Chester<br/>County<br/><u>(000)</u></b> | <b>Market<br/>Value<br/>Delaware<br/>County<br/><u>(000)</u></b> | <b>Total<br/>Market<br/>Value<br/><u>(000)</u></b> | <b>Assessed<br/>Value<br/><u>(000)</u></b> | <b>Ratio of<br/>Market<br/>Value to<br/>Assessed<br/>Value</b> |
|------|-----------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------------|--------------------------------------------|----------------------------------------------------------------|
| 2011 | \$ 11,311,170                                                   | \$ 682,225                                                       | \$ 11,993,395                                      | \$ 8,269,812                               | 145%                                                           |
| 2012 | 11,830,153                                                      | 706,388                                                          | 12,536,541                                         | 8,271,246                                  | 152%                                                           |
| 2013 | 11,841,643                                                      | 705,298                                                          | 12,546,941                                         | 8,288,723                                  | 151%                                                           |
| 2014 | 12,049,694                                                      | 736,705                                                          | 12,786,399                                         | 8,345,776                                  | 153%                                                           |
| 2015 | 12,149,938                                                      | 741,885                                                          | 12,891,823                                         | 8,375,955                                  | 154%                                                           |
| 2016 | 12,584,089                                                      | 786,253                                                          | 13,370,342                                         | 8,470,774                                  | 158%                                                           |
| 2017 | 12,774,058                                                      | 785,727                                                          | 13,559,785                                         | 8,490,151                                  | 160%                                                           |
| 2018 | 13,366,030                                                      | 841,146                                                          | 14,207,176                                         | 8,569,659                                  | 166%                                                           |
| 2019 | 13,526,033                                                      | 840,051                                                          | 14,366,084                                         | 8,615,438                                  | 167%                                                           |
| 2020 | 14,129,979                                                      | 895,234                                                          | 15,025,213                                         | 9,148,948                                  | 164%                                                           |

Source: State Tax Equalization Board

# WEST CHESTER AREA SCHOOL DISTRICT

## PROPERTY TAX RATES - ALL DIRECT AND OVERLAPPING GOVERNMENTS

(Mills)

### Chester County

| <u>Fiscal Year</u> | <u>West Chester Area School District</u> | <u>Chester County</u> | <u>Township of East Bradford</u> | <u>Township of East Goshen</u> | <u>Township of Thornbury</u> | <u>Township of West Goshen</u> | <u>Township of West Whiteland</u> | <u>Towship of Westtown</u> | <u>Borough of West Chester</u> |
|--------------------|------------------------------------------|-----------------------|----------------------------------|--------------------------------|------------------------------|--------------------------------|-----------------------------------|----------------------------|--------------------------------|
| 2012-13            | 18.67                                    | 4.163                 | 0.34                             | 1.25                           | 0.84                         | 2.00                           | 0.719                             | 3.50                       | 6.96                           |
| 2013-14            | 18.67                                    | 4.163                 | 0.34                             | 1.25                           | 0.995                        | 2.00                           | 0.719                             | 3.50                       | 6.96                           |
| 2014-15            | 19.21                                    | 4.163                 | 0.34                             | 1.25                           | 0.995                        | 2.00                           | 0.719                             | 3.50                       | 6.96                           |
| 2015-16            | 19.5779                                  | 4.163                 | 1.00                             | 1.25                           | 0.995                        | 2.00                           | 0.719                             | 3.50                       | 6.96                           |
| 2016-17            | 20.0982                                  | 4.163                 | 1.00                             | 1.25                           | 0.995                        | 2.00                           | 0.719                             | 3.50                       | 6.96                           |
| 2017-18            | 20.6841                                  | 4.369                 | 1.00                             | 1.25                           | 0.995                        | 2.00                           | 0.719                             | 3.50                       | 6.96                           |
| 2018-19            | 21.2723                                  | 4.369                 | 1.00                             | 1.25                           | 0.995                        | 2.00                           | 0.719                             | 3.50                       | 6.96                           |
| 2019-20            | 21.6622                                  | 4.369                 | 1.00                             | 1.25                           | 0.995                        | 2.00                           | 0.719                             | 3.50                       | 6.96                           |
| 2020-21            | 21.6622                                  | 4.369                 | 1.50                             | 1.25                           | 0.995                        | 2.00                           | 0.714                             | 3.50                       | 6.96                           |
| 2021-22            | 22.0604                                  | 4.551                 | 1.50                             | 1.25                           | 0.995                        | 2.00                           | 0.714                             | 3.50                       | 7.40                           |

Source: Chester County website

### Delaware County

|           | <u>West Chester Area School District</u> | <u>Delaware County</u> | <u>Township of East Thornbury</u> |
|-----------|------------------------------------------|------------------------|-----------------------------------|
| 2012-13   | 13.78                                    | 5.300                  | 0.00                              |
| 2013-14   | 13.62                                    | 5.452                  | 0.00                              |
| 2014-15   | 13.65                                    | 5.604                  | 0.00                              |
| 2015-16   | 13.9059                                  | 5.604                  | 0.00                              |
| 2016-17   | 14.7113                                  | 5.604                  | 0.00                              |
| 2017-18   | 15.2086                                  | 5.604                  | 0.00                              |
| 2018-19   | 16.0761                                  | 5.604                  | 0.00                              |
| 2019-20   | 16.2597                                  | 5.461                  | 0.00                              |
| 2020-21   | 16.6626                                  | 5.461                  | 0.00                              |
| 2021-22** | 9.5164                                   | 2.999                  | 0.00                              |

Source: Delaware County website

Note: Effective June 30, 2007, Pennsylvania law has imposed restrictions on a school district's ability to increase tax rates. The State restricts increases to tax rates to no more than a pre-calculated index. A district may apply for exceptions with the State to increase the tax rate above the index.

\*\* Reassessment done in Delaware County

# WEST CHESTER AREA SCHOOL DISTRICT

## TEN LARGEST REAL PROPERTY TAXPAYERS - UNAUDITED

-77-

| <u>Name</u>                                        | <u>Township</u> | <u>Type of Property</u> | <u>Taxable Assessed Value</u> | <u>Percent of District's Total Value</u> | <u>Rank</u> | <u>Taxable Assessed Value</u> | <u>Percent of District's Total Value</u> | <u>Rank</u> |
|----------------------------------------------------|-----------------|-------------------------|-------------------------------|------------------------------------------|-------------|-------------------------------|------------------------------------------|-------------|
| Main Street At Exton LP                            | West Whiteland  | Shopping Center         | \$ 75,944,590                 | 0.83%                                    | 1           | \$ 28,553,560                 | 0.35%                                    | 3           |
| ARHC WHCCHPAO1 LC                                  | East Goshen     | Senior Living Community | 41,434,200                    | 0.45%                                    | 2           |                               |                                          |             |
| Exton Square Inc.                                  | West Whiteland  | Shopping Mall           | 38,183,155                    | 0.42%                                    | 3           | 77,784,710                    | 0.94%                                    | 1           |
| NWHAN Exton PA Development                         | West Whiteland  | Apartment Complex       | 37,166,670                    | 0.41%                                    | 4           |                               |                                          |             |
| Keva Flats                                         | West Whiteland  | Apartment Complex       | 31,676,040                    | 0.35%                                    | 5           |                               |                                          |             |
| Bre Rook Sh Bellingham LP                          | East Goshen     | Senior Living Community | 30,740,000                    | 0.34%                                    | 6           |                               |                                          |             |
| QVS Inc.                                           | West Goshen     | Indus. Bldg/TV Shopping | 30,435,870                    | 0.33%                                    | 7           | 35,696,530                    | 0.43%                                    | 2           |
| SPUS8 West Chester LP                              | West Goshen     | Apartment Complex       | 27,976,000                    | 0.31%                                    | 8           |                               |                                          |             |
| JAG/OAK Parkview Apartments                        | West Whiteland  | Apartment Complex       | 25,037,760                    | 0.27%                                    | 9           |                               |                                          |             |
| Westtown Apartments                                | Westtown        | Apartment Complex       | <u>24,367,500</u>             | 0.27%                                    | 10          | 16,636,690                    | 0.20%                                    | 8           |
| TRC Valley Creek Assoc.                            | West Whiteland  | Business Complex        |                               |                                          |             | 28,500,000                    | 0.34%                                    | 4           |
| Exton Crossing Apts                                | West Whiteland  | Apartment Complex       |                               |                                          |             | 21,023,480                    | 0.25%                                    | 5           |
| Whiteland Investors LP                             | West Whiteland  | Shopping Center         |                               |                                          |             | 19,320,000                    | 0.23%                                    | 6           |
| Comcast Cable                                      | East Goshen     | Commercial Buildings    |                               |                                          |             | 17,636,080                    | 0.21%                                    | 7           |
| Fern Hill LLC                                      | West Goshen     | Medical Complex         |                               |                                          |             | 16,617,370                    | 0.20%                                    | 9           |
| Hankin Group                                       | East Goshen     | Apartment Complex       |                               |                                          |             | <u>16,216,110</u>             | 0.20%                                    | 10          |
| <b>Total Assessed Value--Ten Largest Taxpayers</b> |                 |                         | <u>\$ 362,961,785</u>         |                                          |             | <u>\$ 277,984,530</u>         |                                          |             |
| <b>Total District Assessed Value</b>               |                 |                         | <u>\$ 9,148,947,507</u>       |                                          |             | <u>\$ 8,269,812,430</u>       |                                          |             |

Source: District Fact Books

# WEST CHESTER AREA SCHOOL DISTRICT

## REAL ESTATE TAX COLLECTION AS A RATIO OF LEVY

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| <u>Fiscal Year</u> | <u>Assessed Valuation</u> | <u>Mills (2)</u> | <u>Adjusted Levy</u> | <u>Current Collection</u> |                |
|--------------------|---------------------------|------------------|----------------------|---------------------------|----------------|
|                    |                           |                  |                      | <u>Amount (1), (3)</u>    | <u>Percent</u> |
| 2012-13            | \$ 8,269,812,430          | 18.67            | \$ 150,508,760       | \$ 145,191,207            | 96.5%          |
| 2013-14            | 8,271,246,475             | 18.67            | 151,204,093          | 146,630,222               | 97.0%          |
| 2014-15            | 8,288,723,433             | 19.21            | 155,654,493          | 151,068,019               | 97.1%          |
| 2015-16            | 8,345,775,816             | 19.5779          | 159,721,081          | 155,284,474               | 97.2%          |
| 2016-17            | 8,375,954,518             | 20.0982          | 164,854,136          | 160,530,248               | 97.4%          |
| 2017-18            | 8,470,773,869             | 20.6841          | 171,450,694          | 166,713,031               | 97.2%          |
| 2018-19            | 8,490,151,093             | 21.2723          | 177,237,300          | 173,060,736               | 97.6%          |
| 2019-20            | 8,569,659,150             | 21.6622          | 182,136,331          | 177,235,011               | 97.3%          |
| 2020-21            | 8,615,437,976             | 21.6622          | 183,366,769          | 177,830,871               | 97.0%          |
| 2021-22            | 9,148,947,507             | 22.0604          | 187,523,399          | 183,687,863               | 98.0%          |

Source: District Tax Records

(1) Includes revenue received from State designated for school district property tax reduction. Special Section Act 1 of 2006 was passed to ease the financial burden of home ownership by providing school districts the means to lower property taxes to homeowners via this funding to districts provided by gaming revenue.

(2) One mill of tax is equal to \$1.00 for every \$1,000 of assessed valuation of real estate property

(3) Does not include delinquent or interim taxes collected.

# WEST CHESTER AREA SCHOOL DISTRICT

## DEBT CAPACITY





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# WEST CHESTER AREA SCHOOL DISTRICT

## COMPUTATION OF NONELECTORAL DEBT MARGIN

June 30,

|                                                                                        | <u>2012-13</u>        | <u>2013-14</u>        | <u>2014-15</u>        | <u>2015-16</u>        | <u>2016-17</u>        | <u>2017-18</u>        | <u>2018-19</u>        | <u>2019-20</u>        | <u>2020-21</u>        | <u>2021-22</u>        |
|----------------------------------------------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Total general fund revenues*</b>                                                    | \$ 205,516,382        | \$ 206,453,328        | \$ 213,970,535        | \$ 220,793,385        | \$ 235,401,340        | \$ 242,175,000        | \$ 249,521,639        | \$ 255,108,419        | \$ 261,224,019        | \$ 277,711,304        |
| Less required deductions if included in total<br>rental and sinking fund reimbursement | 1,151,153             | 1,160,377             | 1,181,706             | -                     | 2,104,117             | 1,554,549             | 1,163,834             | 1,121,094             | 1,051,643             | 1,596,511             |
| sale of property and non-recurring revenue                                             | 973                   | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     |
| fund transfer                                                                          | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     | -                     |
| <b>Net Revenues</b>                                                                    | <u>204,364,256</u>    | <u>205,292,951</u>    | <u>212,788,829</u>    | <u>220,793,385</u>    | <u>233,297,223</u>    | <u>240,620,451</u>    | <u>248,357,805</u>    | <u>253,987,325</u>    | <u>260,172,376</u>    | <u>276,114,793</u>    |
| <b>Annual arithmetic average (borrowing base)**</b>                                    | <u>\$ 200,862,211</u> | <u>\$ 202,920,142</u> | <u>\$ 207,482,012</u> | <u>\$ 212,958,388</u> | <u>\$ 222,293,146</u> | <u>\$ 231,570,353</u> | <u>\$ 240,758,493</u> | <u>\$ 247,655,194</u> | <u>\$ 254,172,502</u> | <u>\$ 263,424,831</u> |
| Multiplier                                                                             | 225%                  | 225%                  | 225%                  | 225%                  | 225%                  | 225%                  | 225%                  | 225%                  | 225%                  | 225%                  |
| <b>Total nonelectoral debt limit</b>                                                   | \$ 451,939,975        | \$ 456,570,320        | \$ 466,834,527        | \$ 479,156,373        | \$ 500,159,579        | \$ 521,033,294        | \$ 541,706,609        | \$ 557,224,187        | \$ 571,888,130        | \$ 592,705,870        |
| Less amount debt applicable to debt limit                                              | <u>287,443,000</u>    | <u>285,016,000</u>    | <u>271,826,000</u>    | <u>266,615,000</u>    | <u>261,070,000</u>    | <u>256,125,000</u>    | <u>250,425,000</u>    | <u>268,885,000</u>    | <u>281,605,000</u>    | <u>259,750,000</u>    |
| <b>Total debt margin</b>                                                               | <u>\$ 164,496,975</u> | <u>\$ 171,554,320</u> | <u>\$ 195,008,527</u> | <u>\$ 212,541,373</u> | <u>\$ 239,089,579</u> | <u>\$ 264,908,294</u> | <u>\$ 291,281,609</u> | <u>\$ 288,339,187</u> | <u>\$ 290,283,130</u> | <u>\$ 332,955,870</u> |
| Ratio of debt limit to debt margin                                                     | 36%                   | 38%                   | 42%                   | 44%                   | 48%                   | 51%                   | 54%                   | 52%                   | 51%                   | 56%                   |

Source: District Annual Financial Statements PDE 2057

\* Includes other financing sources

\*\* Borrowing Base is average of net revenues for three year period

# WEST CHESTER AREA SCHOOL DISTRICT

## GROSS PRINCIPAL DEBT OUTSTANDING

June 30,

| Fiscal Year            | Emmaus Note 2009    | Series 2014 GOB      | Series A 2014 GOR    | Series AA 2014 GOR   | Series 2016 GOR     | Series A 2016 GOR    | Series A 2017 GOB   | Series 2018 GOB     | Series 2019 GOB      | Series 2020 GOB      | Series 2021 GOB      | Series 2022 GOB      | Total                 |
|------------------------|---------------------|----------------------|----------------------|----------------------|---------------------|----------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| 2022-2023              | \$ 520,000          | \$ -                 | \$ 14,570,000        | \$ 315,000           | \$ 2,130,000        | \$ 5,000             | \$ 5,000            | \$ 5,000            | \$ 5,000             | \$ 50,000            | \$ 5,000             | \$ 5,000             | \$ 17,615,000         |
| 2023-2024              | 645,000             | -                    | 8,745,000            | 325,000              | 2,235,000           | 5,875,000            | 5,000               | 5,000               | 5,000                | 55,000               | 5,000                | 5,000                | 17,905,000            |
| 2024-2025              | 675,000             | 5,000                | -                    | 5,700,000            | -                   | 12,270,000           | 5,000               | 5,000               | 5,000                | 55,000               | 5,000                | 5,000                | 18,730,000            |
| 2025-2026              | 700,000             | 5,000                | -                    | 6,025,000            | -                   | 12,850,000           | 5,000               | 5,000               | 5,000                | 60,000               | 5,000                | 100,000              | 19,760,000            |
| 2026-2027              | 485,000             | 5,000                | -                    | 18,505,000           | -                   | 1,000,000            | 5,000               | 5,000               | 5,000                | 60,000               | 5,000                | 200,000              | 20,275,000            |
| 2027-2032              | 5,625,000           | 11,985,000           | -                    | 24,700,000           | -                   | -                    | 9,705,000           | 1,980,000           | 25,000               | 9,765,000            | 4,435,000            | 29,800,000           | 98,020,000            |
| 2032-2037              | -                   | -                    | -                    | -                    | -                   | -                    | -                   | 5,495,000           | 20,290,000           | -                    | 12,685,000           | -                    | 38,470,000            |
| 2037-2041              | -                   | -                    | -                    | -                    | -                   | -                    | -                   | 2,475,000           | 14,400,000           | -                    | 12,100,000           | -                    | 28,975,000            |
| <b>Total principal</b> | <b>\$ 8,650,000</b> | <b>\$ 12,000,000</b> | <b>\$ 23,315,000</b> | <b>\$ 55,570,000</b> | <b>\$ 4,365,000</b> | <b>\$ 32,000,000</b> | <b>\$ 9,730,000</b> | <b>\$ 9,975,000</b> | <b>\$ 34,740,000</b> | <b>\$ 10,045,000</b> | <b>\$ 29,245,000</b> | <b>\$ 30,115,000</b> | <b>\$ 259,750,000</b> |

Source: District Debt Service Schedules

# WEST CHESTER AREA SCHOOL DISTRICT

## SCHEDULE OF DIRECT AND OVERLAPPING DEBT

|                                                          | <u>Gross<br/>Debt<br/>Outstanding</u> | <u>Percentage<br/>Applicable<br/>to this<br/>Governmental<br/>Unit</u> | <u>Net<br/>Share of<br/>Debt</u> |
|----------------------------------------------------------|---------------------------------------|------------------------------------------------------------------------|----------------------------------|
| <b>Chester County</b>                                    |                                       |                                                                        |                                  |
| Direct debt                                              |                                       |                                                                        |                                  |
| West Chester Area School District                        | \$ 251,100,000                        | 100%                                                                   | \$ 251,100,000                   |
| Overlapping debt                                         |                                       |                                                                        |                                  |
| Township of East Bradford                                | 10,824,000                            | 100%                                                                   | 10,824,000 (1), (2)              |
| Township of East Goshen                                  | 15,906,594                            | 100%                                                                   | 15,906,594 (1), (2)              |
| Township of Thornbury                                    | -                                     | 100%                                                                   | - (1), (2)                       |
| Township of West Goshen                                  | 3,612,000                             | 100%                                                                   | 3,612,000 (1), (2)               |
| Township of West Whiteland                               | 15,528,303                            | 100%                                                                   | 15,528,303 (1), (2)              |
| Township of Westtown                                     | 9,051,525                             | 100%                                                                   | 9,051,525 (1), (2)               |
| Borough of West Chester                                  | -                                     | 100%                                                                   | - (1), (2)                       |
| Chester County                                           | 582,044,394                           | 20%                                                                    | <u>113,730,059</u> (1), (2), (3) |
| <b>Total direct and overlapping Chester County debt</b>  |                                       |                                                                        | <u>\$ 419,752,481</u>            |
| <b>Delaware County</b>                                   |                                       |                                                                        |                                  |
| Direct debt                                              |                                       |                                                                        |                                  |
| West Chester Area School District                        | 251,100,000                           | 100%                                                                   | \$ 251,100,000                   |
| Overlapping debt                                         |                                       |                                                                        |                                  |
| Township of Thornbury                                    | -                                     | 100%                                                                   | - (1), (4)                       |
| Delaware County                                          | 254,274,300                           | 1%                                                                     | <u>3,043,375</u> (1), (3), (4)   |
| <b>Total direct and overlapping Delaware County debt</b> |                                       |                                                                        | <u>\$ 254,143,375</u>            |

(1) As of December 31, 2021

(2) Source: County of Chester

(3) Percentage of County Debt was derived by taking WCASD population as a Percentage of County

(4) Source: County of Delaware CAFR

# WEST CHESTER AREA SCHOOL DISTRICT

## RATIO OF NET GENERAL DEBT TO ASSESSED VALUE AND DEBT PER CAPITA - UNAUDITED

| <u>Fiscal Year</u> | <u>Assessed Value (1)</u> | <u>Gross Bonded Debt (5)</u> | <u>Debt Service Monies Available</u> | <u>Net Bonded Debt</u> | <u>Ratio of Net Bonded Debt to Assessed</u> | <u>Population</u>      | <u>Net Bonded Debt per Capita</u> | <u>Estimated Personal Income (4)</u> | <u>Percent of Personal Income</u> |
|--------------------|---------------------------|------------------------------|--------------------------------------|------------------------|---------------------------------------------|------------------------|-----------------------------------|--------------------------------------|-----------------------------------|
| 2012-13            | \$ 8,269,812,430          | \$ 273,900,000               | \$ -                                 | \$ 273,900,000         | 3.3%                                        | 108,441 <sup>(2)</sup> | \$ 2,526                          | \$ 11,295,323,001                    | 2.4%                              |
| 2013-14            | 8,271,246,475             | 272,605,000                  | -                                    | 272,605,000            | 3.3%                                        | 108,441 <sup>(2)</sup> | 2,514                             | 11,295,323,001                       | 2.4%                              |
| 2014-15            | 8,288,723,433             | 260,605,000                  | -                                    | 260,605,000            | 3.1%                                        | 108,441 <sup>(2)</sup> | 2,403                             | 11,295,323,001                       | 2.3%                              |
| 2015-16            | 8,345,775,816             | 256,645,000                  | -                                    | 256,645,000            | 3.1%                                        | 108,441 <sup>(2)</sup> | 2,367                             | 11,295,323,001                       | 2.3%                              |
| 2016-17            | 8,375,954,518             | 271,745,378                  | -                                    | 271,745,378            | 3.2%                                        | 108,441 <sup>(2)</sup> | 2,506                             | 11,295,323,001                       | 2.4%                              |
| 2017-18            | 8,470,773,869             | 264,042,382                  | -                                    | 264,042,382            | 3.1%                                        | 108,441 <sup>(2)</sup> | 2,435                             | 11,295,323,001                       | 2.3%                              |
| 2018-19            | 8,490,151,093             | 255,490,452                  | -                                    | 255,490,452            | 3.0%                                        | 108,441 <sup>(2)</sup> | 2,356                             | 11,295,323,001                       | 2.3%                              |
| 2019-20            | 8,569,659,150             | 276,686,539                  | -                                    | 276,686,539            | 3.2%                                        | 108,441 <sup>(2)</sup> | 2,551                             | 11,295,323,001                       | 2.4%                              |
| 2020-21            | 8,615,437,976             | 293,972,635                  | -                                    | 293,972,635            | 3.4%                                        | 111,327 <sup>(3)</sup> | 2,641                             | 11,595,931,647                       | 2.5%                              |
| 2021-22            | 9,148,947,507             | 274,518,168                  | -                                    | 274,518,168            | 3.0%                                        | 111,327 <sup>(3)</sup> | 2,466                             | 11,595,931,647                       | 2.4%                              |

(1) Source: District Fact Book

(2) Source: 2010 Census

(3) Source: 2020 Census

(4) Uses 2020 Household Median Income from Chester County Planning Commission

(5) Source: District Audit Report

# WEST CHESTER AREA SCHOOL DISTRICT

## DEMOGRAPHIC AND ECONOMIC INFORMATION



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# WEST CHESTER AREA SCHOOL DISTRICT

## TRENDS IN POPULATION, MARKET VALUE, AND PERSONAL INCOME

|        | <b>West Chester Area<br/>School District<br/>Population</b> | (1) | <b>Chester County<br/>Population</b> | (1) | <b>Pennsylvania<br/>Population</b> | (1) | <b>United States<br/>Population</b> | (1) |
|--------|-------------------------------------------------------------|-----|--------------------------------------|-----|------------------------------------|-----|-------------------------------------|-----|
| 1970   | Not Available                                               |     | \$ 278,311                           |     | \$ 11,758,458                      |     | \$ 203,302,031                      |     |
| 1980   | \$ 68,170                                                   |     | \$ 316,660                           |     | \$ 11,855,687                      |     | \$ 226,542,199                      |     |
| 1990   | \$ 81,172                                                   |     | \$ 376,396                           |     | \$ 11,881,643                      |     | \$ 248,709,873                      |     |
| 2000   | \$ 94,114                                                   |     | \$ 433,501                           |     | \$ 12,281,054                      |     | \$ 281,421,906                      |     |
| 2010   | \$ 100,413                                                  |     | \$ 498,886                           |     | \$ 12,702,379                      |     | \$ 308,745,538                      |     |
| 2020   | \$ 111,327                                                  |     | \$ 534,413                           |     | \$ 13,002,700                      |     | \$ 331,449,281                      |     |
| 2021 * | \$ 111,603                                                  |     | \$ 538,649                           |     | \$ 12,964,056                      |     | \$ 331,893,745                      |     |

\* As estimated by US Census Bureau

|      | <b>West Chester<br/>Area<br/>School District<br/>Market Value</b> | <b>West Chester<br/>Area<br/>School District<br/>Adjusted<br/>Personal Income</b> | <b>Pennsylvania<br/>Market Value</b> | <b>Pennsylvania<br/>Adjusted<br/>Personal Income</b> | (2) |
|------|-------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------|------------------------------------------------------|-----|
| 2012 | \$12,536,540,440                                                  | \$4,698,094,232                                                                   | \$776,736,893,311                    | \$312,219,585,188                                    |     |
| 2013 | \$12,546,941,355                                                  | \$4,502,829,867                                                                   | \$781,362,158,748                    | \$311,032,689,690                                    |     |
| 2014 | \$12,786,398,938                                                  | \$4,980,850,893                                                                   | \$801,633,782,130                    | \$328,242,656,054                                    |     |
| 2015 | \$12,891,822,543                                                  | \$5,035,785,968                                                                   | \$810,805,701,762                    | \$342,030,707,410                                    |     |
| 2016 | \$13,370,341,641                                                  | \$5,106,608,693                                                                   | \$839,594,528,100                    | \$339,831,330,362                                    |     |
| 2017 | \$13,559,785,462                                                  | \$5,105,520,049                                                                   | \$847,630,312,124                    | \$352,789,390,440                                    |     |
| 2018 | \$14,207,175,901                                                  | \$5,558,936,430                                                                   | \$877,385,372,915                    | \$378,234,703,027                                    |     |
| 2019 | \$14,366,083,784                                                  | \$5,616,886,135                                                                   | \$922,018,498,396                    | \$395,548,185,123                                    |     |
| 2020 | \$15,025,213,325                                                  | \$5,524,523,899                                                                   | \$966,037,072,558                    | \$384,746,553,419                                    |     |
| 2021 | \$15,125,128,108                                                  | Not Available                                                                     | \$975,443,133,973                    | Not Available                                        |     |

(1) Source: US Census

(2) Source: PA Dept of Education



# WEST CHESTER AREA SCHOOL DISTRICT

## KEY ECONOMIC AND HOUSING INDICIES

### Household Income

|                       | Household Income, 2020 |                    |                       |                   | Median Household Income, 2020 <sup>(1)</sup> |
|-----------------------|------------------------|--------------------|-----------------------|-------------------|----------------------------------------------|
|                       | Total Households 2020  | Less than \$50,000 | \$50,000 to \$100,000 | \$100,000 or More |                                              |
| Chester County        | 192,951                | 43,414             | 49,203                | 100,334           | 104,161                                      |
| West Chester area (2) | 40,850                 | 9,935              | 10,011                | 20,904            |                                              |

### Labor Force and Employment

|                       | Civilian Labor Force, 2020         |         |          |            | Unemployment Rate, 2020 <sup>(1)</sup> |
|-----------------------|------------------------------------|---------|----------|------------|----------------------------------------|
|                       | Population 16 Years and Over, 2020 | Total   | Employed | Unemployed |                                        |
| Pennsylvania          |                                    |         |          |            | 7.7%                                   |
| Chester County        | 417,628                            | 284,955 | 273,256  | 11,699     | 2.8%                                   |
| West Chester area (2) | 82,718                             | 55,901  | 53,569   | 2,332      | N/A                                    |

### Housing Value

|                       | Housing Value (3)                |                     |                        |                        |                        |                                  |
|-----------------------|----------------------------------|---------------------|------------------------|------------------------|------------------------|----------------------------------|
|                       | Total Owner Occupied Units, 2019 | Less than \$150,000 | \$150,000 to \$300,000 | \$300,001 to \$400,000 | \$400,001 to \$500,000 | \$500,001 or More <sup>(1)</sup> |
| Chester County        | 143,192                          | 9,260               | 44,599                 | 31,059                 | 22,809                 | 35,465                           |
| West Chester area (2) | 26,934                           | 812                 | 5,964                  | 6,551                  | 5,661                  | 7,946                            |

**West Chester Area Median Home Value in 2021 = \$208,238**

(1) Source: U S Census Bureau American Community Survey 2016-2020

(2) West Chester Area is comprised of all Chester County West Chester Area municipalities

(3) Updated information not available

# WEST CHESTER AREA SCHOOL DISTRICT

## LARGEST EMPLOYERS WITHIN THE SCHOOL DISTRICT - UNAUDITED

| <b>Name</b>                           | <b>Product or Service</b> | <b>2021-22</b>                |             |                   | <b>2012-13</b>                |             |                   |
|---------------------------------------|---------------------------|-------------------------------|-------------|-------------------|-------------------------------|-------------|-------------------|
|                                       |                           | <b>Approximate Employment</b> | <b>Rank</b> | <b>% of Total</b> | <b>Approximate Employment</b> | <b>Rank</b> | <b>% of Total</b> |
| Penn Medicine Chester County Hospital | Health Care Services      | 2,656                         | 1           | 5.0%              |                               |             |                   |
| West Chester University               | Education                 | 2,374                         | 2           | 4.4%              | 2,980                         | 1           | 5.8%              |
| QVC Network, Inc.                     | Home Shopping Network     | 2,301                         | 3           | 4.3%              | 2,867                         | 2           | 5.6%              |
| Chester County                        | County Government         | 1,753                         | 4           | 3.3%              | 1,820                         | 4           | 3.6%              |
| West Chester Area School District     | Education                 | 1,532                         | 5           | 2.9%              | 1,675                         | 5           | 3.3%              |
| United Parcel Services, Inc.          | Delivery Services         | 1,313                         | 6           | 2.5%              | 1,086                         | 7           | 2.1%              |
| Giant Food Stores LLC                 | Grocery                   | 1,059                         | 7           | 2.0%              | 1,097                         | 6           | 2.1%              |
| The Arc of Chester County             | Advocacy Organization     | 865                           | 8           | 1.6%              |                               |             |                   |
| Johnson & Johnson Services Inc.       | Drug Research and Testing | 857                           | 9           | 1.6%              |                               |             |                   |
| Communications Test Design, Inc.      | Communication Engineering | <u>841</u>                    | 10          | 1.6%              |                               |             |                   |
| Chester County Hospital               | Health Care Services      |                               |             |                   | 2,177                         | 3           | 4.3%              |
| Comcast Cable Communications          | Telecommunication         |                               |             |                   | 981                           | 8           | 1.9%              |
| Brians House Inc.                     | Human Services            |                               |             |                   | 864                           | 9           | 1.7%              |
| Synthes USA                           | Medical Supplies          |                               |             |                   | <u>806</u>                    | 10          | 1.6%              |
| <b>Total</b>                          |                           | <b><u>15,551</u></b>          |             |                   | <b><u>16,353</u></b>          |             |                   |

Note: 2021-22 % of Total Employment uses 2020 Total West Chester Community employed population of 53,569.

2012-13 % of Total Employment uses 2010 Total West Chester Community employed population of 51,129

Source: District EIT Collection records, District Fact Book Chester County Planning Commission

# WEST CHESTER AREA SCHOOL DISTRICT

## OPERATING INFORMATION



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# WEST CHESTER AREA SCHOOL DISTRICT

## STAFFING RATIOS FOR PROFESSIONAL STAFF

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| <u>Fiscal Year</u> | <u>Number of School Staff *</u> | <u>Number of Students</u> | <u>Ratio Students/Staff</u> |
|--------------------|---------------------------------|---------------------------|-----------------------------|
| 2012-13            | 972.40                          | 11,687                    | 12.0                        |
| 2013-14            | 971.80                          | 11,666                    | 12.0                        |
| 2014-15            | 971.60                          | 11,624                    | 12.0                        |
| 2015-16            | 971.30                          | 11,483                    | 11.8                        |
| 2016-17            | 973.30                          | 11,589                    | 11.9                        |
| 2017-18            | 979.80                          | 11,928                    | 12.2                        |
| 2018-19            | 992.80                          | 11,963                    | 12.0                        |
| 2019-20            | 1,002.60                        | 12,078                    | 12.0                        |
| 2020-21            | 1,032.35                        | 11,968                    | 11.6                        |
| 2021-22            | 1,074.22                        | 12,093                    | 11.3                        |

\* Includes: teachers, librarians, guidance counselors, nurses, supervisors, school administrators and social workers.

Source: District Fact Book

# WEST CHESTER AREA SCHOOL DISTRICT

## DISTRICT FACILITIES

-87-

|                                           | <u>Original<br/>Construction<br/>Date</u> | <u>Addition<br/>and/or<br/>Renovation Date</u> | <u>Grades</u> | <u>Site<br/>Area<br/>(Acres)</u> | <u>Building<br/>Square<br/>Feet</u> | <u>September<br/>30, 2021<br/>Enrollment</u> |
|-------------------------------------------|-------------------------------------------|------------------------------------------------|---------------|----------------------------------|-------------------------------------|----------------------------------------------|
| B. Rustin High School                     | 2003-06                                   | -                                              | 9-12          | 123.20                           | 283,000                             | 1,216                                        |
| East High School                          | 1973                                      | 1976/92/93/04                                  | 9-12          | 62.60                            | 314,453                             | 1,226                                        |
| East/Fugett Athletic Fields               | 2004                                      | -                                              | -             | 43.35                            | -                                   | -                                            |
| Henderson High School                     | 1951                                      | 1956/64/76/94/98/04                            | 9-12          | 30.56                            | 287,351                             | 1,433                                        |
| Henderson-North Campus Athletics          | 2006                                      | -                                              | -             | 13.40                            | **                                  | -                                            |
| E. N. Peirce Middle School                | 1963                                      | 1998/01/03                                     | 6-8           | 26.70                            | 136,250                             | 1,038                                        |
| G. A. Stetson Middle School               | 1959                                      | 1961/98/03/07                                  | 6-8           | 38.40                            | 134,857                             | 869                                          |
| J. R. Fugett Middle School                | 1969                                      | 2009                                           | 6-8           | *                                | 163,340                             | 912                                          |
| East Bradford Elementary                  | 1958                                      | 1966/70/89/13                                  | K-5           | 18.20                            | 58,367                              | 456                                          |
| East Goshen Elementary                    | 1955                                      | 1960/64/67/95/01/20                            | K-5           | 20.80                            | 77,465                              | 504                                          |
| Exton Elementary                          | 1940                                      | 1953/57/91/92/93/00/19                         | K-5           | 13.10                            | 66,265                              | 447                                          |
| Fern Hill Elementary                      | 1955                                      | 1960/89/16                                     | K-5           | 20.00                            | 64,555                              | 401                                          |
| Glen Acres Elementary                     | 1966                                      | 1997                                           | K-5           | 11.70                            | 59,931                              | 474                                          |
| Greystone Elementary                      | 2021                                      | -                                              | K-5           | 15.00                            | **                                  | 76,542                                       |
| Hillsdale Elementary                      | 1976                                      | 2007                                           | K-5           | 19.10                            | 70,631                              | 554                                          |
| Mary C. Howse Elementary                  | 1962                                      | 1965/97                                        | K-5           | 15.24                            | 65,287                              | 481                                          |
| Penn Wood Elementary                      | 1966                                      | 1970/89/01/12                                  | K-5           | 18.60                            | 64,350                              | 490                                          |
| Sarah W. Starkweather Elementary          | 1991                                      | 1998                                           | K-5           | 37.90                            | 75,094                              | 557                                          |
| Westtown-Thornbury Elementary             | 1954                                      | 1956/89/12                                     | K-5           | 11.70                            | 55,556                              | 545                                          |
| <b>Facilities &amp; Operations Center</b> | 1999                                      | -                                              | -             | 3.20                             | 24,588                              | -                                            |
| <b>Spellman Education Center</b>          | 1988                                      | 2017                                           | Admin         | 3.32                             | 42,000                              | -                                            |
|                                           |                                           |                                                |               | <u>546.07</u>                    | <u>2,119,882</u>                    | <u>12,093</u>                                |

\* Fugett acreage included in East HS site area

\*\* In 2021, Henderson-North Campus Athletics' square footage was reduced and Greystone Elementary's square footage was increased.

# WEST CHESTER AREA SCHOOL DISTRICT

## SCHOOL DISTRICT EMPLOYEES BY FUNCTION

For the 2021-22 Fiscal Year

| <u>Functions</u>                               | <u>Elementary</u> | <u>Middle</u> | <u>High</u>   | <u>Other</u>  | <u>Total</u>    |
|------------------------------------------------|-------------------|---------------|---------------|---------------|-----------------|
| 1100 Regular                                   | 361.30            | 171.01        | 226.05        | 20.00         | 778.36          |
| 1200 Special                                   | 58.00             | 33.95         | 44.20         | 129.00        | 265.15          |
| 1300 Vocational                                | -                 | 13.90         | 14.90         | -             | 28.80           |
| 2100 Support Services- Students                | 22.00             | 15.51         | 34.50         | 16.00         | 88.01           |
| 2200 Support Services- Instructional           | 16.50             | 4.00          | 7.70          | 11.00         | 39.20           |
| 2300 Support Services- Administration          | 33.00             | 15.00         | 21.00         | 11.95         | 80.95           |
| 2400 Support Services- Pupil Health            | 12.00             | 6.00          | 6.00          | 6.20          | 30.20           |
| 2500 Support Services- Business Office         | -                 | -             | -             | 13.00         | 13.00           |
| 2600 Operating & Maintenance of Plant Services | 35.50             | 18.50         | 34.00         | 48.00         | 136.00          |
| 2700 Student Transportation Services           | -                 | -             | -             | 3.50          | 3.50            |
| 2800 Support Services- Central                 | -                 | -             | -             | 22.05         | 22.05           |
| 3000 Operation of Non-Instructional Services   | -                 | -             | 9.00          | -             | 9.00            |
| <b>Total 2021-22 FTEs</b>                      | <u>538.30</u>     | <u>277.87</u> | <u>397.35</u> | <u>280.70</u> | <u>1,494.22</u> |

Source: District Personnel Budget Documentation

# WEST CHESTER AREA SCHOOL DISTRICT

## STUDENT ENROLLMENT SUMMARY

| <u>School Year</u>                   |             | <u>2012-13</u> | <u>2013-14</u> | <u>2014-15</u> | <u>2015-16</u> | <u>2016-17</u> | <u>2017-18</u> | <u>2018-19</u> | <u>2019-20</u> | <u>2020-21</u> | <u>2021-22</u> |
|--------------------------------------|-------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Special education                    | At Sept. 30 | -              | -              | -              | -              | -              | -              | -              | -              | -              | -              |
|                                      | End of Year | -              | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| Kindergarten<br>(half-time)          | At Sept. 30 | 616            | 557            | 584            | 525            | 599            | -              | -              | -              | -              | -              |
|                                      | End of Year | 609            | 539            | 604            | 532            | 617            | -              | -              | -              | -              | -              |
| **Kindergarten<br>(full-time)        | At Sept. 30 | 76             | 90             | 79             | 90             | 73             | 891            | 857            | 887            | 807            | 850            |
|                                      | End of Year | 76             | 107            | 51             | 86             | 81             | 893            | 859            | 902            | 806            | 862            |
| Grades 1-5                           | At Sept. 30 | 4,377          | 4,431          | 4,363          | 4,328          | 4,355          | 4,449          | 4,495          | 4,501          | 4,418          | 4,549          |
|                                      | End of Year | 4,327          | 4,434          | 4,339          | 4,324          | 4,376          | 4,458          | 4,498          | 4,513          | 4,430          | 4,564          |
| Grades 6-8                           | At Sept. 30 | 2,763          | 2,687          | 2,790          | 2,782          | 2,809          | 2,824          | 2,766          | 2,824          | 2,843          | 2,819          |
|                                      | End of Year | 2,728          | 2,670          | 2,767          | 2,780          | 2,825          | 2,822          | 2,769          | 2,817          | 2,840          | 2,812          |
| Grades 9-12                          | At Sept. 30 | 3,855          | 3,901          | 3,808          | 3,758          | 3,753          | 3,764          | 3,845          | 3,866          | 3,900          | 3,875          |
|                                      | End of Year | <u>3,815</u>   | <u>3,853</u>   | <u>3,764</u>   | <u>3,753</u>   | <u>3,740</u>   | <u>3,749</u>   | <u>3,807</u>   | <u>3,860</u>   | <u>3,891</u>   | <u>3,878</u>   |
| TOTAL-Sept.30                        |             | 11,687         | 11,666         | 11,624         | 11,483         | 11,589         | 11,928         | 11,963         | 12,078         | 11,968         | 12,093         |
| TOTAL-End of Year                    |             | 11,555         | 11,603         | 11,525         | 11,475         | 11,639         | 11,922         | 11,933         | 12,092         | 11,967         | 12,116         |
| Increase/decrease<br>at September 30 |             | <u>(135)</u>   | <u>(21)</u>    | <u>(42)</u>    | <u>(141)</u>   | <u>106</u>     | <u>339</u>     | <u>35</u>      | <u>115</u>     | <u>(110)</u>   | <u>125</u>     |



# WEST CHESTER AREA SCHOOL DISTRICT

## STUDENT MARKET SHARE ANALYSIS

|                                     | 2012-13 | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
|-------------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Total Out-of-District</b>        | 4,322   | 4,073   | 4,034   | 4,164   | 3,978   | 3,722   | 3,484   | 3,347   | 3,503   | 3,316   |
| <b>% of Total</b>                   | 27.0%   | 25.9%   | 25.8%   | 26.6%   | 25.6%   | 23.8%   | 22.6%   | 21.7%   | 22.6%   | 21.5%   |
| <b>Total In-District</b>            | 11,687  | 11,666  | 11,624  | 11,483  | 11,589  | 11,928  | 11,963  | 12,078  | 11,968  | 12,093  |
| <b>% of Total</b>                   | 73.0%   | 74.1%   | 74.2%   | 73.4%   | 74.4%   | 76.2%   | 77.4%   | 78.3%   | 77.4%   | 78.5%   |
| <b>Total Students</b>               | 16,009  | 15,739  | 15,658  | 15,647  | 15,567  | 15,650  | 15,447  | 15,425  | 15,471  | 15,409  |
| <b>Share Change Year-to-Year</b>    | -0.23%  | 1.53%   | 0.16%   | -1.14%  | 1.44%   | 2.38%   | 4.03%   | 1.11%   | -1.21%  | 1.45%   |
| <b>WCASD</b>                        | 11,687  | 11,666  | 11,624  | 11,483  | 11,589  | 11,928  | 11,963  | 12,078  | 11,968  | 12,093  |
| <b>Elementary</b>                   | 5,069   | 5,078   | 5,026   | 4,943   | 5,027   | 5,340   | 5,352   | 5,388   | 5,225   | 5,399   |
| <b>% of Total Elementary</b>        | 61.2%   | 62.8%   | 62.6%   | 61.4%   | 63.3%   | 66.7%   | 68.6%   | 69.4%   | 67.0%   | 68.7%   |
| <b>Secondary</b>                    | 6,618   | 6,588   | 6,598   | 6,540   | 6,562   | 6,588   | 6,611   | 6,690   | 6,743   | 6,694   |
| <b>% of Total Secondary</b>         | 85.7%   | 86.1%   | 86.5%   | 86.0%   | 86.1%   | 86.2%   | 86.5%   | 87.3%   | 87.9%   | 88.7%   |
| <b>Out-Of-District</b>              | 4,322   | 4,073   | 4,034   | 4,164   | 3,978   | 3,722   | 3,484   | 3,347   | 3,503   | 3,316   |
| <b>Elementary</b>                   | 3,216   | 3,005   | 3,007   | 3,103   | 2,918   | 2,670   | 2,455   | 2,372   | 2,576   | 2,464   |
| <b>Private</b>                      | 188     | 181     | 227     | 229     | 193     | 193     | 201     | 205     | 209     | 201     |
| <b>% of Total</b>                   | 1.2%    | 1.2%    | 1.4%    | 1.5%    | 1.2%    | 1.2%    | 1.3%    | 1.3%    | 1.4%    | 1.3%    |
| <b>Religious - Catholic</b>         | 1,805   | 1,682   | 1,618   | 1,615   | 1,476   | 1,329   | 1,226   | 1,158   | 1,242   | 1,204   |
| <b>% of Total</b>                   | 11.3%   | 10.7%   | 10.3%   | 10.3%   | 9.5%    | 8.5%    | 7.9%    | 7.5%    | 8.0%    | 7.8%    |
| <b>Religious - Other</b>            | 336     | 248     | 270     | 329     | 331     | 303     | 289     | 301     | 317     | 349     |
| <b>% of Total</b>                   | 2.1%    | 1.6%    | 1.7%    | 2.1%    | 2.1%    | 1.9%    | 1.9%    | 2.0%    | 2.0%    | 2.3%    |
| <b>Charter</b>                      | 656     | 670     | 706     | 717     | 678     | 615     | 510     | 482     | 473     | 434     |
| <b>% of Total</b>                   | 4.1%    | 4.3%    | 4.5%    | 4.6%    | 4.4%    | 3.9%    | 3.3%    | 3.1%    | 3.1%    | 2.8%    |
| <b>Special Education</b>            | 55      | 56      | 36      | 50      | 67      | 62      | 63      | 60      | 48      | 34      |
| <b>% of Total</b>                   | 0.3%    | 0.4%    | 0.2%    | 0.3%    | 0.4%    | 0.4%    | 0.4%    | 0.4%    | 0.3%    | 0.2%    |
| <b>CCIU</b>                         | -       | -       | -       | -       | -       | -       | -       | -       | -       | -       |
| <b>% of Total</b>                   | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    |
| <b>Alternative</b>                  | -       | -       | -       | -       | -       | -       | -       | -       | -       | -       |
| <b>% of Total</b>                   | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    |
| <b>Home School</b>                  | 176     | 168     | 150     | 163     | 173     | 168     | 166     | 166     | 287     | 242     |
| <b>% of Total</b>                   | 1.1%    | 1.1%    | 1.0%    | 1.0%    | 1.1%    | 1.1%    | 1.1%    | 1.1%    | 1.9%    | 1.6%    |
| <b>Secondary</b>                    | 1,106   | 1,068   | 1,027   | 1,061   | 1,060   | 1,052   | 1,029   | 975     | 927     | 852     |
| <b>Private</b>                      | 46      | 35      | 40      | 38      | 36      | 40      | 44      | 48      | 48      | 45      |
| <b>% of Total</b>                   | 0.3%    | 0.2%    | 0.3%    | 0.2%    | 0.2%    | 0.3%    | 0.3%    | 0.3%    | 0.3%    | 0.3%    |
| <b>Religious - Catholic</b>         | 819     | 762     | 725     | 812     | 784     | 768     | 727     | 700     | 663     | 616     |
| <b>% of Total</b>                   | 5.1%    | 4.8%    | 4.6%    | 5.2%    | 5.0%    | 4.9%    | 4.7%    | 4.5%    | 4.3%    | 4.0%    |
| <b>Religious - Other</b>            | 98      | 84      | 93      | 82      | 75      | 77      | 73      | 76      | 72      | 79      |
| <b>% of Total</b>                   | 0.6%    | 0.5%    | 0.6%    | 0.5%    | 0.5%    | 0.5%    | 0.5%    | 0.5%    | 0.5%    | 0.5%    |
| <b>Charter</b>                      | -       | -       | -       | -       | -       | -       | -       | -       | -       | -       |
| <b>% of Total</b>                   | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    |
| <b>Special Education</b>            | -       | -       | -       | -       | -       | -       | -       | -       | -       | -       |
| <b>% of Total</b>                   | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    |
| <b>CCIU</b>                         | 84      | 125     | 106     | 94      | 107     | 136     | 146     | 129     | 131     | 99      |
| <b>% of Total</b>                   | 0.5%    | 0.8%    | 0.7%    | 0.6%    | 0.7%    | 0.9%    | 0.9%    | 0.8%    | 0.8%    | 0.6%    |
| <b>Alternative</b>                  | 59      | 62      | 63      | 35      | 58      | 31      | 39      | 22      | 13      | 13      |
| <b>% of Total</b>                   | 0.4%    | 0.4%    | 0.4%    | 0.2%    | 0.4%    | 0.2%    | 0.3%    | 0.1%    | 0.1%    | 0.1%    |
| <b>Home School</b>                  | -       | -       | -       | -       | -       | -       | -       | -       | -       | -       |
| <b>% of Total</b>                   | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    | 0.0%    |
| <b>TOTAL NO. STUDENTS</b>           | 16,009  | 15,739  | 15,658  | 15,647  | 15,567  | 15,650  | 15,447  | 15,425  | 15,471  | 15,409  |
| <b>Elementary</b>                   | 8,285   | 8,083   | 8,033   | 8,046   | 7,945   | 8,010   | 7,807   | 7,760   | 7,801   | 7,863   |
| <b>Secondary</b>                    | 7,724   | 7,656   | 7,625   | 7,601   | 7,622   | 7,640   | 7,640   | 7,665   | 7,670   | 7,546   |
| <b>TOTAL NO OF BIRTHS (AGE 5)</b>   | 1,155   | 1,123   | 1,177   | 1,035   | 1,049   | 1,001   | 1,032   | 990     | 1,065   | 935     |
| <b>TOTAL NO. STUDENTS</b>           | 16,009  | 15,739  | 15,658  | 15,647  | 15,567  | 15,650  | 15,447  | 15,425  | 15,471  | 15,409  |
| <b>Elementary</b>                   | 8,285   | 8,083   | 8,033   | 8,046   | 7,945   | 8,010   | 7,807   | 7,760   | 7,801   | 7,863   |
| <b>Secondary</b>                    | 7,724   | 7,656   | 7,625   | 7,601   | 7,622   | 7,640   | 7,640   | 7,665   | 7,670   | 7,546   |
| <b>Facility Breakdown</b>           |         |         |         |         |         |         |         |         |         |         |
| <b>% Public</b>                     | 73.0%   | 74.1%   | 74.2%   | 73.4%   | 74.4%   | 76.2%   | 77.4%   | 78.3%   | 77.4%   | 78.5%   |
| <b>Schools Facilities Not WCASD</b> |         |         |         |         |         |         |         |         |         |         |
| <b>% Private</b>                    | 1.5%    | 1.4%    | 1.7%    | 1.7%    | 1.5%    | 1.5%    | 1.6%    | 1.6%    | 1.7%    | 1.6%    |
| <b>% Religious</b>                  | 19.1%   | 17.6%   | 17.3%   | 18.1%   | 17.1%   | 15.8%   | 15.0%   | 14.5%   | 14.8%   | 14.6%   |
| <b>% Charter</b>                    | 4.1%    | 4.3%    | 4.5%    | 4.6%    | 4.4%    | 3.9%    | 3.3%    | 3.1%    | 3.1%    | 2.8%    |
| <b>% Special Education</b>          | 0.3%    | 0.4%    | 0.2%    | 0.3%    | 0.4%    | 0.4%    | 0.4%    | 0.4%    | 0.3%    | 0.2%    |
| <b>% CCIU</b>                       | 0.5%    | 0.8%    | 0.7%    | 0.6%    | 0.7%    | 0.9%    | 0.9%    | 0.8%    | 0.8%    | 0.6%    |
| <b>% Alternative</b>                | 0.4%    | 0.4%    | 0.4%    | 0.2%    | 0.4%    | 0.2%    | 0.3%    | 0.1%    | 0.1%    | 0.1%    |
| <b>% Home School</b>                | 1.1%    | 1.1%    | 1.0%    | 1.0%    | 1.1%    | 1.1%    | 1.1%    | 1.1%    | 1.9%    | 1.6%    |
| <b>Total</b>                        | 100.0%  | 100.0%  | 100.0%  | 100.0%  | 100.0%  | 100.0%  | 100.0%  | 100.0%  | 100.0%  | 100.0%  |

# WEST CHESTER AREA SCHOOL DISTRICT

## SINGLE AUDIT



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# WEST CHESTER AREA SCHOOL DISTRICT

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year ended June 30, 2022

| Federal Grantor/Pass-Through Grantor/Project Title               | Source Code | Assistance Listing Number | Pass-Through Grantor's Number | Grant Period Beginning/Ending Dates | Grant Amount | Total Received for Year | Accrued (Deferred) Revenue July 1, 2021 | Revenue Recognized | Expenditures | Accrued (Deferred) Revenue June 30, 2022 | Passed Through to Subrecipients |
|------------------------------------------------------------------|-------------|---------------------------|-------------------------------|-------------------------------------|--------------|-------------------------|-----------------------------------------|--------------------|--------------|------------------------------------------|---------------------------------|
| <b>U.S. Department of Education</b>                              |             |                           |                               |                                     |              |                         |                                         |                    |              |                                          |                                 |
| <b>Passed through the PA Department of Education</b>             |             |                           |                               |                                     |              |                         |                                         |                    |              |                                          |                                 |
| Title I Grants to Local Educational Agencies                     | I           | 84.010                    | 013-220470                    | 07/01/21-09/30/22                   | \$ 555,223   | \$ 555,223              | \$ -                                    | \$ 555,223         | \$ 555,223   | \$ -                                     | \$ -                            |
| Language Instruction for Limited English Proficient (LEP)        | I           | 84.365                    | 010-200470                    | 07/01/19-09/30/22                   | 91,336       | 6,089                   | 6,089                                   | -                  | -            | -                                        | -                               |
| Language Instruction for Limited English Proficient (LEP)        | I           | 84.365                    | 010-210470                    | 07/01/20-09/30/22                   | 97,027       | 66,335                  | 21,879                                  | 44,456             | 44,456       | -                                        | -                               |
| Language Instruction for Limited English Proficient (LEP)        | I           | 84.365                    | 010-220470                    | 07/01/21-09/30/22                   | 101,031      | 99,775                  | -                                       | 99,775             | 99,775       | -                                        | -                               |
| Total ALN 84.365                                                 |             |                           |                               |                                     |              | 172,199                 | 27,968                                  | 144,231            | 144,231      | -                                        | -                               |
| Improving Teacher Quality State Grants                           | I           | 84.367                    | 020-210470                    | 07/01/20-09/30/22                   | 246,440      | -                       | (25,205)                                | 25,278             | 25,278       | 73                                       | -                               |
| Improving Teacher Quality State Grants                           | I           | 84.367                    | 020-220470                    | 07/01/21-09/30/22                   | 236,327      | 236,327                 | -                                       | 233,760            | 233,760      | (2,567)                                  | -                               |
| Total ALN 84.367                                                 |             |                           |                               |                                     |              | 236,327                 | (25,205)                                | 259,038            | 259,038      | (2,494)                                  | -                               |
| Sudent Support and Academic Enrichment Grant                     | I           | 84.424                    | 144-200470                    | 07/01/19-09/30/20                   | 52,725       | 31,635                  | 31,635                                  | -                  | -            | -                                        | -                               |
| Sudent Support and Academic Enrichment Grant                     | I           | 84.424                    | 144-210470                    | 07/01/20-09/30/21                   | 45,412       | -                       | 23,541                                  | 679                | 679          | 24,220                                   | -                               |
| Sudent Support and Academic Enrichment Grant                     | I           | 84.424                    | 144-220470                    | 07/01/21-09/30/22                   | 43,216       | 20,155                  | -                                       | 33,057             | 33,057       | 12,902                                   | -                               |
| Total ALN 84.424                                                 |             |                           |                               |                                     |              | 51,790                  | 55,176                                  | 33,736             | 33,736       | 37,122                                   | -                               |
| COVID-19 ESSER I                                                 | I           | 84.425D                   | 200-200470                    | 03/13/20-09/30/22                   | 491,818      | -                       | (21,645)                                | 21,645             | 21,645       | -                                        | -                               |
| COVID-19 ESSER II                                                | I           | 84.425D                   | 200-210470                    | 03/13/20-09/30/23                   | 2,122,072    | 1,527,754               | 884,034                                 | 553,834            | 553,834      | (89,886)                                 | -                               |
| COVID-19 ESSER III                                               | I           | 84.425D                   | 223-210470                    | 03/13/20-09/30/24                   | 4,292,337    | 1,014,552               | 161,573                                 | 1,113,928          | 1,113,928    | 260,949                                  | -                               |
| COVID-19 GEER Fund                                               | I           | 84.425C                   | 363-200470                    | 03/13/20-09/30/22                   | 101,799      | 75,010                  | (12,783)                                | 87,793             | 87,793       | -                                        | -                               |
| ARP ESSER Fund 7% Set Asides Consolidated                        | I           | 84.425U                   | 225-210470                    | 03/13/20-09/30/24                   | 333,611      | 30,328                  | -                                       | 22,635             | 22,635       | (7,693)                                  | -                               |
| ARP ESSER Fund - Homeless Children and Youth                     | I           | 84.425W                   | 181-212473                    | 07/01/21-09/30/21                   | 44,304       | 2,272                   | -                                       | 2,340              | 2,340        | 68                                       | -                               |
| Subtotal                                                         |             |                           |                               |                                     |              | 2,649,916               | 1,011,179                               | 1,802,175          | 1,802,175    | 163,438                                  | -                               |
| <b>Passed through the PA Commission on Crime and Delinquency</b> |             |                           |                               |                                     |              |                         |                                         |                    |              |                                          |                                 |
| COVID-19 School Health and Safety                                | I           | 84.425D                   | 2020-ES-01 34997              | 03/13/20-09/30/22                   | 377,181      | 310,856                 | 202,369                                 | 119,972            | 119,972      | 11,485                                   | -                               |
| <b>Passed through Intermediate Unit 13</b>                       |             |                           |                               |                                     |              |                         |                                         |                    |              |                                          |                                 |
| A Achieve                                                        | I           | 84.027                    | C189-9035                     | 07/01/18-09/30/21                   | 2,000        | -                       | (2,000)                                 | -                  | -            | (2,000)                                  | -                               |
| <b>Passed through the PA Department of Education</b>             |             |                           |                               |                                     |              |                         |                                         |                    |              |                                          |                                 |
| IDEA Special Education - Grants to States                        | I           | 84.027                    | 62-2100024                    | 07/01/20-09/30/21                   | 1,565,639    | 1,565,639               | 1,456,605                               | 109,034            | 109,034      | -                                        | -                               |
| IDEA Special Education - Grants to States                        | I           | 84.027                    | 62-2200024                    | 07/01/21-09/30/22                   | 1,614,144    | -                       | -                                       | 1,614,144          | 1,614,144    | 1,614,144                                | -                               |
| ARP ESSER IDEA                                                   | I           | 84.027X                   | 62-2200024                    | 07/01/21-09/30/23                   | 389,296      | -                       | -                                       | 389,296            | 389,296      | 389,296                                  | -                               |
| Total ALN 84.027                                                 |             |                           |                               |                                     |              | 1,565,639               | 1,456,605                               | 2,112,474          | 2,112,474    | 2,003,440                                | -                               |

Continued on next page

| <u>Federal Grantor/Pass-Through Grantor/Project Title</u>                  | <u>Source Code</u> | <u>Assistance Listing Number</u> | <u>Pass-Through Grantor's Number</u> | <u>Grant Period Beginning/Ending Dates</u> | <u>Grant Amount</u> | <u>Total Received for Year</u> | <u>Accrued (Deferred) Revenue July 1, 2021</u> | <u>Revenue Recognized</u> | <u>Expenditures</u>  | <u>Accrued (Deferred) Revenue June 30, 2022</u> | <u>Passed Through to Subrecipients</u> |
|----------------------------------------------------------------------------|--------------------|----------------------------------|--------------------------------------|--------------------------------------------|---------------------|--------------------------------|------------------------------------------------|---------------------------|----------------------|-------------------------------------------------|----------------------------------------|
| <b><u>Passed through the PA Department of Education (cont'd)</u></b>       |                    |                                  |                                      |                                            |                     |                                |                                                |                           |                      |                                                 |                                        |
| IDEA 619 Funds                                                             | I                  | 84.173                           | 131-210024B                          | 07/01/20-06/30/21                          | 6,448               | 6,448                          | 6,448                                          | -                         | -                    | -                                               | -                                      |
| IDEA 619 Funds                                                             | I                  | 84.173                           | 131-220024B                          | 07/01/21-06/30/22                          | 7,605               | -                              | -                                              | 7,605                     | 7,605                | 7,605                                           | -                                      |
| Total ALN 84.173                                                           |                    |                                  |                                      |                                            |                     | 6,448                          | 6,448                                          | 7,605                     | 7,605                | 7,605                                           | -                                      |
| <b>Total passed through PA Department of Education</b>                     |                    |                                  |                                      |                                            |                     | <u>5,548,398</u>               | <u>2,732,540</u>                               | <u>5,034,454</u>          | <u>5,034,454</u>     | <u>2,218,596</u>                                | <u>-</u>                               |
| <b><u>U.S. Department of Health and Human Services</u></b>                 |                    |                                  |                                      |                                            |                     |                                |                                                |                           |                      |                                                 |                                        |
| <b><u>Passed through the Pennsylvania Department of Public Welfare</u></b> |                    |                                  |                                      |                                            |                     |                                |                                                |                           |                      |                                                 |                                        |
| Title XIX Medical Assistance Program                                       | I                  | 93.778                           | N/A                                  | 07/01/21-06/30/22                          | 40,378              | 40,378                         | -                                              | 40,378                    | 40,378               | -                                               | -                                      |
| <b>Total passed through PA Department of Public Welfare</b>                |                    |                                  |                                      |                                            |                     | <u>40,378</u>                  | <u>-</u>                                       | <u>40,378</u>             | <u>40,378</u>        | <u>-</u>                                        | <u>-</u>                               |
| <b><u>U.S. Department of Agriculture</u></b>                               |                    |                                  |                                      |                                            |                     |                                |                                                |                           |                      |                                                 |                                        |
| <b><u>Passed through the Pennsylvania Department of Agriculture</u></b>    |                    |                                  |                                      |                                            |                     |                                |                                                |                           |                      |                                                 |                                        |
| National School Lunch Program                                              | I                  | 10.555                           | N/A                                  | 07/01/20-06/30/21                          | N/A                 | -                              | (10,494)                                       | 10,494                    | 10,494               | -                                               | -                                      |
| National School Lunch Program                                              | I                  | 10.555                           | N/A                                  | 07/01/21-06/30/22                          | N/A                 | 247,327                        | -                                              | 243,970                   | 243,970              | (3,357)                                         | -                                      |
| Subtotal                                                                   |                    |                                  |                                      |                                            |                     | <u>247,327</u>                 | <u>(10,494)</u>                                | <u>254,464</u>            | <u>254,464</u>       | <u>(3,357)</u>                                  | <u>-</u>                               |
| <b><u>Passed through the PA Department of Education</u></b>                |                    |                                  |                                      |                                            |                     |                                |                                                |                           |                      |                                                 |                                        |
| National School Lunch Program                                              | I                  | 10.555                           | 356                                  | 07/01/21-06/30/22                          | N/A                 | 230,816                        | -                                              | 22,980                    | 22,980               | (207,836)                                       | -                                      |
| National School Lunch Program                                              | I                  | 10.555                           | 357                                  | 07/01/21-06/30/22                          | N/A                 | 72,393                         | -                                              | 72,393                    | 72,393               | -                                               | -                                      |
| National School Lunch Program                                              | I                  | 10.555                           | 362                                  | 07/01/20-06/30/21                          | N/A                 | 464,337                        | 464,337                                        | -                         | -                    | -                                               | -                                      |
| National School Lunch Program                                              | I                  | 10.555                           | 362                                  | 07/01/21-06/30/22                          | N/A                 | 3,534,067                      | -                                              | 4,126,782                 | 4,126,782            | 592,715                                         | -                                      |
| Total ALN 10.555                                                           |                    |                                  |                                      |                                            |                     | <u>4,301,613</u>               | <u>464,337</u>                                 | <u>4,222,155</u>          | <u>4,222,155</u>     | <u>384,879</u>                                  | <u>-</u>                               |
| National School Breakfast Program                                          | I                  | 10.553                           | 365                                  | 07/01/20-06/30/21                          | N/A                 | 158,261                        | 158,261                                        | -                         | -                    | -                                               | -                                      |
| National School Breakfast Program                                          | I                  | 10.553                           | 365                                  | 07/01/21-06/30/22                          | N/A                 | 623,640                        | -                                              | 748,561                   | 748,561              | 124,921                                         | -                                      |
| Total ALN 10.553                                                           |                    |                                  |                                      |                                            |                     | <u>781,901</u>                 | <u>158,261</u>                                 | <u>748,561</u>            | <u>748,561</u>       | <u>124,921</u>                                  | <u>-</u>                               |
| <b>Total U.S. Department of Agriculture</b>                                |                    |                                  |                                      |                                            |                     | <u>5,330,841</u>               | <u>612,104</u>                                 | <u>5,225,180</u>          | <u>5,225,180</u>     | <u>506,443</u>                                  | <u>-</u>                               |
| <b>Total Federal Awards</b>                                                |                    |                                  |                                      |                                            |                     | <u>\$ 10,919,617</u>           | <u>\$ 3,344,644</u>                            | <u>\$ 10,300,012</u>      | <u>\$ 10,300,012</u> | <u>\$ 2,725,039</u>                             | <u>\$ -</u>                            |
| EDUCATION STABILIZATION FUND (ALNs 84.425C, 84.425D, 84.425U, and 84.425W) |                    |                                  |                                      |                                            |                     | <u>\$ 2,960,772</u>            | <u>\$ 1,213,548</u>                            | <u>\$ 1,922,147</u>       | <u>\$ 1,922,147</u>  | <u>\$ 174,923</u>                               | <u>\$ -</u>                            |
| SPECIAL EDUCATION CLUSTER (IDEA) (ALNs 84.027 and 84.173)                  |                    |                                  |                                      |                                            |                     | <u>\$ 1,572,087</u>            | <u>\$ 1,461,053</u>                            | <u>\$ 2,120,079</u>       | <u>\$ 2,120,079</u>  | <u>\$ 2,009,045</u>                             | <u>\$ -</u>                            |
| CHILD NUTRITION CLUSTER (ALNs 10.553 and 10.555)                           |                    |                                  |                                      |                                            |                     | <u>\$ 5,330,841</u>            | <u>\$ 612,104</u>                              | <u>\$ 5,225,180</u>       | <u>\$ 5,225,180</u>  | <u>\$ 506,443</u>                               | <u>\$ -</u>                            |

**Source Codes**

I - Indirect Funding

# WEST CHESTER AREA SCHOOL DISTRICT

## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

June 30, 2022

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### (1) BASIS OF PRESENTATION

The Schedule of Expenditures of Federal Awards reflects federal expenditures for all individual grants which were active during the fiscal year.

### (2) BASIS OF ACCOUNTING

The District uses the modified accrual method of recording transactions except as noted for the accounting of donated commodities in Note 3. Revenues are recorded when measurable and available. Expenditures are recorded when incurred.

### (3) NONMONETARY FEDERAL AWARDS – DONATED FOOD

The Commonwealth of Pennsylvania distributes federal surplus food to institutions (schools, hospitals, and prisons) and to the needy. Expenditures reported in the Schedule of Expenditures of Federal Awards under Assistance Listing #10.555 includes surplus food consumed by the District during the 2021-2022 fiscal year. The District has food commodities totaling \$3,357 in inventory as of June 30, 2022.

### (4) ACCESS PROGRAM

The ACCESS Program is a medical assistance program that reimburses local educational agencies for direct eligible health-related services provided to enrolled special needs students. Reimbursements are federal source revenues but are classified as fee-for-service and are not considered federal financial assistance. The amount of ACCESS funding recognized for the year ended June 30, 2022 was \$1,116,347.

### (5) INDIRECT COSTS

The District has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance. For the year ended June 30, 2022, there were no indirect costs included in the Schedule of Expenditures of Federal Awards.

**WEST CHESTER AREA SCHOOL DISTRICT**

***SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS***

**Year ended June 30, 2022**

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There were no audit findings for the year ended June 30, 2021.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**Board of School Directors  
West Chester Area School District  
Exton, Pennsylvania**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of West Chester Area School District, Exton, Pennsylvania, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise West Chester Area School District's basic financial statements, and have issued our report thereon dated December 12, 2022.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered West Chester Area School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of West Chester Area School District's internal control. Accordingly, we do not express an opinion on the effectiveness of West Chester Area School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether West Chester Area School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BBO LLP

**Philadelphia, Pennsylvania  
December 12, 2022**



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

**Board of School Directors  
West Chester Area School District  
Exton, Pennsylvania**

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited West Chester Area School District's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of West Chester Area School District's major federal programs for the year ended June 30, 2022. West Chester Area School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, West Chester Area School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of West Chester Area School District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of West Chester Area School District's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to West Chester Area School District's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on West Chester Area School District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about West Chester Area School District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding West Chester Area School District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of West Chester Area School District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of West Chester Area School District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

BBD LLP

**Philadelphia, Pennsylvania**  
**December 12, 2022**

# WEST CHESTER AREA SCHOOL DISTRICT

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year ended June 30, 2022

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### SUMMARY OF AUDITOR'S RESULTS

1. The auditor's report expresses an unmodified opinion on whether the financial statements of the West Chester Area School District were prepared in accordance with GAAP.
2. No significant deficiencies or material weaknesses relating to the audit of the financial statements of the West Chester Area School District are reported in the independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards.
3. No instances of noncompliance material to the financial statements of the West Chester Area School District, which would be required to be reported in accordance with Government Auditing Standards, were disclosed during the audit.
4. No significant deficiencies or material weaknesses in internal control over the major federal award programs are reported in the independent auditor's report on compliance for each major program and on internal control over compliance required by the Uniform Guidance.
5. The auditor's report on compliance for the major federal award programs for the West Chester Area School District expresses an unmodified opinion on all major federal programs.
6. There are no audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a).
7. The programs tested as major programs were:
  - Education Stabilization Fund – Elementary and Secondary Education – Assistance Listing 84.425
  - Child Nutrition Cluster:
  - School Breakfast Program – Assistance Listing 10.553
  - National School Lunch Program – Assistance Listing 10.555
8. The threshold used for distinguishing between Type A and B programs was \$750,000.
9. The West Chester Area School District did qualify as a low-risk auditee.

### FINDINGS—FINANCIAL STATEMENT AUDIT

None

### FINDINGS AND QUESTIONED COSTS—MAJOR FEDERAL AWARD PROGRAMS AUDIT

None

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